

**MANITOWOC COUNTY FINANCE COMMITTEE**  
**Heritage Center**  
**February 8, 2021**

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jamie Aulik, Supervisor Jim Baumann, Supervisor Bonnie Shimulunas, and Supervisor Mike Williams (Williams attended via phone conference). Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Public Works Director Gerry Neuser, Sheriff Dan Hartwig, Jail Administrator Joy Brixius, County Board Chairperson Jim Brey, Supervisor Kevin Behnke, and Corporation Counsel Peter Conrad (Behnke and Conrad attended via phone conference).

Call to Order: Chairperson Hansen called the meeting to order at 5:15 p.m.

Public Comment: Chairperson Hansen declared public input open at 5:16 p.m.

Maura Yost, Town of Centerville, reported on eight portions of the Outagamie County Sales Tax Analysis. The first was the County Executive was against the sales tax; however, the County Board passed it. The second was according to Wisconsin Statutes, the county can share the sales tax revenue with the municipalities and school districts. The third was how other counties use their sales tax revenue. The fourth was the advantages and disadvantages of the sales tax use options. The fifth was an analysis on the sales tax revenue projection. The sixth was how Outagamie County quantified the direct levy reductions. The seventh was the stipulated assumptions of the impact on the tax rate. The final point was the shared revenues methodology. Instead of borrowing, and re-borrowing, Manitowoc County needs to re-examine the half-cent sales tax.

No one else present wished to speak, subsequently Chairperson Hansen closed public input at 5:20 p.m.

Approve the minutes of the January 11, 2021 Finance Committee meeting: Supervisor Baumann moved to approve the minutes, seconded by Supervisor Aulik. Upon voice vote, the motion passed unanimously.

Approve vouchers for the month of January 2021 in the amount of \$3,401,090.83: Supervisor Aulik moved, seconded by Supervisor Shimulunas to approve the vouchers. Upon voice vote, the vouchers in the amount of \$3,401,090.83 were approved.

Gerry Neuser, Public Works Director - Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing the bids received on a tax-deeded property.

1411 S 37<sup>th</sup> St, Manitowoc: Seven bids were received. Supervisor Baumann moved to accept the highest offer of \$25,000.00 from Jessica Andriessen and reject the other offers, seconded by Supervisor Aulik. Upon discussion and voice vote, the motion passed unanimously.

JJ Gutman, Finance Director – Resolution Denying Claim (Tim Heus): Finance Director Gutman explained Mr. Heus followed a County plow truck that had lowered the plow by a gravel driveway, which resulted in gravel kicking up and cracking his windshield. The insurance company, after an investigation, determined Manitowoc County had no liability for this claim. Supervisor Baumann moved to deny the claim of Tim Heus, seconded by Supervisor Shimulunas. Upon discussion and voice vote, the motion passed unanimously.

Report on Economic Interest: Finance Director Gutman reported receipt of a Report of Economic Interest from Expo Manager Jennell Shelton. Supervisor Aulik moved to place report on file, seconded by Supervisor Baumann. Upon voice vote, the motion passed unanimously.

Review/Approve Proposal for Jail Remodel/Resolution for Fund Balance Committal for Jail Visitation Project: County Executive Ziegelbauer informed the committee that this project was approved in the annual budget; however, the bid came in higher than the estimated cost used for the budget. Sheriff Hartwig mentioned the jail was built in 1992-1993. The visitation area was built with 20 visitation partitions that have not been used in a long time. Now most visitations are done via video conference and he does not see that changing. It is easier for an inmate to video conference with his/her family versus them coming in to the jail. The remodel will allow proper utilization of a currently unused space along with creating a safer environment for all. Public Workers Director Neuser explained the architect underestimated the cost compared to the bids received. The main factors for the higher bids are that the cost of building materials, special electronics, and labor have increased substantially due to supply and demand because of the pandemic. Supervisor Williams moved to accept the Resolution Authorizing Contract for the Jail Visitation Project Remodel and Committal of Undesignated Fund Balance, seconded by Supervisor Aulik. Upon discussion and vote, the motion carried unanimously.

Update regarding county finances and year end processes: Finance Director Gutman reported the 2020 books would be closed out in a few weeks. County Executive Bob Ziegelbauer mentioned 2020 was a good year and a resolution will be brought to the committee next month.

Communications: A copy of the following was provided in the committee's packet emailed with the agenda:

- Monthly/Daily Average Population Report for January 2021 – Manitowoc County Jail.
- Secure Detention Report from HSD for January 2021 would be emailed when available.

Adjournment: Supervisor Aulik moved to adjourn, seconded by Supervisor Baumann. Motion passed unanimously. The committee adjourned at 5:39 p.m.

Respectfully submitted,

Jessica Backus, County Clerk