



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday January 9, 2017
TIME: 4:30 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the December 12, 2016 Finance Committee meeting.
B. Approve vouchers for the month of December 2016 in the amount of \$2,444,320.96.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
 - B. Appraisal of Magnolia & Nagle Property – Tax Deed parcel 052-818-402-010.00, Discussion, recommendation and possible action thereon.
5. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Update regarding the County's finances.
6. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for December 2016 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for December 2016 (Not available at press time).
7. Adjournment.

There will be a short standup Finance Committee meeting prior to the January County Board Meeting that will start at 6:45 PM. Approve sale of borrowing note.

Date: January 5, 2017

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
1110 S 9th St., Manitowoc, WI
January 9, 2017

Attendance: Chairperson Hansen, Supervisor Baumann, Supervisor Holschbach, Supervisor Swade, and Supervisor Williams. Also in attendance: County Executive Bob Ziegelbauer, Comptroller Todd Reckelberg, Corporation Counsel Peter Conrad and Supervisor Brey.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public Input:

Justin Jagemann of 1705 S 19th, Manitowoc introduced himself to the Committee and informed them that this was his first time bidding on tax-deeded properties. He had submitted bids on three properties.

No one else present wished to speak; subsequently Chairperson Hansen closed public input at 4:31 p.m.

Approve the minutes of the December 12, 2016 Finance Committee meeting: Supervisor Holschbach moved to approve the December 12, 2016 meeting minutes, seconded by Supervisor Swade.

Approve vouchers for the month of December 2016 in the amount of \$2,444,320.96: Supervisor Baumann moved, seconded by Supervisor Williams to approve vouchers for the month of December 2016 in the amount of \$2,444,320.96. Upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing bids received on tax-deeded properties.

16233 Jambo Creek Rd, Gibson – One bid was received. Supervisor Holschbach moved to accept the offer of \$10,250 from Dean A. & Jaclyn R. Collard, seconded by Supervisor Williams. Discussion was held. Upon vote, the motion passed unanimously.

5403 CTH J, Valders – Two bids were received. Supervisor Holschbach moved to accept the highest bid in the amount of \$15,100 from Thomas D. Skattebo, and not accept the bid from Moraine Properties Inc., seconded by Supervisor Swade. Discussion was held. Upon vote, the motion passed unanimously.

416 St. Clair St, Manitowoc – One bid was received. Supervisor Holschbach moved to accept the offer of \$1 by Moraine Properties Inc., seconded by Supervisor Swade. Discussion was held. Upon vote, the motion passed unanimously.

1010 S 19th St, Manitowoc – Two bids were received. Supervisor Baumann moved to accept the highest bid in the amount of \$1,010 from David Allen, and not accept the bid from Moraine Properties Inc., seconded by Supervisor Holschbach. Discussion was held. Upon vote, the motion passed unanimously.

1263 S 32nd St, Manitowoc – Six bids were received. Supervisor Holschbach moved to accept the highest bid in the amount of \$17,500 from Justin Jagemann, and not accept the bids from Gregory Peters (unsigned), Gerald Hammersly (unsigned), William Krizek, Vodka Straights, LLC (Matthew Mueller), Moraine Properties Inc., seconded by Supervisor Swade. Discussion was held. Upon vote, the motion passed unanimously.

1016 Philippen St, Manitowoc – Three bids were received. Supervisor Williams moved to accept the second highest bid of \$17,500 from Justin Jagemann, and not accept the bids from Gerald Hammersly (unsigned) and Moraine Properties Inc., seconded by Supervisor Holschbach. The committee advised that it is in the County's best interest to reject the highest bid of \$19,000 from Gerald Hammersly for the reason that the bid was unsigned. The committee was unable to determine if the bid was in fact from Mr. Hammersly since he does not

have prior bid experience with the County. The committee does not want to set a precedent that individuals can submit unsigned bids for acceptance. Properly completed paperwork needs to be submitted for an individual to have an acceptable bid. Upon vote, the motion passed unanimously.

1716/18 Wisconsin Ave, Manitowoc – Four bids were received. Supervisor Swade moved to accept the highest bid of \$75,100 from David R Schmidt & Thomas A Lavers, and not accept the bids from Moraine Properties Inc., Justin Jagemann, and Vogel Rentals LLC (Jeff Vogel), seconded by Supervisor Williams. Discussion was held. Upon vote, the motion passed unanimously.

2110 Emmet St, Two Rivers – One bid was received. Supervisor Swade moved to accept the offer of \$500 by Moraine Properties Inc., seconded by Supervisor Holschbach. Discussion was held. Upon vote, the motion passed unanimously.

Neuser presented the reappraised value for 1738 Nagel Avenue of \$120,000 from Statewide Appraisal. The previous appraised value was \$162,000 for 10 years with no prior bids. Supervisor Swade moved to set the for sale value of 1738 Nagel Avenue at \$57,500, a second motion was not received. Discussion was held. Supervisor Baumann moved to set the for sale value of 1738 Nagel Avenue at \$79,900, seconded by Supervisor Williams. Upon vote, the motion passed unanimously.

Update regarding the County's Finances: Comptroller Todd Reckelberg informed the committee that there would be a stand-up meeting at 6:45 p.m. prior to the County Board meeting to pass and bring forward to the County Board the Resolution to sell our Note Anticipation Note.

Adjournment: Supervisor Holschbach moved to adjourn, seconded by Supervisor Williams made and the motion passed unanimously. The committee adjourned at 5:12 p.m.

Respectfully submitted,

Jessica Backus

Jessica Backus

Manitowoc County Deputy Clerk



MANITOWOC COUNTY FINANCE COMMITTEE MEETING NOTICE

DATE: Tuesday January 17, 2017

TIME: 6:45 PM

PLACE: U W Manitowoc
705 Viebahn Street, Manitowoc, WI 54220
(Cafeteria area)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Approve minutes of the January 9, 2017 Finance Committee meeting.
3. Todd Reckelberg – Comptroller/Auditor:
 - ✓ Resolution Authorizing The Issuance And Sale of \$7,110,000 Note Anticipation Notes.
4. Adjournment.

Date: January 10, 2017

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
UW-Manitowoc
705 Viebahn St., Manitowoc, WI
January 17, 2017

Attendance: Chairperson Biff Hansen, Supervisor Holschbach, Supervisor Ken Swade, and Chairperson Jim Brey. Also in attendance: Comptroller Todd Reckelberg. Supervisors Baumann and Williams were excused.

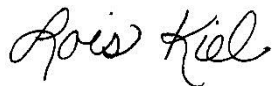
Call to Order: The meeting was called to order by Chairperson Hansen at 6:45 p.m.

Approve the minutes of the January 9, 2017 Finance Committee meeting: Supervisor Holschbach moved to approve the January 9, 2017 meeting minutes, seconded by Supervisor Swade. Upon vote, the motion passed unanimously.

Resolution Authorizing the Issuance and Sale of \$7,110,000 Note Anticipation Notes: Comptroller Todd Reckelberg explained that the resolution will approve a short term note with a low interest rate of 2.61% which the county will refund in August or September with a long term bond. This borrowing is being used for the UW-Manitowoc remodeling project, the Michigan Avenue Campus remodel, conveyor belts and related equipment for the Recycling Center, new computer software, computer hardware for Human Services, and a body scanner for the Jail. Chairperson Brey moved, seconded by Supervisor Holschbach to approve the resolution. Upon discussion and vote the motion carried unanimously.

Adjournment: Supervisor Holschbach moved to adjourn, seconded by Supervisor Swade and the motion passed unanimously. The committee adjourned at 6:54 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lois Kiel".

Lois Kiel
Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday February 13, 2017
TIME: 4:30 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the January 17, 2017 Finance Committee meeting.
B. Approve vouchers for the month of January 2017 in the amount of \$2,894,323.96. 91
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
 - B. Approving recommended appraised values to be advertised per a Class 3 notice.
5. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Request by Joseph Metzen, Associate Executive – Youth Development Manitowoc-Two Rivers YMCA to pass a resolution allowing County employees to contribute via automatic payroll deduction to the YMCA. Discussion and possible action on this request along with discussion and possible action establishing rules and procedures for carrying out these requests.
 - ✓ Resolution Disallowing Claim of Brenda Marie Hawpetoss.
 - ✓ Update regarding the County's finances.
6. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for January 2017 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for January 2017 (Not available at press time).
7. Adjournment.

Date: February 8, 2017

Paul (Biff) Hansen, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
1110 S 9th St., Manitowoc, WI
February 13, 2017

Attendance: Chairperson Hansen, Supervisor Baumann, Supervisor Holschbach, Supervisor Swade, and Supervisor Williams. Also in attendance: County Executive Bob Ziegelbauer, Comptroller Todd Reckelberg, and Corporation Counsel Peter Conrad.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public Input: Maura Yost, Town of Centerville, addressed the Board in opposition to various county issues that include the county's continuance of charitable donations through payroll deductions, the use of bonding to pay for consumable usages as computer tablets and laptops, and the Special Revenue ADRC funds being used for capital expenses at the Heritage Building.

Joseph Metzen, Associate Executive – Manitowoc-Two Rivers YMCA, spoke on the potential opportunity for employees to participate in payroll deduction to support the YMCA. Mr. Metzen asked supervisors to support the resolution allowing county employees to contribute.

No one else present wished to speak; subsequently Chairperson Hansen closed public input at 4:37 p.m.

Approve the minutes of the January 17, 2017 Finance Committee meeting: Supervisor Baumann moved to approve the January 17, 2017 meeting minutes, seconded by Supervisor Swade.

Approve vouchers for the month of January 2017 in the amount of \$2,894,323.91: Supervisor Williams moved, seconded by Supervisor Holschbach to approve vouchers for the month of January 2017 in the amount of \$2,894,323.91. Upon vote, the vouchers were approved unanimously.

Authorization to advertise tax deeded properties for sale: Discussion took place on eighteen tax foreclosed lots in Woodridge Estates to be advertised for sale at the appraised value. It was noted that the properties would be subject to recorded covenants. Supervisor Swade moved to authorize advertising and approve the values associated with the new tax deeded properties, seconded by Supervisor Baumann. Upon vote, the motion carried unanimously.

Discussion on Youth Development Manitowoc-Two Rivers YMCA request for employee payroll deductions: Upon dialoguing on the YMCA request for employee deduction, it was decided to ask for input from other supervisors before a decision is made. Chairperson Hansen tabled the decision until the March meeting.

Resolution Denying Claim submitted by Brenda Marie Hawpetoss: Comptroller Reckelberg explained Ms. Hawpetoss filed a claim against the county seeking \$50,000 in damages for medical bills, missed time from work, and pain and suffering from injuries suffered as a result of an accident while she was a passenger on a Maritime Metro bus. After review and consultation with our insurance provider, it was determined that Manitowoc County has no liability for the claim and her claim be denied. Discussion, Supervisor Swade moved to deny the claim, seconded by Supervisor Williams. Upon vote, the motion passed unanimously.

Update regarding the County's Finances: Comptroller Todd Reckelberg reported that we are on schedule for next month. The closing on the short term note occurred on February 7, 2017.

Communications: Copies of each were provided to the committee:
-Monthly/Daily Average Population Report for January 2017 for the Manitowoc County Jail

Adjournment: Supervisor Swade moved to adjourn, seconded by Supervisor Baumann made and the motion passed unanimously. The committee adjourned at 5:15 p.m.

Respectfully submitted,
Lois Kiel, County Clerk



MANITOWOC COUNTY FINANCE COMMITTEE MEETING NOTICE

DATE: Monday March 13, 2017
TIME: 4:30 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the February 13, 2017 Finance Committee meeting.
B. Approve vouchers for the month of February 2017 in the amount of \$2,493,406.96.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. Lois Kiel – County Clerk:
 - ✓ County Clerks Annual Report for 2016.
6. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Request by Joseph Metzen, Associate Executive – Youth Development Manitowoc-Two Rivers YMCA to pass a resolution allowing County employees to contribute via automatic payroll deduction to the YMCA. Discussion and possible action on this request along with discussion and possible action establishing rules and procedures for carrying out these requests.
 - ✓ Carryover Resolution 2016 to 2017.
 - ✓ Update regarding the County's finances.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for February 2017 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for February 2017.
8. Adjournment.

Date: March 7, 2017

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
1110 S 9th St., Manitowoc, WI
March 13, 2017

Attendance: Chairperson Hansen, Supervisor Baumann, Supervisor Holschbach, Supervisor Swade, and Supervisor Williams. Also in attendance: County Executive Bob Ziegelbauer, Comptroller Todd Reckelberg, Corporation Counsel Peter Conrad, Supervisor Waack, and Chairperson Brey.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public Input: No one present wished to speak; subsequently Chairperson Hansen closed public input.

Approve the minutes of the February 13, 2017 Finance Committee meeting: Supervisor Holschbach moved to approve the February 13, 2017 meeting minutes, seconded by Supervisor Williams.

Approve vouchers for the month of February 2017 in the amount of \$2,493,406.96: Supervisor Baumann moved, seconded by Supervisor Swade to approve vouchers for the month of February 2017 in the amount of \$2,493,406.96. Upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing bids received on tax-deeded properties.

Lot 6, Block 11 Subdivision 7 Woodridge Estates – One bid was received. Supervisor Williams moved to accept the offer of \$25,001 from Peter Allie-Terex Holdings LLC, seconded by Supervisor Swade. Upon discussion and vote, the motion passed unanimously.

Lot 7, Block 11 Subdivision 7 Woodridge Estates – One bid was received. Supervisor Baumann moved to accept the offer of \$25,001 from Peter Allie-Terex Holdings LLC, seconded by Supervisor Holschbach. Upon discussion and vote, the motion passed unanimously.

Lot 7, Block 12 Subdivision 8 Woodridge Estates – One bid was received. Supervisor Holschbach moved to accept the offer of \$23,135 from Kurt Scherer, seconded by Supervisor Baumann. Upon discussion and vote, the motion passed unanimously.

Lot 24, Block 7 Subdivision 8 Woodridge Estates/Lot 26 Block 7 Subdivision 8 Woodridge Estates– One bid was received. Supervisor Bauman moved to accept the offer of \$53,252 from Anton Doneff, seconded by Supervisor Holschbach. Upon discussion and vote, the motion passed unanimously.

527 East Main Street, Mishicot – One bid was received. Supervisor Holschbach moved to reject the offer of \$5,000 from the Village of Mishicot, seconded by Supervisor Swade. Upon discussion and vote the motion passed unanimously.

County Clerk – Lois Kiel – County Clerk Kiel presented the County Clerk's Office 2016 Annual Report and answered supervisors' questions.

Discussion on Youth Development Manitowoc-Two Rivers YMCA request for employee payroll deductions: Discussion took place regarding payroll deduction for YMCA contributions. Dialogue among supervisors included the possibility of setting a threshold for the number of employees signing up for the automatic deduction, the time involved in processing each deduction during the year, and elected officials/employees who would lead the sign-up campaign. The comptroller was directed to create a policy for the committee to review.

Carryover Resolution 2016 to 2017:

Chairperson Holschbach moved, seconded by Supervisor Swade to approve the resolution. Upon discussion and vote the motion carried unanimously.

Communications: Copies of each were provided to the committee:

- County Clerk 2016 Annual Report/ Resolution Authorizing carry-over from 2016 to 2017/Monthly/Daily Average Population Report for February 2017 for the Manitowoc County Jail

Adjournment: Supervisor Swade moved to adjourn, seconded by Supervisor Holschbach and the motion passed unanimously. The committee adjourned at 5:12 p.m.

Respectfully submitted,
Lois Kiel, County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday April 10, 2017

TIME: 4:30 PM

PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the March 13, 2017 Finance Committee meeting.
B. Approve vouchers for the month of March 2017 in the amount of \$2,960,691.30.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Discussion and possible action regarding establishing rules and procedures for Charitable Contribution Automatic Payroll Deduction Policy (see Finance Agenda packet).
 - ✓ Request to change authorized credit card users at Human Services and Sheriff's Department due to upcoming retirements.
 - ✓ Update regarding the County's finances and audit.
6. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for March 2017 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for March 2017 (Not Available at time of e-mailing).
7. Adjournment.

Date: April 5, 2017

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
1110 S 9th St., Manitowoc, WI
April 10, 2017

Attendance: Supervisor Baumann, Vice Chair Holschbach, Supervisor Swade, and Supervisor Williams. Also in attendance: County Executive Bob Ziegelbauer, Comptroller Todd Reckelberg, and Corporation Counsel Peter Conrad. Chairperson Hansen was excused.

Call to Order: The meeting was called to order by Vice Chairperson Holschbach at 4:30 p.m.

Public Input: No one present wished to speak; subsequently Vice Chairperson Holschbach closed public input.

Approve the minutes of the March 13, 2017 Finance Committee meeting: Supervisor Williams moved to approve the March 13, 2017 meeting minutes, seconded by Supervisor Baumann. Motion passed unanimously.

Approve vouchers for the month of March 2017 in the amount of \$2,960,691.30: Supervisor Swade moved, seconded by Supervisor Baumann to approve vouchers for the month of March 2017 in the amount of \$2,960,691.30. Upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing bids received on tax-deeded properties.

Lot 20, Block 1 Woodridge Estates – One bid was received with an offer of \$12,590 from Richard Rothmund.

Lot 21, Block 1 Woodridge Estates – One bid was received with an offer of \$12,710 from Richard Rothmund.

Lot 1, Block 11 Woodridge Estates – One bid was received with an offer of \$8,500 from Richard Rothmund.

Lot 2, Block 11 Woodridge Estates – One bid was received with an offer of \$16,000 from Peter Allie (ABP Homes).

Lot 3, Block 11 Woodridge Estates – One bid was received with an offer of 11,000 from Peter Allie (ABP Homes).

Lot 5, Block 11 Woodridge Estates – One bid was received with an offer of \$3,500 from Peter Allie (ABP Homes).

Lot 9, Block 11 Woodridge Estates – One bid was received with an offer of \$11,000 from Peter Allie (ABP Homes).

Lot 10, Block 11 Woodridge Estates – One bid was received with an offer of \$11,277.50 from Richard Rothmund.

Lot 10, Block 11 Woodridge Estates – One bid was received with an offer of \$11,000 from Peter Allie (ABP Homes).

Lot 11, Block 11 Woodridge Estates – One bid was received with an offer of \$16,000 from Peter Allie (ABP Homes).

Lot 11, Block 11 Woodridge Estates – One bid was received with an offer of \$11,827.50 from Richard Rothmund.

Supervisor Ken Swade moved, seconded by Supervisor Williams to reject the 11 bids received on the Woodridge Estates lots. Upon discussion and vote, the motion carried unanimously.

Discussion and possible action regarding establishing rules and procedures for Charitable Contribution Automatic Payroll Deduction Policy: Comptroller Todd Reckelberg and Corporation Counsel created a policy in which any charitable or non-profit organization requesting payroll deduction for county employees would have to meet before they would qualify for payroll deduction. Discussion was had; Supervisor Swade moved to adopt the Charitable Contribution Automatic Payroll Deduction Policy, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

Credit Card Authorization for Human Services and Sheriff's Department:

Comptroller Todd Reckelberg requested approval to issue new credit cards to Dan Whitney, Human Services and Jason Orth, Sheriff's Department. Whitney's card will be replacing Judy Rogers. Orth's card will be replacing Todd Hermann.

Update regarding the County's Finances and Audit:

Comptroller Reckelberg informed the committee that the auditors were there today to complete some items, but would be returning to their offices to finalize the audit.

Communications: Copies of each were provided to the committee:

-Monthly/Daily Average Population Report for March 2017 for the Manitowoc County Jail.

-Secure Detention Report for HSD for March 2017.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Williams and the motion passed unanimously. The committee adjourned at 4:50 p.m.

Respectfully submitted,
Lois Kiel, County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday May 8, 2017
TIME: 4:30 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the April 10, 2017 Finance Committee meeting.
B. Approve vouchers for the month of April 2017 in the amount of \$1,846,798.00.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
 - B. Update the committee on the lease renewal with the USDA and the requirement for improvements that they will repay over the term of the new lease.
5. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Resolution Denying Claim Samantha Loberger (f/k/a Samantha Lutz).
 - ✓ Update the committee regarding bonding for this year including timeline.
 - ✓ Update regarding the County's finances and audit.
6. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for April 2017 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for April 2017 (Not Available at time of e-mailing).
7. Adjournment.

Date: May 3, 2017

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
1110 S 9th St., Manitowoc, WI
May 8, 2017

Attendance: Chairperson Hansen, Supervisor Baumann, Supervisor Holschbach, Supervisor Swade, and Supervisor Williams. Also in attendance: County Executive Bob Ziegelbauer, Comptroller Todd Reckelberg, Corporation Counsel Peter Conrad, and Chairperson Brey.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public Input: No one present wished to speak; subsequently Chairperson Hansen closed public input.

Approve the minutes of the April 10, 2017 Finance Committee meeting: Supervisor Williams moved to approve the April 10, 2017 meeting minutes, seconded by Supervisor Baumann.

Approve vouchers for the month of April 2017 in the amount of \$1,846,798.00: Supervisor Holschbach moved, seconded by Supervisor Baumann to approve vouchers for the month of April 2017 in the amount of \$1,846,798.00. Upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing a bid received on one tax-deeded property.

527 East Main Street, Village of Mishicot – One bid was received. Supervisor Williams moved to accept the offer of \$6,500 from the Village of Mishicot, seconded by Supervisor Holschbach. Upon discussion and vote, the motion passed unanimously.

Update on the lease renewal with the USDA – Public Works Director Gerry Neuser explained a lease has been negotiated with the USDA that will include necessary updates on the premise which will be reimbursed to the county from the USDA over a ten year period. A resolution will be coming to the County Board's May meeting through the Public Works Committee.

Resolution Denying Claim Samantha Loberger (f/k/a Samantha Lutz). Supervisor Swade moved, seconded by Supervisor Baumann to approve the resolution. Upon discussion and vote, the motion carried unanimously.

Comptroller Reckelberg updated the committee regarding bonding for 2017. We'll have a good estimate of all the figures for your June meeting with a resolution for final approval to come at your July Finance and County Board meetings.

Comptroller Reckelberg presented a handout illustrating a historical review of borrowing for projects since 2006 which included the upcoming 2017 bonding. Comptroller Reckelberg announced that the CAFR will be available at the June meeting.

Communications: Copies of each were provided to the committee:

- Resolution Denying Claim Samantha Loberger (f/k/a Samantha Lutz)/Monthly/Daily Average Population Report for April 2017 for the Manitowoc County Jail/Tentative Financing Timetable

Adjournment: Supervisor Holschbach moved to adjourn, seconded by Supervisor Williams and the motion passed unanimously. The committee adjourned at 4:50 p.m.

Respectfully submitted,
Lois Kiel, County Clerk



MANITOWOC COUNTY FINANCE COMMITTEE MEETING NOTICE

DATE: Tuesday June 20, 2017
TIME: 6:15 PM
PLACE: Heritage Center
1701 Michigan Avenue, Manitowoc, WI 54220
(County Board Room)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve minutes of the May 8, 2017 Finance Committee meeting.
 - B. Approve vouchers for the month of May 2017 in the amount of \$2,094,847.10.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Update the committee regarding bonding for this year including timeline and inform the committee regarding receipt of one time environmental impact fee from State of Wisconsin Dept. of Administration RE: American Transmission Company LLC new substation.
 - ✓ Resolution Denying Claim filed by Sharon Kleinhans.
 - ✓ Resolution Authorizing Addition of 4.5 Full-Time Equivalent Human Services Employees.
 - ✓ Report by Comptroller and External Auditors regarding 2016 Comprehensive Annual Financial Report and the 2016 audit.
6. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for May 2017 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for May 2017.
7. Adjournment.

Date: June 14, 2017

Paul (Biff) Hansen, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE

The Heritage Center

June 20, 2017

Attendance: Chairperson Biff Hansen, Supervisor Jim Baumann, Supervisor Kevin Behnke, Supervisor Ken Swade, and Supervisor Mike Williams. Supervisor Holschbach was excused. Also attending: Comptroller Todd Reckelberg and County Executive Bob Ziegelbauer.

Call to Order: The meeting was called to order by Chairperson Hansen at 6:15 p.m.

Public Comment: No one present wished to speak, therefore public comment was closed at 6:16 p.m.

Approve the minutes of the May 8, 2017 Finance Committee meeting: Supervisor Williams moved to approve the May 8, 2017 meeting minutes, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

Approve vouchers for the month of May 2017 in the amount of \$2,094,847.10: Supervisor Baumann moved, seconded by Supervisor Swade to approve vouchers for the month of May 2017 in the amount of \$2,094,847.10. Upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: No bids were received, thus no matters were considered.

Update the committee regarding bonding for this year including timeline and inform the committee regarding receipt of one time environmental impact fee from State of Wisconsin Dept. of Administration Re: American Transmission Company LLC new substation: Comptroller Reckelberg reported the resolution regarding the bond will be on next month's agenda. This would be replacing the county's current debt, not taking on new debt. The rates for the bond remain the same as projected earlier in the year.

Comptroller Reckelberg inform the committee that the payment has been received in regards to the one time environmental impact fee from the State of Wisconsin Dept. of Administration for the American Transmission Company substation in the Town of Franklin.

Resolution Denying Claim (Sharon Kleinhans): Comptroller Reckelberg explained the claim in which Ms. Kleinhans burnt herself while she worked in the kitchen at an Ant Hill Mob event on Expo grounds. It was determined Manitowoc County was not at fault.

Discussion, Supervisor Williams moved to approve, seconded by Supervisor Baumann; upon vote, unanimously approved.

Resolution Authorizing Addition of 4.5 Full-Time Equivalent Human Services Employees: Comptroller Reckelberg explained the need for 4.5 full-time Human Services employees. There is a possibility of obtaining local funds for training the positions that may be reimbursed towards the end of the year. Otherwise, the funds would be transferred from the undesignated fund. Discussion, Supervisor Williams moved to approve, seconded by Supervisor Baumann; upon vote, unanimously approved.

Report by Comptroller and External Auditors – 2016 Comprehensive Annual Financial Report and the 2016 Audit: Comptroller Reckelberg introduced Bryan Grunewald, from Schenck S.C.

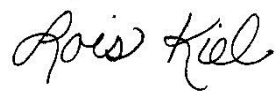
Mr. Grunewald inform the committee that there were no identifying deficiencies concerning Manitowoc County's accounting practices. He said that the county had a good year. He highlighted the increase in Special Revenue Funds due to the Expo Sale, a positive balance in the Highway Fund, and a significant reduction in long term dept.

Communications: Copies of each were provided to the committee:

- Monthly/Daily Average Population Report for May 2017 for the Manitowoc County Jail.
- Secure Detention Report from HSD for May 2017.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Williams and the motion passed unanimously. The committee adjourned at 6:37 p.m.

Respectfully submitted,



Lois Kiel
Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Tuesday July 18, 2017
TIME: 6:15 PM
PLACE: Heritage Center
1701 Michigan Avenue, Manitowoc, WI 54220
(County Board Room)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the June 20 2017 Finance Committee meeting.
B. Approve vouchers for the month of June 2017 in the amount of \$2,380,190.71.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
 - B. Approving recommended appraised values to be advertised per a Class 3 notice.
5. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Resolution Denying Claim filed by Adam Klarkowski.
 - ✓ Resolution Authorizing The Appropriation of \$28,170 From The Town Of Franklin Substation Environmental Impact Fee For Completing Silver Lake Flood Alleviation Project.
 - ✓ Resolution Authorizing The Issuance And Sale Of \$9,995,000 General Obligation Refunding Bonds.
6. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for June 2017 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for June 2017.
7. Adjournment.

Date: July 12, 2017

Paul (Biff) Hansen, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE

The Heritage Center

July 18, 2017

Attendance: Chairperson Biff Hansen, Supervisor Jim Baumann, Supervisor Ken Swade, and Supervisor Mike Williams. Supervisor Holschbach was excused. Also attending: Comptroller Todd Reckelberg, County Executive Bob Ziegelbauer, and County Board Chair Jim Brey.

Call to Order: The meeting was called to order by Chairperson Hansen at 6:15 p.m.

Public Comment: No one present wished to speak, therefore public comment was closed at 6:16 p.m.

Approve the minutes of the June 20, 2017 Finance Committee meeting: Supervisor Williams moved to approve the June 20, 2017 meeting minutes, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

Approve vouchers for the month of June 2017 in the amount of \$2,380,190.71: Supervisor Swade moved, seconded by Supervisor Baumann to approve vouchers for the month of June 2017 in the amount of \$2,380,190.71. Upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: One bid was Public Works Director Gerry Neuser presented a handout listing a bid received on one tax-deeded property.

1150 W. Washington St, Cleveland, WI 53015 – One bid was received. Supervisor Williams moved to accept the offer of \$1,000 from the Village of Cleveland, seconded by Supervisor Swade. Upon discussion and vote, the motion passed unanimously.

Approve Recommended Appraised Values to be Advertised per a Class 3 Notice: Public Works Director requested approval to advertise two properties at the recommended appraised values. The property at 1902 South 24th Street was appraised at \$7,000 and the property at Wilson Street was appraised at \$50,500. Discussion followed. Supervisor Baumann moved, seconded by Supervisor Swade. Upon discussion and vote, the motion passed unanimously.

Resolution Denying Claim (Adam Klarkowski): Comptroller Reckelberg explained the claim that was filed claimed that falling debris from a highway truck damaged the windshield and the insurance company determined after its' review Manitowoc County was not responsible. Discussion followed. Supervisor Baumann moved to approve the disallowance, seconded by Supervisor Williams; upon vote, unanimously approved.

Resolution Authorizing the Appropriation of \$28,170 From the Town of Franklin Substation Environmental Impact Fee for Completing Silver Lake Flood Alleviation Project: Comptroller Reckelberg explained that \$28,170 is the amount that is still needed to complete the corrections needed at Silver Lake to alleviate the current flooding problems and provide for parking and a re-vamped boat launch. The original budget and funding mechanism to correct this problem was \$300,000 with 50% of the funding coming from a grant and 50% by a donation from the Sisters. The engineering costs ended up being more than originally estimated which the overrun was covered by an additional donation from the Sisters. The additional \$28,170 to cover the additional construction costs could come from funds received from the State of Wisconsin for the Franklin Substation Environmental Impact Fee that we recently received. These funds can only be used for certain expenses which this project complies with. Discussion followed. Supervisor Swade moved to approve, seconded by Supervisor Williams; upon vote, unanimously approved.

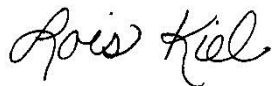
Resolution Authorizing the Issuance and sale of \$9,995,000 General Obligation Refunding Bonds.2016 Audit: Comptroller Reckelberg introduced Managing Director Brad Viegut, of Baird who explained that this is not new money, it is a refinance. The interest cost of 2.95% is a good rate and the first interest payment will be May, 2018. Discussion followed. Supervisor Baumann moved to approve, seconded by Supervisor Swade; upon vote, unanimously approved.

Communications: Copies of each were provided to the committee:

- Monthly/Daily Average Population Report for June 2017 - Manitowoc County Jail.
- Secure Detention Report from HSD for June 2017 – via email.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Williams and the motion passed unanimously. The committee adjourned at 6:38 p.m.

Respectfully submitted,



Lois Kiel
Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday August 14, 2017
TIME: 4:30 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A – Computer Lab)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the July 18, 2017 Finance Committee meeting.
B. Approve vouchers for the month of July 2017 in the amount of \$2,777,875.45.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
 - B. Approving recommended appraised values to be advertised per a Class 3 notice.
5. Jim Brey – County Board Chair & Paul Hansen – Finance Committee Chair:
 - ✓ Discussion regarding .5% County Sales Tax including but not limited to how to proceed.
6. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Update on County Finances and the 2018 Budget process.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for July 2017 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for July 2017.
8. Adjournment.

Date: August 9, 2017

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE

Administration Building

August 14, 2017

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jim Baumann, Supervisor Todd Holschbach, Supervisor Ken Swade, and Supervisor Mike Williams. Also attending: Comptroller Todd Reckelberg, County Executive Bob Ziegelbauer, County Board Chair Jim Brey, Supervisor Melvin Waack, and Supervisor Don Zimmer.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public Comment: Erin Gonnerman, 3243 Adams St, Two Rivers, had questions regarding the half a percent sales tax that was to be discussed per the agenda.

No one else present wished to speak, therefore public comment was closed at 4:32 p.m.

Approve the minutes of the July 18, 2017 Finance Committee meeting: Supervisor Baumann moved to approve the July 18, 2017 meeting minutes, seconded by Supervisor Williams. Upon vote, the motion passed unanimously.

Approve vouchers for the month of July 2017 in the amount of \$2,777,875.45: Supervisor Swade moved, seconded by Supervisor Holschbach to approve vouchers for the month of July 2017 in the amount of \$2,777,875.45. Upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing the bids received on two tax-deeded property.

902 S 42th St, Manitowoc, WI 54220 – One bid was received. Supervisor Williams moved to accept the offer of \$9,100.00 from Paul and Tracy Taylor, seconded by Supervisor Baumann. Upon discussion and vote, the motion passed unanimously.

919 Wilson St, Manitowoc, WI 54220 – One bid was received. Supervisor Baumann moved to accept the offer of \$50,500.00 from Jennell Krizek, seconded by Supervisor Holschbach. Upon discussion and vote, the motion passed unanimously.

Approve Recommended Appraised Values to be Advertised per a Class 3 Notice: Public Works Director requested approval to advertise thirteen properties at the recommended appraised values listed on the notice. Discussion followed. Supervisor Baumann moved, seconded by Supervisor Williams. Upon discussion and vote, the motion passed unanimously.

Discussion Regarding .5% County Sales Tax including but not Limited to how to Proceed: Supervisor Swade moved for the Finance Committee to explore a .5% County Sales Tax, seconded by Supervisor Williams. Upon discussion and vote, the motion carried with four ayes and one no.

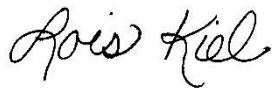
Update on County Finances and the 2018 Budget Process: Comptroller Reckelberg informed the committee that the adult portion of the jail was reaching maximum capacity and the County may have to seek other housing alternatives. Regarding the 2018 budget, the process has begun. Each department will be notified when it is time to review their portion of the budget.

Communications: Copies of each were provided to the committee:

- Monthly/Daily Average Population Report for July 2017 - Manitowoc County Jail.
- Secure Detention Report from HSD for July 2017 – via email.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Williams and the motion passed unanimously. The committee adjourned at 5:00 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lois Kiel".

Lois Kiel
Manitowoc County Clerk



MANITOWOC COUNTY
FINANCE COMMITTEE
AMENDED MEETING NOTICE

DATE: Monday September 11, 2017
TIME: 4:30 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A – Computer Lab)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the August 14, 2017 Finance Committee meeting.
B. Approve vouchers for the month of August 2017 in the amount of \$14,375,898.93.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
 - B. Update committee regarding lease with USDA at the Office Complex.
5. **Chair Paul (Biff) Hansen:**
 - ✓ **Discussion and possible action on Automatic Payroll Deduction Rules**
 - ✓ **Discussion regarding Finance Meeting schedule for public input sessions on County Sales Tax**
6. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Request by The Salvation Army for participation in the payroll deduction plan. (Supervisors Michael Williams and Jim Bauman elected representation)
 - ✓ Resolution Denying Claim (Malynnda Goeke)
 - ✓ Update on County Finances and the 2018 Budget process.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for August 2017 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for August 2017 (was not available at time packets were put together).
8. Adjournment.

Date: September 6, 2017

Amended: September 8, 2017

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE

Administration Building

September 11, 2017

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jim Baumann, Supervisor Todd Holschbach, Supervisor Ken Swade, and Supervisor Mike Williams. Also attending: Corporation Counsel Peter Conrad, Comptroller Todd Reckelberg, County Clerk Lois Kiel, County Executive Bob Ziegelbauer, County Board Chair Jim Brey, and Treasurer Nancy Saueressig.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:31 p.m.

Public Comment:

Kyle Bryntesen, Salvation Army Business Development Director, addressed the committee regarding a continued positive relationship with Manitowoc County.

Brent Sinkula, Manitowoc County Farm Bureau representative of 600 Farm Bureau families, spoke on a Farm Bureau resolution supporting a combination of raising gas tax, vehicle registration fees, farm truck registration fees, and environmental fees; establishing dyed fuel tax, local sales tax, tolling, and new vehicle tax. Mr. Sinkula expressed the need for good infrastructure.

No one else present wished to speak, therefore public comment was closed at 4:39 p.m.

Approve the minutes of the August 14, 2017 Finance Committee meeting: Supervisor Holschbach moved to approve the August 14, 2017 meeting minutes, seconded by Supervisor Jim Baumann. Upon vote, the motion passed unanimously.

Approve vouchers for the month of August 2017 in the amount of \$14,375,898.93: Supervisor Holschbach moved, seconded by Supervisor Williams to approve vouchers for the month of August 2017 in the amount of \$14,375,898.93. Upon discussion and vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing the bid received on one tax-deeded property.

Parcel #052-789-007-180.00 Woodridge Estates Subdivision 8, Lot 18, Block 7: One bid was received. Supervisor Swade moved to accept the offer of \$16,405.00 from Steve and Marilyn Wronkowski, seconded by Supervisor Williams. Upon discussion and vote, the motion passed unanimously.

Update on the Lease with USDA at the Office Complex: In a communication from Public Works, it was reported that tenant improvements required by the USDA for lease of space at the Manitowoc Office Complex came in under the original amount approved by the County Board. The new lease for 5,203 square feet of space generates a net rental revenue of \$65,037.60.

Chairperson Paul (Biff) Hansen: Discussion regarding a Finance Meeting schedule for public input sessions on County Sales Tax. A survey will be sent to supervisors to help determine the best available dates to hold the listening sessions. Potential venues include the City of Kiel and the Heritage Center in Manitowoc.

Discussion and action on Automatic Payroll Deduction Rules and the request by the Salvation Army for Participation in the Payroll Deduction Plan: Supervisor Holschbach moved, seconded by Supervisor Williams to approve the proposed Automatic Payroll Deduction Rules. Discussion followed. Supervisor Williams moved, seconded by Supervisor Baumann moved to amend the rules to indicate the distribution date of October 16 – December 10 in the policy. Upon discussion and vote, the motion carried unanimously.

Supervisor Holschbach moved, seconded by Supervisor Williams to authorize the Salvation Army to participate in the Payroll Deduction Plan. Upon discussion and vote, the motion carried unanimously.

Resolution Denying Claim (Malynnda Goeke): Comptroller Reckelberg explained Ms. Goeke filed a claim against the county seeking \$1,436.95 in damages for repair of her automobile that was allegedly damaged as a result of pieces of blacktop hitting her car as she drove past pavement being cut by Manitowoc County. After review and consultation with our insurance provider, it was determined that Manitowoc County has no liability for the claim and her claim be denied. Discussion, Supervisor Baumann moved to deny the claim, seconded by Supervisor Swade. Upon vote, the motion passed unanimously.

Update on County Finances and the 2018 Budget Process: Comptroller Reckelberg informed the committee that the budget process is going well. County Executive Bob Ziegelbauer noted that he is open for a briefing on the budget prior to the County Board meeting.

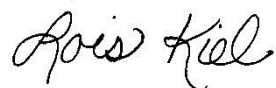
Communications: Copies of each were provided to the committee:

- Monthly/Daily Average Population Report for August 2017 - Manitowoc County Jail.
- Secure Detention Report from HSD for August 2017 – via email.

Chairperson Hansen requested information on the number of inmates who may be under 18 years of age.

Adjournment: Supervisor Willaims moved to adjourn, seconded by Supervisor Swade and the motion passed unanimously. The committee adjourned at 5:25 p.m.

Respectfully submitted,



Lois Kiel
Manitowoc County Clerk



MANITOWOC COUNTY FINANCE COMMITTEE MEETING NOTICE

DATE: Monday October 9, 2017

TIME: 4:30 PM

PLACE: **Communications & Technology Building
1024 S. 9th Street, Manitowoc, WI 54220
(Conference Room 111/112)**

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve minutes of the September 11, 2017 Finance Committee meeting.
 - B. Approve vouchers for the month of September 2017 in the amount of \$3,464,876.23.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. Nancy Saueressig – Treasurer:
 - ✓ Resolution Cancelling County Checks Not Presented Within Two Years Of Issuance.
6. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Request by United Way (Molly Hetzner) for participation in the payroll deduction plan. (District Attorney Jacalyn LaBre and County Clerk Lois Kiel elected representation)
 - ✓ Update on County Finances and the 2018 Budget.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for September 2017 – Manitowoc County Jail.
 - ✓ Secure Detention Report from HSD for September 2017(was not available at time packets were put together).
8. Adjournment.

Date: October 4, 2017

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Communications & Technology Building
October 9, 2017

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Todd Holschbach, Supervisor Ken Swade, and Supervisor Mike Williams. Supervisor Jim Baumann was excused. Also attending: Corporation Counsel Peter Conrad, Comptroller Todd Reckelberg, County Clerk Lois Kiel, County Executive Bob Ziegelbauer, County Board Chair Jim Brey, and Treasurer Nancy Saueressig.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Approve the minutes of the September 11, 2017 Finance Committee meeting: Supervisor Williams moved to approve the September 11, 2017 meeting minutes, seconded by Supervisor Swade. Upon vote, the motion passed unanimously.

Approve vouchers for the month of September 2017 in the amount of \$3,464,876.23: Supervisor Holschbach moved, seconded by Supervisor Williams to approve vouchers for the month of August 2017 in the amount of \$3,464,876.23. Upon vote, the vouchers were approved unanimously.

Nancy Saueressig – Treasurer: Presented a Resolution Cancelling County Checks Not Presented Within Two Years of Issuance. Supervisor Williams moved, seconded by Supervisor Holschbach to adopt the resolution. Upon discussion and vote, the motion carried unanimously.

Public comment: No one present wished to speak, therefore public comment was closed.

Request by United Way (Molly Hetzner) for participation in the payroll deduction plan. District Attorney Jacalyn LaBre and County Clerk Lois Kiel elected representation). United Way Representative Ashley Bender gave a brief presentation requesting participation in the payroll deduction plan. Supervisor Swade moved, seconded by Supervisor Holschbach to accept the United Way request for payroll deduction participation with materials to be distributed to employees beginning October 16 and completed forms to be delivered to the Comptroller no later than December 10. Upon vote, the motion carried unanimously.

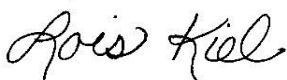
Update on County Finances and the 2018 Budget Process: Comptroller Reckelberg informed the committee that the County Executive will be presenting the 2018 proposed budget at the October 10, 2017 County Board meeting. Executive Ziegelbauer reported that the budget is, for the most part, completed. He noted that in 2017, the county concentrated on large projects with the UW-Manitowoc and the Heritage Center remodels, along with improvements at the Expo. In the next two years, the focus will be on roads and bridges with an increase in transportation related expenses.

Communications: Copies of each were provided to the committee:

- Monthly/Daily Average Population Report for September 2017 - Manitowoc County Jail.
- Secure Detention Report from HSD for September 2017 – via email.

Adjournment: Supervisor Holschbach moved to adjourn, seconded by Supervisor Williams and the motion passed unanimously. The committee adjourned at 4:53 p.m.

Respectfully submitted,



Lois Kiel, Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday November 6, 2017

TIME: 4:30 PM

PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room B – Basement)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the October 9, 2017 Finance Committee meeting.
B. Approve vouchers for the month of October 2017 in the amount of \$2,769,025.61.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Recommend to the County Board a 2018 Annual County Budget – Resolution Adopting 2018 Budget and Property Tax Levy.
6. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for October 2017 – Manitowoc County Jail (was not available at time packets were put together).
 - ✓ Secure Detention Report from HSD for October 2017 (was not available at time packets were put together). They will be emailed out when available.
7. Adjournment.

Date: October 31, 2017

Paul (Biff) Hansen, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
November 6, 2017
Clerk's Correction 11/8/2017

Attendance: Chairperson Paul "Biff" Hansen, Supervisor Jim Baumann, Supervisor Ken Swade, and Supervisor Mike Williams. Supervisor Todd Holschbach was excused. Also in attendance: Corporation Counsel Peter Conrad, Comptroller Todd Reckelberg, County Executive Bob Ziegelbauer, County Board Chair Jim Brey and Supervisor Kevin Behnke.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public comment: Maura Yost, Town of Centerville, expressed concern over the proposed borrowing in the 2018 budget pertaining to county highways.

No one present wished to speak, therefore public comment was closed at 4:35 p.m.

Approve the minutes of the October 9, 2017 Finance Committee meeting: Supervisor Williams moved to approve the October 9, 2017 meeting minutes, seconded by Supervisor Swade. Upon vote, the motion passed unanimously.

Approve vouchers for the month of October 2017 in the amount of \$2,769,025.61: Supervisor Swade moved, seconded by Supervisor Williams to approve vouchers for the month of October 2017 in the amount of \$2,769,025.61. Upon vote, the vouchers were approved unanimously.

Finance Committee 2018 budget discussion and recommendation to County Board – Resolution Adopting 2018 Budget and Property Levy: Discussion was had. Supervisor Baumann moved, seconded by Supervisor Williams to approve the budget.

Amendment: Supervisor Swade moved, seconded by Supervisor Hansen to Resolution Adopting 2018 Budget and Property Tax Levy – remove the borrowing amount of ~~\$1,380,000~~ **\$1,350,000** for Road Construction Projects HWY SRF from the 2018 budget. Discussion followed. Upon vote, the motion failed with 2 ayes and 2 noes.

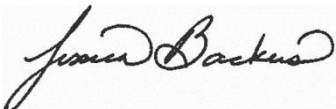
Discussion took place on the main motion to approve Resolution Adopting 2018 Budget and Property Tax Levy. Upon vote, motion carried with 3 ayes and 2 noes. **County Board Chair Jim Brey invoked his executive right to vote on this resolution. Thus the reason for a 5-person vote versus the 4-person vote on the amendment.**

Communications: Copies of each were provided to the committee:

- Monthly/Daily Average Population Report for October 2017 - Manitowoc County Jail.
- Secure Detention Report from HSD for October 2017 – via email.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Williams and the motion passed unanimously. The committee adjourned at 5:22 p.m.

Respectfully submitted,



Jessica Backus, Deputy County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday November 20, 2017

TIME: 5:15 PM

PLACE: Maribel Community Center
14905 Mulberry Street, Maribel, WI 54227

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Brief explanation and history of the State Sales Tax as it relates to Counties.
3. Public Comment on Sales Tax Issue.
4. Adjournment.

Date: November 15, 2017

Paul (Biff) Hansen, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Finance Committee

Listening Session – Proposed ~~05~~ **.5 Percent** Sales Tax

Maribel Community Center
14905 Mulberry Street, Maribel, WI 54227

November 20, 2017

Clerk's Correction 11/27/2017

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jim Baumann, Supervisor Todd Holschbach, Supervisor Ken Swade, and Supervisor Mike Williams. Also in attendance: Corporation Counsel Peter Conrad, Comptroller Todd Reckelberg, County Executive Bob Ziegelbauer, Supervisor Kevin Behnke, Supervisor Jim Falkowski, and Supervisor Susie Maresh.

Call to Order: The meeting was called to order by Chairperson Hansen at 5:15 p.m.

History of the State Sales Tax as it relates to Counties: Finance Chairperson Paul “Biff” Hansen presented a brief history of Wisconsin Sales Tax. Chairperson Hansen explained that the legislature approved a sales tax in 1969 with the ruling that the total tax had to be distributed to municipalities. In 1985, the legislature voted to allow sales tax reduce property taxes. Currently sixty-six out of seventy-two counties have enacted a sales tax.

Public comment: Lee Stefaniak, Mishicot Town Chair spoke in support of the sales tax. Mr. Stefaniak noted that the tax is needed now for the roads.

Bob Ziegelbauer, County Executive spoke in opposition to the sales tax and expressed concern that this will annually take \$6 million dollars out of the hands of the people. We work hard at Manitowoc County to “hold the line on taxes.”

Bob DesJarlais, Mishicot Town Board Supervisor opposed the proposed ~~05~~ **.5** percent sales tax.

Shae Sortwell, Gibson Town Board Supervisor requested to see a plan for the proposed sales tax before he could consider whether he would be in support of the tax.

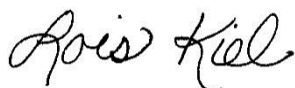
Lee Stefaniak, Mishicot Town Chair explained that the Town of Mishicot did not receive adequate state aid for each mile of town road, thus the sales tax could benefit the road maintenance.

Elizabeth Welch, Village of Kellnersville Clerk spoke in support of a sunset clause on a sales tax.

No one **else** present wished to speak; therefore, public comment closed at 5:54 p.m.

Adjournment: Supervisor Williams moved to adjourn, seconded by Supervisor Baumann and the motion passed unanimously. The committee adjourned at 5:55 p.m.

Respectfully submitted,



Lois Kiel, Manitowoc County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Monday November 27, 2017

TIME: 5:15 PM

PLACE: Heritage Center
1701 Michigan Avenue, Manitowoc, WI 54220
(County Board Room)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Brief explanation and history of the State Sales Tax as it relates to Counties.
3. Public Comment on Sales Tax Issue.
4. Adjournment.

Date: November 20, 2017

Paul (Biff) Hansen, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Finance Committee

Listening Session – Proposed .5 Percent Sales Tax

The Heritage Center
1701 Michigan Ave, Manitowoc, WI 54220
November 27, 2017

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jim Baumann, Supervisor Todd Holschbach, Supervisor Ken Swade, and Supervisor Mike Williams. Also in attendance: Corporation Counsel Peter Conrad, Comptroller Todd Reckelberg, County Executive Bob Ziegelbauer, Supervisor Kevin Behnke, Supervisor Jim Falkowski, and Supervisor Susie Maresh.

Call to Order: The meeting was called to order by Chairperson Hansen at 5:15 p.m.

History of the State Sales Tax as it relates to Counties: Finance Chairperson Paul “Biff” Hansen presented a brief history of Wisconsin Sales Tax. Chairperson Hansen explained that the legislature approved a sales tax in 1969 with the ruling that the total tax had to be distributed to municipalities. In 1985, the legislature voted to allow sales tax to reduce property taxes. Currently sixty-six out of seventy-two counties have enacted a sales tax.

Public comment: Paul Brandt, Town of Rockland, commented that it would be necessary to have a plan for the use of the sales tax dollars before the public could decide whether they would support or oppose the tax. Mr. Brandt was in favor of a referendum to allow the people of Manitowoc County make the decision.

Karen Riesterer, City of Manitowoc, spoke in support of the sales tax noting that the county could benefit from the I-43 traffic moving through the county while stopping for gas and food. Ms. Riesterer commented that a sales tax is customary and could be used for infrastructure.

Maura Yost, Town of Centerville, explained that she is not convinced that a sales tax is the way to meet the growing transportation needs, but we need to assess and plan to meet our current and future needs. Ms. Yost was concerned that 20 years of payments for borrowed dollars could outlast the road work for which the money was borrowed.

Dave Soeldner, City of Manitowoc, spoke in support of a sales tax for roads, but was concerned that the city reduced dollars for infrastructure to pay off debt and now is in need of monies to address their infrastructure issues. Mr. Soeldner expressed the opinion that visitors may not want to come here due to a sales tax.

Justin Nickels, City of Manitowoc Mayor, addressed the Finance Committee in support of the sales tax. Mayor Nickels commented that a sales tax is not destructive and most counties with a sales tax are better off than Manitowoc County. He noted that a sales tax could assist with the repair of 28 county bridges that are structurally deficient. There is a responsibility to make certain we have good infrastructure. He encouraged the Finance Committee to formulate a plan for the use of a sales tax.

Lee Stefaniak, Town of Mishicot Chair, spoke in support of the .5 percent sales tax noting that the plan would be needed for road repairs.

Bob Ziegelbauer, Manitowoc County Executive, spoke in opposition to the .5 percent sales tax. He noted that this will take \$6 million dollars per year out of the hands of the people who earned it and it will be destructive to the community. County Executive Ziegelbauer stressed that “we concentrate on making expenditures efficient, not new tax revenues.”

Bob DesJarlais, Town of Mishicot Supervisor, opposed the .5 percent sales tax expressing concern that there is no plan. Mr. DesJarlais suggested that we need to ask the state where the gas tax is being spent. He recommended that if passed, it should be used for road repair along with a sunset clause.

Brent Sinkula, Town of Two Creeks and Vice President of the Manitowoc County Farm Bureau Federation, spoke in support of the .5 percent sales tax stating that the Farm Bureau of Manitowoc County passed a resolution in support of the county sales tax with one-half designated for infrastructure and one-half to be divided among municipalities based on equalized value.

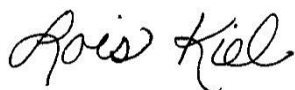
Paul Klunker, City of Manitowoc, expressed concern monies designated for road repair would be taken out of the infrastructure “bucket” during budget time for other expenses because of the expected additional dollars coming from the sales tax.

Shae Sortwell, Town of Gibson Supervisor, spoke in support of property tax reduction, but opposed the sales tax designated for infrastructure because the approximate \$10,000 that would be labeled for the Town of Gibson for road repair is “nothing.”

No one else present wished to speak; therefore, public comment closed at 6:14 p.m.

Adjournment: Supervisor Swade moved to adjourn, seconded by Supervisor Baumann and the motion passed unanimously. The committee adjourned at 6:15 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Lois Kiel".

Lois Kiel, Manitowoc County Clerk



MANITOWOC COUNTY FINANCE COMMITTEE MEETING NOTICE

DATE: Monday December 4, 2017

TIME: 5:15 PM

PLACE: Kiel City Hall
621 Sixth Street, Kiel, WI 53042
(Council Chambers)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Brief explanation and history of the State Sales Tax as it relates to Counties.
3. Public Comment on Sales Tax Issue.
4. Adjournment.

Date: November 27, 2017

Paul (Biff) Hansen, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Finance Committee

Listening Session – Proposed .5 Percent Sales Tax

Kiel City Hall
621 Sixth Street, Kiel, WI 53042
December 4, 2017

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jim Baumann, Supervisor Todd Holschbach, and Supervisor Ken Swade. Also in attendance: County Executive Bob Ziegelbauer, Supervisor Kevin Behnke and Supervisor Jim Brey.

Call to Order: The meeting was called to order by Chairperson Hansen at 5:15 p.m.

History of the State Sales Tax as it relates to Counties: Finance Chairperson Paul “Biff” Hansen presented a brief history of Wisconsin Sales Tax. Chairperson Hansen explained that the legislature approved a sales tax in 1969 with the ruling that the total tax had to be distributed to municipalities. In 1985, the legislature voted to allow sales tax to reduce property taxes. Currently sixty-six out of seventy-two counties have enacted a sales tax.

Public comment: Dan Meyer, President of Manitowoc County Farm Bureau, spoke in support of the .5 percent sales tax stating that the Farm Bureau of Manitowoc County passed a resolution in support of the county sales tax. There is an issue with deteriorating roads and this would be a step in the right direction.

John Brocker, City of Kiel District 3 Representative, questioned why we are considering a sales tax when there is no plan in place.

Todd Goedeke, Village of Valders, asked how the other five counties without a sales tax are taking care of their roads. Mr. Goedeke noted that farm equipment and milk haulers contribute to the deterioration of the roads and asked how they can be taxed.

John Thews, Village of St. Nazianz, expressed concern that Manitowoc County has held the tax down for approximately ten years. He was apprehensive regarding the borrowing of approximately \$1.8 million for roads which would be long term debt. The best option is a good plan that is shared with towns and villages.

Bob Ziegelbauer, Manitowoc County Executive, spoke in opposition to a potential sales tax and expressed that it is not needed, is wasteful, regressive and difficult to cancel. Executive Ziegelbauer noted that local municipalities could impose a “wheel tax” on automobile and truck registrations to keep money for transportation purposes, but it is unpopular. He explained that Manitowoc County is modernizing county government while concentrating on making expenditures efficient in lieu of new tax revenues.

Maura Yost, Town of Centerville, explained that she is not convinced that a sales tax is the way to meet the growing transportation needs, but we need to assess and plan to meet our current and future needs. Ms. Yost was concerned that 20 years of payments for borrowed dollars could outlast the road work for which the money was borrowed.

Dennis Graf, Meeme Town Chair, supported a sales tax provided it is shared with all municipalities. Through his years of experience on the board, he has learned that a municipality cannot run on a zero budget.

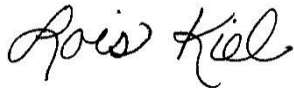
Paul Klunker, City of Manitowoc, suggested it is important to have a plan. Possibly have a referendum with simple, clear verbiage to allow the Manitowoc County voters to make the decision whether a sales tax should be implemented or not.

Joseph Meyer, Schleswig Town Chair, referred to the poor condition of the county roads in Schleswig. He expressed concern regarding the funds that Schleswig could receive from a sales tax.

No one else present wished to speak; therefore, public comment closed at 6:06 p.m.

Adjournment: Supervisor Holschbach moved to adjourn, seconded by Supervisor Baumann and the motion passed unanimously. The committee adjourned at 6:10 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lois Kiel". The signature is written in a cursive, flowing style.

Lois Kiel, Manitowoc County Clerk



MANITOWOC COUNTY
FINANCE COMMITTEE
AMENDED MEETING NOTICE

DATE: Monday December 11, 2017
TIME: 4:30 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A – Computer Lab)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the November 6 meeting with Clerk's Correction, November 20 Meeting with Clerk's Correction, November 27 Meeting, and December 4, 2017 Meeting of the Finance Committee.
B. Approve vouchers for the month of November 2017 in the amount of \$2,569,822.57.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. Jim Brey – County Board Chair:
 - ✓ Reporting pursuant to County's Ethics Code chapter 30 and his attendance at the WCA Annual Convention.
6. Paul (Biff) Hansen – Finance Chair:
 - ✓ Discussion and possible action of Public Input sessions regarding .5% County Sales Tax.
 - ✓ **Discussion and possible action on Resolution Authorizing SNDA Agreement.**
7. Todd Reckelberg – Comptroller/Auditor, Bob Ziegelbauer – County Executive & Marc Holsen Highway Commissioner:
 - ✓ Update on County finances and operations.
8. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for November 2017 – Manitowoc County Jail.
 - ✓ Secure Detention Report from HSD for November 2017(was not available at time packets were put together). They will be emailed out when available.
9. Adjournment.

Date: December 5, 2017
Amended: December 8, 2017

Paul (Biff) Hansen, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
December 11, 2017

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jim Baumann, Supervisor Todd Holschbach, Supervisor Ken Swade, and Supervisor Mike Williams. Also in attendance: Corporation Counsel Peter Conrad, Comptroller Todd Reckelberg, County Executive Bob Ziegelbauer, County Board Chair Jim Brey, Supervisor Chuck Hoffman, and Supervisor Kevin Behnke.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public comment: Maura Yost, Town of Centerville, thanked the Highway Commissioner for the informative email exchanges regarding requested information. Ms. Yost noted that she has surveyed county clerks for information on the use of their county sales tax and will share it with County Board Supervisors. She also looks forward to the County Executive’s plan that addresses county transportation needs and costs.

No one else present wished to speak; therefore public comment was closed at 4:34 p.m.

Chairperson Hansen removed that portion of Item 7 from the agenda regarding a report by Marc Holsen Highway Commissioner. Supervisor Williams moved, seconded by Supervisor Holschbach to approve the agenda as amended. Upon vote, the motion passed unanimously.

Approve the minutes of the November 6, November 20, November 27, and December 4, 2017 Finance Committee meetings: Supervisor Swade moved to approve the meetings’ minutes, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

Approve vouchers for the month of November 2017 in the amount of \$2,569,822.57: Supervisor Holschbach moved, seconded by Supervisor Baumann to approve vouchers for the month of November 2017 in the amount of \$2,569,822.57. Upon vote, the vouchers were approved unanimously.

Jim Brey, County Board Chair – Reporting pursuant to County’s Ethics Code Chapter 30 and attendance at the WCA Annual Convention: Chairperson Brey reported he reimbursed the county \$25.00 for an Amazon gift card that he had won at the convention as the County does not have an Amazon account and it would be hard for the County to make use of it.

Discussion and possible action of Public Input sessions regarding .5% County Sales Tax: Chairperson Hansen expressed that the three listening sessions brought healthy input from citizens.

Corporation Counsel Peter Conrad explained that according to one reading of an attorney general opinion, the sales tax revenue may not be able to be used by the local municipalities for their local road projects as the sales tax can only be used for County wide projects and to reduce the county levy. A sunset clause could be imposed on the tax.

Chairperson Hansen noted that there is a need to request information regarding how other counties are using sales tax revenues. It was the consensus of the Finance committee to collect and study information from other counties before making any decision.

Discussion and possible action on Resolution Authorizing SNDA Agreement: Corporation Counsel Peter Conrad explained that Verizon Wireless required the agreement prior to erecting a tower on the Manitowoc Place roof. We become a part of this agreement by being a mortgage holder on this property. Supervisor Baumann moved, seconded by Supervisor Swade to approve the resolution. Upon discussion and vote, the motion carried unanimously.

Comptroller Todd Reckelberg, County Executive Bob Ziegelbauer – Update on County Finances and Operations: County Executive Bob Ziegelbauer reported that he has requested Chairperson Brey have Highway Commissioner Marc Holsen present an update on status and condition of county roads and bridges at the County Board meeting.

Comptroller Todd Reckelberg reminded the committee that although the end of the year is right around the corner, the actual results of operations and reconciling of the budgets for 2017 will not be complete until sometime in April of 2018. On a positive note, nothing has come to our attention at this time that we need to be concerned over.

Communications: Copies of each were provided to the committee:

- Monthly/Daily Average Population Report for November 2017 - Manitowoc County Jail.
- Secure Detention Report from HSD for November 2017 – via email.

Adjournment: Supervisor Williams moved to adjourn, seconded by Supervisor Holschbach and the motion passed unanimously. The committee adjourned at 5:19 p.m.

Respectfully submitted,


Lois Kiel, County Clerk