



MANITOWOC COUNTY
FINANCE COMMITTEE
AMENDED MEETING NOTICE

DATE: Monday January 11, 2016

TIME: 4:30 PM

PLACE: ~~Administration Building~~
~~110 S. 9th Street,~~
~~(Conference Room A)~~

Communications & Technology Building
1024 S. 9th St., Manitowoc, WI 54220
Room 111

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve the minutes of the December 14, 2015 Finance Committee meeting.
B. Approve vouchers for the month of December 2015 in the amount of \$2,135,572.24.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
5. Sharon Cornils – Personnel Director / Bob Blashe – Information Systems Director:
 - ✓ Resolution Amending Chapter 23 – “Computer Resources” of the Manitowoc County Employee Policy Manual.
6. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Request permission for Amy Wergin, Public Health Director, to be issued a County credit card.
 - ✓ Update regarding the County’s Property Insurance.
 - ✓ Discussion and possible action on the sale of Expo property. See Resolution attached.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Copy of Monthly Daily Average Population Report for December 2015 – Manitowoc County Jail
 - ✓ Copy of Secure Detention Report from HSD for December 2015.
8. Adjournment.

Date: January 6, 2016

Amended: January 8, 2016 @ 9:51 a.m.

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Communications Building
1110 S 9th St., Manitowoc, WI
January 11, 2016

Attendance: Chairperson Biff Hansen, Supervisor Greg Dufek, Supervisor Mike Williams, Supervisor Todd Holschbach, and Supervisor Rita Metzger.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public Comment:

Dennis Mayer requested the County Board to consider expanding the sale of the Expo property to businesses other than a grocery store.

Maura Yost asked the County Board to do more fact finding before making a decision on the sale of the Expo property.

Supervisor Bob Cavanaugh, a member of the Expo Board, stated that multiple people have informed him that they do not want the expo property sold to Meijer Stores. He is not in favor of the sale.

Don Kiel requested the County Board to counter offer the entire Expo property or to offer other county owned property to Meijer Stores.

Todd Humpfrey, president of the Eastern Wisconsin Stock Car program, opposed the sale of the Expo property. The EWSC has funded projects for the race track, pits, and concession stands which have been used multiple times.

Peter Becker expressed concern about the potential economic ramifications of other businesses not coming into Manitowoc County if the County Board voted not to sell the Expo property to Meijer Stores.

Mark Jens, a member of the Eastern Wisconsin Stock Car program, opposed the sale of the Expo property. He believed our community could raise the money needed to maintain the Expo property.

Jody Beyer, Expo Committee member, supported the sale of the Expo property. Ms. Beyer expressed the sale could provide necessary funds to maintain the remaining property.

Dan Schultz-Mr. Schultz was not averse to raising taxes to maintain the Expo property. He opposed the sale to Meijer Stores.

Supervisor Kevin Behnke, a member of the Expo Board, explained that there is no tax levy money for repairs or improvements on the Expo property. There have been concerns with the infrastructure and utilities and this sale could be a way to save and maintain the Expo property.

There was no further public comment, thus public comment was closed at 5:05 p.m.

Resolution accepting real estate option contract for the sale of approximately 27.5 acres of Expo property and authorizing the county to execute the agreement and effectuate the sale upon exercise of the option.

Discussion took place regarding the sale of the Expo property. Chairperson Brey requested a joint meeting with the Finance Committee and the Public Works Committee. The joint meeting will take place next week and the County Board will vote on the sale at the January 26 meeting. Supervisor Williams moved to approve the recommendation of the resolution to the County Board. There was no second, the recommendation of the resolution failed

Approve the minutes of the December 14, 2015 Finance Committee meeting: Supervisor Holschbach moved to approve the December 14, 2015 meeting minutes, seconded by Supervisor Williams. Upon vote, the motion passed unanimously.

Approve vouchers for the month of December 2015 in the amount of \$2,135,572.24: Supervisor Metzger moved, seconded by Supervisor Williams to approve vouchers for the month of December 2015 in the amount of \$2,135,572.24. Upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser had a handout listing bids received on various tax deeded properties. He said that any bid could be accepted.

935 N 11th St, Manitowoc - Metzger accepted the bid, Williams seconded, motion passed unanimously

1618 21st St, Two Rivers – Holschbach accepted the bid, Williams seconded, motion passed unanimously

1918 School St, Two Rivers – Metzger accepted the bid, Holschbach seconded, motion passed unanimously

2407 16th St, Two Rivers – Williams accepted the bid, Holschbach seconded, motion passed unanimously

1.377 Acres Herman Rd-NW of Virginia Dr., landlocked – discussion, Williams accepted the bid, Holschbach seconded, motion passed unanimously.

Resolution Amending Chapter 23 – “Computer Resources”

Sharon Cornils explained Chapter 23 would be replaced with the updated/amended chapter that would establish uniformity and increase security. Supervisor Holschbach moved to approve, Supervisor Metzger seconded, unanimously approved.

Request permission for Amy Wergin, Public Health Director, to be issued a County credit card.

Todd Reckelberg provided the reason for issuing the County credit card. Williams moved to approve, Metzger seconded, unanimously approved.

Adjournment: Supervisor Holschbach moved to adjourn, seconded by Supervisor Dufek and the motion passed unanimously. The committee adjourned at 5:49 p.m.

Respectfully submitted,

Lois Kiel
Manitowoc County Clerk



MANITOWOC COUNTY
PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE
AMENDED Joint Meeting

DATE: THURSDAY, January 21, 2016
TIME: ~~4:45 p.m.~~ **5:00 p.m.**
PLACE: Communications & Technology Building
Room 111
1024 S. 9th Street
Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

JOINT MEETING

1. Roll Call
2. Discussion and Action regarding the Resolution on Sale of a portion of the Expo Property
3. Adjourn Meeting

Date: January 13, 2016

Amended: January 15, 2016

Donald Weiss, PUBLIC WORKS COMMITTEE CHAIRPERSON
Paul (Biff) Hansen, FINANCE COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director and
Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS & FINANCE JOINT COMMITTEE MEETING

Held Thursday, January 21, 2016

Location: Manitowoc County Communication & Technology Building, 1024 South 9th St, Room 111, Manitowoc

Present: Supervisors D. Weiss, D. Dyzak, B. Cavanaugh, R. Gerroll, D. Zimmer, P. Hansen, G. Dufek, T. Holschbach, R. Metzger, M. Williams

Other Supervisors Present: J. Brey, R. Henrickson, J. Baumann, S. Maresh, R. Vogel, M. Kopecky, K. Behnke

Called to Order The meeting was called to order at 4:45 pm by the Committee Chairperson.

Roll Call Introductions were done by committee members and county staff.

Discussion and Action Regarding the Resolution on Sale of a Portion of the Expo Property

Hansen provided a brief informational summary of the joint committee meeting with Finance and Public Works committees to discuss the potential sale of the property.

Weiss reported on the history of the potential sale noting that the supervisors will review the offer in the joint meeting to make a recommendation.

Presentation was completed by Gerard Neuser and Todd Reckelberg reviewing the Expo Property Sale – Statements and Responses handout and the Expo Special Revenue Fund Pro-forma Revenue & Expense Summary by Activity including Balance Sheet provided to the committee.

Discussion included amendment language to the resolution, future options for use of funds from potential sale, current and future financials, economic impact, current grandstand and race program.

Motion was made by Cavanaugh, seconded by Gerroll to call the question. Motion was carried unanimously.

Finance Committee – Motion was made by Williams, seconded by Holschbach to recommend to the county board approval of the Resolution Accepting Real Estate Option Contract for the Sale of Approximately 27.5 Acres of Expo Property and Authorizing the County to Execute the Agreement and Effectuate the Sale Upon Exercise of the Option. Motion Carried 4-1. Metzger voting no.

Public Works Committee – Motion was made by Dyzak, seconded by Zimmer to recommend to the county board approval of the Resolution Accepting Real Estate Option Contract for the Sale of Approximately 27.5 Acres of Expo Property and Authorizing the County to Execute the Agreement and Effectuate the Sale Upon Exercise of the Option. Motion Carried 4-1. Cavanaugh voting no.

Recommendation by the committees to move the Real Estate Option Contract for the Sale of Approximately 27.5 Acres of Expo Property and Authorizing the County to Execute the Agreement and Effectuate the Sale Upon Exercise of the Option to the top of the County Board agenda.

Adjournment

Motion was made by Dyzak, seconded by Holschbach to adjourn the meeting at 6:46pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Cavanaugh



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday February 8, 2016

TIME: 4:30 PM

PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve the minutes of the January 11, 2016 Finance Committee meeting and the minutes of the Joint Public Works and Finance Committee meeting held January 21, 2016.
B. Approve vouchers for the month of December 2015 in the amount of \$2,970,936.56.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
5. Bob Blashe – Information Systems Director:
 - ✓ Resolution Authorizing Out-of-State Travel (Cathy DeLain)
6. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Update regarding the County's Property and auto Insurance.
 - ✓ Update regarding Year End 2015.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Copy of Monthly Daily Average Population Report for January 2016 – Manitowoc County Jail
 - ✓ Copy of Secure Detention Report from HSD for January 2016.
8. Adjournment.

Date: February 3, 2016

Paul (Biff) Hansen, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY FINANCE COMMITTEE
Administrations Building
1110 S 9th St., Manitowoc, WI
February 8, 2016

Attendance: Chairperson Biff Hansen, Supervisor Greg Dufek, Supervisor Mike Williams, Supervisor Todd Holschbach and Supervisor Rita Metzger.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public Comment:

Cheryl Duchow – Informed the Finance Committee of her intent to retire on March 15. Deputy Treasurer Nancy Saueressig will be appointed at February County Board meeting.

There was no further public comment, thus public comment was closed at 4:33 p.m.

Approve the minutes of the January 11, 2016 Finance Committee meeting and the minutes of the Joint Public Works and Finance Committee meeting held January 21, 2016: Supervisor Williams moved to approve the January 11, 2016 meeting minutes, seconded by Metzger; upon vote, the motion passed unanimously. Supervisor Metzger moved to approve the joint January 21, 2016 meeting minutes, seconded by Supervisor Williams; upon vote, the motion passed unanimously.

Approve vouchers for the month of January 2016 in the amount of \$2,970,936.56: Supervisor Metzger moved to approve the vouchers for the month of January 2016 in the amount of \$2,970,936.56, seconded by Supervisor Holschbach; upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing bids received on the tax deeded property. He said that any bid could be accepted.

1214 KBA Lane Kellnersville, Robert Rahmlow/Gail Bailey – Discussion, Supervisor Williams accepted the bid, seconded by Supervisor Holschbach; upon vote, unanimously approved.

Resolution Authorizing Out-of-State Travel (Cathy DeLain)

Bob Blashe brought forth the Resolution Authorizing Out-of-State Travel for Cathy DeLain, GIS Systems Coordinator. GIS users attend this conference to stay up to date on the ESRI software. Mrs. DeLain received a \$1000 grant for conference expenses. Discussion, Supervisor Metzger moved to approve, seconded by Supervisor Williams; upon vote, unanimously approved.

Updates regarding Property Insurance and Year End 2015.

Comptroller Todd Reckelberg provided an update regarding the property insurance that will go into effect March 1, 2016. While there was a second quote, the terms and conditions were different than we were expecting. MPIC, Municipal Property Insurance Company will be providing our property insurance coverage starting March 1, 2016. WMMIC, our liability insurance provider and company we are owners in, is one of three owners of MPIC.

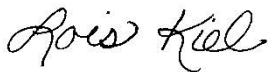
Year end 2015: the Comptroller is working on getting the carryover resolution ready for the March meeting. County Executive Ziegelbauer informed the committee that so far there are no surprises and that all the numbers look to be on target.

Communications: Copies of each were provided to the committee:

- Monthly/Daily Average Population Report for January 2016 for the Manitowoc County Jail
- Secure Detention Report for HSD for January 2016

Adjournment: Supervisor Holschbach moved to adjourn, seconded by Supervisor Dufek; upon vote, the motion passed unanimously. The committee adjourned at 4:49 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lois Kiel".

Lois Kiel
Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday March 14, 2016
TIME: 4:30 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve minutes of the February 8, 2016 Finance Committee meeting.
 - B. Approve vouchers for the month of February 2016 in the amount of \$2,509,189.95.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
5. Bob Blashe – Information Systems Director:
 - ✓ Resolution Authorizing Out-Of-State Travel (Scott Blumreich).
6. Preston Jones – Register of Deeds & Cathy Delain GIS:
 - ✓ Resolution Approving Land Information Plan.
7. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Resolution Authorizing Fund Balance Designations, Carry-Over, Transfers, And Reappropriation Of Specified Funds From 2015 To 2016.
 - ✓ Resolution Appropriating \$322,000 From The General Fund Undesignated And Transferring To The UW Manitowoc Capital Project Fund For Architectural And Engineering Services And Declaring Official Intent To Reimburse Expenditures From Proceeds of Borrowing.
 - ✓ Resolution Denying Claim of Emily Steiner.
 - ✓ Resolution Denying Claim of Virginia/Lisa Parlato.
8. Paul (Biff) Hansen – Chair Finance Committee:
 - ✓ Discussion and possible action on the following matters:
 - A. Handling of United Way Donations and Salvation Army's request to allow for employee payroll deductions to their organization.
 - B. Future Finance Committee agenda items.
9. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for February 2016 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for February 2016.
10. Adjournment.

Date: March 9, 2016

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY FINANCE COMMITTEE
Administrations Building
1110 S 9th St., Manitowoc, WI
March 14, 2016

Attendance: Chairperson Biff Hansen, Supervisor Greg Dufek, Supervisor Mike Williams, Supervisor Todd Holschbach and Supervisor Rita Metzger.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public Comment:

Kyle Brenson, spokesperson for the Salvation Army, notified the committee that the Salvation Army was the largest social service used in Manitowoc county. He wanted to petition for the availability of payroll deduction for the county employees to contribute towards the Salvation Army.

Tracy Geen, spokesperson for the United Way, informed the committee that United Way used the Collective Impact Model, which is when an individual applies for a grant to receive community impact funds. The current payroll deduction for county employee is being utilized through the Collective Impact Model.

Richard Nitsch, informed the committee that United Way helps other non-profit organizations. Unlike the Salvation Army, which is a single organization. His concern for other non-profits requesting payroll deductions would overwhelm the employees to the point where they would no longer chose to contribute to any non-profit.

There was no further public comment, thus public comment was closed at 4:39 p.m.

Approve the minutes of the February 8, 2016 Finance Committee meeting: Supervisor Williams moved to approve the February 8, 2016 meeting minutes, seconded by Supervisor Holschbach; upon vote, the motion passed unanimously.

Approve vouchers for the month of February 2016 in the amount of \$2,509,189.95: Supervisor Metzger moved to approve the vouchers for the month of February 2016 in the amount of \$2,509,189.95, seconded by Supervisor Williams; upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser received no bids on the tax deeded property.

Resolution Authorizing Out-of-State Travel (Scott Blumreich): Information Systems Director Blashe brought forth the Resolution Authorizing Out-of-State Travel for Scott Blumreich. The conference is to keep up to date on the AEGIS Law Enforcement Software system. Discussion, Supervisor Williams moved to approve, seconded by Supervisor Holschbach; upon vote, unanimously approved.

Resolution Approving Land Information Plan: Register of Deeds Preston Jones brought forth the Resolution Approving Land Information Plan. This plan is used to update the property records in our system, which in turn are sent to the state. Discussion, Supervisor Metzger moved to approve, seconded by Supervisor Dufek; upon vote, unanimously approved.

Resolution Authorizing Fund Balance Designations, Carry-over, Transfers, and Reappropriation of Specified Funds from 2015 to 2016: Comptroller Reckelberg explained that this resolution is an annual carry over resolution, to carry over funds from year to year and clean up year-end books. It was noted Manitowoc County does have an additional \$500,000 to be moved into the general funds when it came time to fund projects like the bridge on County Highway R, and make renovations to UW-Manitowoc. Discussion, Supervisor Metzger moved to approve, seconded by Supervisor Holschbach; upon vote, unanimously approved.

Resolution Appropriating \$322,000 from the General Fund Undesignated and Transferring to the UW Manitowoc Capital Project Fund for Architectural and Engineering Services and Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing: Comptroller Reckelberg explained that this would be used for the engineering services to start the UW Manitowoc project. Discussion, Supervisor Williams moved to approve, seconded by Supervisor Holschbach; upon vote, unanimously approved.

Resolution Denying Claim (Emily Steiner): Comptroller Reckelberg explained the claim in which snow was pushing on to Ms. Steiners vehicle from and overpass by the highway department. It was determined the highway department was not at fault. Discussion, Supervisor Metzger moved to approve, seconded by Supervisor Williams; upon vote, unanimously approved.

Resolution Denying Claim (Virginia Parlato): Comptroller Reckelberg explained the claim in which Ms. Parlato wanted to be reimbursement for medical bills for her daughter's accident due to faulty equipment at the Expo-Ice Center. It was determined the Expo-Ice Center was not at fault. Discussion, Supervisor Metzger moved to approve, seconded by Supervisor Williams; upon vote, unanimously approved.

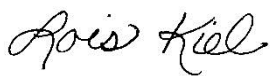
Discussion on Handling of United Way Donations and Salvation Army's request to allow for employee payroll deductions to their organization. Discussion was had. Supervisor Hansen requested Corporation Counsel research policies regarding charitable contributions through payroll deductions.

Communications: Copies of each were provided to the committee:

- Monthly/Daily Average Population Report for February 2016 for the Manitowoc County Jail
- Secure Detention Report for HSD for February 2016

Adjournment: Supervisor Williams moved to adjourn, seconded by Supervisor Holschbach; upon vote, the motion passed unanimously. The committee adjourned at 5:40 p.m.

Respectfully submitted,



Lois Kiel
Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday April 11, 2016
TIME: 4:30 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the March 14, 2016 Finance Committee meeting.
B. Approve vouchers for the month of March 2016 in the amount of \$2,564,790.60.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
5. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Permission for Preston Jones to stay over-night at the Paper Valley Hotel in Appleton for the Summer Register of Deeds Conference (Employee policy manual §26.14).
 - ✓ Resolution Denying Claim submitted by Judith Gretz.
 - ✓ Resolution Appropriating Up To \$120,000 From the General Fund Undesignated And Transferring To The Expo Special Revenue Fund For Construction Of A New Multi-Purpose Barn.
6. Paul (Biff) Hansen – Chair Finance Committee:
 - ✓ Discussion and possible action on the following matters:
 - A. Handling of United Way Donations and Salvation Army's request to allow for employee payroll deductions to their organization. (See survey results)
 - B. Future Finance Committee agenda items.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for March 2016 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for March 2016.
8. Adjournment.

Date: April 6, 2016

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

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MANITOWOC COUNTY FINANCE COMMITTEE

Administrations Building
1110 S 9th St., Manitowoc, WI
April 11, 2016

Attendance: Chairperson Biff Hansen, Supervisor Greg Dufek, Supervisor Todd Holschbach and Supervisor Rita Metzger. Williams was excused.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public Comment:

Marvin Braun of 1260 Lake Cato Dr, Reedsville address the board regarding the sale of the expo property. Mr. Braun expressed concern that the property could be appraised prior to being offered for sale. Mr. Braun also suggested the County could consider other property for the future of the fairgrounds, possibly near the new agriculture center.

There was no further public comment, thus public comment was closed at 4:34 p.m.

Approve the minutes of the March 14, 2016 Finance Committee meeting: Supervisor Holschbach moved to approve the March 14, 2016 meeting minutes, seconded by Supervisor Metzger; upon vote, the motion passed unanimously.

Approve vouchers for the month of March 2016 in the amount of \$2,564,790.60: Supervisor Holschbach moved to approve the vouchers for the month of March 2016 in the amount of \$2,564,790.60, seconded by Supervisor Metzger; upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser received no bids on the tax deeded property.

Permission for Preston Jones to stay over-night at the Paper Valley Hotel in Appleton for the Summer Register of Deeds Conference: The Register of Deeds conference is being held at the Radisson Paper Valley Hotel in Appleton this year. Preston Jones requested use of the county credit card for an overnight stay at the Hotel however the hotel is just within the 50-mile travel limit stipulated by county policy which does not allow for reimbursement or county payment of an overnight stay without those limits without the departments parent committee prior approval. Comptroller Reckelberg is requesting the committees' approval for this stay to be paid for in accordance with county policy. Reckelberg explained there are a lot of in depth conversations and other exchange of information that takes place after general conference hours and would be of benefit to us if they were allowed to participate. It was noted that other requests of this nature have been approved by this along with other standing committees. Discussion, Supervisor Metzger moved to approve, seconded by Supervisor Holschbach; upon vote, unanimously approved.

Resolution Denying Claim submitted by Judith Gretz: Comptroller Reckelberg explained Ms. Gretz filed a claim against the county for payment of the damage to her vehicle from a rebar post that she struck while driving on Memorial Drive. After review and consultation with our insurance provider, it was determined to deny her claim. Discussion, Supervisor Dufek moved to deny the claim, seconded by Supervisor Metzger; upon vote, unanimously approved.

Resolution Appropriating Up to \$120,000 from the General Fund Undesignated and Transferring to the Expo Special Revenue Fund for Construction of a New Multi-Purpose Barn: Comptroller Reckelberg explained that this resolution is transferring the \$120,000 from the County's General Fund Undesignated to the Expo Special Revenue Fund for construction of a new 80x200 square foot multi-purpose barn. Horse-a-Rama made a generous contribution of \$100,000, along with \$62,500 from the

West Foundation. These donations covered 2/3 of the total cost. The Donations from Horse-A-Rama and the West Foundation would be in the County's bank account prior to the county board voting on this resolution guaranteeing their commitment. Discussion, Supervisor Holschbach moved to approve, seconded by Supervisor Dufek; upon vote, unanimously approved.

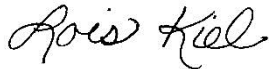
Discussion on Handling of United Way Donations and Salvation Army's request to allow for employee payroll deductions to their organization. Discussion took place. The committee determined to continue the status quo in which employees may contribute through payroll deductions to the United Way campaign. Future resolutions regarding our United Way participation should include language related to the County's non-discrimination policy.

Communications: Copies of each were provided to the committee:

- Monthly/Daily Average Population Report for March 2016 for the Manitowoc County Jail
- Secure Detention Report for HSD for March 2016

Adjournment: Supervisor Holschbach moved to adjourn, seconded by Supervisor Dufek; upon vote, the motion passed unanimously. The committee adjourned at 5:22 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lois Kiel".

Lois Kiel
Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday May 9, 2016
TIME: 4:30 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
 - A. Elect Vice-Chair Finance Committee
 - B. Elect Secretary Finance Committee
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve minutes of the April 11, 2016 Finance Committee meeting.
 - B. Approve vouchers for the month of April 2016 in the amount of \$2,039,649.35.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
5. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Update on 2015 Audit and how we're doing so far in 2016.
 - ✓ Update County Revolving Loan Fund.
6. Paul (Biff) Hansen – Chair Finance Committee:
 - ✓ Discussion and possible action on the following matters:
 - A. Future Finance Committee agenda items.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for April 2016 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for April 2016 (not available at press time).
8. Adjournment.

Date: May 4, 2016

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administrations Building
1110 S 9th St., Manitowoc, WI
May 9, 2016

Attendance: Chairperson Biff Hansen, Supervisor Todd Holschbach, Supervisor Ken Swade, Supervisor Mike Williams and Chairperson Jim Brey. Supervisor Jim Baumann was excused.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Vice-Chair: Supervisor Williams nominated Supervisor Holschbach. There were no other nominations. Supervisor Swade moved to approve the nomination, seconded by Supervisor Williams. Upon vote, Supervisor Holschbach was elected as Vice-Chair for a two-year term by unanimous vote.

Secretary: Supervisor Williams nominated Supervisor Baumann. There were no other nominations. Supervisor Holschbach moved to approve the nomination, seconded by Supervisor Swade. Upon vote, Supervisor Baumann was elected as Secretary for a two-year term by unanimous vote.

Public Comment:

There was no public comment, thus public comment was closed at 4:34 p.m.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing bids received on the tax deeded property.

17807 CTH R, Denmark, Town of Cooperstown – Discussion, Supervisor Williams moved to accept the higher bid for \$1,200 from Mark Heller, seconded by Supervisor Holschbach; upon vote, the motion passed unanimously. Supervisor Holschbach moved to deny the lower bid of \$100 from Nathan Ramlow, seconded by Supervisor Swade. Upon vote, the motion passed unanimously.

Approve the minutes of the April 11, 2016 Finance Committee meeting: Supervisor Holschbach moved to approve the April 11, 2016 meeting minutes, seconded by Supervisor Williams; upon vote, the motion passed unanimously.

Approve vouchers for the month of April 2016 in the amount of \$2,039,649.35. Supervisor Williams inquired whether alternative options are investigated for the higher cost placements at Human Services. Comptroller Reckelberg explained that the County Executive meets with their co-department directors weekly to discuss the placements and whether there are available alternatives that would be more beneficial for both the County and the Client. Supervisor Holschbach moved to approve the vouchers for the month of April 2016 in the amount of \$2,039,649.35, seconded by Supervisor Williams; upon vote, the vouchers were approved unanimously.

Update on 2015 finances, year-end process and 2016 budget: Comptroller Reckelberg reported that the Comprehensive Annual Financial Report will be completed within the next several weeks with the goal of the report being presented at the June 21 County Board meeting. A brief Finance Committee meeting with the auditors will take place prior to the County Board meeting. Comptroller Reckelberg updated the committee on the jail and how their number of inmates and population mix can affect their finances. A number of options are currently being used to handle the number of inmates coming into the system. Going to a bracelet program for those eligible to be on such a program or housing inmates at another site are all being used at this time. Supervisor Swade expressed concern with the high cost of patrolmen when inmates are transported to other jail sites.

Update County Revolving Loan Fund:

Comptroller Reckelberg reported on the progress of the County's revolving loan fund and provided the committee members with financial statements for the month and year-to-date ended April 30, 2016. Comptroller Reckelberg also answered questions from the committee members.

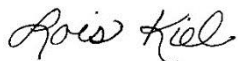
Future Finance Committee agenda items: Chairperson Hansen noted that he had a concern regarding the future of the Expo property if there were to be another offer and what plans are there regarding the future. It was also mentioned that the Expo Ice-Center Board and Public Works Committee would be the appropriate committees to address this matter. No other agenda items were mentioned as future discussion topics at this time.

Communications: Copies of each were provided to the committee:

- Monthly/Daily Average Population Report for April 2016 for the Manitowoc County Jail
- Secure Detention Report for HSD for April 2016 would be emailed to committee members when it becomes available.

Adjournment: Supervisor Holschbach moved to adjourn, seconded by Supervisor Swade; upon vote, the motion passed unanimously. The committee adjourned at 5:25 p.m.

Respectfully submitted,



Lois Kiel
Manitowoc County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Tuesday June 21, 2016

TIME: 6:15 PM

PLACE: U.W. Manitowoc (Cafeteria)
705 Viebahn Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
2. A. Approve minutes of the May 9, 2016 Finance Committee meeting.
B. Approve vouchers for the month of May 2016 in the amount of \$2,211,983.62
3. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
4. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ External Auditors Report on 2015 Audit (Schenck SC, Bryan Grunewald CPA).
5. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for May 2016 – Manitowoc County Jail.
 - ✓ Secure Detention Report from HSD for May 2016.
6. Adjournment.

Date: June 14, 2016

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE

UW-Manitowoc

705 Viebahn St., Manitowoc, WI

June 21, 2016

Corrected on 6/29/2016

Attendance: Chairperson Biff Hansen, Supervisor Jim Baumann, Supervisor Kevin Behnke, Supervisor Ken Swade, and Supervisor Mike Williams. Supervisor Holschbach was excused. Also attending: Comptroller Todd Reckelberg and County Executive Bob Ziegelbauer.

Call to Order: The meeting was called to order by Chairperson Hansen at 6:16 p.m.

Public Comment: No one present wished to speak, therefore public comment was closed at 6:16 p.m.

Approve the minutes of the May 9, 2016 Finance Committee meeting: Supervisor Williams moved to approve the May 9, 2016 meeting minutes, seconded by Supervisor Swade. Upon vote, the motion passed unanimously.

Approve vouchers for the month of May 2016 in the amount of \$2,211,983.62: Supervisor Baumann moved, seconded by Supervisor Williams to approve vouchers for the month of ~~June 2015~~ **May 2016** in the amount of \$2,211,983.62. Upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: No bids were received, thus no matters were considered.

Report from external auditors – 2016 Comprehensive Annual Financial Report and Management Communications: Comptroller Reckelberg introduced Bryan Grunewald, from Schenck S.C. They noted they didn't identify any deficiencies with regard to Manitowoc County's accounting practices. They said that the county had a good year, and highlighted the reduction of uncollected taxes, a positive balance in the Highway Fund, and a significant reduction in long term debt.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Swade and the motion passed unanimously. The committee adjourned at 6:40 p.m.

Respectfully submitted,



Lois Kiel
Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Tuesday July 19, 2016

TIME: 6:30 PM

PLACE: U. W. Manitowoc (Cafeteria)
705 Viebahn Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
2. A. Approve minutes of the June 21, 2016 Finance Committee meeting as corrected on June 29.
B. Approve vouchers for the month of June 2016 in the amount of \$2,901,444.37
3. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
4. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Request by Jamie Aulik of Emergency Management for a County Credit Card.
 - ✓ Update on 2016 finances and looking forward to 2017.
5. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for June 2016 – Manitowoc County Jail.
 - ✓ Secure Detention Report from HSD for June 2016.
6. Adjournment.

Date: July 12, 2016

Paul (Biff) Hansen, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
UW-Manitowoc
705 Viebahn St., Manitowoc, WI
July 19, 2016

Attendance: Chairperson Biff Hansen, Supervisor Jim Baumann, Supervisor Kevin Behnke, Supervisor Holschbach, Supervisor Ken Swade, and Supervisor Mike Williams. Also in attendance: Comptroller Todd Reckelberg and Corporation Counsel Peter Conrad.

Call to Order: The meeting was called to order by Chairperson Hansen at 6:30 p.m.

Public Comment: No one present wished to speak, therefore public comment was closed at 6:31 p.m.

Approve the minutes of the June 21, 2016 Finance Committee meeting: Supervisor Baumann moved to approve the June 21, 2016 meeting minutes, seconded by Supervisor Williams. Upon vote, the motion passed unanimously.

Approve vouchers for the month of June 2016 in the amount of \$2,901,444.37: Supervisor Swade moved, seconded by Supervisor Holschbach to approve vouchers for the month of May 2016 in the amount of \$2,901,444.37. Upon vote, the vouchers were approved unanimously.

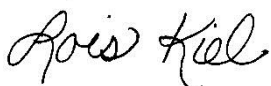
Consideration and action on the following matters related to the Sale of Tax Deeded Property: No bids were received, thus no matters were considered.

Permission to grant a county credit card to Emergency Management Deputy Jamie Aulik: Comptroller Reckelberg informed the committee that Deputy Aulik would be granted a county credit card once Director Crowley retired. The request is ahead of schedule to cover the cost of the conferences and training Deputy Aulik attends. Supervisor Williams moved, seconded by Supervisor Swade.

Update on 2016 Finances and looking forward to 2017: Comptroller Reckelberg said the county is overall in good shape for 2016, and the 2017 budget process has started. Discussion was had about the settlement of contract negotiations with the sheriff's department and how it would affect the budget. Comptroller Reckelberg informed the committee that we will settle the budget amount at the end of the year when we have a better handle on the excess revenue that appears to be generating in the Sheriff's Department. The funds would come from the general fund, if needed.

Adjournment: Supervisor Holschbach moved to adjourn, seconded by Supervisor Williams made and the motion passed unanimously. The committee adjourned at 6:42 p.m.

Respectfully submitted,



Lois Kiel
Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday August 8, 2016

TIME: 4:30 PM

PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the July 19, 2016 Finance Committee meeting.
B. Approve vouchers for the month of July 2016 in the amount of \$1,985,091.22.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
5. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Resolution Appropriating \$115,000 in the Highway Department Special Revenue Fund for the Purpose of Installing 180 Linear Feet of New Culvert Pipe on County Trunk CR.
 - ✓ Update the committee on the County's finances and the 2017 budget.
 - ✓ Update regarding the Library situation.
6. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for July 2016 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for July 2016 (not available at press time).
7. Adjournment.

Date: August 4, 2016

Paul (Biff) Hansen, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
1110 S. 9th St., Manitowoc, WI
August 8, 2016

Attendance: Chairperson Hansen, Supervisor Baumann, Supervisor Behnke, Supervisor Holschbach, Supervisor Swade, and Supervisor Williams. Also in attendance: County Executive Bob Ziegelbauer, Comptroller Todd Reckelberg, Corporation Counsel Peter Conrad, and Highway Commissioner Marc Holsen.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public Comment: No one present wished to speak, therefore public comment was closed at 4:31 p.m.

Approve the minutes of the July 19, 2016 Finance Committee meeting: Supervisor Williams moved to approve the July 19, 2016 meeting minutes, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

Approve vouchers for the month of July 2016 in the amount of \$1,985,091.22: Supervisor Baumann moved, seconded by Supervisor Holschbach to approve vouchers for the month of July 2016 in the amount of \$1,985,091.22. Upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: No bids were received; thus no matters were considered.

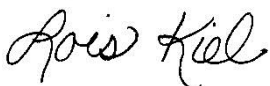
Resolution Appropriating \$115,000 in the Highway Department Special Revenue Fund for the Purpose of Installing 180 Linear Feet of New Culvert Pipe on County Trunk CR: Highway Commissioner Marc Holsen brought forth the Resolution Appropriating \$115,000 in the Highway Department Special Revenue Fund for the Purpose of Installing 180 Linear Feet of New Culvert Pipe on County Trunk CR. Commissioner Holsen informed the committee that this culvert, installed in 1956, was encountered during a road inspection. The estimated remaining life span is 24-36 months before it was to fail. The estimated cost to replace the 60-inch-wide by 180 linear feet long culvert is \$115,000, in which the Highway Dept. would do the prep work and then hire an outside construction company to replace the culvert. The funds are to be appropriated from the fund balance of the Highway Department Special Revenue Fund. The Highway Department Special Revenue fund balance increased in 2015 by \$125,000 and has a current balance exceeding \$300,000. Discussion, Supervisor Williams moved to approve, seconded by Supervisor Holschbach; upon vote, unanimously approved.

Update on 2016 Finances and looking forward to 2017: Comptroller Reckelberg informed the committee that the 2017 budget process has begun. They had started with the IT budget and are now branching out to other departments and by late August-early September, we'll have covered most of the departments.

Update regarding Library Situation: County Executive Bob Ziegelbauer and Comptroller Todd Reckelberg provided an informational update on the library situation.

Adjournment: Supervisor Swade moved to adjourn, seconded by Supervisor Baumann made and the motion passed unanimously. The committee adjourned at 4:58 p.m.

Respectfully submitted,



Lois Kiel

Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday September 12, 2016
TIME: 4:30 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the August 8, 2016 Finance Committee meeting.
B. Approve vouchers for the month of August 2016 in the amount of \$14,476,291.44.
4. County Board Supervisor - Todd Holschbach:
 - ✓ Resolution Authorizing Participation In United Way Campaign. (The actual resolution was not available at press time and should be available at the meeting.)
5. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
 - B. Authorization to advertise tax deeded properties for sale.
 - C. Authorization to commission a new appraisal for Tax Deeded Property 052-818-402-010.00 (Magnolia Avenue and Nagle)
 - ✓ Discussion regarding the HVAC (Heating Ventilating Air-Conditioning) Equipment Replacement Schedule and Capital Project Report August 2016.
6. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Authorization to sign 3-year contract with Maximus to complete our Indirect Cost Plan.
 - ✓ 2017 Budget update.
 - ✓ Update regarding the 2016 County Fair and our new gate process.
 - ✓ Update regarding the Library situation.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for August 2016 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for August 2016 (not available at press time).
8. Adjournment.

Date: September 7, 2016

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Finance Committee Minutes of
September 12, 2016
Meeting at Administration Building 1110 S. 9th Street, Manitowoc, WI

Members present were: Chairman Supervisor Paul (Biff) Hansen, Supervisor Todd Holschbach, Supervisor Ken Swade, excused were Supervisor Jim Baumann and Supervisor Mike Williams. Also present were Comptroller Todd Reckelberg, Patricia Baumann, Executive Bob Ziegelbauer, Corporation Counsel Peter Conrad, County Board Chair Jim Brey, Public Works Director Gerard Neuser, Teri Zuege-Halvorsen, Matt Goff, Joseph Collins, Anne Juea, Oscar Dick, Maura (Chip) Yost, and Alisa Schafer.

Meeting was called to order by Finance Chair Biff Hansen at 4:31 PM. Call for public comment.

Joseph Collins, Two Rivers Chief of Police, spoke on the benefits of United Way and the impact it has on the community. Maura (Chip) Yost spoke on advocating for a single Human Services Director.

Approve the minutes of the August 8, 2016 Finance Committee meeting: Supervisor Swade moved to approve the minutes, seconded by Supervisor Holschbach. Motion passed unanimously.

Approve vouchers for the month of August 2016 in the amount of \$4,476,291.44. Supervisor Swade moved, seconded by Supervisor Holschbach to approve vouchers. Motion passed unanimously.

County Board Supervisor Todd Holschbach – Resolution Authorizing Participation in United Way Campaign. Motion by Supervisor Holschbach, seconded by Supervisor Swade to approve the resolution. Motion passed unanimously. It was mentioned by Supervisor Holschbach that County Clerk Lois Kiel and District Attorney LaBre will be working together on the United Way Campaign.

Gerry Neuser – Public Works Director: Consideration of bids on tax deeded property. No bids were received. Director Neuser spoke on 3 tax foreclosed properties and the recommended appraised value of each (See Handout).

Authorization to advertise tax deeded properties for sale. Motion by Supervisor Swade and seconded by Supervisor Holschbach to authorize the advertising and approve the values associated with the new tax deeded properties. Motion passed unanimously.

Authorization to commission a new appraisal for Tax Deeded Property 052-818-402-010.00 on Magnolia Ave. Motion by Supervisor Swade, seconded by Supervisor Holschbach to authorize a new appraisal. Motion passed unanimously.

Comptroller Todd Reckelberg spoke on Maximus Consulting Services Inc., and the agreement to provide consulting services.

Comptroller Todd Reckelberg, Authorization to sign a new 3-year contact with Maximus for the County's indirect cost study. Motion by Supervisor Holschbach, seconded by Supervisor Swade to authorize signing. Motion passed unanimously.

Executive Bob Zigelbauer gave an update of the Budget process.

Comptroller Reckelberg gave an update regarding the 2016 County Fair and our new gate receipting process. He reported that it worked very well and went much better than prior years.

Comptroller Reckelberg gave an update regarding the library situation. Discussion followed by Supervisor Holschbach.

There was no discussion on communications and the other information handed out.

Motion by Supervisor Holschbach and seconded by Supervisor Swade to adjourn the meeting at 5:16 PM. Motion carried.

Respectfully submitted,

Patricia Baumann
Accounts Payable Supervisor
Temporary Recording Secretary



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday October 10, 2016
TIME: 4:30 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the September 12, 2016 Finance Committee meeting.
B. Approve vouchers for the month of September 2016 in the amount of \$2,136,419.71.
4. County Board Supervisor, Finance Chair – Paul (Biff) Hansen:
 - ✓ Discussion of Salvation Army request to be included as a payroll deduction for County Employees giving purposes and the letter provided County Board and County Executive from the Salvation Army.
 - ✓ Discussion of Progress Lakeshore Request – Peter Willis Director.
5. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
6. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Update regarding 2017 Budget.
 - ✓ Update regarding what is the PACE program.
 - ✓ Update regarding the Library situation.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for September 2016 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for September 2016 (not available at press time).
8. Adjournment.

Date: October 4, 2016

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
1110 S. 9th St., Manitowoc, WI
October 10, 2016

Attendance: Chairperson Hansen, Supervisor Baumann, Supervisor Holschbach, Supervisor Swade, and Supervisor Williams. Also in attendance: County Executive Bob Ziegelbauer, Supervisor Brey, Supervisor Dyzak, Comptroller Todd Reckelberg, Corporation Counsel Peter Conrad, and Public Works Director Gerry Neuser.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public Comment:

Dean Halverson, Progress Lakeshore Board Vice President and CEO of Leede Research, informed the committee that through Progress Lakeshore, both private and public development have come together to work for a common good and looked for the committee's support to help fund Progress Lakeshore.

Greg Jagemann, Jagemann Stamping Co., would like the financial support of the committee as well. Through the county's support they could continue to grow the surrounding community.

Andy Mleziva, KNM Machine Shop, informed the committee they know who to look for when bringing business to the area. Progress Lakeshore has helped grow the area and he wanted to see it keep growing. He appreciated the funding.

Jill Hennessy, Lakeshore Technical College Appointee, she believed this is a good investment and a resource that the county needs in order to grow this area.

Nic Sparacio, City of Manitowoc, thanked the committee for letting the board share information about Progress Lakeshore. From the City's perspective, Progress Lakeshore is great because they work together with other entrepreneurs with growth.

Peter Willis, Executive Director for Progress Lakeshore, requested funds of \$67,000. This amount was based on per capita at \$2.00 per person. The companies that left have effected everyone, not just Manitowoc, but the surrounding areas. Counties outside of Manitowoc, have grown by 8% because people have moved to where the jobs are.

Maura Yost, Town of Centerville, informed the committee that this is her fourth year for her advocacy for a single Human Services director. Even though the budget has been created, she has requested the funding for this position be entered into the 2017 Budget.

Kyle Bryntesen, Business Development Director for Salvation Army, provided the Salvation Army's Non-discrimination policy. He informed the committee that society has become less cash based. It is hard to receive cash donations today during the "Red Kettle Campaign" because cash is not handy. The resolution to allow employee payroll deduction would benefit them greatly.

Anton Donoff, City of Manitowoc, informed the committee he was at the meeting to discuss the PACE Program in regards to the former Schuette building located at S 8th and Jay street.

No one else present wished to speak, therefore public comment was closed at 4:45 p.m.

Approve the minutes of the September 12, 2016 Finance Committee meeting: Supervisor Baumann moved to approve the September 12, 2016 meeting minutes, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

Approve vouchers for the month of September 2016 in the amount of \$2,136,419.71: Supervisor Holschbach moved, seconded by Supervisor Williams to approve vouchers for the month of September 2016 in the amount of \$2,136,419.71. Upon vote, the vouchers were approved unanimously.

Discussion of Salvation Army request to be included as a payroll deduction for County Employees:

Discussion was had on potential Resolution Authorizing Automatic Employee Payroll Deduction for Salvation Army Charitable Contributions. Supervisor Williams moved to postpone the Resolution to the October 31, 2016 Annual meeting after Corporation Counsel has enough time to review the Salvation Army's Non-discrimination policy, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

Discussion on Progress Lakeshore Request – Peter Willis Director:

Progress Lakeshore requested funding from Manitowoc County in the amount of \$67,000. Upon discussion Corporation Counsel will research the open records law and open meeting versus closed meeting. The finance committee will revisit this request.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing bids received on the tax deeded property.

1408 20th St, City of Two Rivers – Discussion, Supervisor Swade moved to accept the bid for \$10,700 from Robert Limon Jr, seconded by Supervisor Williams. Upon vote, the motion passed unanimously.

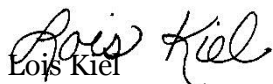
Update on 2017 Budget: The County Executive highlighted a few areas of his proposed budget for the committee, to include the big project of the UW, debt service proposition, and the health insurance will not have a rate change. November 10, 2016 will be the night that the budget and the bonding will be on the County Board Agenda.

Update regarding what is the PACE program: Corporation Counsel Conrad and Comptroller Reckelberg provided information regarding the PACE Program (Property Accessed Clean Energy). Discussion took place between Anton Donoff and the committee in regards to how this program would help with the old Schuette building. The recommendation of the committee would be to postpone until more information can be acquired about the program.

Update regarding Library Situation: Comptroller Todd Reckelberg provided an informational update on the library situation.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Swade made and the motion passed unanimously. The committee adjourned at 6:04 p.m.

Respectfully submitted,


Lois Kiel

Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday October 31, 2016

TIME: 6:15 PM

PLACE: U W Manitowoc
705 Viebahn Street, Manitowoc, WI 54220
(Cafeteria)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. County Board Supervisor, Finance Chair – Paul (Biff) Hansen:
 - ✓ Discussion of Salvation Army request to be included as a payroll deduction for County Employees including possible action on resolution to do so.
3. Adjournment.

Date: October 25, 2016

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
UW-Manitowoc
705 Viebahn St., Manitowoc, WI
October 31, 2016

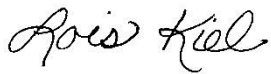
Attendance: Chairperson Hansen, Supervisor Baumann, Supervisor Holschbach, Supervisor Swade, and Supervisor Williams. Also in attendance: Supervisor Brey, Comptroller Todd Reckelberg, and Corporation Counsel Peter Conrad.

Call to Order: The meeting was called to order by Chairperson Hansen at 6:15 p.m.

Discussion of Salvation Army request to be included as a payroll deduction for County Employees: Discussion was had on potential Resolution Authorizing Automatic Employee Payroll Deduction for Salvation Army Charitable Contributions. Supervisor Baumann moved to approve, seconded by Supervisor Williams. Upon vote, the motion carried with 4 ayes and 1 abstention. Chairperson Hansen abstained.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Holschbach; upon vote, the motion passed unanimously. The committee adjourned at 6:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lois Kiel".

Lois Kiel
Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday November 7, 2016
TIME: 4:30 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the October 10, and October 31, 2016 Finance Committee meeting.
B. Approve vouchers for the month of October 2016 in the amount of \$2,179,078.50.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
 - B. Approving recommended appraised values to be advertised per a Class 3 notice.
5. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Discussion and recommendation to County Board regarding Executives 2017 Proposed Budget.
6. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for October 2016 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for October 2016 (not available at press time).

Next meeting will be Thursday November 10 at 6:30 PM, UW Manitowoc, cafeteria. The only agenda item will be related to our short and long term borrowing.

7. Adjournment.

Date: November 2, 2016

Paul (Biff) Hansen, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
1110 S. 9th St., Manitowoc, WI
November 7, 2016

Attendance: Chairperson Hansen, Supervisor Baumann, Supervisor Holschbach, Supervisor Swade, and Supervisor Williams. Also in attendance: County Executive Bob Ziegelbauer, Supervisor Behnke, Supervisor Brey, Supervisor Falkowski, Supervisor Gerroll, Supervisor Maresh, Supervisor Waack, Comptroller Todd Reckelberg, Corporation Counsel Peter Conrad, and Public Works Director Gerry Neuser.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public Comment:

Maura Yost, Town of Centerville, asked the Board not to support the 2017 budget without the addition of a single Human Services Director. Ms. Yost had questions regarding the Baird analysis referencing an 84% increase in debt. She expressed concern that the proposed bond extends the county's debt eight years.

No one else present wished to speak, therefore public comment was closed at 4:35 p.m.

Approve the minutes of the October 10 & October 31, 2016 Finance Committee meeting: Supervisor Williams moved to approve the October 10 & October 31, 2016 meeting minutes, seconded by Supervisor Swade. Upon vote, the motion passed unanimously.

Approve vouchers for the month of October 2016 in the amount of \$2,179,078.50: Supervisor Baumann moved, seconded by Supervisor Holschbach to approve vouchers for the month of October 2016 in the amount of \$2,179,078.50. Upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser had a handout listing bids received on the tax deeded property.

527 East Main, Mishicot – Discussion, Supervisor Holschbach moved to reject the bid for \$6,000 because it was below what has been already invested by the County, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

1134 S 17th St, Manitowoc – Discussion, Supervisor Williams moved to accept the bid for \$15,000 from Moraine Properties, seconded Supervisor Holschbach. Upon vote, the motion passed unanimously.

1118 Bellvue Place, Two Rivers – Discussion, Supervisor Swade moved to accept the bid for \$7,500 from Moraine Properties, seconded Supervisor Holschbach. Upon vote, the motion passed unanimously.

Public Works Director Gerry Neuser had a handout listing ten properties that the county took through the in rem process.

16233 Jambo Creek Rd, Mishicot – Discussion, Supervisor Baumann moved to accept the appraisal of \$25,000, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

5009 E Tuma Lake Road, Mishicot – Discussion, Supervisor Williams moved to accept the appraisal of \$25,000, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

5403 CTH J, Valders – Discussion, Supervisor Baumann moved to accept the appraisal of \$45,000, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

12032 CTH F, Newton – Discussion, Supervisor Baumann moved to accept the appraisal of \$11,300, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

416 St Clair St, Manitowoc – Discussion, Supervisor Williams moved to accept the appraisal of \$15,000, seconded by Supervisor Swade. Upon vote, the motion passed unanimously.

1010 S 19th St, Manitowoc – Discussion, Supervisor Holschbach moved to accept the appraisal of \$8,500, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

1263 S 32rd St, Manitowoc – Discussion, Supervisor William moved to accept the appraisal of \$25,000, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

1016 Phillippen St, Manitowoc – Discussion, Supervisor Swade moved to accept the appraisal of \$25,000, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

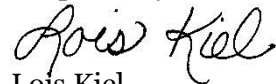
1716/1718 Wisconsin Ave, Manitowoc – Discussion, Supervisor Baumann moved to accept the appraisal of \$99,000, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

2110 Emmet St, Two Rivers – Discussion, Supervisor Swade moved to accept the appraisal of \$7,600, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

Finance Committee 2017 budget discussion and recommendation to County Board – Resolution Adopting 2017 Budget and Property Levy: Discussion was had. Supervisor Baumann moved, seconded by Supervisor Williams to approve the budget. Upon vote the motion passed.

Adjournment: Supervisor Williams moved to adjourn, seconded by Supervisor Baumann made and the motion passed unanimously. The committee adjourned at 6:05 p.m.

Respectfully submitted,



Lois Kiel
Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Thursday November 10, 2016

TIME: 6:30 PM

PLACE: U W Manitowoc
705 Viebahn Street, Manitowoc, WI 54220
(Cafeteria)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Comptroller/Auditor Todd Reckelberg:
 - ✓ Resolutions regarding financing our Capital Projects for 2017:
 - A. Initial Resolution Authorizing General Obligation Promissory Notes Not to Exceed \$7,110,000 for Capital Projects.
 - B. Resolution Providing for the Sale of \$7,110,000 Note Anticipation Notes.
 - C. Resolution Providing for the Sale of Approximately \$9,995,000 General Obligation Refunding Bonds.
3. Adjournment.

Date: November 2, 2016

Paul (Biff) Hansen, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
UW-Manitowoc
705 Viebahn St., Manitowoc, WI
November 10, 2016

Attendance: Chairperson Hansen, Supervisor Baumann, Supervisor Holschbach, Supervisor Swade, and Supervisor Williams. Also in attendance: County Executive Bob Ziegelbauer, Comptroller Todd Reckelberg, and Corporation Counsel Peter Conrad.

Call to Order: The meeting was called to order by Chairperson Hansen at 6:30 p.m.

Resolutions regarding financing our Capital Projects for 2017: Comptroller Reckelberg and Bradley Viegut, Managing Director of Public Finance from Baird explained how the bond process would work with the three resolutions that were on the agenda. Discussion was had and questions from committee members were answered.

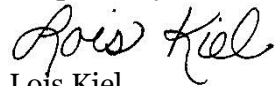
Initial Resolution Authorizing General Obligation Promissory Notes Not to Exceed \$7,110,000 for Capital Projects: Supervisor Holschbach moved to approve the resolution, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

Resolution Providing for the Sale of \$7,110,000 Note Anticipation Notes: Supervisor Williams moved to approve the resolution, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

Resolution Providing for the Sale of Approximately \$9,995,000 General Obligation Refunding Bonds: Supervisor Swade moved to approve the resolution, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

Adjournment: Supervisor Williams moved to adjourn, seconded by Supervisor Baumann made and the motion passed unanimously. The committee adjourned at 6:46 p.m.

Respectfully submitted,



Lois Kiel
Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday December 12, 2016
TIME: 4:30 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220
(Conference Room A)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of the November 7, and November 10, 2016 Finance Committee meeting.
B. Approve vouchers for the month of November 2016 in the amount of \$2,026,671.60.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
 - B. Review and take possible action regarding Potter's Field – Vacant Land Offer to Purchase (see attached).
5. Preston Jones, Kristi Tuesburg - Register of Deeds:
 - ✓ Update on Register of Deeds Office.
6. Todd Reckelberg – Comptroller/Auditor & Bob Ziegelbauer – County Executive:
 - ✓ Update regarding the County's finances.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for November 2016 – Manitowoc County Jail
 - ✓ Secure Detention Report from HSD for October 2016 (November not available at press time).
8. Adjournment.

Date: December 6, 2016

Paul (Biff) Hansen, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
1110 S 9th St., Manitowoc, WI
December 12, 2016

Corrected on December 14, 2016

Attendance: Chairperson Hansen, Supervisor Baumann, Supervisor Swade, and Supervisor Williams, Excused was Supervisor Holschbach. Also in attendance: County Executive Bob Ziegelbauer, Comptroller Todd Reckelberg, and Corporation Counsel Peter Conrad.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public Input: No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:30 p.m.

Approve the minutes of the November 7 and November 10, 2016 Finance Committee meeting: Supervisor Williams moved to approve the November 7 and November 10, 2016 meeting minutes, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

Approve vouchers for the month of November 2016 in the amount of \$2,026,671.60: Supervisor Baumann moved, seconded by Supervisor Swade to approve vouchers for the month of November 2016 in the amount of \$2,026,671.60. Upon vote, the vouchers were approved unanimously.

Review and possible action on Potter's Field-Vacant Land Offer to Purchase – Discussion, Supervisor Williams moved to not sell the property, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing bids received on the tax deeded property.

5009 E Tuma Lake Rd, Gibson – Discussion, Supervisor Williams moved to accept the offer of \$25,050 by Christopher D. Tuschel Jr, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

~~13032~~ 12032 CTH F, Newton – Discussion, Supervisor Swade moved to accept the offer of \$12,101 by Kenneth & Tina Alfson, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

Neuser informed the committee that eight more properties are being advertised right now. Anyone can bid any amount and it is up to the finance committee to decide whether or not to accept the bids.

Update on Register of Deeds Office: Preston Jones, Register of Deeds spoke about past experiences and announced his retirement to the Finance Committee. Jones introduced Kristi Tuesburg, the newly elected Register of Deeds and provided her background information.

Update regarding the County's Finances: Comptroller Todd Reckelberg explained that the general fund undesignated account would be credited for the previous advances from it to the Expo Project and UW Manitowoc Project as the sale of Expo land and the borrowing for the UW Project take place. The sale of Expo property to Meijer's is scheduled to take place December 21 and the UW borrowing early February of 2017. All other financial aspects are currently running smoothly.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Williams made and the motion passed unanimously. The committee adjourned at 4:51 p.m.

Respectfully submitted,

Jessica Backus

Jessica Backus
Manitowoc County Deputy Clerk