



MANITOWOC COUNTY
FINANCE COMMITTEE
AMENDED MEETING NOTICE

DATE: Monday January 14, 2013
TIME: 4:00 PM
PLACE: Manitowoc County Administration Office
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jim Brey:
2. Public Input regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve the minutes of the December 10th, 2012 Finance Committee meeting.
B. Approve vouchers for the month of December 2012 in the amount of \$2,356,531.34.
4. Jeff Beyer – Public Works Director
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. Receive, review, and act on bids for the Sale of tax deeded property. Detail to be provided at meeting.
 - B. Authorize publication of Class I and III Notice for the sale of tax deeded property.
5. Bob Blashe – Information Systems Director:
 - ✓ Review IS operations and report sent out under separate cover.
 - ✓ Resolution Authorizing Out-of-State Travel (Mike Wingender)
6. Todd Reckelberg, Comptroller/Auditor:
 - ✓ Update on year end 2012.
 - ✓ *Report of Economic Interest – Terri LaViolette, Payroll Supervisor*
7. Bob Ziegelbauer, County Executive:
 - ✓ Update on County financial condition and related policies 2012, 2013 and beyond.
8. Communications and other information contained within your finance packet:
 - ✓ Copy of the Manitowoc County Juvenile Detention Center and Adult Jail Population Reports for the month of December 2012.
 - ✓ Memorandum from Steven Rollins, Corporation Counsel – Subject, Ethics Reporting.

Date: January 8, 2013
Amended: January 11, 2013 @ 12:36 PM

Jim Brey, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Finance Committee Meeting
Administration Building 1110 S 9th St, Manitowoc, WI
January 14, 2013**

Attendance: Chairman Jim Brey, Supervisor Greg Dufek, Supervisor Charles Hoffman, Supervisor Rita Metzger and Supervisor Todd Holschbach.

Also present: Dennis Bernhardt, Charlie Matthews, Comptroller Todd Reckelberg, Payroll Supervisor Terri LaViolette, Information Systems Director Bob Blashe, Public Works Director Jeff Beyer, Treasurer Cheryl Duchow, and County Executive Bob Ziegelbauer.

1. Chairman Jim Brey called the meeting to order at 4:30 p.m.
2. Public Input was opened, and Dennis Bernhardt had questions on tax deeded property, which Public Works Director Jeff Beyer was able to assist with outside the meeting. Public Input was closed.
3. A motion was made by Supervisor Hoffman and seconded by Supervisor Holschbach to approve the minutes of the Dec 10, 2012 Finance Committee. Motion passed unanimously.

After discussion on specific vouchers, a motion was made by Supervisor Metzger and seconded by Supervisor Dufek to approve vouchers for the month of December, 2012 in the amount of \$2,356,531.34. Motion carried unanimously.

4. Bob Blashe, Information Systems Director presented a Resolution authorizing out of state travel for Mike Wingender. After discussion by the Committee a motion was made by Supervisor Hoffman and seconded by Supervisor Dufek to approve the Resolution and forward it to the County Board. Motion carried unanimously. The monthly IS Department report was then presented to the Committee explaining ongoing projects.
5. Jeff Beyer, Public Works Director brought Bids that were received on four parcels to the Committee for consideration and possible action. After discussion on the bids a motion was made by Supervisor Hoffman and seconded by Supervisor Metzger to follow Public Works recommendation and accept the bids and sell the property as follows.

1222 South 10th Street, City of Manitowoc – to Robert & Marlo Kohlmann, for \$4,900.00. This bid was accepted in order to get the property back on the tax rolls and to save the county from possibly having to demo the building even though the bid was below what the county had invested in the property. No other bids had been received on this property.

The following three properties were sold to get the properties back on the tax roll even though the bids accepted were below the appraised values but more than what the county had invested:

1419 South 19th Street, City of Manitowoc, sold to Kent & Teresa Brendemuehl, for \$11,000. No other bids had been received on this property.

1913 South 14th Street, City of Manitowoc, sold to Kent & Teresa Brendemuehl for \$26,000. Rejected a bid of \$10,000 from Paul Schuetze.

2316 Garfield Street, City of Two Rivers, sold to Kent & Teresa Brendemuehl for \$26,000. No other bids had been received on this property.

Motion passed unanimously.

Information on two Tax Foreclosed Properties was presented to the Committee (1609 Monroe St, Two Rivers and 1412 20th St, Two Rivers) with the request to authorize publication of Class I and Class III Notice for the sale. After discussion by the Committee, a motion was made by Supervisor Holschbach and seconded by Supervisor Dufek to move forward with advertising the sale of these properties. Motion carried unanimously.

6. Todd Reckelberg, Comptroller/Auditor presented a Report of Economic Interest for a Gas card won by Payroll Supervisor Terri LaViolette. As he explained, the card was turned over to Public Works who used the \$25 gas card to put gas into one of their trucks. An update on Year End 2012 was given.
6. Bob Ziegelbauer, County Executive updated the Committee on the County financial condition and related policies 2012, 2013 and beyond. He had two handouts that showed we continue to make progress on over-time which is due to the policy changes implemented over the past year and a half.

Motion was made by Supervisor Hoffman and seconded by Supervisor Holschbach to adjourn the meeting at 4:33 PM.

Respectfully Submitted,



Terri LaViolette
Temporary Recording Secretary



MANITOWOC COUNTY FINANCE COMMITTEE MEETING NOTICE

DATE: Tuesday February 26, 2013
TIME: 6:00 PM
PLACE: U.W. Manitowoc (Cafeteria)
705 Viebahn Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jim Brey:
2. Public Input regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve the minutes of the January 14th, 2013 Finance Committee meeting.
B. Approve vouchers for the month of January 2013 in the amount of \$2,660,091.53.
4. Jeff Beyer – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. Receive, review, and act on bids for the Sale of tax deeded property. Detail to be provided at meeting.
 - B. Authorize publication of appropriate Notice for the sale of tax deeded property.
5. Bob Blashe – Information Systems Director:
 - ✓ Review IS operations and report sent out under separate cover.
 - ✓ Resolution Authorizing Out-of-State Travel (Matt Fricke)
6. Jamie Aulik – County Clerk:
 - ✓ County Clerk, report on his offices' 2012 year and notable trends.
7. Todd Reckelberg, Comptroller/Auditor:
 - ✓ Update on year end 2012.
8. Bob Ziegelbauer, County Executive:
 - ✓ Update on County financial condition and related policies 2012, 2013 and beyond.
9. Communications and other information contained within your finance packet:
 - ✓ Copy of the Manitowoc County Adult Jail Population Reports for the month of January 2013.

Date: February 19, 2013

Jim Brey, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Finance Committee
UW-Manitowoc
February 26, 2013

Attendance: Chairperson Jim Brey, Supervisor Rita Metzger, Supervisor Chuck Hoffman, Supervisor Greg Dufek, and Supervisor Todd Holschbach.

Call to Order: The meeting was called to order by Chairperson Brey at 6:00 p.m.

Public Input: Chairperson Brey asked three times if there was any public input. Seeing none, he closed public input at 6:01 p.m.

Approve the minutes of the January 14, 2013 Finance Committee meeting: Supervisor Hoffman moved to approve the minutes of the January 14, 2013 Finance Committee meeting, seconded by Supervisor Hoffman. Upon vote, the motion passed unanimously.

Approve vouchers for the month of January 2013 in the amount of \$2,660,091.53: Supervisor Metzger moved to approve the vouchers, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Properties:

Public Works Director Jeff Beyer Manitowoc briefed the committee on various bids received for tax deeded properties. One property had a \$5,100 bid but was delinquent paying taxes on properties. Supervisor Holschbach made a motion to deny the bid from Cyrus, seconded from Supervisor Metzger. Upon vote, the motion carried unanimously.

The property located at 521 N. 8th St. had two bids. Supervisor Hoffman made a motion to accept the higher offer, seconded by Supervisor Holschbach. Upon vote, the motion carried unanimously.

The property at 1412 20th St. in Two Rivers had a bid. Director Beyer recommended sale. Discussion followed. Supervisor Metzger made a motion to sell the property for \$7,000, seconded by Supervisor Holschbach. Upon vote, the motion carried unanimously.

Director Beyer said that a Class 1 notice for a property in the City of Two Rivers was on the agenda, but the City of Two Rivers was interested in the property. No action was required on the part of the committee.

Review IS operations and report sent out under separate cover: Information Systems Director Bob Blashe said there were no issues this month. He noted a renewed interest in the county website. He also noted that projects are moving along quickly with new staff members. He explained the report to the committee members.

Resolution Authorizing Out-of-State Travel (Matt Fricke): Director Blashe said it was a conference for AEGIS system administrators and it was where people who develop software meet and discuss issues. Discussion followed. Supervisor Hoffman made a motion to pass the resolution on to the county board, seconded by Supervisor Dufek. Upon vote, the motion passed unanimously.

County Clerk, report on his offices' 2012 year and notable trends: County Clerk Aulik gave an annual update on 2012 operations in the County Clerk's Office. He noted that there was a lot of work in 2012, both planned and unplanned. He noted the recall election and the decertification of the US Post Office in Manitowoc as two events which gave the office a substantial increase in work. He thanked County Executive Ziegelbauer and Personnel Director Cornils for help with staffing during the period of increased workload. He said he looked forward to a quieter 2013. Discussion followed.

Update on year end 2012: Comptroller Reckelberg said that there were no surprises from 2012 and he was diligently working to complete the outstanding entries. County Executive Ziegelbauer said that all of the county's debt has been refinanced and they don't borrow much. He said they were mainly working to implement the policies from the 2013 budget.

County Executive Ziegelbauer also said that he would email the committee about the numbers from the Juvenile Detention Center in Sheboygan.

Supervisor Metzger made a motion to place the Copy of the Manitowoc County Adult Jail Population Reports for the month of January 2013 on file, seconded by Supervisor Holschbach. Upon vote, the motion carried unanimously.

Adjournment: Supervisor Hoffman made a motion to adjourn, seconded by Supervisor Metzger. Upon vote, the motion passed unanimously and the meeting adjourned at 6:42 p.m.

Respectfully submitted,



Jamie J. Aulik
Manitowoc County Clerk



MANITOWOC COUNTY FINANCE COMMITTEE MEETING NOTICE

DATE: Monday March 11, 2013
TIME: 4:00 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jim Brey:
2. Public Input regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve the minutes of the February 26th, 2013 Finance Committee meeting.
 - B. Approve vouchers for the month of February 2013 in the amount of \$2,910,353.30.
4. Jeff Beyer – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. Receive, review, and act on bids for the Sale of tax deeded property. Detail to be provided at meeting.
 - B. Authorize publication of appropriate Notice for the sale of tax deeded property.
5. Todd Reckelberg, Comptroller/Auditor:
 - ✓ Resolution Disallowance of Claim Related to Motor Vehicle Accident (Kay Koenigs).
 - ✓ Update regarding Federal Sequestration cuts and how they may affect our Build America Bond Interest Subsidy Payments.
 - ✓ Update on year end 2012.
6. Bob Ziegelbauer, County Executive:
 - ✓ Update on County financial condition and related policies 2012, 2013 and beyond.
7. Communications and other information contained within your finance packet:
 - ✓ Copy of the Manitowoc County Adult Jail Population Reports for the month of February 2013.

Date: March 6, 2013

Jim Brey, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Finance Committee
Manitowoc County Administration Building
March 11, 2013

Attendance: Chairperson Jim Brey, Supervisor Rita Metzger, Supervisor Chuck Hoffman, Supervisor Greg Dufek, and Supervisor Todd Holschbach.

Call to Order: The meeting was called to order by Chairperson Brey at 4:03 p.m.

Public Input: Chairperson Brey asked if there was any public input.

Maura Yost, Town of Centerville noted that the county received a response from the Wisconsin Attorney General's office. She noted that county residents should receive comparable services at comparable cost when compared to other counties. She also noted that she was removed from Human Services Board by County Executive Ziegelbauer, and she looked forward to learning more about county operations.

Chairperson Brey asked three more times for public input. Seeing none, he closed public input at 4:06 p.m.

Approve the minutes of the February 26, 2013 Finance Committee meeting: Supervisor Holschbach moved to approve the minutes of the February 26, 2013 Finance Committee meeting, seconded by Supervisor Hoffman. Upon vote, the motion passed unanimously.

Approve vouchers for the month of February 2013 in the amount of \$2,910,353.30: Supervisor Hoffman moved to approve the vouchers, seconded by Supervisor Metzger. Upon vote, the motion passed unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Properties:

Public Works Director Jeff Beyer requested the committee to approve the publication of a Class 1 notice to advertise for a property in the City of Two Rivers. Supervisor Holschbach made a motion to publish the Class 1 notice, seconded by Supervisor Hoffman. Upon vote, the motion passed unanimously.

Resolution Disallowance of Claim Related to Motor Vehicle Accident (Kay Koenigs): Comptroller Reckelberg noted a correction on line 2, to make the year 2013. He explained that there were a lot of accidents this winter due to the numerous snow storms. Corporation Counsel noted even though the lights went out on the vehicle, it still does not put us at fault.

There were numerous mitigating factors involved, and if it goes to court, it may be left to a jury to decide who is at fault. Discussion followed. Supervisor Hoffman made a motion to approve disallowance of the claim, seconded by Supervisor Dufek. Upon vote, the motion carried unanimously.

Update regarding Federal Sequestration cuts and how they may affect our Build America Bond Interest: Comptroller Reckelberg had a handout and explained that the county stands to lose money on the subsidy of Build America Bonds due to the impact of sequestration cuts by the federal government. The amount of money that the county needs to make up depends on the size and duration of the cuts. As long as we don't lose more than \$39,000 per year, the Build America Bonds were still better than non-taxable bonds. Chairperson Brey noted that the county borrowed the money in good faith. Supervisor Holschbach commented that if the cuts continue they may have to contact the county's federal delegation. Discussion followed.

Update on year end 2012: Comptroller Reckelberg noted that next month, the committee will likely have a resolution carrying over restricted funds, as has been done in the past. For 2012, overall there may be a small addition to the unreserved-undesignated fund balance in the general fund of approximately \$50,000. Comptroller Reckelberg noted that he will bring a report next month to show fund balances as they stand in the other funds.

County Executive Ziegelbauer had a handout on the jail population and juvenile population, who were mostly housed in Sheboygan County's juvenile detention center. He noted that they were close to being done with 2012, and that the bottom line will be about \$50,000 for the county's general fund, and somewhere near the same number for the Human Services Fund but it wasn't quite final. He also said the board members would hear more about health insurance at their next meeting.

Adjournment: Supervisor Dufek made a motion to adjourn, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously and the meeting adjourned at 4:28 p.m.

Respectfully submitted,



Jamie J. Aulik
Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday April 8, 2013

TIME: 4:00 PM

PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jim Brey:
2. Public Input regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve the minutes of the March 11th, 2013 Finance Committee meeting.
B. Approve vouchers for the month of March 2013 in the amount of \$2,900,629.48.
4. Jeff Beyer – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Detail to be provided at meeting.
5. Todd Reckelberg, Comptroller/Auditor:
 - ✓ Resolution Authorizing Fund Balance Designations, Carry-over, Transfer, and Re-Appropriation of Specified Funds From 2012 To 2013.
 - ✓ Resolution Supporting Maintaining the Tax-Exempt Status of Municipal Bonds.
 - ✓ Resolution Supporting Compensation of Counties and Other Municipalities Where Spent Nuclear Fuel is Stored.
 - ✓ Discussion and possible action regarding 2013 Assembly Bill 85.
 - ✓ Status report on year end 2012 and the annual audit.
6. Bob Ziegelbauer, County Executive:
 - ✓ Update on County financial condition and related policies 2012, 2013 and beyond.
7. Communications and other information contained within your finance packet:
 - ✓ Copy of the Manitowoc County Adult Jail Population Report for the month of March 2013.
 - ✓ Copy of letter from Corporation Counsel Steven Rollins to Brian & Kay Koenigs, Disallowance of Claim.

Date: April 2, 2013

Jim Brey, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Finance Committee
Manitowoc County Administration Building
April 8, 2013

Attendance: Chairperson Jim Brey, Supervisor Rita Metzger, Supervisor Chuck Hoffman, Supervisor Greg Dufek, and Supervisor Todd Holschbach.

Call to Order: The meeting was called to order by Chairperson Brey at 4:03 p.m.

Public Input: Chairperson Brey asked three times for public input. Seeing none, he closed public input at 4:04 p.m.

Approve the minutes of the March 11, 2013 Finance Committee meeting: Supervisor Hoffman moved to approve the minutes of the March 11, 2013 Finance Committee meeting, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

Approve vouchers for the month of March 2013 in the amount of \$2,900,629.48: Supervisor Hoffman moved to approve the vouchers, seconded by Supervisor Metzger. Upon vote, the motion passed unanimously.

Resolution Authorizing Fund Balance Designations, Carry-over, Transfer, and Re-Appropriation of Specified Funds From 2012 To 2013: Supervisor Holschbach noted that there were carryovers from a lot of different accounts and he asked if it affected how the 2013 budget was approached. Comptroller Reckelberg said that funds that were carried over are for items like multi-year projects, or funds that were promised in 2012, but not paid until 2013. Carryovers don't affect the approach to crafting a budget or the levy limit. Supervisor Hoffman moved to approve the resolution, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

Resolution Supporting Maintaining the Tax Exempt Status of Municipal Bonds: If the federal government would make government debt taxable, it raises the cost of borrowing money. The difference between Build America Bonds and taxable bonds was discussed. Supervisor Holschbach moved to approve the resolution, seconded by Supervisor Dufek. Upon vote, the motion passed unanimously.

Resolution Supporting Compensation of Counties and Other Municipalities Where Spent Nuclear Fuel is Stored: Chairperson Brey said that there was a 2009 assembly bill which had asked for compensation for local governments where nuclear fuel was stored. A resolution of support was requested by the Chairperson of the Town of Two Creeks, Lee Englebrecht. Because there is spent nuclear fuel sitting on site, there is inherently a level of risk involved and local governments deserve compensation for assuming the risk. Supervisor Hoffman moved to approve the resolution, seconded by Supervisor Metzger. Upon vote, the motion passed unanimously.

Discussion and possible action regarding 2013 Assembly Bill 85: County Clerk Aulik explained that the bill presents a power shift between the Milwaukee County Board and the Milwaukee County Executive. He said that if the population figure in the bill would be struck, which is easy enough to do, it would then apply to all counties. Chairperson Brey said that it does set a precedent, and appears to infringe on home rule. He also said that he believes in separation of powers, and this bill gives the office of county executive a lot of power. Supervisor Holschbach said that the office of Milwaukee County Executive is already a relatively powerful office, and if this was passed people may wonder why they would even have a county board. He also mentioned that whatever the problem is, this bill seemed to be way over the top of what it was attempting to accomplish. Chairperson Brey made a motion to have the county clerk craft a resolution opposing AB-85 for the May county board meeting, seconded by Supervisor Metzger. Upon vote, the motion carried unanimously.

Status report on year end 2012 and the annual audit: Comptroller Reckelberg reported that the audit was ongoing.

Update on County financial condition and related policies 2012, 2013 and beyond: County Executive Ziegelbauer said that 2013 was off to a good start. They have been busy implementing the policies from the 2012 budget. The contracting of juveniles that would have otherwise went to the Juvenile Detention Center is going well. They are also working to reduce overtime. He reported on a tuckpointing project at the courthouse, and bids for renovating the new health department building. He also noted that the Highway Committee is dealing with the replacement of a bridge in the Town of Manitowoc Rapids.

Adjournment: Supervisor Holschbach made a motion to adjourn, seconded by Supervisor Hoffman. Upon vote, the motion passed unanimously and the meeting adjourned at 4:34 p.m.

Respectfully submitted,



Jamie J. Aulik
Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday May 13, 2013
TIME: 4:00 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jim Brey:
2. Public Input regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve the minutes of the April 8th, 2013 Finance Committee meeting.
 - B. Approve vouchers for the month of April 2013 in the amount of \$1,898,071.86.
4. Jeff Beyer – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Detail to be provided at meeting.
5. Bob Blashe – Information Systems Director:
 - ✓ Review IS operations and report sent out under separate cover.
6. Jamie Aulik – County Clerk:
 - ✓ Resolution Authorizing Participation in United Way Campaign.
 - ✓ Resolution Opposing AB 85 and SB 95.
7. Todd Reckelberg, Comptroller/Auditor:
 - ✓ Discussion regarding issuing a Note for the repayment to the County for the purchase of the New Health Department Building, payment for remodeling and equipping costs, and for tuck-pointing the Courthouse.
 - ✓ Resolution Disallowing Claim of – Lisa Conjurski.
 - ✓ Status report on year end 2012 and the annual audit.
8. Bob Ziegelbauer, County Executive:
 - ✓ Update on County financial condition and related policies 2012, 2013 and beyond.
9. Communications and other information contained within your finance packet:
 - ✓ Copy of the Manitowoc County Adult Jail Population Report for the month of April 2013.

Date: May 8, 2013

Jim Brey, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Finance Committee
Manitowoc County Administration Building
1110 S. 9th St., Manitowoc, WI
May 13, 2013

Attendance: Chairperson Jim Brey, Supervisor Rita Metzger, Supervisor Chuck Hoffman, Supervisor Greg Dufek, and Supervisor Todd Holschbach.

Call to Order: The meeting was called to order by Chairperson Brey at 4:01 p.m.

Public Input: Chairperson Brey asked three times for public input. Seeing none, he closed public input at 4:02 p.m.

Approve the minutes of the April 8, 2013 Finance Committee meeting: Supervisor Metzger moved to approve the minutes of the March 11, 2013 Finance Committee meeting, seconded by Supervisor Hoffman. Upon vote, the motion passed unanimously.

Approve vouchers for the month of April 2013 in the amount of \$1,898,071.86: Supervisor Holschbach moved to approve the vouchers, seconded by Supervisor Metzger. Supervisor Dufek asked about a voucher and about the cost of indigent burials. Comptroller Reckelberg answered his questions. Upon vote, the motion passed unanimously.

Review IS operations and report sent out under separate cover: Director Blashe gave a report on ongoing operations in the Information Systems office and had a handout. He said that county Internet service was out for four hours last week. The source of the problem was that AT&T had an issue in Sheboygan. He said that other projects were going well. Discussion followed on the Internet outage.

Resolution Authorizing Participation in United Way Campaign: Clerk Aulik said that this resolution enables him or other county staff to be able to conduct the United Way Campaign on county time, and that it designates the United Way as the only charitable organization that can solicit funds from county employees at their workplace. Supervisor Hoffman moved to approve the resolution, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

Resolution Opposing AB 85 and SB 95: Supervisor Holschbach requested that he would like to amend the resolution to say that the county recommends that the Governor not sign it if the bill passes the state Senate. All of the committee members were in agreement with the change. Supervisor Holschbach moved to approve the resolution as amended, seconded by Supervisor Metzger. Upon vote, the motion passed unanimously.

Supervisor Holschbach also requested that at the next meeting, he would like an item for discussion regarding Governor Walker not taking the Medicaid dollars.

Discussion regarding issuing a Note for the repayment to the County for the purchase of the New Health Department Building, payment for remodeling and equipping costs, and for tuck-pointing the Courthouse: Comptroller Reckelberg explained that the county was looking to borrow the money by soliciting the local banks within Manitowoc County rather than working through a consultant. He noted that we pay substantial fees when money is borrowed using a consultant, and hopefully local banks would be comparable to what a consultant would be able to provide. The county will still have a bond counsel involved. The note will be a 10 year note, callable at any time by Manitowoc County. He

described a quoting process, and with the County's call feature, there would be the ability to refinance in subsequent years, depending on interest rate conditions at that time. Going this route does not affect Manitowoc County's bond rating. Discussion followed. For informational purposes, Comptroller Reckelberg also handed out a resolution on the courthouse tuck-pointing project that the Public Works Committee will have on its' next agenda and be before the County Board at their May 21st meeting. He also noted that if everything goes according to plan, he would have a resolution to sell the County's Note ready for Finance and the County Board at their June meetings.

Resolution Disallowing Claim of Lisa Conjurski: Comptroller Reckelberg explained the circumstances of the claim, where a juror possibly had their Kindle either lost or stolen. The county's insurance carrier recommended that the county deny the claim. Discussion followed. Supervisor Hoffman moved to approve the resolution, seconded by Supervisor Metzger. Upon vote, the motion carried unanimously. Comptroller Reckelberg also described further procedures that the county was considering to ensure that people in the courthouse understand that the county is not liable for lost or stolen personal property.

Status report on year end 2012 and the annual audit: Comptroller Reckelberg had a handout on juvenile detentions and their associated costs by county. Discussion followed. He also noted that the auditors left last week. Supervisor Holschbach asked about the costs listed and whether or not it was in line with what was predicted. Comptroller Reckelberg said that so far, we're doing a bit better than expected.

It was also noted that there was talk of asbestos in the new Health Department building. Comptroller Reckelberg explained that it was within the budget to remediate it on the first floor, and it wasn't necessary to remove it on the second and third floors, so long as it wasn't disturbed. Discussion followed.

Chairperson Brey noted that he wanted to discuss the regionalization of revolving loan funds in Wisconsin. He noted that he would like to have Manitowoc City Planner Dave Less speak on the issue to the committee.

Adjournment: Supervisor Holschbach made a motion to adjourn, seconded by Supervisor Dufek. Upon vote, the motion passed unanimously and the meeting adjourned at 4:49 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jamie J. Aulik". The signature is fluid and cursive, with the first name "Jamie" and last name "Aulik" clearly distinguishable.

Jamie J. Aulik
Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday June 10, 2013
TIME: 4:00 PM
PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jim Brey:
2. Public Input regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve the minutes of the May 9th, 2013 Finance Committee meeting.
B. Approve vouchers for the month of May 2013 in the amount of \$1,953,912.63
4. Jeff Beyer – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Detail to be provided at meeting.
5. Bob Blashe – Information Systems Director:
 - ✓ Review IS operations and report sent out under separate cover.
6. Finance Committee members:
 - ✓ Discussion and possible action on request by Supervisor Metzger to have the County Board recommend to County Executive Ziegelbauer to include funding in his proposed 2014 county budget for a full time Human Services Director.
 - ✓ Discussion and possible action on Resolution in support of WI Assembly Bill 53 and WI Senate Bill 38 requiring the state to take action to qualify for enhanced Medicaid funding.
 - ✓ Discussion and possible action on Manitowoc County's participation in the Regionalized Revolving Loan Program.
7. Todd Reckelberg, Comptroller/Auditor:
 - ✓ Resolution for the Sale of a \$1,900,000 Note for the purchase, remodeling and equipping the New Health Department Building, and for tuck-pointing the Courthouse.
 - ✓ Status report on year end 2012 and the annual audit.
8. Bob Ziegelbauer, County Executive:
 - ✓ Update on County financial condition and related policies 2012, 2013 and beyond.
9. Communications and other information contained within your finance packet:
 - ✓ Copy of the Manitowoc County Adult Jail Population Report for the month of May 2013.
 - ✓ Copy of letter from Corporation Counsel to Lisa Conjurski, Notice of Disallowance of Claim.

Date: June 5, 2013

Jim Brey, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Finance Committee
Manitowoc County Administration Building
1110 S. 9th St., Manitowoc, WI
June 10, 2013

Attendance: Chairperson Jim Brey, Supervisor Rita Metzger, Supervisor Chuck Hoffman, Supervisor Greg Dufek, and Supervisor Todd Holschbach.

Call to Order: The meeting was called to order by Chairperson Brey at 4:05 p.m.

Public Input: Chairperson Brey opened public input at 4:05.

Maura Yost, Town of Centerville said that she was advocating for a single qualified Human Services Director. She noted that the County Executive and Comptroller have degrees, and are the most qualified to make adjustments to the budget to create a Human Services Director position. She said that she supported an initiative to have funding for the position included in the 2014 budget.

Chairperson Brey called three more times for public input. Seeing none, he closed public input at 4:08 p.m.

Approve the minutes of the May 13, 2013 Finance Committee meeting: Supervisor Holschbach moved to approve the minutes of the May 13, 2013 Finance Committee meeting, seconded by Supervisor Metzger. Upon vote, the motion passed unanimously.

Approve vouchers for the month of May 2013 in the amount of \$1,953,912.63: Supervisor Hoffman moved to approve the vouchers, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

Review IS operations and report sent out under separate cover: Director Blashe was ill. Supervisor Holschbach asked if the IS Department could look into using Microsoft Outlook versus Lotus Notes, which is currently used. He wondered how much the cost would be. He noted that in his judgment, and in discussions with others, the Microsoft product is a lot better in terms of quality. Chairperson Brey said that he would send an email to Director Blashe and cc the committee on the inquiry.

Update on County financial condition and related policies 2012, 2013 and beyond: County Executive Ziegelbauer said that he didn't have the usual juvenile report due to a person being out of the office. He noted that the auditors will be coming next month to report on the financial condition of the county, and that the Human Services Department had a surplus of \$262,000 which is good, and that the variation for Human Services related functions is fairly typical. He also said that for the next budget, one of the biggest issues will be the impact of the Affordable Care Act, but its costs won't be known until later in the year. Supervisor Metzger asked how much was put aside for the Sheboygan Juvenile Detention Center. County Executive Ziegelbauer said that by contract, they have a \$40,000 annual minimum, and are charged a daily rate. He noted that they are currently spending 5-10% below what it would take to be at \$40,000 by the end of the year. Supervisor Holschbach asked if the costs include the transportation costs. County Executive Ziegelbauer said that there are minimal transportation costs which are accounted for within the Sheriff's Office budget. He also noted that there is money in the Human Services budget for miscellaneous items like gas money for family members of juveniles to go back and forth, which he said little if any at all was used.

Resolution for the Sale of a \$1,900,000 Note for the purchase, remodeling and equipping the New Health Department Building, and for tuck-pointing the Courthouse: Comptroller Reckelberg explained the process he used for request for proposals (RFP). Three of the six local banks returned the proposals, but only two were within the parameters of the RFP. It was the joint recommendation of the County Executive and the Comptroller to accept Associated Bank's proposal. He described the details of the proposal, where the county can prepay at any time, and there are no penalties or fees for doing so, and it had the lowest interest rate of the two. Supervisor Holschbach moved to create a resolution to accept Associated Bank's proposal at 2.28%, seconded by Supervisor Hoffman. Upon vote, the motion carried unanimously.

Status report on year end 2012 and the annual audit: Comptroller Reckelberg said that the audit should be ready to go next month.

Chairperson Brey said that the Finance Committee may only meet prior to the County Board meeting next month.

It was also noted that the contract with Schenck, the county's currently contracted auditor was good for one more year.

Discussion and possible action on request by Supervisor Metzger to have the County Board recommend to County Executive Ziegelbauer to include funding in his proposed 2014 county budget for a full time Human Services Director: Supervisor Metzger said that in county code, it does say single director and state statutes also refers to a single director. She also noted that the directors should be giving the report to the Human Services Board, and that they should ask for an Attorney General opinion about the long term vacancy of the Human Services Director position.

Supervisor Dufek said he would support a Human Services Director position if no one lost their job, but no one wants to raise taxes either.

Supervisor Metzger also noted that there may be reimbursements that they are overlooking.

Supervisor Brey said he would not support the resolution because he believed this was under the County Executive's discretion. He said at first, most employees were unhappy, but now under the co-director system, things seem to be alright.

Supervisor Holschbach said that in the past, he supported a director position, and that's because of his view of organizational theory, a director would be an optimal scenario. But he also wanted to do it in the best way possible and not lose social worker staff. He believed that making a legal argument isn't going to get a director, and maybe it is a detriment to making it happen.

Supervisor Hoffman said he hasn't heard about problems with the current arrangement from Human Services Department staff.

Supervisor Metzger moved for the Finance Committee to recommend including a Human Services Director position in the 2014 budget. The motion died due to a lack of a second. Discussion followed.

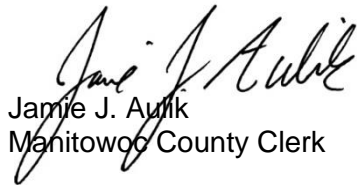
Chairperson Brey noted that there's always the potential to responsibly move money around in the budget, and if there are 13 members of the county board who support such a measure, so be it.

Discussion and possible action on Resolution in support of WI Assembly Bill 53 and WI Senate Bill 38 requiring the state to take action to qualify for enhanced Medicaid funding: Chairperson Brey noted that these bills support taking federal money for expanding Medicaid, and currently the state government is not taking it, and he thought that was a mistake. Discussion followed. Supervisor Holschbach moved to approve the resolution, seconded by Supervisor Metzger. Supervisor Dufek thought that because of the enactment of the Affordable Care Act that there was going to be a lot more people going on Medicaid, and he worried about health exchange costs skyrocketing. Discussion followed. Upon vote, the motion passed unanimously.

Discussion and possible action on Manitowoc County's participation in the Regionalized Revolving Loan Program (RLP): Chairperson Brey said that regionalizing the revolving loan program would not work well because less healthy funds would have access to the funds of more healthy RLPs. He noted that the Wisconsin Economic Development Corporation was trying to get RLPs to regionalize, and Manitowoc County politely refused. Discussion followed. Comptroller Reckelberg noted that Manitowoc County had no reason to turn over a successful program, and if we did, we would lose local control.

Adjournment: Supervisor Hoffman made a motion to adjourn, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously and the meeting adjourned at 5:04 p.m.

Respectfully submitted,



Jamie J. Aulik
Manitowoc County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Tuesday July 16, 2013

TIME: 6:00 PM

PLACE: UW-Manitowoc, Cafeteria
705 Viebahn Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jim Brey:
2. Public Input regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve the minutes of the June 10th, 2013 Finance Committee meeting.
B. Approve vouchers for the month of June 2013 in the amount of \$1,922,202.17.
4. Jeff Beyer – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
5. Bob Blashe – Information Systems Director:
 - ✓ Review IS operations and report sent out under separate cover.
6. Todd Reckelberg, Comptroller/Auditor:
 - ✓ Review 2012 CARF / Management Letter with external Auditors (Schenck Solutions) Michael Konecny CPA.
7. Communications and other information contained within your finance packet:
 - ✓ Copy of the Manitowoc County Adult Jail Population Report for the month of June 2013.

Date: July 9, 2013

Jim Brey, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Finance Committee
UW-Manitowoc - Cafeteria
705 Viebahn St., Manitowoc, WI
July 16, 2013

Attendance: Chairperson Jim Brey, Supervisor Rita Metzger, Supervisor Chuck Hoffman, Supervisor Greg Dufek, and Supervisor Todd Holschbach.

Call to Order: The meeting was called to order by Chairperson Brey at 6:00 p.m.

Public Input: Chairperson Brey opened public input at 6:00 p.m.

Maura Yost, Town of Centerville said that it's hard to attend meetings when they occur concurrently, and she advocated for a single, qualified Human Services Department director.

Chairperson Brey called three more times for public input. Seeing none, he closed public input at 6:02 p.m.

Approve the minutes of the June 10th, 2013 Finance Committee meeting: Supervisor Hoffman moved to approve the minutes of the June 10th, 2013 Finance Committee meeting, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

Approve vouchers for the month of June 2013 in the amount of \$1,922,202.17: Supervisor Holschbach moved to approve the vouchers, seconded by Supervisor Hoffman. Upon vote, the motion passed unanimously.

Consideration and action on matters related to the Sale of Tax Deeded Property: Public Works Director Jeff Beyer said he received two bids on a parcel, one for \$16,000 and one for \$10,000. Public Works staff recommended accepting the \$16,000 bid. Supervisor Holschbach asked Director Beyer if he was familiar with the bidders. Director Beyer said he didn't recall them. Supervisor Hoffman moved to approve the sale to the bidder for \$16,000, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

Information Systems operations and report: Information Systems Director Bob Blashe said that the county's network engineer, Mike Piron was leaving for a job in Louisiana and he is being replaced with another employee in the IS Department. He also noted that there was an upgrade to the county's JD Edwards system, and they were running payroll through the upgraded system. He noted that it took half the time and money budgeted for the upgrade, and that overall the project went well.

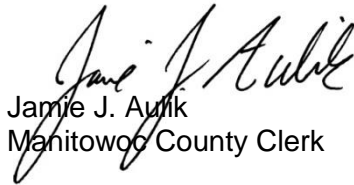
Communications: Comptroller Reckelberg had three handouts, including a handout listing damage to county property and vehicles from the June 27 hail storm.

Review 2012 CAFR / Management Letter with external Auditors (Schenck Solutions)

Michael Konecny CPA: Mike Konecny and lead auditor Ryan Grunwald of Schenck Solutions gave an overview of their audit of the county's financial systems and its' financial condition. He noted that they didn't identify any issues with internal controls, and that the county's financial condition was fairly stable compared to the year before. He noted that the Human Services Department had about a \$200,000 surplus in its budget, the Highway Department's building and equipment overhead is potentially a drag on its enterprise fund and should be monitored. He also noted that the Comptrollers' Office, working with the Human Services Department made a number of big strides in streamlining its reporting and accounting procedures and is in the middle of fine tuning them. Discussion followed, and he answered supervisors' questions.

Adjournment: Supervisor Hoffman made a motion to adjourn, seconded by Supervisor Metzger. Upon vote, the motion passed unanimously and the meeting adjourned at 6:50 p.m.

Respectfully submitted,



Jamie J. Aulik
Manitowood County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday August 12, 2013

TIME: 4:00 PM

PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jim Brey:
2. Public Input regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve the minutes of the July 16th, 2013 Finance Committee meeting.
 - B. Approve vouchers for the month of July 2013 in the amount of \$2,742,830.77.
4. Jeff Beyer – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
5. Bob Blashe – Information Systems Director:
 - ✓ Review IS operations and report sent out under separate cover.
 - ✓ Review of Microsoft Outlook VS. Lotus Notes as our enterprise email software.
6. Jamie Aulik – County Clerk:
 - ✓ Review/recommend/select print services contract for 2014-2015.
7. Todd Reckelberg – Comptroller/Auditor:
 - ✓ Discussion/questions & answers regarding Management Letter for 2012 along with any specific items that may be related to the Human Services Department. Patricia Dodge HSD and Michael Konecny CPA external Auditors (Schenck Solutions) will be present to address questions the committee may have.
8. Bob Ziegelbauer – County Executive:
 - ✓ General preview of the 2014 Budget.
9. Communications and other information contained within your finance packet:
 - ✓ Copy of the Manitowoc County Adult Jail Population Report for the month of July 2013.

Date: August 7, 2013

Jim Brey, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Finance Committee
Administration Building
1110 S. 9th St., Manitowoc, WI
August 12, 2013

Attendance: Chairperson Jim Brey, Supervisor Rita Metzger, Supervisor Chuck Hoffman, Supervisor Greg Dufek, and Supervisor Todd Holschbach (4:06 p.m.)

Call to Order: The meeting was called to order by Chairperson Brey at 4:00 p.m.

Public Input: Chairperson Brey opened public input at 4:00 p.m.

Maura Yost, Town of Centerville advocated for a single, qualified Human Services Department director, and said that the current arrangement was not in line with legislative intent.

Chairperson Brey called three more times for public input. Seeing none, he closed public input at 4:04 p.m.

Approve the minutes of the July 16, 2013 Finance Committee meeting: Supervisor Hoffman moved to approve the minutes of the July 16, 2013 Finance Committee meeting, seconded by Supervisor Metzger. Upon vote, the motion passed unanimously.

Approve vouchers for the month of July 2013 in the amount of \$2,742,830.77: Supervisor Metzger moved to approve the vouchers, seconded by Supervisor Dufek. Upon vote, the motion passed unanimously.

Information Systems operations and report: Information Systems Director Bob Blashe said that the new network engineer, was doing well. He also noted that he was looking for a new Aegis Administrator and had 33 applications. He also noted that GIS had made improvements to maps, and added a number of them on the county website.

Review of Microsoft Outlook vs. Lotus Notes as the county's enterprise email software: Information Systems Director Blashe gave a report on Microsoft Exchange and had a handout. He summarized the options for using various Microsoft products. Discussion on the costs within the handout followed. Director Blashe noted that next year, the county will have an online version of iNotes that is like the full version on county computer systems. Discussion followed. Comptroller Reckelberg also complimented Chris Eiles of the IS Department, Terri LaViolette and Paul Kunesh from his Department and Kristi Chase from Highway for their work and effort put into the JD Edwards upgrade project. Originally budgeted to cost a little over \$60,000 but because of their effort ended up costing us only slightly more than \$30,000.

Review 2012 CAFR / Management Letter with external Auditors (Schenck Solutions) Michael Konecny CPA: Human Services Department Co-Director-Business Operations Division Patricia Dodge noted that the Human Services Department has been working

with the county's external auditors and the Comptroller's Office to implement a plan to track and receive funds. She also noted that it can take months to receive money for services provided and at year-end, it is sometimes March or April before enough information is available to close the previous year. Another factor that delays billing is waiting for the State of Wisconsin to approve the rates. 2013 rates in some instances were still not approved as of this meeting. Ms. Dodge also said that in her experience with past Human Services Department directors, they would not be personally applying for grants, but mainly it's the program area employees who follow up on the potential for more money. Mr. Konecny from Schenck Solutions also noted that of all the counties they serve, there was only one director he could think of that would be personally involved in seeking grants. He also noted that the Human Services Department has been making great strides in reducing the number of deficiencies that his auditing firm has said needs correction. Discussion followed. Supervisor Metzger said that she didn't think that there was enough financial accountability in the department, and that they could do better. Ms. Dodge noted that one of the deficiencies had been corrected well before the publication of the audit, but it was still included as a deficiency. Supervisor Holschbach said that he believed institutionally there should be a single Human Services Director, and he didn't mean that anyone in particular is doing a bad job. But believed that a director with a leadership team might provide an overall strategy for recouping funds and leading the agency. Discussion followed. Supervisor Dufek said that if there is a candidate for a single position, that they better have a CPA or MBA because it's always about money. Supervisor Holschbach said that he wasn't questioning Ms. Dodge's performance, but he was seeking ways to minimize problems within the department. Chairperson Brey noted that the committee could look at the single director issue next month. Discussion followed.

Review/recommend/select print services contract for 2014-2015: County Clerk Jamie Aulik had a handout which detailed the amounts of prior year bulk print services contracts, and noted that the cost continues to go down due to competitive bidding and decreased usage of bulk printing services. He noted that there was only a \$25 difference between the two bidders, Manitowoc Engraving and Fricke Printing Services, Inc. and that both have had good customer service records and good reviews on employee satisfaction surveys. He recommended the committee to approve the bid from Manitowoc Engraving. Discussion followed. Supervisor Hoffman moved to approve the bid from Manitowoc Engraving for the 2014-2015 print services contract, seconded by Supervisor Metzger. Upon vote, the motion carried unanimously.

General preview of the 2014 Budget: County Executive Bob Ziegelbauer said that he can't emphasize enough that the Human Services Department is a big complex department, they are doing a very good job. He also noted that it was the county board who removed the funds for the single human services director in the past.

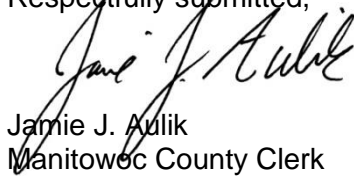
He said that looking forward to the 2014 budget, his goal was to provide as much sustainability/non-turbulence as possible. It will address things like the general wage level, which was part of the restructuring of the pay scale, but beyond that, there won't

be a lot of new programming. Supervisor Dufek asked if everybody will keep their job. County Executive Ziegelbauer said it was a high priority. He also noted the reason Metro Drug has so few staff at the moment is because other law enforcement agencies are pulling back on their staff commitments, but it doesn't necessarily mean that the county has to fill the gap. Supervisor Holschbach complimented County Executive Ziegelbauer for always having an open door. Supervisor Dufek noted that everyone wants services, but no one ever wants a tax increase.

Supervisor Behnke noted that at the September Finance Committee meeting, if they recommend a single human services department director, he would appreciate that they find the money to fund the position. Supervisor Metzger said it was the responsibility of the County Executive and Comptroller to find the money.

Adjournment: Supervisor Hoffman made a motion to adjourn, seconded by Supervisor Metzger. Upon vote, the motion passed unanimously and the meeting adjourned at 5:26 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jamie J. Aulik", written over the printed name and title.

Jamie J. Aulik
Manitowec County Clerk



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday September 9, 2013

TIME: 4:00 PM

PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jim Brey:
2. Public Input regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve the minutes of the August 12th, 2013 Finance Committee meeting.
 - B. Approve vouchers for the month of August 2013 in the amount of \$14,938,194.02.
4. Jeff Beyer – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting. (2-bids received as of 9/3/13)
5. Bob Blashe – Information Systems Director:
 - ✓ Review IS operations and report sent out under separate cover.
6. Todd Reckelberg – Comptroller/Auditor:
 - ✓ From Finance Committee's previous meeting – Discussion and possible action on Human Services Director position for the 2014 budget year.
7. Bob Ziegelbauer – County Executive:
 - ✓ Update on an item regarding the Sheriff's Budget and the Jail and the Executive's request for an Executive Committee meeting.
 - ✓ General preview of the 2014 Budget and update on 2013.
8. Communications and other information contained within your finance packet:
 - ✓ Copy of the Manitowoc County Adult Jail Population Report for the month of August 2013.

Date: September 4, 2013

Jim Brey, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Finance Committee Meeting
Administration Building, 1110 S. 9th St., Manitowoc, WI
September 9, 2013

Attendance: Chairman Jim Brey, Supervisor Greg Dufek, Supervisor Charles Hoffman, Supervisor Rita Metzger and Supervisor Todd Holschbach.

Also present: Comptroller Todd Reckelberg, Payroll Administrator Terri LaViolette, Information Systems Director Bob Blashe, Public Works Director Jeff Beyer, Treasurer Cheryl Duchow, County Executive Bob Ziegelbauer, Supervisor Biff Hansen, Supervisor Kevin Behnke, Supervisor Rick Gerroll, Supervisor Martha Rasmus, Sheriff Rob Hermann, Inspector Greg Schetter, Jail Administrator Jason Jost, and Maura (Chip) Yost.

Chairman Jim Brey called the meeting to order at 4:00 p.m.

There was a call for public input. Maura (Chip) Yost read a statement supporting a single Human Services Director. With no other public input, public input was closed.

A motion was made by Supervisor Holschbach and seconded by Supervisor Metzger to approve the minutes of the August 12th Finance Committee. Motion passed unanimously.

A motion was made by Supervisor Metzger and seconded by Supervisor Holschbach to approve vouchers for the month of August, 2013 in the amount of \$14,938,194.02. Motion carried unanimously.

Jeff Beyer, Public Works Director updated the Committee on the Sale of Tax Deeded Properties. After discussion by the Committee, a motion was made by Supervisor Hoffman and seconded by Supervisor Holschbach to accept the bid from Adam Pietroske in the amount of \$5,000 on the 17749 Hideaway Court property. Motion passed unanimously. After discussion a motion was made by Supervisor Brey and seconded by Supervisor Holschbach to accept the bid from Rick Pietroske in the amount of \$5,100 on the 1104 N 8th Street property. Upon vote, motion passed unanimously.

The committee started discussion on the Human Services Director agenda item. After some committee discussion Bob Blashe, IS Director joined the meeting and the Chairman took up his item.

Bob Blashe, Information Systems Director presented his monthly report to the Committee explaining ongoing projects and their status and answered committee members questions. At the conclusion of his report, the committee returned to discussing the Human Services Director position for the 2014 budget year.

Discussion on the Human Services Director position focused on whether the committee was in favor of supporting a single director's position be included in the 2014 budget or not. Pros and cons of doing so were discussed with the committee ending its discussion by taking no formal action. This item, if it is going to be addressed again at all, will have to come up during the budget review and deliberation process by the committee and County Board.

Bob Ziegelbauer, County Executive distributed emails regarding the Sheriff's Budget and the Jail.

The Executive also gave a general preview of the 2014 Budget and an update on 2013. With respect to the 2014 budget, the two top items that will need to be worked out and discussed as seen presently will be 1. Health Insurance and addressing any modifications that may be necessary to steerage or plan design. 2. If there is going to be any general overall increase applied to the current pay plan.

Supervisor Metzger requested the following information, how many positions were added to the table of organization since adoption of the 2013 budget and how are they being funded. Executive Ziegelbauer instructed the Comptroller to send this information out to the Finance Committee, Executive Committee and Supervisor Rasmus, who were all in attendance at this meeting.

Motion was made by Supervisor Dufek and seconded by Supervisor Hoffman to adjourn the meeting at 5:27 pm. Motion carried unanimously.

Respectfully submitted,



Terri LaViolette

Payroll Administrator (Temporary Recording Secretary)



MANITOWOC COUNTY

FINANCE COMMITTEE

MEETING NOTICE

DATE: Monday October 14, 2013

TIME: 4:00 PM

PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jim Brey:
2. Public Input regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve the minutes of the September 9th, 2013 Finance Committee meeting.
 - B. Approve vouchers for the month of September 2013 in the amount of \$2,065,799.84.
4. Jeff Beyer – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting. (A few bids have been received. Information to be provided at meeting.)
 - B. Approval of appraised value(s) and authorization to proceed with advertising.
5. Bob Blashe – Information Systems Director:
 - ✓ Review IS operations and report sent out under separate cover.
 - ✓ Discuss and possible action regarding Cyber Liability Insurance through WMMIC (Todd Reckelberg).
6. Cheryl Duchow – Treasurer:
 - ✓ Resolution Canceling County Checks Not Presented within Two Year of Issuance.
7. Jamie Aulik – County Clerk:
 - ✓ Report on a discrepancy found in quarterly print totals. Discussion and possible action by the committee.
8. Bob Ziegelbauer – County Executive:
 - ✓ Executive's 2014 Proposed Annual Budget. Discussion and possible action.
9. Communications and other information contained within your finance packet:
 - ✓ Copy of the Manitowoc County Adult Jail Population Report for the month of September 2013.
 - ✓ Copy of County Human Services Department Secure Detention – Executive's Summary Report.

Date: October 9, 2013

Jim Brey, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Finance Committee
Administration Building
1110 S. 9th St., Manitowoc, WI
October 14, 2013

Attendance: Chairperson Jim Brey, Supervisor Rita Metzger, Supervisor Chuck Hoffman, Supervisor Greg Dufek, and Supervisor Todd Holschbach.

Call to Order: The meeting was called to order by Chairperson Brey at 4:00 p.m.

Public Input: Chairperson Brey opened public input at 4:00 p.m.

Maura Yost, Town of Centerville advocated for a single, qualified Human Services Department director. She said that because the comptroller and county executive are finance professionals, they have expertise to ensure there is money set aside for the position.

Jeff Horneck, Village of Mishicot said that he had sent a letter to the county board on issues related to the offer made by the county to members of the Wisconsin Professional Police Association.

Chairperson Brey called three more times for public input. Seeing none, he closed public input at 4:04 p.m.

Approve the minutes of the September 9, 2013 Finance Committee meeting: Supervisor Metzger moved to approve the minutes of the September 9, 2013 Finance Committee meeting, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

Approve vouchers for the month of September 2013 in the amount of \$2,065,799.84: Supervisor Metzger moved to approve the vouchers, seconded by Supervisor Dufek. Upon vote, the motion passed unanimously.

Consideration and action on the matters related to the sale of tax deeded property: Public Works Director Jeff Beyer presented three offers to purchase for a 6.0 acre property located on Division Drive in the Town of Two Rivers. The highest offer was for \$17,500 by Chuck Reinhart, and staff recommend accepting his offer. A discussion followed on the security of financing for offers to purchase. Supervisor Hoffman moved, seconded by Supervisor Holschbach to accept the offer. Upon vote, the motion carried unanimously.

Director Beyer presented an offer to purchase for a property located at 1609 Monroe St., in the City of Two Rivers. The offer was for \$5,000 by Steven and Virginia Craven, and staff recommend accepting their offer. Supervisor Holschbach moved, seconded by Supervisor Metzger to accept the offer. Upon vote, the motion carried unanimously.

Authorization to proceed with advertising: Director Beyer asked the committee for their approval to publish a number of properties that were picked up during the *in rem* process. Supervisor Metzger moved, seconded by Supervisor Dufek to approve publication. Upon vote, the motion carried unanimously.

Information Systems Department report: Director Bob Blashe said he was having a difficult time finding candidates to fill the AEGIS position. He noted the competitive market for information technology personnel as being a major barrier to recruitment. He also mentioned that there was an Internet outage within the last month caused by a cut fiber. He noted other ongoing projects. Supervisor Metzger asked Director Blashe why the person who was extended an offer to hire for the AEGIS position didn't accept. Director Blashe noted that conditions in that individual's company had changed, and that individual was promoted.

Discussion and possible action regarding Cyber Liability Insurance through Wisconsin Municipal Mutual Insurance Company: Comptroller Reckelberg said that this type of insurance used to be expensive, but was now available at a reasonable cost. It protected against information theft on county information technology systems. Director Blashe said that he was fully supportive of getting the insurance. Supervisor Dufek moved, seconded by Chairperson Brey to purchase the insurance. Comptroller Reckelberg said that it would be included in the 2014 Information Systems Department budget. Discussion followed. Upon vote, the motion carried unanimously.

Resolution Canceling County Checks Not Presented within Two Year of Issuance: Treasurer Cheryl Duchow said this resolution came up every other year for the county's annual meeting. Supervisor Hoffman moved, seconded by Supervisor Holschbach to cancel county checks. When asked about how much notification people get about unclaimed checks, Treasurer Duchow explained that she sent letters to those individuals and gave them a time period to claim their money. Upon vote, the motion passed unanimously.

Report on a discrepancy found in quarterly print totals: County Clerk Aulik explained that on a quarterly basis, print contractors report usage statistics to the clerk's office. After the recent RFP process, his office received a complaint that two quarters were identical. They investigated, and found that the fourth quarter of 2009 was correct, but that the fourth quarter of 2011 was incorrect. He didn't believe it was a malicious act, but nevertheless recommended that they shore up reporting procedures related to the print contract. He recommended that the printer sign a certification statement affirming the print totals that they submitted were correct, and he hoped that it could be in place for the next contract starting in 2014. He also said that he would consult with Corporation Counsel Rollins to put a policy in place. Comptroller Reckelberg also pointed out that employees should be filling out print request forms, which helps with the audit process. Clerk Aulik said that was a good point, and he would remind employees to use the print request form, even if they email items to the printer.

Supervisor Holschbach moved to have Clerk Aulik consult with Corporation Counsel Rollins to work on a policy to shore up reporting quarterly totals for the print contract, including a certification statement, seconded by Supervisor Dufek. Discussion followed. Upon vote, the motion passed unanimously. Clerk Aulik said that after they developed a policy, he would update the committee.

County Executive's Proposed 2014 Budget: County Executive Bob Ziegelbauer said understandably, there was an incomplete understanding of budget. Regarding the county funding the Economic Development Corporation of Manitowoc County, he said there was less ambiguity about it now than even five years ago when there was an appropriation but no transfer of the funds. He noted that the reality is that new health care law leaves out spouses, was intentional because of the expansion of insurance coverage availability, and his intent was to create a strong incentive for a working spouse

who can get their own insurance at a reasonable rate to take primary coverage. He also noted that the primary contributions help offset a \$550,000 increase in expenses related to county insurance, and this was the approach taken. He also noted the general compensation increase of 1% at mid-year, 1% at end of year, and explained the nuances associated with the increase.

Supervisor Dufek asked about bargaining with deputy sheriffs. County Executive Ziegelbauer said that the plan structure cannot be bargained, and since deputy sheriffs are unionized, the county can't increase premiums without the union agreeing to the increase. The county made an offer to the union, and so far they have declined the offer. Discussion followed. There was a discussion on a plan for making improvements to UW-Manitowoc, which County Executive Ziegelbauer said would be complete by the end of next year, but there was nothing related to them in the 2014 budget. Supervisor Dufek asked about the funding for the Metro Drug unit, and County Executive Ziegelbauer said he didn't change the Sheriff's proposed funding level. Discussion followed

Supervisor Holschbach said that the increase in insurance costs aren't solely because of Obamacare. County Executive Ziegelbauer agreed, but it still was part of the increased cost. He also noted that there was a lot of dynamism in the numbers in the budget because it entails estimates based on 400 employees making decisions. They have consulted with their actuaries. He also noted that spouses are a significant and growing segment of health care costs. The new law identified them as a lower priority because of the availability of health insurance, and the county is trying to incentivize having spouses take insurance at their place of employment

Supervisor Metzger said it was important for the employee to have some say on their health care provider, and not have to pay a substantial penalty. County Executive Ziegelbauer said the county board is not boxed in on this issue, but the county is spending a lot of money on a higher cost provider. Every time the county spends more money than it needs to, they have to give up something else.

Chairperson Brey asked about the premium contribution scale, and why those percentages were picked. County Executive Ziegelbauer said that they had to start some place, and the cost for health insurance range is \$700,000. He reiterated it is a dynamic budget based on individual decisions of employees.

Supervisor Weiss asked whether the county compared its prices to purchasing insurance from a company. County Executive Ziegelbauer said that they haven't done it, and a company would be looking at same information. He also noted that the county's insurance program, because it is self-insured has benefitted cost-savings and management tools, like the SPIN program. He noted that in the past, they talked to the Wisconsin Counties Association insurance representative, but hasn't done so recently.

Supervisor Rasmus asked if the county opened up to networks to bid on a plan. County Executive Ziegelbauer said that because the county is self-insured, it purchases reinsurance, but otherwise Auxient is what the county uses to evaluate providers, and copays are assessed if the employee opts to select against what Auxient has determined are low cost providers. The county does not directly negotiate with providers.

Supervisor Hoff asked about the increase in wages for employees, and how those raises will occur. County Executive Ziegelbauer said that the overall amount will be \$294,398 for employee raises, and they aren't across the board. The baseline of the current wage scale will be increased twice, but employees who are above the maximum pay will not be impacted.

Supervisor Holschbach appreciated that the county executive was open to being flexible and creative. He wondered if he would be open to proposals that were investments that payoff later. County Executive Ziegelbauer said he always tells what he's going to do, and then he tries to do it. Discussion followed on borrowing for highway funding and Painting Pathways.


Chairperson Brey said that he would like to meet at 5:30 p.m., on the night of the county board meeting at UW-Manitowoc. He would like to email an invitation to department heads.

Comptroller Reckelberg also said that if board members have any proposals to amend the budget, in order to have an efficient process and assess both budgetary and legal impacts, both he and Corporation Counsel Rollins guaranteed their confidentiality regarding receiving amendments prior to the November 19 county board meeting.

Supervisor Hoff asked if there was a possibility for a spousal discrimination lawsuit with the proposed premium contribution scale for the insurance plan. County Executive Ziegelbauer said he was confident there were no discrimination issues and was prepared to defend it if it comes to it.

Adjournment: Supervisor Dufek made a motion to adjourn, seconded by Supervisor Metzger. Upon vote, the motion passed unanimously and the meeting adjourned at 5:26 p.m.

Respectfully submitted,



Jamie J. Aulik
Manitowoc County Clerk



MANITOWOC COUNTY FINANCE COMMITTEE MEETING NOTICE

DATE: Monday October 28, 2013
TIME: 5:30 PM
PLACE: UW-Manitowoc, Cafeteria
705 Viebahn Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jim Brey:
2. Public Input regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve the minutes of the October 14, 2013 Finance Committee meeting.
4. Todd Reckelberg, Comptroller/Auditor:
 - ✓ Report of Economic Interest – Paul Kunesh, etal. Receive and place on file.
5. Jim Brey, Finance Chair / Bob Ziegelbaurer, Executive / Todd Reckelberg, Comptroller/Auditor:
 - ✓ County Executive Proposed 2014 Budget, discussion and possible action.
6. Communications and other information contained within your finance packet:
 - ✓ There were no communications at the time of mailing.

Date: October 21, 2013

Jim Brey, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Finance Committee
UW-Manitowoc
705 Viebahn St., Manitowoc, WI
October 28, 2013

Amended by the Finance Committee on 11/6/2013.

Attendance: Chairperson Jim Brey, Supervisor Rita Metzger, ~~Supervisor Chuck Hoffman~~, Supervisor Greg Dufek, and Supervisor Todd Holschbach. *Supervisor Hoffman was excused.*

Call to Order: The meeting was called to order by Chairperson Brey at 5:32 p.m.

Public Input: Chairperson Brey opened public input at 5:32 p.m.

Joe Keil, City of Manitowoc and an employee of the Sheriff's Department recited previous changes to employee compensation and benefits, and noted other cuts to county government. He thought that some of the decisions made were to the detriment of the county.

Rick Sieracki, City of Manitowoc and an employee of the Sheriff's Department said he served in various capacities in law enforcement. In his experience on the Manitowoc City Council, he noted their utilitarian approach where the council tried to do what is best for everyone and they treated employees with respect. He thought that there was supposed to be collaboration with employees after Act 10 went into effect. He didn't believe that the county was living up to being collaborative, and now there is a budget with no options for supervisors. He said that on the city council, they sometimes made spending decisions on a line by line basis, but that wasn't the approach here and asked why. He urged them to pass a budget with the most good for the most people and to be fair. He said that they'll no doubt have to change the budget in order to do so.

Andy Beck, City of Manitowoc and an employee of the Sheriff's Department for 11 years said that his family will be drastically affected by this budget. Working in Metro Drug, he noted that he has a unique view of the community and he noted large drug busts. It's important to make Manitowoc a safe place to live, so it doesn't turn into a dying city. He said he doesn't ask for extra things, but only asks for compensation that's appropriate. He said that he had to pay \$1,700 for his first child, and for a recent birth he had to pay \$7,000 or 20% of his base income. He wanted people to have good quality police officers in the community.

Jeff Horneck, Village of Mishicot and President of the Manitowoc County Sheriff's Deputy Association, Inc. said that because of cuts in the department, he had taken on extra responsibilities. He noted that he trained officers in various capacities, and said he can't fathom how \$8,700 in insurance costs is modest. Continually cutting employee benefits is unsustainable. Outagamie County is extending coverage to life partners, and Manitowoc is cutting out spouses. He said that it's in the county board's hands to do what's best.

Chairperson Brey called three more times for public input. Seeing none, he closed public input at 5:48 p.m.

Minutes of the October 14, 2013 Finance Committee meeting: Supervisor Holschbach moved to approve the minutes of the October 14, 2013 Finance Committee meeting, seconded by Supervisor Metzger. Upon vote, the motion passed unanimously.

Report of Economic Interest – Paul Kunesh, et. al. receive and place on file: Comptroller Reckelberg said that a few employees attended a training session and received reimbursement for meals. Supervisor Holschbach made a motion to receive the report to comply with the ethics code and place it on file, seconded by Supervisor Metzger. Upon vote, the motion carried unanimously.

County Executive Proposed 2014 Budget, discussion and possible action: Comptroller Reckelberg related that he sent an email to department directors, and two replied that they would like to speak. Sheriff Hermann said that this budget was different than other times, because when he submitted it, he didn't hear anything about it until the night that the county executive presented the budget to the county board on October 8. Overall, the revenues for the Sheriff's budget were raised \$90,000, expenses cut \$325,000. He noted that some budget adjustments interfere with grants, and others are line items involving training, the food budget for the jail, and personnel costs. He was afraid that they were being set up to fail. Sheriff Hermann also said that the proposed health insurance structure was a great concern because he didn't want to lose great employees. He said if spouses were allowed in the insurance, they may be responsive to doing a side letter. He thought that he needed an additional \$75,000 - \$100,000 to survive the year.

Supervisor Holschbach asked what happened after the Executive Committee meeting, when the sheriff and county executive were supposed to hammer out their differences. Sheriff Hermann said he met with the comptroller once, and went through some budget numbers but that he hadn't met with the county executive.

Supervisor Gerroll asked which official didn't talk to the other. County Executive Ziegelbauer said that with every point the sheriff made, they made a significant counterpoint. People know how to contact the county executive and that he answers his phone, or gets back to people quickly. He also said that he sent his employees to meet with the sheriff following the meeting. He said that anything about Bob not talking is silly.

Supervisor Dufek said that he takes what the sheriff says seriously. If he says he needs \$100,000, a supervisor has to take what he's saying sincerely.

Highway Commissioner Gary Kennedy had a handout on general transportation aids. He explained that the Highway Department does construction, and the aid the county receives is based on the money spent in previous years using a formula. He said the county was about even until very recently when there were cuts to highway construction. He noted increases in materials costs, and that they needed funding to complete deferred maintenance on roads.

Supervisor Holschbach said that the county executive's proposal for \$400,000 for highway maintenance would leverage \$1.6 million in federal funds. He asked what the least amount was to leverage that amount of federal money. Commissioner Kennedy said it would be in the \$350,000 - \$400,000 to leverage \$1.6 million in federal funds.

County Executive Ziegelbauer said that he had a worksheet on the Sheriff's budget that he turned into the comptroller. When the decreases to overtime, food, and travel were examined on a line by line basis, for the most part, the cuts were made to higher than estimated actuals expenditures. Some of the money that was cut from those areas were used to supplant expenditures in the Jail. In every area, the adjustments are modest. He noted he appropriated the money for the number of staff that the Sheriff wants in the jail. He said that they did everything they could possibly do to estimate wages and benefits, and what he is proposing is reasonable and not controversial.

Supervisor Dufek asked about revenues. Sheriff Hermann said that his revenues fluctuate on a year by year basis depending on various factors, and that he didn't intentionally under budget revenues, but he was cautious. Discussion followed on the Sheriff's Department budget.

Supervisor Metzger explained that she was at a conference with a person from the Office of the Commissioner of Insurance and explained the health insurance proposal. She asked if anyone from Manitowoc County had talked to them.

Chairperson Brey asked what the cost would be to have no changes to health insurance. The county executive said that it is between \$500,000 and \$525,000.

County Executive Ziegelbauer said that with the new health care law, there is an immediate additional cost of \$65,000 to \$70,000. He had a handout on how health insurance costs related to employees at the Sheriff's Department and explained the handout. The county executive said that even with higher deductibles, because the protective service employees have their pension fully paid by the county, they get to about 85% of parity with other county employees. On average, spouses are 30% more expensive than the employee and their cost is growing. He said that on the national level, large companies are pushing all spouses off their plans. The county still offers coverage for spouses. They go off the plan if the other insurance is affordable, and that's where the \$250 or less premium figure comes in with spouses. Manitowoc County wants them to take the coverage where they work. County Executive Ziegelbauer explained that the problem with protective employees, is that some are in collective bargaining and some are in a nonunion group. The county wants to bring them into the plan with everyone else, but they can only make an offer. He also said there is a case on the way to the Wisconsin Supreme Court which complicates bargaining. He said that the proposal was reasonable, and would put their employees on an equal footing with every other county employee. Discussion followed.


Supervisor Metzger said she talked to the Office of the Commissioner of Insurance about following the law, and she seemed to recollect that insurance plans had to include spouses. County Executive Ziegelbauer said he's certain about the legality of the proposal, and they had double checked them. He noted recent news reports, and said that UPS was excluding 100% of spouses from their insurance plan. He said that it makes sense, because if there is a national insurance mandate, one company would essentially be subsidizing another. Supervisor Metzger said it's time to look into private plans, because she thought they could get a better deal.

Chairperson Brey said he would like to meet next week. He also said that he was proposing to allocate \$50,000 to the EDC and noted the structure of the appointees to the EDC board. He noted that Manitowoc County should at least be a partner in the EDC.

Supervisor Holschbach said that he had discussions with the county executive, and they had differences about the role of government. But he urged that it is possible to do investments that look more forward while maintaining the best workforce we can. When everything is taken together there is a large part of taxable income lost. No one is becoming a millionaire working for Manitowoc County, and that might mean looking in other places for funding. Supervisor Holschbach said that they may have to investigate to see what's available for federal funding, possibly looking at license fees, and taking a serious look at instituting a sales tax. He urged them to look at different places for revenue.

Adjournment: Supervisor Metzger made a motion to adjourn, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously and the meeting adjourned at 7:00 p.m.

Respectfully submitted,



Jamie J. Aulik
Manitowoc County Clerk



MANITOWOC COUNTY FINANCE COMMITTEE MEETING NOTICE

DATE: Wednesday November 6, 2013

TIME: 4:00 PM

PLACE: Manitowoc County Office Complex
4319 Expo Drive, Manitowoc, WI 54220
Conference Room #300

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jim Brey:
2. Approve the minutes of the October 28, 2013 Finance Committee meeting.
3. Jim Brey, Finance Chair / Bob Ziegelbauer, Executive / Todd Reckelberg, Comptroller/Auditor:
✓ County Executive Proposed 2014 Budget, discussion and possible action.

Date: October 29, 2013

Jim Brey, Committee Chair
By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Finance Committee
Manitowoc County Office Complex, Room 300
4319 Expo Dr.
Manitowoc, WI 54220
November 6, 2013

Attendance: Chairperson Jim Brey, Supervisor Rita Metzger, Supervisor Chuck Hoffman, Supervisor Greg Dufek, and Supervisor Todd Holschbach.

Call to Order: The meeting was called to order by Chairperson Brey at 4:05 p.m.

Minutes of the October 28, 2013 Finance Committee meeting: Supervisor Holschbach moved, seconded by Supervisor Metzger to approve the minutes. Supervisor Hoffman noted that he should have been marked as excused in the minutes. County Clerk Jamie Aulik noted the amendment. Upon vote, the motion passed unanimously and the minutes were approved as amended.

County Executive Proposed 2014 Budget, discussion and possible action: Supervisor Dufek noted that in the past, he had never heard of family plan that didn't include spouses and he felt as though the spousal coverage should be included in a health insurance plan. He also noted that the county may have trouble hiring people and thought it was bad for morale. County Executive Ziegelbauer said that the rationale is sound and that it was a good plan, which was workable, realistic, and made sense. It was important for supervisors to understand the context to support it.

Supervisor Brey asked about the cost to preserve the status quo health insurance plan. County Executive Ziegelbauer said that preserving the status quo will cost the county an estimated \$515,000 to \$525,000, but also it will require additional money for health insurance expenditures of roughly \$500,000, with the total cost of keeping the status quo costing the county roughly \$1 million. He noted that if the county keeps working spouses on its health insurance plan, it would effectively subsidize the employers of those spouses.

Supervisor Brey said that it seemed as though the spouses weren't important enough to be covered under the county plan.

Supervisor Holschbach asked when the bills come due for health insurance, and he noted that he thought the benefit package would harm in recruiting high quality staff because there are several cases where wages and benefits don't compete with other entities. He noted that county employees weren't becoming millionaires. County Executive Ziegelbauer said the bills come due in 2014. He analogized that if a person was required to pay their rent, and instead had another person pay their rent for them, then the person who paid was providing a subsidy. He said that Manitowoc County doesn't have a whole lot of money to pay for other employer's insurance bills, and the proposal was not cruel or anti-family.

Supervisor Metzger said it was important to keep the family together on the same insurance plan, and that the person she talked to at the Office of the Commissioner of Insurance (OCI) says they can't separate out spousal coverage. She didn't believe that all the costs involved were affordable for a working family. County Executive Ziegelbauer said that because the county was a self-funded plan, it was not under the jurisdiction of OCI, because the federal ERISA law specifically exempted a plan of this type from state insurance laws, and there were additional exemptions which make it a moot point.

County Board Chairperson Hansen mentioned he called the Office of the Commissioner of Insurance and in the conversation, he recalled that there was a difference when he mentioned the term self-funded, though Chair Hansen didn't mention specifics.

Supervisor Hoffman asked about the \$515,000 increase in insurance cost to the county, and calculated that if the cost were equally divided among employees, it would be an additional cost of \$1,290 per employee to keep the same plan. But he also noted that the impact of the costs would be uneven among employees.

Supervisor Holschbach noted that in the past, the county health insurance was called a Cadillac health plan and he didn't think that's where the county was now. County Executive Ziegelbauer said it's a good plan for what the county pays and he described the plan as a strong plan.

Supervisor Metzger noted that in 2006 county employees paid an insurance premium. She asked why the county didn't check out the private market. County Executive Ziegelbauer said that part of the insurance price was determined by experience, which he didn't think was advantageous to Manitowoc County because they know their experience. Also, a private insurance company needs to mark up for uncertainty because of risk in the market. Right now, our plan has flexibility we'd never have with a private company. He thought that we were on a better course, and that prices in the private market, including the risk markup would be significant.

Chairperson Brey noted that at least if the county shopped around, then they would have the figures to prove what the county executive was saying.

Supervisor Holschbach asked about potential revenue sources. He said the county is facing major fiscal challenges, and they need to get current employees who are below the minimum of their pay band to the minimum pay at a quicker pace. He noted that the levy capacity remaining was approximately \$70,000. With all the challenges, such as roads, bridges, and benefits, he asked why they aren't using the maximum levy capacity. County Executive Ziegelbauer said that taxes are taken from people involuntarily, and that he didn't want to take more from people. Supervisor Holschbach said that fees are a form of taxation and they are increasing. County Executive Ziegelbauer said that our county's wages and benefits are something we should be proud of, and said that by mid-day, 60 applicants had applied for a position in the courthouse. He also explained the departmental fee increases. Supervisor Holschbach said that sometimes it feels as though the budget is a \$27 million jigsaw puzzle to which only one person knows the answer.

Supervisor Metzger said with these proposed changes, qualified people aren't going to stay and she alluded to an IS Department position. County Executive Ziegelbauer said that the IS Department personnel are a special case because they have technical jobs, and he didn't agree that county employees had poor benefits.

Supervisor Dufek asked what if the Finance Committee doesn't pass the budget, or the county board doesn't pass it. Corporation Counsel Rollins said there had not been a prior instance of that happening.

Comptroller Reckelberg said that the board needs to adopt the budget and levy by the end of November, so municipalities can create their tax bills.

Supervisor Randy Vogel noted that as the Chair of the Board of Health, none of the proposed fee increases were excessive. County Executive Ziegelbauer also noted that some of the fee increases in the Planning and Zoning Department hadn't changed in ten years.

Supervisor Dufek said that the proposed health insurance was a detriment to morale to Sheriff Department employees. He also mentioned that at a recent Highway Committee meeting, he heard that the equipment is aging. County Executive Ziegelbauer said that everything was fine with the Sheriff's budget and he gave a good and generous explanation at the last meeting. He also said that there is no crisis at the Highway Department in the maintenance and replacement of equipment. As they know, it's his responsibility to run the ship and he accepts responsibility.

Chairperson Brey asked about the airport. County Executive Ziegelbauer said that they sent a communication earlier in the day telling Mr. Drumm that he has 5 years and 1 month remaining on the contract. If they turn over operations, the county will fill the void in case of an emergency. The costs of operating the airport were nominal, and he had received contacts from entities willing to come in and operate the FBO. Though he couldn't talk to them due to the fact that there is currently a contract. He described the airport as a good, valuable airport.

Supervisor Holschbach noted his support for \$15,000 for Painting Pathways Clubhouse, which serves mentally ill people in community. He noted that the \$15,000 could be invested through the Human Services Department and would serve as operations capacity funding. It would serve as an investment insofar as this program helps people who need job coaching and confidence, and avoids more expensive care and possibly very expensive institutionalization.

Chairperson Brey said he was not against it, and it would be beneficial but needs accountability. Supervisor Holschbach said that they could come up with measurable objectives, such as how many people were placed in jobs on an annual basis.

Supervisor Metzger said that she supported a single Human Services director to make Manitowoc County be in line with an Attorney General opinion. She noted that if money for the airport can be found that easily, why not for this position.

Supervisor Brey noted that he supported transferring \$50,000 from the Highway Department County Road/Bridge Construction account, to a new line titled Manitowoc EDC membership dues, with the conditions that the open meetings rule does not apply for Manitowoc County's membership, the EDC enter into a yearly agreement similar to what we have had in the past with Manitowoc County, the County Executive becomes an ex-officio member of the board of directors and that there be a representative on the Board of Directors from the Manitowoc County Board appointed by the County Board Chair. Manitowoc County was a founding member of the EDC, and other counties are doing it too. He said he respected the Corporation Counsel's opinion, but he disagreed.

Supervisor Dufek was told at a Highway Committee meeting that any money taken out of the highway construction fund would have severe effects on federal and state funding. Chairperson Brey's interpretation is that \$50,000 wouldn't significantly affect state and federal funding.

Supervisor Holschbach said that he believed the increase was in order and there is still a large gap in maintaining county highways. He noted that a temporary sales tax would help the county catch up on things like deferred highway and county building maintenance.

Supervisor Rasmus asked what the impact of a .05% sales tax would be. Supervisor Dufek had a page from the Wisconsin Counties Association which said the estimated yield for Manitowoc County would be \$4.4 million.

Supervisor Holschbach said that having a sales tax would be facing reality, and not saying that the county has been mismanaged. Because the legislature had passed legislation, local governments can't count on jumps in revenue.

Supervisor Dufek said that he wouldn't be against a referendum on a sales tax next year.

Supervisor Holschbach said that he was trying to address a real issue through the budget process. He said that elected officials need to take responsibility and make decisions.

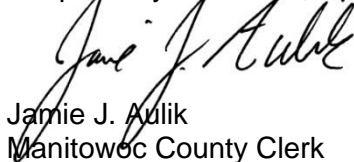
Supervisor Behnke said that he would not support taking away money from the Highway Department construction fund. At present, it would take 54 years to replace a stretch of road. He said he was interested in Painting Pathways and noted they were doing a lot of good things. He was on the Human Services Board in the past and noted some very expensive costs for health care. He also said that the Personnel Committee agonized about those employees below the minimum. He said that if they want to bring up the employees who are below minimum, they would have to decrease the salaries of those on the top end of the scale. Their decision wasn't perfect, but it was fair.

Supervisor Hoff was concerned that the county conducted a wage study, and it set minimum pay for pay bands which the county isn't currently following. He didn't think the county should throw out the wage scale, but should be paying what is considered minimum. Any new employee is starting off at the lowest wage within the pay grade, and he didn't think it was fair, and it created a self-perpetuating low paying system.

Supervisor Gerroll said that the executive presented a balanced budget, and the county is not in crisis mode. He said that once the sales tax was instituted, it would never go away. He also was not supportive of taking money out of the Highway budget. He also thought that any money spent on economic development was money that was going to be spent anyway, whether the source was public or private funds. He thought the funding should be coming from private sources.

Adjournment: Supervisor Hoffman made a motion to adjourn, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously and the meeting adjourned at 5:55 p.m.

Respectfully submitted,



Jamie J. Aulik
Manitowoc County Clerk



MANITOWOC COUNTY FINANCE COMMITTEE MEETING NOTICE

DATE: Monday November 11, 2013

TIME: 4:00 PM

PLACE: *Communications and Technology Building, Room 111/112
1024 South 9th Street, Manitowoc WI 54220*

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jim Brey:
2. Public Input regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve the minutes of the November 6th, 2013 Finance Committee meeting.
 - B. Approve vouchers for the month of October 2013 in the amount of \$2,315,006.10.
4. Jeff Beyer – Public Works Director
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
 - B. Authorize publication of appropriate Notice for the sale of tax deeded property.
5. Bob Blashe – Information Systems Director:
 - ✓ Review IS operations and report sent out under separate cover.
6. Jamie Aulik – County Clerk / Todd Reckelberg – Comptroller/Auditor:
 - ✓ Discussion and possible action by the committee regarding a discrepancy found in quarterly print totals. (Continuation from previous meeting)
7. Todd Reckelberg, Comptroller/Auditor:
 - ✓ Review proposal for renewal of external audit services, discussion and possible action.
 - ✓ Approve Resolution Disallowing Claim made by Barbara Wright.
8. Jim Brey, Chairman Finance Com / Bob Ziegelbauer, County Executive:
 - ✓ Discussion and possible action on 2014 Proposed Budget.
9. Communications and other information contained within your finance packet:
 - ✓ Copy of the Manitowoc County Adult Jail Population Reports for the month of October 2013.

Date: November 6, 2013

Amended: November 7, 2013 @ 9 p.m.

Jim Brey, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to

exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Finance Committee
Communications and Technology Building, Room 111/112
Manitowoc, WI 54220
November 11, 2013

Attendance: Chairperson Jim Brey, Supervisor Rita Metzger, Supervisor Chuck Hoffman, Supervisor Greg Dufek, and Supervisor Todd Holschbach.

Call to Order: The meeting was called to order by Chairperson Brey at 4:00 p.m.

Public Input:

Joe Keil, City of Manitowoc said that he thought that no employee is better than any other employee. He said that with a spouse who carries insurance, he was also speaking for other employees. He had seen too many cuts and too many good employees leave. He noted that city officers get paid \$2 more for the same position and don't pay into WRS. He asked for an audit of the proposed budget and wondered how much the county had in reserve funds. He said there was money to keep the airport open, yet spouses were being cut from the insurance plan.

Maura Yost, Town of Centerville, said on Veterans Day across the nation many veterans have lost food stamps. She said this was the first budget since the county board received notice from the Attorney General that the Human Services Department is not being operated in a lawful or cost-effective manner. If they approve the budget, they approve these actions.

Dennis Jacobs, Town of Two Rivers and an employee of the Sheriff's Office, said he hadn't talked to a committee before, but the proposed budget was just plain wrong. He didn't believe that losing 20% of his income over last two years was modest, and now with the spousal carve out he will be asked to pay more. He said that people aren't numbers, and that he wants to serve his community but he's left with no good options.

Fred Sohn, Village of Cleveland said he gave the committee members information about the quarterly print contract totals, and if they had any questions, he would be happy to give input on those items when it came up on the agenda.

Jeff Horneck, Village of Mishicot and an employee of the Sheriff's Office said that no single group of employees is more important than any other. They are paid a certain wage for reasons like risks, liabilities, and it was an irrelevant issue that they were grandfathered for not being required to pay Wisconsin Retirement System contribution costs. With a \$250 carve out, he didn't know how others can afford it. He said that in the courthouse, spouses have other insurance. He also mentioned that there was no collaboration and bashing in the press didn't foster collaboration.

Rick Sieracki, City of Manitowoc, said that Sheriff's Office employees are not the highest paid group, salaried employees in managerial positions are the highest paid employees. He said that he would never argue that general employees have to be paid less, never argue that everyone should be paid the same. He wished the county executive would try to grow local economy as much as trying to cut county employee benefits.

Approve vouchers for the month of October 2013 in the amount of \$2,315,006.10: Supervisor Metzger moved, seconded by Supervisor Hoffman to approve the vouchers for the month of October 2013. Upon vote, the motion passed unanimously.

Receive, review, and act on bids for the Sale of tax deeded property: Public Works Director Jeff Beyer had a handout. He recommended approval of three parcels, 1.) 2408 Elm Rd., Town of Manitowoc with an offer to purchase for \$20,020.00 from Michael Sieracki, 2.) 7721 Carbon Rd., Town of Manitowoc Rapids with an offer to purchase for \$10,854.00 by Cheryl Gamble, and 3.) 1223 S. 9th St., City of Manitowoc with an offer to purchase of \$21,100.00 by Andrew Holzinger. Chair Brey asked Treasurer Cheryl Duchow about the recommendations, and she agreed with the recommendations. Supervisor Holschbach moved to approve all three properties according to their bids, seconded by Supervisor Hoffman. Upon vote, the motion carried unanimously.

Authorize publication of appropriate Notice for the sale of tax deeded property: Director Beyer noted there were ten parcels left and asked for approval to publish a Class 1 notice. Supervisor Metzger moved to approve publication of the Class 1 notice, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

Review IS operations and report sent out under separate cover: Director Bob Blashe noted that generally, things were going well even though they were shorthanded. When asked, he noted that the AEGIS administrator compensation package might be low due do IT labor market factors, namely that the labor market increased demand for IT personnel. He also noted that the desktop position was currently being staffed with a contracted position. Supervisor Holschbach noted that the wage band for specialized positions need to attract quality candidates. Director Blashe noted that over time, he has been gradually losing incentives to bring quality candidates to his department. Supervisor Dufek said that with the spousal carve out of the health insurance, Manitowoc County will be a less attractive employer. Director Blashe also noted that he wanted to eliminate Internet outages.

Discussion and possible action by the committee regarding a discrepancy found in quarterly print totals: County Clerk Jamie Aulik said that he was working with Corporation Counsel Rollins on a certification page and processes to shore up quarterly reporting related to the print contract. Clerk Aulik noted he wished that when it was discovered that the print totals were wrong, that he would have been notified so the request for proposals process could have been addressed. Nevertheless, he noted that he has been open with the Finance Committee about the issue, and would report back on this item at their December meeting. Supervisor Dufek asked if a printer receives more compensation if they report higher totals. Clerk Aulik said they did not. Supervisor Holschbach asked Clerk Aulik to try and talk to the printer again about the discrepancy in the print contract totals.

Review proposal for renewal of external audit services, discussion and possible action: Comptroller Reckelberg said that the county was statutorily required to conduct an annual audit, and he was recommending a contract with Schenck from 2014-2016, with a yearly option in years 2017, 2018, and 2019. Supervisor Metzger said she would like to shop around a bit, and she said that her instincts didn't give her a good feeling about Schenck. Comptroller Reckelberg said there were three companies in the state that do this type of business, and that Schenck never held back if they believed that something wasn't operating correctly. Chairperson Brey said that the point of the audit

is to show how the county is spending its money and that they were using sound fiscal procedures. He said that when he was first on the county board, he wanted to shop around too but soon learned that qualified auditors are in short supply and Schenck was very qualified to conduct the audit. Supervisor Hoffman commented that he had dealt with Schenck in the past in other capacities and always had good dealings with them. Chairperson Brey moved to approve a contract with Schenck from 2014-2016 with an annual renewal option to 2019, seconded by Supervisor Hoffman. Discussion followed. Upon vote, the motion carried 4-1 with Supervisor Metzger voting no and all other supervisors voting aye.

Approve Resolution Disallowing Claim made by Barbara Wright: Chairperson Brey noted this was a recommendation from the county's insurance company. Supervisor Hoffman moved to deny the claim, seconded by Chairperson Brey. Upon vote, the motion carried 4-1 with Supervisor Metzger voting no and all other supervisors voting aye.

County Executive Proposed 2014 Budget, discussion and possible action:

Chairperson Brey said that over the past couple of weeks, the committee and the county board had good discussions on the proposed budget.

Supervisor Dufek said that if the spousal carve out portion of the health insurance was intact, he was voting no because it hurts a lot of people.

Supervisor Metzger said she agreed with Supervisor Dufek and said the health insurance might lead to a high turnover rate. She believed employees need to be treated equally.

Supervisor Holschbach said that the county's current fiscal position was not any one person's fault, but there was deferred maintenance on roads, bridges, and county infrastructure. He also noted that a sales tax could be an option to address those issues and stop changes to county health insurance. He noted that the county's debt was very low. He thought that they might consider bonding the \$400,000 that was slated for highway construction. He noted that the fiscal issues were not going to go away because of the restraints placed on local governments by the state. He said that investing in county employees was just that, an investment. He also noted his support for Painting Pathways, which was also an investment to divert people with mental illness to a form of lower cost of care and get them back into the labor force. This was about the committee and county board facing up to the future.

Chairperson Brey moved to increase the tax levy by \$50,000.00 and to place the allocation in a new account line titled EDC of Manitowoc County Membership Dues with the conditions that the Wisconsin open meetings law does not apply to Manitowoc County's membership, that the Economic Development Corporation of Manitowoc County enter into a yearly agreement with Manitowoc County, and that the county executive is an ex-officio member, and a representative from the Manitowoc County Board who is appointed by county board chair will serve on the EDC Board, seconded by Supervisor Holschbach. Chairperson Brey said that it would be a modest tax increase, and they have a record of success and pointed out Polarware and Stolting in the Kiel area. He believed that Manitowoc County, who was a founding member of the EDC, should be part of the public-private entity.

Supervisor Dufek said he wouldn't support the motion because it didn't address the spousal carve out.

Supervisor Bauknecht noted that the City of Two Rivers contributes to the EDC, and he can't ask the people in Two Rivers to pay twice. Chairperson Brey said City Manager Greg Buckley has come out in support of county funding for the EDC, and as an alderman in the City of Manitowoc he understood what Supervisor Bauknecht was saying.

Supervisor Weiss noted the support of both the City of Kiel and the City of Two Rivers for county funding for the EDC.

Upon vote, the motion carried 4-1 with Supervisor Dufek voting no and all other supervisors voting aye.

Supervisor Holschbach moved to increase the remainder of the available tax levy capacity, which was \$20,538 and allocate it to Painting Pathways, administered through the Human Services Department, with Painting Pathways providing an annual report with measurable outcomes, seconded by Chairperson Brey. Supervisor Holschbach said this would help get clients employed in our community and reduce the reliance on the Human Services Department and help keep down costs for long term care.

Supervisor Dufek said he knew the good work that they do, but had reservations that other organizations would do the same thing. Even so, he said he would support this.

Supervisor Rasmus said it was penny wise to support people at this end of the spectrum rather than more expensive long term care.

When asked about it, Supervisor Holschbach said that his intention was for an annual contribution.

Supervisor Hoffman said that if it is an annual contribution, he would not support it. Discussion followed.

Supervisor Metzger noted her support for one Human Services Director position.

Supervisor Hoff commented that other counties funded similar clubhouses to some degree.

Supervisor Hoffman said that our contracting with them is the county's means of supporting them.

Supervisor Holschbach said that this allocation will help increase their operations capacity and will demonstrate to other donors that they have funding stability and are a viable organization.

Supervisor Gerroll said that there was a lack of hard facts presented by the committee. They don't know about the financials of the organization, and those are some things that they have to consider as elected officials giving taxpayer money to an organization.

Motion carries 4-1 with supervisor Hoffman voting no and all other supervisors voting aye.

It was noted that even if the county would borrow for highway projects, it wouldn't be enough to eliminate the spousal carve out.

County Executive Ziegelbauer was asked how much it would cost to return to the status quo for insurance for 2014. He noted that a ballpark estimate would be \$850,000-\$1 million, and laid out qualifying conditions regarding protective employees that would apply to the scenario.

Supervisor Dufek asked who ran the county's self-insurance program. County Executive Ziegelbauer said that the Personnel Department and the Personnel Committee as the agent of the county board. He said the self-insurance requires insurance against the extremes, but the county has made good estimates and unlike private insurance companies, it doesn't have to pay extra for risk or shareholders. Discussion followed.

Supervisor Metzger said that the state plan was better.

Supervisor Metzger moved to have the county check out other insurance plans, and specifically the state insurance plan as part of the 2014 budget, seconded by Supervisor Holschbach.

County Executive Ziegelbauer thought that other insurance would be more expensive than the self-funded approach. He also noted that the county's plan was more alive and flexible in the options that are available to it versus what would be available through a private insurance company. Discussion followed.

Supervisor Dufek asked if we were the only county in this area dealing with insurance in this way. County Executive Ziegelbauer said that Manitowoc County was accepting reality and dealing with it earlier.

Supervisor Gerroll mentioned that all county employees in Milwaukee County were going on Obamacare.

The motion was clarified that as part of the budget, the Personnel Department has been requested to explore alternative insurance plans, including the state plan.

Upon vote, the motion passed 3-2 with Supervisors Hoffman and Dufek voting no, and all other supervisors voting aye.

Supervisor Holschbach moved to create an ordinance for a .5% sales tax, seconded by Supervisor Metzger. He said that the purpose of the Finance Committee is to fund county government, and provide alternatives and ways to do it. He noted that the county has big ticket items in bills that have to be paid. He noted that there was deferred maintenance on roads and bridges, and they need to be looking into the future. He said that 62 of 72 counties have a sales tax and that it can be used for everything that the property tax levy can be used for such as funding infrastructure and retaining high quality workers for the county.

Supervisor Dufek said that he couldn't support a sales tax but would support a referendum for a sales tax. He said the county couldn't go on cutting all the time, but this proposal was at the eleventh hour.

Supervisor Holschbach said that they are late in the game, but he didn't see a funding mechanism to stop the spousal change to the health insurance program. He said that they need to face up to mounting bills and maintenance, and that it wasn't one person's fault. They were paving roads below what is recommended, and they can't do all in one lump sum.

Supervisor Behnke said that he won't support the sales tax but if a supervisor feels strongly about the health insurance change, they need to have a solution. Discussion followed.

Supervisor Hoff noted that the health insurance plan was proposed in the eleventh hour too. In fact, open enrollment started before this committee met.

Upon vote, the motion carried 3-2 with Supervisors Brey and Dufek voting no and all other supervisors voting aye.

Chairperson Brey moved to appropriate sales tax revenue in the amount of \$1 million for projected health insurance costs to keep the status quo health insurance, \$50,000 for EDC membership dues, and \$20,538 for Painting Pathways, seconded by Supervisor Holschbach. Discussion followed on the health insurance plan, and whether or not it would restart the clock for open enrollment.

Supervisor Dufek feared that all of the sales tax revenue will just cover the health insurance. Discussion followed.

Supervisor Metzger still wanted to see a single Human Services Department director position.

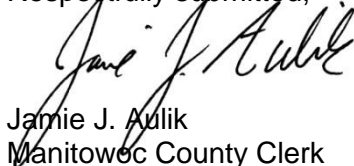
Upon vote, the motion passed unanimously.

Supervisor Hoffman moved to pass the budget as amended, seconded by Supervisor Holschbach. Upon vote, the motion passed unanimously.

Comptroller Reckelberg and Corporation Counsel Rollins were asked to put together an ordinance on the .5% sales tax for the county board meeting on November 19.

Adjournment: Supervisor Holschbach moved to adjourn, seconded by Supervisor Metzger. Upon vote, the motion passed unanimously and the meeting adjourned at 6:45 p.m.

Respectfully submitted,



Jamie J. Aulik
Manitowoc County Clerk



MANITOWOC COUNTY
FINANCE COMMITTEE
AMENDED MEETING NOTICE

DATE: Monday December 9, 2013

TIME: 4:00 PM

PLACE: Administration Building
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jim Brey:
2. Public Input regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve the minutes of the November 6th and November 11th, 2013 Finance Committee meeting.
B. Approve vouchers for the month of November 2013 in the amount of \$2,221,676.74.
4. Jeff Beyer – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property
 - A. If any bids are received by the County prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full detail will be provided at meeting.
5. Cheryl Duchow – Treasurer and Steven Rollins – Corporation Counsel:
 - ✓ Discussion and possible action on a matter related to an in Rem property that was sold. (See attached)
6. Bob Blashe – Information Systems Director:
 - ✓ Review IS operations and report sent out under separate cover.
7. Jamie Aulik – County Clerk / Todd Reckelberg – Comptroller/Auditor:
 - ✓ Discussion and possible action by the committee regarding a discrepancy found in quarterly print totals.
 - ✓ Report of Economic Interest from Jamie J. Aulik dated December 2, 2013.
8. Todd Reckelberg – Comptroller/Auditor:
 - ✓ Resolution Denying Claim (American Family Mutual Insurance Company and Leo and Susanne Richmond)
 - ✓ **Discussion of 2014 Budget (added at the request of Finance Chair Jim Brey)**
9. Communications and other information contained within your finance packet:
 - ✓ Copy of the Manitowoc County Adult Jail Population Report for the month of November 2013.
 - ✓ Copy of Notice of Disallowance of Claim sent to Barbara Wright by Corporation Counsel.

Date: December 4, 2013

Amended: December 5, 2013 @ 3:52 PM

Jim Brey, Committee Chair

By: Todd H. Reckelberg, Comptroller/Auditor

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Finance Committee
Manitowoc County Administration Building
1110 S. 9th St., Manitowoc, WI 54220
December 9, 2013

Attendance: Chairperson Jim Brey, Supervisor Rita Metzger, Supervisor Chuck Hoffman, Supervisor Greg Dufek, and Supervisor Todd Holschbach.

Call to Order: The meeting was called to order by Chairperson Brey at 4:03 p.m.

Minutes of the November 6th and November 11th, 2013 Finance Committee meeting: Upon a motion by Supervisor Hoffman, seconded by Supervisor Holschbach the minutes of the November 6 and November 11, 2013 meetings were approved unanimously.

Vouchers for the month of November 2013 in the amount of \$2,221,676.74. Upon a motion by Supervisor Holschbach, seconded by Supervisor Metzger the vouchers for the month of November 2013 were approved unanimously.

Information Systems Department report: Director Blashe went home sick, but mentioned to Chairperson Brey that two vacant positions in his department had been filled.

Discussion and possible action by the committee regarding a discrepancy found in quarterly print totals: County Clerk Aulik mentioned that he talked to Bob Fricke from Fricke Printing, re-explained the issue, and Mr. Fricke said he would investigate the matter and get back to him.

Report of Economic Interest from Jamie J. Aulik dated December 2, 2013: The committee received a statement of economic interest to comply with the county's ethics code regarding County clerk Aulik's involvement with the Wisconsin Retirement Board. Supervisor Hoffman moved, seconded by Supervisor Dufek to place it on file. Upon vote, the motion passed unanimously.

Discussion and possible action on a matter related to an in Rem property that was sold: On a recent in rem property that was sold at 1223 S. 9th St, City of Manitowoc, two parcels were foreclosed on, but the bid form only provided for one. The bidder intended to bid on both parcels as they were part of the house and property, and was seeking permission to quit claim the other half of the property (and other half of the house) to him. Supervisor Metzger made a motion to quit claim deed parcel 17 to the bidder, seconded by Supervisor Hoffman. Upon discussion and vote, the motion passed unanimously.

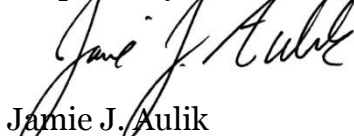
Resolution Denying Claim (American Family Mutual Insurance Company and Leo and Susanne Richmond): Supervisor Hoffman said that the individual was an acquaintance, and that he would abstain from voting. Corporation Counsel Rollins stated the facts of the case involving a dust cloud created by a county tractor mowing ditches, and a car that ran into the tractor. Discussion followed. Supervisor Brey moved to pass the resolution on to the county board, seconded by Supervisor Dufek. Upon vote, the motion passed 3-1-1 with Supervisor Metzger no, Supervisor Hoffman abstaining, and all other supervisors voting aye.

Discussion of 2014 Budget (added at the request of Finance Chair Jim Brey): Chairperson Brey said that he was uninformed about the Wisconsin Economic Development Corporation and the open meetings law. But he did have concerns about the airport hiring two people. He asked Comptroller Reckelberg where the money was coming from to hire people at the airport. The Comptroller said that the employees were hired on a limited term basis, and they were paying them from fuel sales and rentals. Discussion followed. Chairperson Brey said he didn't want to see this arrangement go on for the long term. Discussion followed on the revenue generated by the airport and its economic impact to Manitowoc County.

Comptroller Reckelberg said that the county was in great shape with the budget. Supervisor Holschbach said that he would still like the county to look into other insurance plans, and wondered what the WCA plan offered. Discussion followed. Supervisor Metzger thought it was time to look at a "normal" insurance plan again. Chairperson Brey said that no other municipal entity adopted the high deductible insurance plan.

Adjournment: Supervisor Holschbach made a motion to adjourn, seconded by Supervisor Dufek. Upon vote, the motion passed unanimously and the meeting adjourned at 4:50 p.m.

Respectfully submitted,



Jamie J. Aulik
Manitowoc County Clerk