



MANITOWOC COUNTY EXECUTIVE COMMITTEE MEETING NOTICE

DATE: WEDNESDAY, APRIL 2, 2014
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY COURTHOUSE
ROOM 306
1010 SOUTH 8TH STREET, MANITOWOC

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

- 1) Call to order.
- 2) Roll call.
- 3) Approval of the September 9, 2013 committee minutes.
- 4) Discussion and possible action on the meeting time and date of the county board organizational meeting, and any further changes to the county board meeting calendar as necessary.
- 5) Adjournment.

Date: March 31, 2014

Paul "Biff" Hansen, Chairperson
Prepared by Jamie J. Aulik, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Executive Committee
Manitowoc County Courthouse
1010 S. 8th St., Manitowoc, WI 54220
April 2, 2014

Attendance: Chairperson Biff Hansen, Supervisor Behnke, and Supervisor Gerroll.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:00 p.m.

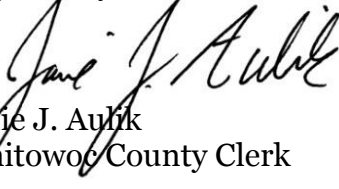
Minutes of the September 9, 2013 Finance Committee meeting: Supervisor Behnke moved, seconded by Supervisor Gerroll to approve the minutes of the September 9, 2013 meeting. Upon vote, the motion passed unanimously.

Discussion and possible action on the meeting time and date of the county board organizational meeting, and any further changes to the county board meeting calendar as necessary: County Clerk Aulik explained that the date of the organizational meeting was set in statute, and that in an informal conversation with Corporation Counsel Rollins, he was told the time of day could be deviated from the usual 7:00 p.m. meeting time. Corporation Counsel Rollins echoed those comments. He also noted that it was possible for someone to not be in attendance at the organizational meeting, and be nominated for the chair. There was discussion on a post-organizational meeting timeline for rules and appointments related to the county board. Discussion followed.

Supervisor Behnke moved to change the April 15 meeting time from 7:00 p.m. to 5:00 p.m., seconded by Supervisor Gerroll. Upon vote, the motion passed unanimously.

Adjournment: Supervisor Behnke moved to adjourn, seconded by Supervisor Gerroll. Upon vote, the motion passed unanimously and the meeting adjourned at 4:25 p.m.

Respectfully submitted,


Jamie J. Aulik
Manitowoc County Clerk



MANITOWOC COUNTY EXECUTIVE COMMITTEE MEETING NOTICE

DATE: Thursday, April 17, 2014
TIME: 4:00 P.M.
PLACE: Manitowoc County Courthouse
Room 233, Branch II Courtroom
1010 South 8th St., Manitowoc, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

- 1) Call to order.
- 2) Roll call.
- 3) Approval of the April 2, 2014 committee minutes.
- 4) Recommendations to the County Board on the appointment of County Board Supervisors to County Board standing committees and other boards, commissions, and committees.
- 5) Discussion and possible action on proposed changes to the County Board rules.
- 6) Discussion and possible action on changing dates related to the county board meeting calendar.
- 7) Adjournment.

Date: April 16, 2014

Jim Brey, Chairperson
Prepared by Jamie J. Aulik, County Clerk

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Manitowoc County Executive Committee
 Manitowoc County Courthouse
 Branch II Courtroom
 1010 S. 8th St., Manitowoc, WI 54220
 April 17, 2014

Attendance: Chairperson Jim Brey, Supervisor Behnke, and Supervisor Gerroll.

Call to Order: The meeting was called to order by Chairperson Brey at 4:00 p.m.

Minutes of the April 2, 2014 Executive Committee meeting: Supervisor Behnke moved, seconded by Supervisor Gerroll to approve the minutes of the April 2, 2014 meeting. Upon vote, the motion passed unanimously.

Recommendations to the County Board on the appointment of County Board Supervisors to County Board standing committees and other boards, commissions, and committees:

Chairperson Brey made appointments to county board standing committees, the chairs of the standing committees, and appointments to other boards, commissions, and committees. The appointments were as follows:

FINANCE	HIGHWAY	LAND CONSERVATION COMMITTEE ◇ NATURAL RESOURCES & EDUCATION COMMITTEE	PERSONNEL	PUBLIC SAFETY	PUBLIC WORKS
<i>Chair:</i> HANSEN	<i>Chair:</i> GERROLL	<i>Chair:</i> WAGNER	<i>Chair:</i> BEHNKE	<i>Chair:</i> HENRICKSON	<i>Chair:</i> WEISS
DUFEK	BEHNKE	BURKE	BAUMANN	FALKOWSKI	CAVANAUGH
HOLSCHBACH	HOFFMAN	HOLSCHBACH	MARESH	KOPECKY	DYZAK
METZGER	MARESH	KOHLMAN	NICKELS	NICKELS	GERROLL
WILLIAMS	VOGT	WAACK	VOGT	VOGEL	ZIMMER

- Bay Area Workforce Development Board – County Executive Ziegelbauer
- Bay-Lake Regional Planning Commission – Supervisor Chuck Hoffman
- English Lake Management District – Supervisor Cathy Wagner
- Mainly Manitowoc Board of Directors – Supervisor Norb Vogt
- Millhome Dam Lake District Board of Commissioners – Supervisor Melvin Waack
- Safety Net Accountability Panel – Supervisor Rick Henrikson
- Sergeant-At-Arms – Supervisor Randy Vogel
- Sheboygan River & Rockville Mill Pond Management District – Supervisor Melvin Waack
- Silver Lake Inland Lake Protection & Rehabilitation District Board – Supervisor Melvin Waack
- WI Counties Utility Tax Association – Supervisor Chuck Hoffman

The committee also made recommendations to County Executive Ziegelbauer for appointments under his purview.

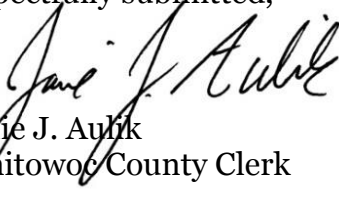
Discussion and possible action on proposed changes to the County Board rules:

Chairperson Brey stated his intent to review county code every couple of months. There was discussion on public input and looking at rules that other counties or units of government have adopted. Discussion followed.

Discussion and possible action on changing dates related to the county board meeting calendar: It was noted the county had run into difficulties during its budget process to meet the Department of Revenue's mid-November deadline for tax levy information. It was agreed that a calendar could be put together by working backwards from the deadline date.

Adjournment: Supervisor Behnke moved to adjourn, seconded by Supervisor Gerroll. Upon vote, the motion passed unanimously and the meeting adjourned at 5:00 p.m.

Respectfully submitted,



Jamie J. Aulik
Manitowoc County Clerk



MANITOWOC COUNTY EXECUTIVE COMMITTEE MEETING NOTICE

DATE: Wednesday, July 9, 2014
TIME: 4:00 P.M.
PLACE: Manitowoc County Courthouse
Room 306
1010 South 8th St., Manitowoc, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

- 1) Call to order.
- 2) Roll call.
- 3) Approval of the April 17, 2014 committee minutes.
- 4) Public input.
- 5) Discussion and possible action on Resolution in Support of a National Maritime Sanctuary in Wisconsin's Mid-Lake Maritime Trails Region.
- 6) Discussion and possible action on potential liability when County Board Supervisors interact with the public.
- 7) Discussion and possible action on county board rule changes.
- 8) Discussion and possible action on potential Manitowoc County associated social media
- 9) Adjournment.

Date: June 30, 2014

Jim Brey, Chairperson

Prepared by Jamie J. Aulik, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Executive Committee
Manitowoc County Courthouse
1010 S. 8th St., Manitowoc, WI 54220
July 9, 2014

Attendance: Chairperson Brey, Supervisor Behnke, and Supervisor Gerroll.

Call to Order: The meeting was called to order by Chairperson Brey at 4:00 p.m.

Approval of the April 17, 2014 committee minutes: Supervisor Behnke moved, seconded by Supervisor Gerroll to approve the minutes of the April 17, 2014 Executive Committee minutes. Upon vote, the motion carried unanimously.

Public Input:

Maura Yost, PO Box 95, Town of Centerville supported the resolution in support of a national maritime sanctuary. She also noted that the Bill of Rights guarantees free speech, and said the county was loaning money at below market rates.

Discussion and possible action on Resolution in Support of a National Maritime Sanctuary in Wisconsin's Mid-Lake Maritime Trails Region: Chairperson Brey noted that the resolution was passed by the City of Manitowoc and Sheboygan County, and that he would appreciate the county's support on it. Supervisor Behnke moved to approve the resolution, seconded by Supervisor Gerroll. Discussion followed. Upon vote, the motion passed 3-0.

Discussion and possible action on potential liability when County Board Supervisors interact with the public: Supervisor Falkowski noted a concern about the liability incurred by supervisors when they interact with the public. Being a rural supervisor, he noted it's hard to meet at a place like a local restaurant, and being rural seems to not be conducive for public participation. He was wondering about a business policy on homeowners insurance, or other extension of liability for supervisors. Supervisor Behnke said that he had very few interactions with people showing up at his house, and that it's covered under the homeowner's insurance policy. Corporation Counsel Rollins discussed the employment status of an elected official and how the employee handbook relates to that status. Discussion followed.

Discussion and possible action on county board rule changes: Chairperson Brey said he read through the County Board rules and recommended some changes.

Referring to rule 3d, he noted the rule was against state law and the county may need to make ordinance changes because the budget needs to be turned into the state by November 15. Discussion followed. Supervisor Gerroll moved to eliminate rule 3d, seconded by Supervisor Behnke. Upon vote, the motion carried 3-0.

Referring to rule 5c, he would like to see the word “standing” between “every” and “county” thereby clarifying the board chair was an ex-officio member of every standing committee.

Referring to rule 6c, the preference was to have a referral process for complaints about employees brought before the board, and that complaints should be referred to an oversight board, commission, or committee. Discussion followed.

Referring to rule 16e, Supervisor Behnke moved, seconded by Supervisor Gerroll to strike the word “been”. Upon vote, the motion passed unanimously.

Referring to rule 22d Supervisor Gerroll recommended striking, “that is properly before the meeting” to help clean up the rule.

Referring to rule 23a, it was determined that supervisors could block miscellaneous agenda items added with the approval of the chair when the agenda is approved, but the committee wanted that clarified in rule 23a.

Referring to Rule 20 which addresses public input, Corporation Counsel Rollins recommended it be called Public Comment because that’s what the state authorizes, and amend the language throughout to reflect that change. Supervisor Behnke moved to make the change from public input to public comment and reflect the language change throughout the rules, seconded by Supervisor Gerroll. Upon vote, the motion passed 3-0.

Referring to rule 20a, there was a concern about supervisors being cross-examined every meeting, and that wasn’t the intent of public comment. It was also mentioned that comment is a place for the public not a place for the board to answer questions. Corporation Counsel was asked to provide language to that effect.

Referring to rule 20b, there was discussion on providing information prior to the start of public comment. Corporation Counsel Rollins was asked to provide language to that effect.

Referring to rule 20g, 20h, and 20i there was discussion on referring questions during public comment and the interaction between board members and the public. It was noted that public comment was not a place to have a debate on items because it may violate the open meetings law. Corporation Counsel Rollins was asked to provide language to streamline a question process for public comment if board members have them, other boundaries and guidelines for public comment, and to survey other counties for information on their procedures, if necessary.

Discussion and possible action on potential Manitowoc County associated social media: Chairperson Brey noted the City of Manitowoc has several sites, and a few departments in county government have them. He sees it as beneficial, and the board has the authority to set policy on the use of those sites. Discussion followed on the level of involvement needed for such a policy, and that it bears a lot of thought and discussion. Clerk Aulik and Corporation Counsel Rollins were asked to survey their respective professional associations for sample policies and to forward them to the chair.

Adjournment: Supervisor Gerroll moved to adjourn, seconded by Supervisor Behnke. Upon vote, the committee unanimously adjourned at 5:21 p.m.

Respectfully submitted,



Jamie J. Aulik
Manitowoc County Clerk



**MANITOWOC COUNTY
EXECUTIVE COMMITTEE
MEETING NOTICE**

DATE: Monday, November 10, 2014
TIME: 5:00 P.M.
PLACE: Manitowoc County Courthouse
Room 306
1010 South 8th St., Manitowoc, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

- 1) Call to order.
- 2) Roll call.
- 3) Approval of the July 9, 2014 committee minutes.
- 4) The committee may meet in closed session pursuant to Wis. Stat. § 19.85(1)(c), which allows for the consideration of "employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility," for the purpose of reviewing application materials and interview results for the position of corporation counsel.

If the committee has met in closed session, it will reconvene in open session.

- 5) Adjournment.

Date: November 8, 2014

Jim Brey, Chairperson
Prepared by Jamie J. Aulik, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Executive Committee
Manitowoc County Courthouse
1010 S. 8th St., Manitowoc, WI 54220
November 10, 2014

Attendance: Chairperson Brey, Supervisor Behnke, and Supervisor Gerroll.

Call to Order: The meeting was called to order by Chairperson Brey at 5:00 p.m.


Approval of the July 9, 2014 committee minutes: Supervisor Behnke moved, seconded by Supervisor Gerroll to approve the minutes of the July 9, 2014 Executive Committee minutes. Upon vote, the motion carried unanimously.

Closed session pursuant to Wis. Stat. § 19.85(1)(c), which allows for the consideration of "employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility," for the purpose of reviewing application materials and interview results for the position of corporation counsel: Supervisor Behnke moved, seconded by Supervisor Gerroll to go into closed session for the purpose of reviewing application materials and interview results for the position of corporation counsel. Upon vote, Chairperson Brey voted aye, Supervisor Behnke voted aye, and Supervisor Gerroll voted aye, and the motion passed 3-0.

Supervisor Behnke moved to go into open session, seconded by Supervisor Gerroll. Upon vote, Chairperson Brey voted aye, Supervisor Behnke voted aye, and Supervisor Gerroll voted aye, and the motion passed 3-0.

Adjournment: Supervisor Behnke moved to adjourn, seconded by Supervisor Gerroll. Upon vote, the committee unanimously adjourned at 5:31 p.m.

Respectfully submitted,


Jamie J. Aulik
Manitowoc County Clerk



MANITOWOC COUNTY EXECUTIVE COMMITTEE MEETING NOTICE

DATE: Tuesday, November 18, 2014
TIME: 4:30 P.M.
PLACE: Manitowoc County Courthouse
Room 309
1010 South 8th St., Manitowoc, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

- 1) Call to order.
- 2) Roll call.
- 3) Approval of the November 10, 2014 committee minutes.
- 4) The committee may meet in closed session pursuant to Wis. Stat. § 19.85(1)(c), which allows for the consideration of "employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility," for the purpose of interviewing and considering one or more applicants for the position of corporation counsel.

If the committee has met in closed session, it will reconvene in open session.

- 5) Adjournment.

Date: November 11, 2014

Jim Brey, Chairperson

Prepared by Jamie J. Aulik, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Executive Committee
Manitowoc County Courthouse
1010 S. 8th St., City of Manitowoc, WI
November 18, 2014

Call to Order: The meeting was called to order by Chairperson Brey at 4:30 p.m.

Attendance: Chairperson Jim Brey, Supervisor Kevin Behnke, Supervisor Rick Gerroll.

Approval of the November 10, 2014 Executive Committee minutes: A motion was made by Supervisor Behnke, seconded by Supervisor Gerroll to approve the minutes of the November 10, 2014. Upon vote, the motion carried unanimously.

Closed session pursuant to Wis. Stat. § 19.85(1)(c) which allows for the consideration of “employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” for the purpose of interviewing and considering one or more applicants for the position of corporation counsel: Supervisor Gerroll moved, seconded by Supervisor Behnke to go into closed session for the purpose of interview and considering one of the applicants for the position of corporation counsel. Upon vote, Chairperson Brey voted aye, Supervisor Behnke voted aye, and Supervisor Gerroll voted aye, and the motion passed 3-0 to go into closed session at 4:33 p.m.

Supervisor Gerroll moved to go into open session, seconded by Chairperson Brey. Upon vote, Chairperson Brey voted aye, Supervisor Behnke voted aye, and Supervisor Gerroll voted aye, and the motion passed 3-0 to go into open session at 4:59 p.m.

Adjournment: Chairperson Brey moved to adjourn, seconded by Supervisor Gerroll. Upon vote, the committee unanimously adjourned at 5:01 p.m.

Respectfully submitted,

Lois Kiel

Lois Kiel
Manitowoc County Deputy Clerk