



MANITOWOC COUNTY BOARD OF HEALTH

DATE: January 9, 2020
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
 - a. Communicable Disease Report
 - b. Discussion and Possible Approval of the Revised 2020 Health Department Additional Fee Schedule
 - c. Quality Improvement
 - d. Staff Update
3. Environmental Manager Report
4. WIC Director Report
 - a. Caseload for October, November & December 2019
5. Next Meeting Date
 - a. February 13, 2020
6. Adjournment

Date: January 2, 2020

Rita Metzger, Board of Health Chair

By: Mary Halada, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Board of Health Minutes
January 9, 2020

Attendance: Rita Metzger, Dr. Todd Nelson, Shannon Wanek, Shirley Fessler, Dave Nickels, Nicholas Muench, Randy Vogel and Kayla Drumm. Excused: Dr. Brian Konowalchuk Also attending: Mary Halada

Regular Business:

The meeting was called to order by Supervisor Rita Metzger at 5:00 p.m. The minutes of the November 14, 2019 Board of Health meeting were reviewed. A motion was made by Randy Vogel and seconded by Shirley Fessler to approve the minutes. Motion carried. There was no public comment.

Health Officer Report

- Communicable Disease Report: Mary shared the October through December Communicable Disease report which included Chlamydia, Hepatitis C, Gonorrhea and Lyme's Disease as the most commonly reported diseases. There were also several cases of Pertussis in the community as well as several gastrointestinal outbreaks at long term care facilities that required follow up and investigation.
- Revised Additional Fee Schedule: Mary presented the revised 2020 Additional Fee Schedule and recommended a fee increase for the T-SPOT[®] as the health department was notified of a fee increase from the company that administers the test. Another recommendation was to add a \$100 fee for home owners who require more than one clearance lead inspection. Motion was made by Nicholas Muench and seconded by Todd Nelson to approve the revised 2020 Additional Fee Schedule. Motion carried.
- Quality Improvement: Mary explained that the new DHS 140 Administrative Rule requires health departments to train both staff and the board of health regarding Quality Improvement (QI). A handout was distributed that explained QI and the process. A health department QI plan has been developed and a project has been started.
- Staff Update: Erica Lopnow has accepted the Nurse Manager position and will start on March 16, 2020.

Environmental Manager Report

- None

WIC Director Report

The final caseload for October was 973 participants and 572 families. The final caseload for November was 956 participants, 568 families. The initial caseload for December was 906 participants, 532 families. The contracted caseload is 1,106.

Next Meeting Date and Adjournment

The next meeting date for the Board of Health is scheduled for February 13, 2020 at 5:00 pm. A motion to adjourn was made by Randy Vogel and seconded by Nicholas Muench. Motion carried. Meeting adjourned at 5:30 PM.

Respectfully Submitted,
Mary Halada, Acting Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: February 13, 2020
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
 - a. Communicable Disease Report
 - b. Lead-Safe Home Program
 - c. Staff Update
3. Environmental Manager Report
4. WIC Director Report
 - a. Caseload for December 2019 & January 2020
5. Next Meeting Date
 - a. March 12, 2020
6. Adjournment

Date: February 3, 2020

Rita Metzger, Board of Health Chair

By: Mary Halada, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Board of Health Minutes
February 13, 2020

Attendance: Rita Metzger, Dr. Todd Nelson, Shannon Wanek, Shirley Fessler, Nicholas Muench, and Dr. Brian Konowalchuk Excused: Dave Nickels, Randy Vogel and Kayla Drumm Also attending: Mary Halada

Regular Business:

The meeting was called to order by Supervisor Rita Metzger at 5:00 p.m. The minutes of the January 9, 2020 Board of Health meeting were reviewed. A motion was made by Todd Nelson and seconded by Shannon Wanek to approve the minutes. Motion carried. There was no public comment.

Health Officer Report

- Communicable Disease Report: Mary shared the January Communicable Disease report which included Chlamydia, Pertussis, Hepatitis C, and Influenza Hospitalizations as the most commonly reported diseases. Mary distributed a general fact sheet on the 2019 Novel Coronavirus and explained that the health department has been receiving updates from the state on a weekly basis. The situation is being monitored and there is a plan in place if any cases would be reported.
- Lead Safe Homes Program: The state is allowing property owners to apply for funding to abate homes that have been identified with lead hazards from lead paint. There is a list of eligibility criteria to enroll in the program. The health department will be the conduit for the money to assure a certified lead contractor is hired and the work is completed correctly.
- Staff Update: There is a delay in the start date of the new nurse manager. Erica Loppnow will now start the on April 6th.

Environmental Manager Report

- None

WIC Director Report

The final caseload for December 2019 was 932 participants and 550 families. The initial caseload for January 2020 is 943 participants, 550 families. The contracted caseload is 1,106.

Next Meeting Date and Adjournment

The next meeting date for the Board of Health is scheduled for March 12, 2020 at 5:00 pm. A motion to adjourn was made by Shirley Fessler and seconded by Shannon Wanek. Motion carried. Meeting adjourned at 5:15 PM.

Respectfully Submitted,
Mary Halada, Acting Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: March 12, 2020
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
 - a. Communicable Disease Report February 2020
 - b. Coronavirus Update
 - c. 2019 Annual Health Department Report
2. Environmental Manager Report
4. WIC Director Report
 - a. Caseload for January & February 2020
5. Next Meeting Date
6. Adjournment

Date: March 3, 2020

Rita Metzger, Board of Health Chair
By: Mary Halada, Health Officer

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Board of Health Minutes
March 12, 2020

Attendance: Rita Metzger, Shirley Fessler, Dave Nickels, Randy Vogel and Kayla Drumm Absent: Nicholas Muench Excused: Dr. Brian Konowalchuk, Shannon Wanek, and Dr. Todd Nelson Also attending: Mary Halada

Regular Business:

The meeting was called to order by Supervisor Rita Metzger at 5:00 p.m. The minutes of the February 13, 2020 Board of Health meeting were reviewed. A motion was made by Randy Vogel and seconded by Shirley Fessler to approve the minutes. Motion carried. There was no public comment.

Health Officer Report

- Communicable Disease Report: Mary shared the February Communicable Disease report which included Chlamydia and Influenza Hospitalizations as the most commonly reported diseases.
- Coronavirus Update: The situation is changing rapidly and we continue to communicate the changes with providers and schools. Mary gave a situation update regarding the Coronavirus and explained that there is a lot of planning occurring with partners and other county departments. The state continues to communicate daily changes via e-mail and weekly updates via teleconference. The governor declared a public health state of emergency today in order for counties to access state resources and recommended large gathering restrictions and as well as travel restrictions.
- 2019 Annual Report: Mary summarized the highlights of the 2019 Health Department Annual Report which can be found on the website at <https://www.co.manitowoc.wi.us/media/8793/2019-annual-report.pdf>.

Environmental Manager Report

- None

WIC Director Report

The final caseload for January 2020 was 963 participants and 564 families. The initial caseload for February 2020 is 932 participants, 562 families. The new contracted caseload for 2020 is 1,067 which is down from the 2019 caseload of 1,106 and will result in a funding reduction.

Next Meeting Date and Adjournment

The next meeting date for the Board of Health will be scheduled at a later date. A motion to adjourn was made by Randy Vogel and seconded by Shirley Fessler. Motion carried. Meeting adjourned at 5:30 PM.

Respectfully Submitted,
Mary Halada, Acting Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: June 11, 2020
TIME: 5:00 p.m.
PLACE:

REMOTE MEETING NOTICE: Members of the Board of Health will appear remotely telephonically due to the public health emergency declared by the County Executive's Order.

Members of the public may attend by telephone at:

(312) 626-6799

Webinar ID: 915 8983 9857

Password: 858474

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED
2. Election of Officers
3. Health Officer Report
 - a. Coronavirus Update
4. WIC Caseload Report
 - a. February, March, April and May 2020
5. Next Meeting Date and Adjournment
 - a. August 13, 2020

Date: June 2, 2020

By:
Mary Halada, Health Officer

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Board of Health Minutes
June 11, 2020

Attendance: Rita Metzger, Shirley Fessler, Dave Nickels, Jonathan Neils, Kayla Drumm, Nicholas Muench, Dr. Brian Konowalchuk, Shannon Wanek, and Dr. Todd Nelson Also attending: Mary Halada and Erica Loppnow

Regular Business:

The meeting was called to order by Supervisor Rita Metzger at 5:00 p.m. The minutes of the March 12, 2020 Board of Health meeting were reviewed. A motion was made by Shannon Wanek and seconded by Dave Nickels to approve the minutes. Motion carried. There was no public comment.

Election of Officers:

Dave Nickels made a motion to nominate Rita Metzger as the Chair of the Board of Health. There were no more nominations. Rita Metzger nominated Dave Nickels to be the Vice-Chair of the Board of Health. There were no more nominations. Shannon Wanek nominated Shirley Fessler as the Secretary of the Board of Health. There were no more nominations. Shannon Wanek moved and Dave Nickels seconded the motion to cast a unanimous ballot. Motion carried.

Health Officer Report

- Coronavirus Update – Mary gave an overview of the Coronavirus response in Manitowoc County. The Incident Command System was activated on March 11th. The overall goal is to provide a real time COVID-19 disease investigation and follow up in order to minimize the spread and mortality rates while assuring the availability of hospital and provider resources. The Incident Commander, Public Information Officer, Planning, Operations, Logistics and Financial Sections were all activated. Each sections role and responsibility was reviewed and examples of activities were given. There will be significant funding coming from the Federal Government for specific activities related to COVID-19. Recent data was also reviewed and plans for moving forward include updating the Pandemic Plan to include COVID, developing a community testing plan as well as continuing the contact tracing and follow up with confirmed cases. Thank you to our partners including County Board Members, County Executive, Emergency Services, Dispatch, EMS, Healthcare Providers, Law Enforcement, Schools, Businesses, Volunteers, Religious Organizations, and the Media for all of the support in the response. Thank you to the community for supporting the healthcare and other essential workers.

WIC Director Report

WIC has been working virtually since April 1st and will continue to work virtually until at least the end of June. The final caseload for February 2020 was 950 participants and 573 families; March was 959 participants with 572 families; and April was 978 participants with 580 families. The initial caseload for May 2020 is 952 participants, 566 families. The contracted caseload is 1,067.

Next Meeting Date and Adjournment

The next meeting date for the Board of Health will be August 13, 2020. A motion to adjourn was made by Nicholas Muench and seconded by Shannon Wanek. Motion carried. Meeting adjourned at 5:40 PM.

Respectfully Submitted,
Mary Halada, Acting Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: August 13, 2020
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street, Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Nurse Manager Report
 - a. Coronavirus Update
3. Health Officer Report
 - a. Communicable Disease Report June & July 2020
 - b. Discussion and Approval of Resolution to Accept Routes to Recovery Funding
 - c. Discussion and Approval of Resolution to Accept Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding
4. Environmental Manager Report
5. WIC Director Report
 - a. Caseload for May, June and July
6. Next Meeting Date
7. Adjournment

Date: August 5, 2020

Rita Metzger, Board of Health Chair
By: Mary Halada, Health Officer

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Board of Health Minutes

August 13, 2020

Attendance: Shirley Fessler, Dave Nickels, Jonathan Neils, Nicholas Muench, Shannon Wanek, and Dr. Todd Nelson Also attending: Mary Halada and Erica Loppnow Excused: Rita Metzger and Kayla Drumm Absent: Dr. Brian Konowalchuk

Regular Business:

The meeting was called to order by Supervisor Dave Nickels at 5:02 p.m. The minutes of the June 11, 2020 Board of Health meeting were reviewed. A motion was made by Nicholas Muench and seconded by Todd Nelson to approve the minutes. Motion carried.

Nurse Manager Report:

- Coronavirus Update – Erica Loppnow stated that one PHN recently retired and four new PHNs have been hired, three of which have started in the last 2 weeks. We have LTE Communication Specialist hired that will start August 31st to assist with contact tracing and other planning activities. The staff is divided into 3 teams to provide Holiday and weekend coverage. We have been following up with positive cases within 24 hours and close contact within 48 hours. There has been challenges with individuals following the quarantine recommendations. We continue to work with schools on their re-opening plan. One of the biggest challenges is to keep up with workplace and large gathering outbreaks as well as keeping up with normal public health activities and communicable diseases. Many businesses require a letter for isolation/quarantine and that is also time consuming.

Health Officer Report

- Communicable Disease Report – Mary highlighted that there were 63 confirmed COVID-19 cases created in June and 201 created in July. There were a lot of negative test results processed as well. There was a significant number of Chlamydia cases for each month although, the overall number of Chlamydia cases have decreased over the last few months.
- Mary explained the Routes to Recovery funding from the state. This Program was created with funding from the federal CARES Act's Coronavirus Relief Fund, which may be used to reimburse necessary, unbudgeted expenditures incurred due to the COVID-19 public health emergency. This fund will cover any of the isolation housing for infected or at-risk individuals as well as PPE, increased workers compensation and testing or contact tracing costs above and beyond existing programs. Nicholas Muench made a motion to accept the resolution and Jon Neils seconded the motion. Motion carried.
- Mary explained the resolution accepting the CARES Act funding. This money will be used to revise the pandemic and emergency preparedness plan, provide staff to perform contact tracing, develop a community testing plan, and increase lab capacity in Manitowoc County. Jon Neils made a motion to approve the resolution and Nicholas Muench seconded the motion. Motion carried.

WIC Director Report

WIC has been working virtually since April 1st and will continue to work virtually until at least the end of September. The WIC association is recommending that the virtual appointments continue until September 2021. The final caseload for May 2020 was 973 participants and 579 families; June was 951 participants with 575 families; and July initial caseload is 943 participants, 564 families. The contracted caseload is 1,067. Seasonal Framer's Market vouchers are being issued this year for families. Each eligible family received a \$30 voucher.

Next Meeting Date and Adjournment

The next meeting date for the Board of Health will be September 10, 2020 at 5:00 PM in the public health building. A motion to adjourn was made by Nicholas Muench and seconded by Todd Nelson. Motion carried. Meeting adjourned at 5:30 PM.

Respectfully Submitted,

Mary Halada, Acting Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: October 8, 2020
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, ETC.)
SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Nurse Manager Report
 - a. Coronavirus Update
3. Health Officer Report
 - a. Communicable Disease Report August & September, 2020
4. Environmental Manager Report
5. WIC Director Report
 - a. Caseload for July, August and September
6. Next Meeting Date - November 12, 2020
7. Adjournment

Date: September 25, 2020

Rita Metzger, Board of Health Chair
By: Mary Halada, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Board of Health Minutes
October 8, 2020

Attendance: Rita Metzger, Shirley Fessler, Jonathan Neils, Nicholas Muench, and Shannon Wanek. Also attending: Mary Halada
Excused: Dave Nickels Absent: Dr. Brian Konowalchuk, Kayla Drumm and Dr. Todd Nelson

Regular Business:

The meeting was called to order by Supervisor Rita Metzger at 5:07 p.m. The minutes of the August 13, 2020 Board of Health meeting were reviewed. A motion was made by Shirley Fessler and seconded by Shannon Wanek to approve the minutes. Motion carried.

Nurse Manager Report:

- Coronavirus Update – Mary Halada stated that 2.5 LTEs have been hired to help with the Coronavirus disease investigations and the Nurse Manager, a PHN and an LTE employee will be leaving at the end of October/early November. In addition, one of the newly hired PHNs resigned and two more PHNs have been hired. Two of the three LTE contact tracers that were recently hired have also resigned. We are covering weekends as best we can.
- The health department has been following up with positive cases and do not have the capacity to do any contact tracing. We are about 1.5 days behind with notifying the positive cases and giving them the isolation information. We have implemented a call tree for the health department as we are experiencing a high volume of phone calls. Many businesses require a letter for isolation/quarantine and this has been time consuming.
- Community testing capacity has been decreasing so the Emergency Services Director has put a request in for the National Guard to do a community testing site.
- Preliminary planning for mass vaccine distribution with community partners has been initiated.
- We continue meeting with schools and the EOC on a weekly basis.

Health Officer Report

- Communicable Disease Report – Mary highlighted that there were 249 confirmed COVID-19 cases created in August and 723 created in September. There were a lot of negative test results processed as well. There was a significant number of Chlamydia cases for each month.

WIC Director Report

WIC has been working virtually since April 1st and will continue to work virtually until the President declares that the public health emergency is over. The final caseload for July 2020 was 947 participants and 568 families; August was 932 participants with 560 families; and September initial caseload is 919 participants, 546 families. The contracted caseload is 1,067. Seasonal Framer's Market voucher issuance ended September 30th and they have until October 31st to cash the voucher.

Next Meeting Date and Adjournment

The next meeting date for the Board of Health will be November 12, 2020 at 5:00 PM in the public health building. A motion to adjourn was made by Nicholas Muench and seconded by Jonathon Neils. Motion carried. Meeting adjourned at 5:40 PM.

Respectfully Submitted,

Mary Halada, Acting Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: December 10, 2020
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Introductions (Health Officer and Nurse Manager)
3. Health Officer Report
 - a. Coronavirus Update
 - b. Communicable Disease Report October & November 2020
 - c. Discuss and Approve Resolution Approving 2020 Health Department Budget Adjustment
 - d. Discuss and Approve 2021 Additional Fee Schedule
4. Nurse Manager Report
 - a. Coronavirus Update
5. Environmental Manager Report
6. WIC Director Report
 - a. Caseload for October & November
7. Next Meeting Date: January 14, 2021
8. Adjournment

Date: 12/3/2020

Rita Metzger, Board of Health Chair
By: Stephanie Lambert, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Board of Health Minutes

Dec 10, 2020

Attendance: Rita Metzger, Shirley Fessler, Jonathan Neils, Nicholas Muench, Dave Nickels and Dr. Todd Nelson. Also attending: Stephanie Lambert, Jessica Wanserski, Bob Ziegelbauer and Travis Waack. Absent: Dr. Brian Konowalchuk, Kayla Drumm and Shannon Wanek.

Regular Business:

The meeting was called to order by Supervisor Rita Metzger at 5:00 p.m. The minutes of the October 8, 2020 Board of Health meeting were reviewed. A motion was made by Shirley Fessler and seconded by Nick Muench to approve the minutes. Motion carried. There was no public comment.

Introductions (Health Officer and Nurse Manager)

Health Officer Report

- Coronavirus Update
 - Stephanie Lambert stated that the county is well prepared to administer COVID-19 vaccines as soon as they are dispensed by the state.
 - Wisconsin National Guard will continue to serve Manitowoc County with biweekly testing at the Expo Grounds. This is expected to continue through the end of March
 - The health department has reached out to the WI Department of Health for support in disease investigations. This should relieve the burden on the county's Public Health nurses and allow us to maintain effective communications with the public while also returning to some non-COVID19 related work.
- Communicable Disease Report
 - COVID-19 cases continue to be the most pressing communicable disease for the county. Cases remained fairly stable in October and November, with 1827 and 1844 confirmed positive cases respectively.
 - Chlamydia remains an issue for the county with 21 cases in October and 25 cases in November.
- Discuss and Approve Resolution Approving 2020 Health Department Budget Adjustment: Nick Muench made a motion to approve. Jonathan Neils seconded the motion. Motion carried.
- Discuss and Approve 2021 Additional Fee Schedule: Dave Nickels made a motion to approve. Nick Muench seconded the motion. Motion carried.

Nurse Manager Report:

- Absent – report content covered in Health Officer's statement

Environmental Health Manager Report:

- Jessica Wanserski, Environmental Health Manager, introduced herself and gave a brief update on the Environmental Health Program status during COVID 19. Environmental Health staff have been doing their regular work/inspections and meeting the requirements of their contracts.

WIC Director Report:

- WIC final caseload in October was 920 participants, 553 families. The initial caseload for November was 932 participants, 558 families. The contracted caseload is 1,067 participants.

Next Meeting Date and Adjournment

The next meeting date for the Board of Health will be January 14, 2021 at 5:00 PM in the public health building. A motion to adjourn was made by Nicholas Muench and seconded by Shirley Fessler. Motion carried. Meeting adjourned at 5:21.

Respectfully Submitted,
Stephanie Lambert, Acting Secretary