



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: January 14, 2016  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
  - a. Newton Gravel Pit Update
  - b. 2015 Budget Adjustment Resolution
3. WIC: Women, Infants, and Children (WIC) Caseload Report
4. Environmental Health Manager Report
  - a. Food Licensing Program Evaluation Visit
5. Nurse Manager Report
6. Next Meeting Date and Adjournment

Date: January 21, 2016

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Board of Health  
Minutes  
January 14, 2016

Attendance: Dave Nickels, Mark Kopecky, Rita Metzger and Shirley Fessler. Also attending: Mary Halada and Jessica Wanserski. (no quorum)

The meeting of the Board of Health was called to order by Vice-Chair Rita Metzger at 5 p.m. There was no public comment.

Health Officer Report: Jessi Wanserski provided information to the board on the Newton Gravel Pit open house and plans to continue well monitoring. The City of Manitowoc is working on a remediation solution.

Mary Halada provided information on the Resolution to adjust the health department 2015 budget. These are grant adjustments and have no local levy impact.

WIC Report: Mary Halada provided information on the WIC Program. October final caseload was 1116 individuals; November final caseload was 1106 individuals; and December preliminary caseload was 1065 individuals. The average number of families was 640 per month.

Environmental Health Report: Jessi Wanserski provided information on the food licensing program state evaluation that is routinely done every 3 years. The evaluation went well and the goal of the evaluation is to have a uniform food licensing program throughout the state.

Nurse Manager Report: An influenza question was answered. The next meeting will be Feb 11<sup>th</sup> at 5:00 PM.

The meeting was adjourned at 5:20 p.m.

Respectfully submitted,  
Shirley Fessler  
Secretary  
(Minutes compiled by M. Halada)



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: January 25, 2016  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL and PREVIOUS MINUTES) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. 2015 Budget Adjustment Resolution
3. Next Meeting Date and Adjournment

Date: January 20, 2016

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Board of Health  
Meeting Minutes  
January 25, 2016

Attendance: Randy Vogel, Michele Frozena, Dave Nickels, Mark Kopecky, Rita Metzger and Shirley Fessler. Also Attending: Amy Wergin

The meeting was called to order at 5:00 p.m. by Chairman Randy Vogel. The minutes of the previous meeting were approved on a motion made by Rita Metzger, seconded by Shirley Fessler.

A motion to approve the 2015 Budget Adjustment Resolution was made by Mark Kopecky, seconded by Dave Nickels. Motion carried.

The next meeting of the Board will be February 11, 2016 at 5p.m. A motion to adjourn was made by Dave Nickels, seconded by Rita Metzger at 5:05 p.m. Motion carried.

Respectfully Submitted,  
Shirley Fessler  
Secretary  
(Minutes compiled by A. Wergin)



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: February 11, 2016  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
  - a. Childhood Lead Poisoning and water
  - b. Update on replacement Board of Health appointment
  - c. Public Health Emergency Preparedness update
  - d. Women, Infants, and Children (WIC) Caseload Report
  - e. Fox Hills Pool
3. Next Meeting Date and Adjournment

Date: February 4, 2016

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Board of Health  
Meeting Minutes  
February 11, 2016

Attendance: Randy Vogel, Michele Frozena, Mark Kopecky, Rita Metzger, Mary Jo Capodice and Shirley Fessler. Also Attending: Amy Wergin

The meeting was called to order at 5:00 p.m. by Chairman Randy Vogel. The minutes of the January 25, 2016 meeting were approved on a motion made by Michele Frozena, seconded by Shirley Fessler. The minutes of the January 14, 2016 meeting were approved on a motion by Shirley Fessler, seconded by Mark Kopecky. There was no public comment.

Amy Wergin provided the board with information on the impact of lead pipes on water systems in Manitowoc County. Homes built before 1950 are likely to have lead supply pipes. Both Manitowoc and Two Rivers condition the water to prevent the water from leaching the lead into the drinking water supply and are replacing the pipes as a part of routine maintenance. Home owners can protect themselves by using only cold water for cooking and drinking and running the water for 2-3 minutes before consuming anytime they have not used water for more than 5 hours.

Shannon Wanek will be appointed to fill the vacancy on the board at the next county board meeting.

Current activities of the department related to public health preparedness include mass clinics at schools, fatality management and working with the hospital systems on mass casualty planning. We are also updating our Hazard Vulnerability Assessment.

WIC final caseload for December was 1088 participants, 627 families. January initial caseload is 1081 participants, 617 families. Contracted caseload is 1266 participants.

Fox Hill Pool update: DSPS has denied their variance for the rubbital floor as replacement for the tile. Fox Hills will continue to appeal the decision through the DSPS process. The law suit against Manitowoc County will be dismissed by Fox Hills.

The next meeting of the Board will be March 10, 2016 at 5 p.m. Chairman Vogel reminded members that if a quorum is not present, there should be no meeting or presentation of information. A motion to adjourn was made by Rita Metzger, seconded by Mark Kopecky at 5:05 p.m. Motion carried.

Respectfully Submitted,  
Shirley Fessler  
Secretary  
(Minutes compiled by A. Wergin)



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: March 10, 2016  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
  - a. WIC Caseload
  - b. 2015 Beach season report
3. Nurse Manager Report
  - a. 2015 Communicable Disease Report
  - b. 2015 Birth Report
4. Next Meeting Date and Adjournment

Date: February 24, 2016

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Board of Health  
Meeting Minutes  
March 10, 2016

Attendance: Randy Vogel, Michele Frozena, Mark Kopecky, Rita Metzger, Dave Nickels, Shannon Wanek Mary Jo Capodice and Shirley Fessler. Also Attending: Amy Wergin and Mary Halada

The meeting was called to order at 5:00 p.m. by Chairman Randy Vogel. The minutes of the February 11, 2016 meeting were approved on a motion made by Shirley Fessler, seconded by Mark Kopecky. There was no public comment.

WIC final caseload for January was 1100 participants, 628 families. February initial caseload is 1040 participants, 601 families. Contracted caseload is 1266 participants. Based on the caseload the last few months we will probably have a caseload reduction.

Amy Wergin provided the board with information on the 2015 beach testing season. It was generally a good year for beaches with the exception of Blue Rail Marina Beach with 13 Advisories and 18 Closures. The other beach with more closures was Red Arrow, but it was much better than past years because of the remediation. There will be improvements at Blue Rail this spring including the addition of a rain garden and changes to the sand topography. The Blue Rail model needs to be adjusted for the upcoming Beach Season.

Mary Halada provided the 2015 Communicable Disease report and trends over the last 5 years. Chlamydia continues to be the most commonly reported disease, although rates are stable. The rates of gastrointestinal diseases are also stable. There has been an increase in reports of gonorrhea, 4 cases in 2011 to 19 cases in 2015, with 12 cases reported already in 2016. The number of Hepatitis C cases are again increasing, most likely related to IV drug use.

Mary Halada reported that Manitowoc County Births for 2015 were the lowest reported in recent history, 777 births. The reduction occurred ages under 24. There were minimal differences in the other age groups.

Age	2014	2015
Less than 18	10	8
18-19	47	30
20-24	187	167

The next meeting of the Board will be April 14, 2016 at 5:00 p.m. A motion to adjourn was made by Mark Kopecky, seconded by Rita Metzger at 5:35 p.m. Motion carried.

Respectfully Submitted,  
Shirley Fessler  
Secretary  
(Minutes compiled by A. Wergin)





## MANITOWOC COUNTY BOARD OF HEALTH

DATE: April 14, 2016  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

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1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
  - a. WIC Caseload
  - b. Annual Report
  - c. Approval of 2016 Additional Fee Schedule
  - d. Resolution: Adoption of Renumbered Food and Recreation Licensing Administrative Rules
  - e. Emerging Communicable Diseases
3. Next Meeting Date and Adjournment

Date: April 7, 2016

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Board of Health  
Meeting Minutes  
April 14, 2016

Attendance: Randy Vogel, Michele Frozena, Mark Kopecky, Rita Metzger, Todd Nelson, Shannon Wanek Mary Jo Capodice, and Shirley Fessler. Absent: Dave Nickels Also Attending: Amy Wergin and Mary Halada

The meeting was called to order at 5:00 p.m. by Chairman Randy Vogel. The minutes of the March 10, 2016 meeting were approved on a motion made by Shirley Fessler, seconded by Rita Metzger. There was no public comment.

WIC final caseload for February was 1056 participants, 613 families. The initial caseload for March is 1050 participants, 607 families.

The Annual Report was reviewed with the Board and questions answered.

A motion was made by Mary Jo Capodice and seconded by Rita Metzger to approve the 2016 additional fees for the Health Department. Motion carried. The changes include an increase in TB skin test due to increase cost of Tubersol and changes in charges for PNCC due to time study changes.

A motion was made by Mary Jo Capodice, seconded by Shirley Fessler to approve Ordinance Amending Manitowoc County Code Ch. 7 Adoption of Renumbered Food and Recreation Licensing Administrative Rules. Motion carried. These changes are due to the relocation of programs from DHS to DATCP and DSPS.

The Board was provided an update on the Elizabethkingia outbreak in Wisconsin and Zika Virus.

The next meeting of the Board will be May, 2016 at 5:00 p.m. The Board thanked Mark Kopecky for his service, as today was his last meeting. A motion to adjourn was made by Mark Kopecky, seconded by Rita Metzger at 5:25p.m. Motion carried.

Respectfully Submitted,  
Shirley Fessler  
Secretary  
(Minutes compiled by A. Wergin)



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: May 12, 2016  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Election of Officers
3. Health Officer Report
  - a. WIC Caseload
  - b. WALHDAB update
  - c. Exercise update
4. Nurse Manager Report: Adult Immunization Grant
5. Next Meeting Date and Adjournment

Date: April 7, 2016

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Board of Health  
Meeting Minutes  
May 12, 2016

Attendance: Randy Vogel, Michele Frozena, Rita Metzger, Todd Nelson, Shannon Wanek, Mary Jo Capodice, David Dyzak and Shirley Fessler. Absent: Dave Nickels. Also attending: Amy Wergin, Jessica Wanserski and Mary Halada

The meeting was called to order at 5:00 p.m. by Chairman Randy Vogel. Introductions were made for the benefit of the new member. The minutes of the April 14, 2016 meeting were approved on a motion made by Shirley Fessler, seconded by Rita Metzger. There was no public comment.

Elections:

Michele Frozena nominated Rita Metzger to be Chair of the Board of Health. There were no more nominations and the Board unanimously approved Rita Metzger as Chair.

Michele Frozena nominated Randy Vogel to be Vice-chair of the Board of Health. . There were no more nominations and the Board unanimously approved Randy Vogel as Vice-chair.

Randy Vogel nominated Shirley Fessler to be Secretary of the Board of Health. There were no more nominations and the Board unanimously approved Shirley Fessler as Secretary.

WIC caseload: WIC final caseload for March was 1,061 participants, 614 families. The initial caseload for April is 1014 participants, 596 families. Contracted caseload is 1151 participants per month. The WIC program sponsored a professional breastfeeding training this week called "Building Bridges", it was well attended.

Amy Wergin provided an update on the activities of the Wisconsin Association of Local Health Departments and Boards. The legislative agenda includes stable funding for Communicable Disease Control and MA payment for community health workers. The speaker at the regional meeting discussed addition services. The committee discussed the issue of opiate addiction.

Amy Wergin provided the committee with the outcome of the regional Ebola Table Top Exercise. Issues identified included have a regional tier 2 hospital and EMS. The results of the exercise are transferrable to any emerging infectious disease emergency response.

Mary Halada provided the Board with information on our newest grant to increase the number of adults over age 60 that are immunized to prevent Shingles.

The Board requested that we discuss the new regulation that allows community organizations to have Epi-pens available for use by the public.

The next meeting of the Board will be June 9, 2016 at 5:00 p.m. A motion to adjourn was made by Mary Jo Capodice, seconded by Shirley Fessler at 5:50p.m. Motion carried.

Respectfully Submitted,  
Shirley Fessler  
Secretary  
(Minutes compiled by A. Wergin)



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: June 9, 2016  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
  - a. Information on local implementation of Anaphylaxis Training Program for use of Epinephrine Auto-injectors at authorized entities (WI SS 255.07)
  - b. WIC Caseload
3. Nurse Manager Report
  - a. Healthiest Manitowoc County Health Literacy Coalition
4. Environmental Health Manager Report
  - a. Fee Schedule Comparison: Manitowoc County vs State
5. Next Meeting Date and Adjournment

Date: June 1, 2016

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Board of Health  
Meeting Minutes  
June 9, 2016

Attendance: Michele Frozena, Rita Metzger, Shannon Wanek, Mary Jo Capodice, David Dyzak and Shirley Fessler. Excused: Randy Vogel. Absent: Dave Nickels and Todd Nelson. Also attending: Amy Wergin, Jessica Wanserski, Mary Halada, Carrie Redo, Ellen Christel, and Angel and George Mueller.

The meeting was called to order at 5:00 p.m. by Chair Rita Metzger. The minutes of the May 12, 2016 meeting were approved on a motion made by David Dyzak, seconded by Shirley Fessler. There was no public comment.

**Information on local implementation of Anaphylaxis Training Program for use of Epinephrine Auto-injectors at authorized entities (WI SS 255.07):** Amy Wergin provided information on the Statute that allows certain locations to have epinephrine on site for use by trained individuals when someone is experiencing a severe allergic reaction. Angel and George Mueller provided the following information about the death of their son: “Dillon was an 18 year old fun-loving, energetic, passionate young man who got stung by a bee and died of a fatal allergic reaction. We later found out that you never know when you can acquire an allergy. We don’t know if Dillon had been stung before or if this was the first time. Access to epinephrine may have saved his life. However, epinephrine is only available by prescription and since Dillon had not been diagnosed with an allergy he did not have epinephrine available. If you can acquire an allergy at any point in life, how do you get a prescription for life-saving medicine? Many people are unaware of the difficulty of obtaining this necessary medicine. Our goal is to make epinephrine available to the public without a prescription. Ultimately, we believe every first aid kit should contain an Epi –Pen.” More information can be found on their website: [www.epifordilly.com](http://www.epifordilly.com) . In the meantime, they are working to make the training required by WI SS 255.07 available and educate regarding this problem. The first training on May 12 was attended by 91 people. A second session will be held on June 21. The Board of Health asked that Manitowoc County investigate having Epi in county buildings and suggested that the Mueller’s provide a presentation to the County Board.

**WIC Caseload:** Final caseload for April was 1036 participants/607 families. The initial caseload for May was 1014 participants/596 families. 1151 participants is the contracted caseload. Farmer's Market started June 1. They are paper vouchers. They look similar to the senior farmer's market vouchers.

**Healthiest Manitowoc County Health Literacy Coalition:** Public Health Nurses Carrie Redo and Ellen Christel presented information on HMC Health Literacy Coalition and the efforts of the coalition to improve Health Literacy in High School Students and high risk populations using two evidence based curricula: Navigating the Health Care System and Let's Talk about Meds.

**Fee Schedule Comparison: Manitowoc County vs State:** Jessica Wanserski, EH Manager provided the Board with information on the current categories of Restaurant and Swimming Pool licenses, how Manitowoc County and the State of Wisconsin differ, and why we are going to change our structure to more closely match the State's.

There will be no July meeting of the Board of Health. The next meeting of the Board will be August 11, 2016 at 5:00 p.m. A motion to adjourn was made by Shirley Fessler, seconded by Michele Frozena at 6:15.m. Motion carried.

Respectfully Submitted,  
Shirley Fessler  
Secretary  
(Minutes compiled by A. Wergin)





## MANITOWOC COUNTY BOARD OF HEALTH

DATE: August 11, 2016  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

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2. Nurse Manager Report
  - a. 2016 Communicable Disease Reports
  - b. Conversion of PHN position to Health Educator
3. Environmental Health Manager Report
  - a. 2017-18 License Fee Schedule
4. Health Officer Report
  - a. 2017 Budget
  - b. WIC Caseload
5. Next Meeting Date and Adjournment

Date: August 4, 2016

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Board of Health  
Meeting Minutes  
August 11, 2016

Attendance: Rita Metzger, Shannon Wanek, David Dyzak, Dave Nickels, Todd Nelson and Shirley Fessler. Excused: Randy Vogel, Michele Frozena, and Mary Jo Capodice. Also attending: Amy Wergin, Jessica Wanserski, and Mary Halada.

The meeting was called to order at 5:00 p.m. by Chair Rita Metzger. The minutes of the May 12, 2016 meeting were approved on a motion made by Shirley Fessler and seconded by Shannon Wanek. There was no public comment.

**Nurse Manager Report:**

2016 Communicable Disease Reports: Mary Halada distributed a table with the count of Communicable diseases reported to the Health Department through August 10, 2016. Gonorrhea reports had been lower in May and June, but increased again in July. There have been several suspect mumps cases, but none were confirmed. Chlamydia continues to be the most reported communicable disease. She answered questions from board members.

Mary Halada explained the Department's plan to convert a part time PHN position to a Health Educator position when the public health nurse retires. The differences in skill sets was described and the need to have a resource for population based interventions.

**Environmental Health Manager Report:**

Jessica Wanserski and Amy Wergin explained the new Environmental Health License structure recommended to more closely meet follow the state DATCP structure. Changes include combining pre-licensing inspection fees for change of operator and extensive remodeling into a single category; elimination of the mobile restaurant license; elimination of income as a variable for restaurant license fees; and changing the swimming pool/water attraction license categories to match the state model. A motion was made by Dave Dyzak, seconded by Todd Nelson to adopt the new Environmental Health License Structure. Motion carried.

Amy Wergin and Jessica Wanserski presented information on increasing license fees in the 2017 Budget for the 2017-18 License year. Personnel costs in EH will be up \$26,000. Historically the cost of the EH program has been divided between program revenue and tax levy. The portion of the increase that should be funded by fee increases is about \$10,000. A 3% fee increase would result in an additional \$4950 in revenue. A 5% fee increase would result in an additional \$8250 in revenue. There has not been a license fee increase since the 2013-14 license year. A motion was made by Dave Nichols, seconded by Shirley Fessler to include a 5% fee increase in the 2017 Health Department Budget. Motion carried 4-0-1 with Shannon Wanek abstaining.

**Health Officer Report:**

2017 Budget process has just begun with determination of personnel costs.

**WIC Caseload:** Caseload for July was 1028 participants and 601 families. 1151 is contracted. Farmer's Market started June 1. Families receive \$20.00 this year (previous was \$17.00). Locally Meyer's Market closed which affected less redemption options for WIC farmer's market. WIC farmer's market did expand eligible WIC participants/families to include 9 month old infants who receive the fruit and vegetable dollar amount at the grocery store.

The next meeting of the Board will be September 8, 2016 at 5:00 p.m. A motion to adjourn was made by Todd Nelson, seconded by Shannon Wanek at 6 pm. Motion carried.

Respectfully Submitted,  
Shirley Fessler  
Secretary  
(Minutes compiled by A. Wergin)



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: September 8, 2016  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

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2. Nurse Manager Report
  - a. YRBS Trends: Alcohol, Tobacco, Substance Abuse and Mental Health
3. Environmental Health Manager Report
  - a. Fox Hills Pool update
4. Health Officer Report
  - a. WIC Caseload Report
5. Next Meeting Date and Adjournment

Date: September 1, 2016

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Board of Health  
Meeting Minutes  
September 8, 2016

Attendance: Rita Metzger, Shannon Wanek, David Dyzak, Dave Nickels, Randy Vogel, Michele Frozena, and Mary Jo Capodice. Shirley Fessler. Excused: Todd Nelson Also attending: Amy Wergin, Jessica Wanserski, and Mary Halada.

The meeting was called to order at 5:00 p.m. by Chair Rita Metzger. The minutes of the August 11, 2016 meeting were approved on a motion made by Shirley Fessler and seconded by Randy Vogel. There was no public comment.

**Nurse Manager Report:**

Mary Halada reviewed the Youth Risk Behavior report regarding Tobacco, Alcohol, Substance use and Mental Health over time and related to either the state results or national goals. (see attached) Issues of concern include Suicide attempts, increased use of e-cigarettes, teens belief that parental opinion that alcohol use by teens is wrong and marijuana use and teens belief that parental opinion that marijuana use by teens is wrong.

**Environmental Health Manager Report:**

Jessica Wanserski reported that the State Department of Safety and Professional Services have given Fox Hills conditional approval of their plan to repair the pool deck that was changed without DSPS approval. The plan calls for the drains to be flush with the surface and the surface to be sealed with a binder. The conditional approval expires 8/26/2018.

**Health Officer Report:**

Wergin reported that the County was awarded the Treatment Alternatives and Diversion grant from the Department of Justice. The purpose of the grant is to improve the judicial system related to the increase in crime related to addiction.

**WIC Caseload:**

Initial caseload for August is 1003 participants, 605 families. WIC received a mid-year adjustment for contract. Our new caseload is 1,123 participants (was 1151). The new funding amount is \$282,623 (2415). Farmer's Market did not change. We will be evaluating why caseload is reducing and potentially making changes.

The next meeting of the Board will be October 13, 2016 at 5:00 p.m. A motion to adjourn was made by Randy Vogel, seconded by David Dyzak at 5:40 pm. Motion carried.

Respectfully Submitted,  
Shirley Fessler  
Secretary  
(Minutes compiled by A. Wergin)

## 2014-2015 Manitowoc County Youth Risk Behavior Survey

The Manitowoc County YRBS is conducted every two years using the online Wisconsin Department of Public Instruction (DPI) website system. During the 2014-2015 academic year, the Manitowoc County Youth Risk Behavior Survey (YRBS) was administered to 1,826 Manitowoc County high schools students except from Reedsville, Mishicot and Manitowoc Lutheran high schools. When evaluating the community's health, it is helpful to compare the community's health statistics or information against national standards. The Centers for Disease Control and Prevention's (CDC) Healthy People 2020 set selected health benchmarks, or goals, for all communities to achieve by the year 2020; these health benchmarks are labeled "HP2020". In addition to benchmarking, it is useful to analyze the community's health by comparing current health data with other communities' data, usually with state and national data. Where the information is available, the community health data is compared with the HP2020 goals. If it meets or exceeds the HP2020 benchmark, then a green circle (●) is shown under "Status". Conversely, if the community falls below the 2020 goal, then a red square (■) is shown. If the CDC did not set a HP2020 goal in a specific health indicator, then the community's health information is compared with the U.S. goal. If no information is available under HP2020 or national data, or community data, If no information is available under HP2020, national data, or community data, then the box is empty and "grayed out". In addition to establishing community health goals, it is important to identify trends in achieving and maintaining the goals. If the community is improving its health indicator, a green circle (I) is shown. If the health indicator is worsening, then a red square (n) is shown. If the trend is not statistically significant in improving or worsening, then a brown double arrow (↔) is shown.

MENTAL HEALTH	2009 MC	2011 MC	2013 MC	2015 MC	2013 State	2013 US	2020 HP Goal	MC's Status	Trend	Comments
Mental health not good on ≥ 1 of the past 30 days	64.5%	63.7%			55.6%					
Felt so sad or hopeless almost every day for 2 weeks or more in a row that they stopped doing some usual activities during the past 12 months	20.6%	20.9%	21.3%	29.8%	24.6%	29.9%		●	■	■ WI; M < F
Seriously considered attempting suicide in the past 12 months	13.0%	12.4%	12.5%	15.8%	13.2%	17.0%		●	↔	■ WI; M < F
Made a plan about how they would attempt suicide in the past 12 months	11.5%	11.0%	18.7%	10.1%	12.1%	13.6%		●	↔	M < F
Actually attempted suicide ≥ 1 time during the past 12 months	6.7%	5.4%	6.5%	6.1%	6.0%	8.0%		●	↔	M < F
Made a suicide attempt during the past 12 months that resulted in an injury, poisoning, or overdose that had to be treated by a doctor or nurse	2.0%	1.2%	2.5%	2.0%	2.5%	2.7%	1.7%	■	↔	
TOBACCO USE	2009 MC	2011 MC	2013 MC	2015 MC	2013 State	2013 US	2020 HP Goal	MC's Status	Trend	Comments
Ever tried cigarette smoking, even 1 or 2 puffs	43.3%	35.9%	32.0%	26.0%	33.2%	41.1%		●	●	M > F
Smoked a whole cigarette for the first time before age 13 years	11.5%	8.7%	6.9%	6.0%	6.6%	9.3%		●	●	M > F
Smoked cigarettes ≥ 1 time during the past 30 days	23.9%	17.2%	14.8%	11.2%	11.8%	15.7%	16.0%	●	●	
During the past 30 days, smoked > 10 cigarettes per day on the days they smoked	3.3%	1.6%	1.9%	1.6%	9.8%	8.6%		●	●	
Smoked cigarettes on school property ≥ 1 time during the past 30 days	7.3%	4.7%	4.1%	2.9%	3.0%	3.8%		●	●	
Tried to quit smoking cigarettes in the past 12 months	15.3%	12.1%	9.3%	8.2%	45.6%	48.0%	64.0%	■	■	*Did not take into account smoking status
Used chewing tobacco, snuff, or dip ≥ 1 time during the past 30	9.2%	6.8%	6.3%	5.6%	8.0%	8.8%	6.9%	●	●	
Smoked cigars, cigarillos, or little cigars ≥ 1 time during the past 30 days	13.5%	12.2%	12.0%	9.8%	11.5%	12.6%	8.0%	■	●	M > F
Ever used electronic cigarettes				15.5%		10.0%	8.0%	■		M > F

## 2014-2015 Manitowoc County Youth Risk Behavior Survey

ALCOHOL USE	2009 MC	2011 MC	2013 MC	2015 MC	2013 State	2013 US	2020 HP Goal	MC's Status	Trend	Comments
Had at least one drink of alcohol on at least 1 day during their life	72.3%	66.6%	63.3%	61.2%	65.9%	66.2%	69.5%	●	●	M < F
Had first drink of alcohol other than a few sips before age 13 yrs	21.4%	18.7%	15.8%	15.6%	14.6%	18.6%		●	●	■ WI; M > F
Had at least one drink of alcohol ≥ 1 time during the past 30 days	41.3%	34.5%	31.8%	28.2%	32.7%	34.9%	16.6%	■	●	
Had ≥ 5 drinks of alcohol in a row (within a couple of hours) ≥ 1 time during the past 30 days	26.0%	18.9%	17.8%	14.6%	18.4%	20.8%	8.6%	■	●	
Think their parents would feel it is very wrong or wrong for them to drink alcohol at least twice a month	63.4%	64.6%	63.6%	59.0%	66.2%			■	■	M < F
Think people face moderate or great risk if they have five or more drinks of an alcoholic beverage once or twice each weekend can be harmful	66.5%	70.8%	69.7%	71.9%					●	M < F

SUBSTANCE USE	2009 MC	2011 MC	2013 MC	2015 MC	2013 State	2013 US	2020 HP Goal	MC's Status	Trend	Comments
Used marijuana ≥ 1 time during their life	23.3%	21.9%	22.8%	22.6%	31.2%	40.7%		●	↔	
Tried marijuana for the first time before age 13 years	4.5%	3.5%	3.6%	4.4%	6.3%	8.6%		●	↔	
Used marijuana ≥ 1 time during the past 30 days	12.4%	11.3%	11.5%	11.6%	17.3%	23.4%	6.0%	■	↔	
Think most or all of the people their age would say it is okay to smoke marijuana	16.9%	19.3%	28.2%	32.0%					■	M < F
Think people moderate or great risk if they smoke marijuana regularly	65.8%	66.3%	55.4%	55.1%					■	M < F
Taken a prescription drug such as OxyContin, Percocet, or Vicodin, without a doctor's prescription ≥ 1 time during their life		15.7%	13.1%	12.9%					●	
Taken a prescription drug (Ritalin, Adderall) without a doctor's prescription ≥ 1 time during their life		10.9%	10.4%	10.5%					↔	
Sniffed glue, breathed contents of aerosol spray cans, or inhaled any paints or sprays to get high ≥ 1 time during their life	12.0%	9.5%	7.1%	8.4%	5.9%	8.9%		●	●	■ WI
Taken over-the-counter drugs to get high ≥ 1 time during their life	11.0%	8.2%	7.2%	5.9%	7.4%			●	●	
Anyone offered, sold, or given them an illegal drug on school property in the past 12 months	11.0%	10.5%	10.0%	8.2%	18.3%	22.1%	20.4%	●	●	
Used a prescription drug without a doctor's prescription	19.4%	17.8%	15.9%	13.1%	7.6%			■	●	
Think most or all people their age would say it is okay to use prescription drugs without a doctor's prescription			5.5%	4.7%		3.2%		■		
Talked with at least one parent about the dangers of using prescription drugs for nonmedical purposes in the past 12 months				15.9%		1.7%		●		



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: October 13, 2016  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Nurse Manager Report
  - a. YRBS Trends: Activity, Nutrition and Reproductive Health
3. Environmental Health Manager Report
4. Health Officer Report
  - a. 2017 Budget
  - b. WIC Caseload Report
5. Next Meeting Date and Adjournment

Date: October 5, 2016

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



Manitowoc County Board of Health  
Meeting Minutes  
October 13, 2016

Attendance: Rita Metzger, Shannon Wanek, David Dyzak, Randy Vogel, Michele Frozena, and Todd Nelson. Shirley Fessler. Excused: Mary Jo Capodice and Dave Nickels Also attending: Amy Wergin and Mary Halada.

The meeting was called to order at 5:00 p.m. by Chair Rita Metzger. The minutes of the September 8, 2016 meeting were approved on a motion made by Dave Dyzak and seconded by Shirley Fessler. There was no public comment.

**Nurse Manager Report:**

Mary Halada reviewed the Youth Risk Behavior report regarding Reproductive Health, Activity, Nutrition and other questions over time and related to either the state results or national goals. (see attached) Issues included increase "screen time" (video games, TV and computers) and decrease activity; poor fruit consumption and connections to their schools.

**Environmental Health Manager Report:** none

**Health Officer Report:**

Wergin reported that the Health Department budget included the transition of a part time public health nurse position to a full time health educator is included in the budget, the start date is July 1 rather than March 1 to cover the costs of the retirement payout. The new fee schedule with a 5% increase was also included. The resolution was distributed to the board.

**WIC Caseload:**

August final caseload was 614 families serving 1016 individuals; September preliminary caseload was 606 families serving 1021 individuals.

The next meeting of the Board will be either November 10 or December 8 at 5:00 p.m. dependent upon what business needs to be completed; the November date is the same as the County Board Meeting. A motion to adjourn was made by Randy Vogel, seconded by David Dyzak at 5:15 pm. Motion carried.

Respectfully Submitted,  
Shirley Fessler  
Secretary  
(Minutes compiled by A. Wergin)

## 2014-2015 Manitowoc County Youth Risk Behavior Survey

The Manitowoc County YRBS is conducted every two years using the online Wisconsin Department of Public Instruction (DPI) website system. During the 2014-2015 academic year, the Manitowoc County Youth Risk Behavior Survey (YRBS) was administered to 1,826 Manitowoc County high schools students except from Reedsville, Mishicot and Manitowoc Lutheran high schools. When evaluating the community's health, it is helpful to compare the community's health statistics or information against national standards. The Centers for Disease Control and Prevention's (CDC) Healthy People 2020 set selected health benchmarks, or goals, for all communities to achieve by the year 2020; these health benchmarks are labeled "HP2020". In addition to benchmarking, it is useful to analyze the community's health by comparing current health data with other communities' data, usually with state and national data. Where the information is available, the community health data is compared with the HP2020 goals. If it meets or exceeds the HP2020 benchmark, then a green circle (●) is shown under "Status". Conversely, if the community falls below the 2020 goal, then a red square (■) is shown. If the CDC did not set a HP2020 goal in a specific health indicator, then the community's health information is compared with the U.S. goal. If no information is available under HP2020 or national data, or community data, then the box is empty and "grayed out". In addition to establishing community health goals, it is important to identify trends in achieving and maintaining the goals. If the community is improving its health indicator, a green circle (I) is shown. If the health indicator is worsening, then a red square (n) is shown. If the trend is not statistically significant in improving or worsening, then a brown double arrow (↔) is shown.

REPRODUCTIVE AND SEXUAL HEALTH	2009 MC	2011 MC	2013 MC	2015 MC	2013 State	2013 US	2020 HP Goal	MC's Status	Trend	Comments
It's important to delay having sexual intercourse until they're married	23.1%	22.1%	22.1%	20.4%	18.7%					values-based question
Ever had sexual intercourse	35.0% F 32.8% M 33.8% T	36.9% F 33.4% M 35.2% T	36.3% F 32.0% M 34.1% T	28.8% F 29.5% M 29.1% T			19.8% F 20.8% M	■	●	M < F
Had sexual intercourse for the first time before age 13 years	2.4%	2.1%	2.4%	3.0%	2.6%	5.6%		●	↔	■ WI
Had sexual intercourse with ≥ 4 people during their life	8.8%	8.6%	9.6%	7.2%	9.8%	15.0%		●	↔	
Had sexual intercourse with ≥ 1 person during the past 3 months	24.7%	26.4%	25.0%	20.4%	25.6%	34.0%		●	●	M < F
Drank alcohol or used drugs before last sexual intercourse	24.0%	17.3%	20.8%	18.6%	21.9%	22.4%		●	●	Among current sexually active students - State and US data; MC data recalculated
Used a condom during last sexual intercourse	59.5%	62.2%	61.6%	59.8%	62.5%	59.1%	55.6% F 81.5% M	●	↔	Among current sexually active students - State and US data; MC data recalculated; ■ males
Used or whose partner used a reliable form of birth control (i.e., birth control pill, condom, Depo-Provera) the last time they had sexual intercourse	68.6%	77.0%	74.5%	76.6%						Among current sexually active students - State and US data; MC data recalculated
Described self as lesbian, gay, bi-sexual or unsure		5.5%	7.4%	11.1%	5.4%					
Had oral sex			34.1%							

## 2014-2015 Manitowoc County Youth Risk Behavior Survey

NUTRITION AND EATING HABITS	2009 MC	2011 MC	2013 MC	2015 MC	2013 State	2013 US	2020 HP Goal	MC's Status	Trend	Comments
Drank a can, bottle, or glass of soda/pop ≥ 1 times per day in the past 7 days	25.6%	24.3%	21.0%	20.4%	19.6%	27.0%		●	●	■ W; M > F
Ate breakfast on 3 or more days in the past 7 days		70.3%	71.6%	70.1%					↔	
Drank 100% fruit juices one or more times during the past seven days	83.2%	80.3%	76.9%	72.7%	77.7%				●?	
Ate fruit one or more times per day over the past 7 days	34.5%	35.2%	36.2%	36.8%	92.4%				↔	
Trying to lose weight	46.0%	46.1%			42.8%	47.7%				

PHYSICAL ACTIVITY	2009 MC	2011 MC	2013 MC	2015 MC	2013 State	2013 US	2020 HP Goal	MC's Status	Trend	Comments
Physically active for at least 60 minutes per day on < 5 days in the past 7 days	49.5%	49.4%	51.3%	52.4%	50.5%	52.7%		●	↔	M > F
Watched ≥ 3 hours per day of TV on an average school day	21.4%	24.0%	23.8%	23.8%	22.5%	32.5%	26.1%	●	↔	M > F
Played video or computer games or used a computer for non-school work ≥ 3 hours per day on an average school day	18.7%	25.4%	30.9%	42.8%	34.2%	41.3%	17.4%	■	■	M > F
Attended physical education (PE) classes on ≥ 3 days in an average week when they were in school	49.6%	46.8%	48.7%	51.0%					↔	M > F

OTHER	2009 MC	2011 MC	2013 MC	2015 MC	2013 State	2013 US	2020 HP Goal	MC's Status	Trend	Comments
Agree or strongly agree that their family loves them and gives them help and support when they need it	82.8%	82.1%	83.4%							
Agree or strongly agree that their teachers really care about them and give them a lot of encouragement	57.4%	59.4%	61.3%							
Agree or strongly agree that they belong at this school	64.1%	64.5%	63.7%	60.6%	73.7%			■	■	
Have ≥ 1 teacher or other adult in the school that they can talk to if they have a problem	69.7%	68.5%	68.8%	67.0%	74.1%	75.6%	83.2%	■	↔	

Revised 7/5/2016

Agree or strongly agree that their teachers really care about them and give them a lot of encouragement	57.4%	59.4%	61.3%							
Agree or strongly agree that they belong at this school	64.1%	64.5%	63.7%	60.6%	73.7%			■	■	
Have ≥ 1 teacher or other adult in the school that they can talk to if they have a problem	69.7%	68.5%	68.8%	67.0%	74.1%	75.6%	83.2%	■	↔	

Revised 7/5/2016



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: December 8, 2016  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Nurse Manager Report
3. Environmental Health Manager Report
4. Health Officer Report
  - a. 2016 Budget Adjustment Resolution
  - b. Resolution to Secure State Funding to Support Communicable Disease Control for Population Health
  - c. WIC Caseload Report
5. Next Meeting Date and Adjournment

Date: November 30, 2016

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Board of Health  
Meeting Minutes  
December 8, 2016

Attendance: Rita Metzger, Mary Jo Capodice, David Dyzak, Randy Vogel, Michele Frozena, Shirley Fessler and Todd Nelson. Excused: Shannon Wanek and Dave Nickels Also attending: Amy Wergin and Mary Halada.

The meeting was called to order at 5:00 p.m. by Chair Rita Metzger. The minutes of the September 8, 2016 meeting were approved on a motion made by Dave Dyzak and seconded by Shirley Fessler. There was no public comment.

**Nurse Manager Report:**

Mary Halada informed the board that Manitowoc County had two reported cases of Arbovirus infection late in the mosquito season with one death. We will be doing public education regarding mosquito control when the insects are active again.

**Environmental Health Manager Report:** none

**Health Officer Report:**

Amy Wergin explained the Budget Adjustment resolution. A motion was made by Randy Vogel, seconded by Dave Dyzak to approve the 2016 Budget Adjustment Resolution. Motion approved.

A motion was made by Randy Vogel, seconded by Shirley Fessler to approve the Resolution to Secure State Funding to Support Communicable Disease Control for Population Health. Motion approved on a vote of 6-1 with Supervisor Dyzak voting no.

**WIC Caseload:**

October final caseload was 626 families serving 1061 individuals; November preliminary caseload was 611 families serving 1038 individuals. Caseload is increasing. The Board discussed effectiveness and program outreach.

The next meeting of the Board will be January 12, 2017 at 5:00 p.m. A motion to adjourn was made by Mary Jo Capodice, seconded by Michele Frozena at 5:40 pm. Motion carried.

Respectfully Submitted,  
Shirley Fessler  
Secretary  
(Minutes compiled by A. Wergin)