



MANITOWOC COUNTY BOARD OF HEALTH

DATE: January 8, 2015
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Ordinance amending Manitowoc County Code Chapter 7
3. Opioid Addiction Community Taskforce Progress
4. Communicable Disease Update
5. Women, Infants, and Children (WIC) Caseload Report
6. Next Meeting Date and Adjournment

Date: December 26, 2014

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Board of Health
Minutes
January 8, 2015

Attendance: Randy Vogel, Rita Metzger, Mark Kopecky, Todd Nelson, Dave Nickels and Michele Frozena.
Excused: Shirley Fessler, Mary Jo Capodice & Frank Rodriguez. Also attending: Amy Wergin, Jessica Wanserski and Barbara Herrmann.

The January Board of Health Meeting was called to order by chair Randy Vogel at 5:00 p.m. The minutes of the previous meeting were approved on a motion by Mark Kopecky, seconded by Rita Metzger. There was no public comment.

A Motion was made by Rita Metzger, seconded by Dave Nickels to approve the Ordinance Amending Chapter 7. Jessica Wanserski answered member questions regarding the implementation of the policy changes. Motion carried.

Barbara Herrmann provided an update on the community work associated with Opiate Addiction. Several subgroups have been formed and are working on Basic Prevention, Policy Improvement, Reducing Barriers and enhancing Access to Treatment, Drug Endangered Children and Law Enforcement. They are also trying to engage employers and prescribers.

Communicable Disease Update: There are both respiratory and GI outbreaks occurring in local long term care facilities. There have been 18 Influenza hospitalizations in Manitowoc County in the two weeks since December 26. We have ordered Tamiflu from the SNS for use at the community clinic and as needed in long term care facilities.

WIC final caseload for November was 1248 participants and 760 families. December initial currently is 1199 and 725 families. Contracted caseload is 1353. Gina Hawe, bilingual clerk has notified us that she will be retiring effective January 14. We are evaluating how to best serve the WIC clients and may be changing our staffing model to include more nutrition staff and less clerk staff. We will need to maintain a Spanish speaking employee to serve the Latino clients.

The next meeting is scheduled for February 12, 2015. The meeting was adjourned at 5:55 p.m. on a motion by Mark Kopecky, seconded by Rita Metzger.

Respectfully submitted,
Shirley Fessler
Secretary
(Minutes completed by A. Wergin)



MANITOWOC COUNTY **AMENDED** BOARD OF HEALTH

DATE: February 12, 2015
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. WIC:
 - a. Women, Infants, and Children (WIC) Caseload Report
 - b. WIC Staff Reorganization
3. Environmental Health:
 - ~~a. Discussion on criteria for license revocation~~
4. Public Health Nursing:
 - a. Communicable Disease Update
5. Health Officer:
 - a. WPHA/WALHDAB Legislative agenda
6. Next Meeting Date and Adjournment

Date: February 4, 2015

[By: Amy Wergin, Health Officer]

Amended: February 9, 2015 @ 11:40 a.m.

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Board of Health
Minutes
February 12, 2015

Attendance: Rita Metzger, Mark Kopecky, Todd Nelson, Shirley Fessler, Mary Jo Capodice & Frank Rodriguez. Excused: Randy Vogel, Dave Nickels and Michele Frozena. Also attending: Amy Wergin, Paulette Mach and Mary Halada.

The February Board of Health Meeting was called to order by vice- chair Rita Metzger at 5:00 p.m. The minutes of the previous meeting were approved on a motion by Shirley Fessler, seconded by Todd Nelson. There was no public comment.

Paulette Mach provided an update on WIC caseload and answered the questions on process for discharge from WIC. January preliminary caseload was 1218.

A motion was made by Todd Nelson, seconded by Mary Jo Capodice to approve reorganization of WIC staffing to eliminate the Bilingual WIC Clerk and expand the hours of the Health Department Spanish Bilingual Health Aide to full time and to add a 0.45 FTE WIC Nutritionist position. The WIC grant would cover all the costs associated with the change and there will be no impact on county tax levy. Motion carried.

Mary Halada provided a report on communicable diseases including 28 cases of hospitalized influenza, both A and B. She reviewed the department's response to measles and Ebola.

Amy Wergin reviewed the WPHA/WALHDAB legislative agenda and items in the Governor's Budget that would impact on the Health Department.

The next meeting is scheduled for March 12, 2015. The meeting was adjourned at 5:35 p.m. on a motion by Mark Kopecky, seconded by Frank Rodriguez.

Respectfully submitted,
Shirley Fessler
Secretary
(Minutes completed by A. Wergin)



MANITOWOC COUNTY **AMENDED** BOARD OF HEALTH

DATE: March 12, 2015
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. WIC:
 - a. Women, Infants, and Children (WIC) Caseload Report
 - b. WIC Staff Reorganization: County Board Resolution
3. Environmental Health:
 - a. Discussion on criteria for license revocation
 - b. Long Term Radon Test Kit Price Approval
4. Public Health Nursing:
 - a. Communicable Disease Update
 - b. Get Yourself Tested Campaign
5. Health Officer:
 - a. WPHA/WALHDAB Legislative agenda: Communicable Disease Funding Resolution
 - b. Resolution in opposition to transfer of environmental health licensing to DATCP**
 - c. 2014 Annual Report
6. Next Meeting Date and Adjournment

Date: March 5, 2015

Revised: March 6, 2015 @ 9:38 a.m.

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Board of Health
Meeting Minutes
March 12, 2015

Attendance: Rita Metzger, Randy Vogel, Dave Nickels, Michele Frozena Mark Kopecky, Shirley Fessler, Mary Jo Capodice & Frank Rodriguez. Excused: Todd Nelson. Also attending: Amy Wergin, Jessica Wanserski and Mary Halada.

The meeting was called to order by Chairman Vogel at 5 p.m. There was no public comment. The minutes of the February 12, 2015 meeting were approved on a motion made by Rita Metzger, seconded by Shirley Fessler. Motion carried.

WIC Caseload Report: Final caseload for January was 1236 participants, 743 families. February initial is 1149 participants, 696 families. Contracted is 1353.

Ms. Wergin notified the Board that the WIC reorganization they approved at the last meeting will require County Board approval and will be on the agenda for the March County Board of Supervisors meeting.

Jessica Wanserski reviewed the tools the department has to assure the public's health is protected related to licensed establishments. Revocation is the most severe intervention. The Board discussed criteria for license revocation. Consensus of the board is that there should be egregious and willful violation of the code after the department has used all other interventions. The board was notified that there will be a need to update the county code to clarify the appeal process.

A motion was made by Rita Metzger, seconded by Michele Frozena to reduce the price of Long Term Radon Test Kits to \$17. Motion carried.

Communicable Disease Update: Manitowoc County has had 9 influenza hospitalizations reported between February 1 and March 12. An Influenza A outbreak was identified at a nursing home, preventive treatment was given to several residents and staff. We are still giving flu vaccine. One suspect measles was reported to us which turned out to be negative. A GI outbreak was ID in a residential care facility and we are waiting for results to ID illness.

Get Yourself Tested Campaign: Manitowoc County Health Department in conjunction with Lakeshore Community Health Center and Planned Parenthood with funding from Health Care Education and Training will be implementing a community education project encouraging individuals between the ages of 17 and 26 to get tested for STDs.

The state of Wisconsin ranks 49th in funding public health and provides no base funding to local health departments for communicable disease control. The two public health organizations in Wisconsin are working to add funding for communicable disease control to the 2015-17 State Budget. A motion was made by Rita Metzger, seconded Shirley

Fessler to approve the Resolution Requesting State Funding to Support Communicable Disease Control. Motion carried.

The board discussed the transfer of environmental licensing from DHS to DATCP contained in the State Budget and decided to continue to monitor the process, especially the rule revision process.

Wergin presented the 2014 Annual Report.

The next meeting is scheduled for April 9 at 5 p.m. A motion was made by Rita Metzger, seconded by Mark Kopecky to adjourn the meeting at 6:05 p.m. Motion carried.

Respectfully submitted,
Shirley Fessler
Secretary
(Minutes completed by A. Wergin)



MANITOWOC COUNTY BOARD OF HEALTH

DATE: April 9, 2015
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. WIC: Women, Infants, and Children (WIC) Caseload Report
3. Environmental Health: Progress made to post inspection reports on line
4. Public Health Nursing: 2015 Youth Risk Behavior Survey Results
5. Health Officer: 2014 Beach Season Final Report
6. Next Meeting Date and Adjournment

Date: April 2, 2015

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Board of Health
Meeting Minutes
April 9, 2015

Attendance: Rita Metzger, , Dave Nickels, Mark Kopecky, Shirley Fessler, Mary Jo Capodice, Todd Nelson & Frank Rodriguez. Excused: Randy Vogel & Michele Frozena. Also attending: Amy Wergin, Jessica Wanserski and Mary Halada.

The meeting was called to order by Vice- Chairman Metzger at 5 p.m. There was no public comment. The minutes of the March 12, 2015 meeting were approved on a motion made by Shirley Fessler, seconded by Frank Rodriquez. Motion carried.

WIC Caseload Report: WIC initial caseload for March was 1199 participants and 714 families. On March 20th we received the email for the 2015 contract. The new assigned caseload is 1266 (previous was 1353). The contract amount for 2015 is \$300,040. 2014 was \$313,463. 2014 expenditures were \$253,431. The Nutrition Educator position will close Monday 4-13. As of last week there were 8 applicants.

Jessica Wanserski demonstrated the online inspection public review website. We are on schedule to make Manitowoc County Food Establishment inspections available to the public in August.

Mary Halada reviewed the most recent Youth Risk Behavior Survey results for Manitowoc County. The survey is administered to all students in grades 9-12 in Manitowoc County except Manitowoc Public Schools where they use random sample because of the size of the schools. Highlights of the survey include an increase in bullying & suicide thoughts and attempts; binge drinking about the same and a decrease in marijuana use.

Amy Wergin reported on the 2014 Beach Season: there were more closures than usual, possibly due to higher water levels. We will follow the same schedule for the 2015 Beach Season with UW-Oshkosh doing the actual testing.

The next meeting is scheduled for May 14 at 5 p.m. A motion was made by Frank Rodriquez, seconded by Dave Nickels to adjourn the meeting at 550 p.m. Motion carried.

Respectfully submitted,
Shirley Fessler
Secretary
(Minutes completed by A. Wergin)



MANITOWOC COUNTY BOARD OF HEALTH

DATE: May 14, 2015
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.

The Board may convene in closed session pursuant to Wis. Statutes § 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as particularly regarding FH Resort Limited Partnership.

2. FH Resort Limited Partnership Rec Center Pool Deck

If the committee has convened in closed session it will reconvene in open session prior to taking any action.

3. ORDINANCE AMENDING MANITOWOC COUNTY CODE CH. 7
(Local enforcement and appeals of certain food and health regulations)
4. WIC: Women, Infants, and Children (WIC) Caseload Report
5. PH Nursing: Communicable Disease Quarterly Report
6. Next Meeting Date and Adjournment

Date: May 6, 2015

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Board of Health
Meeting Minutes
Thursday, May 14, 2015

Attendance: Rita Metzger, Mark Kopecky, Shirley Fessler, Mary Jo Capodice, Todd Nelson Frank Rodriguez, (arrived at 5:08) Randy Vogel (arrived at 5:08) & Michele Frozena.
Excused: Dave Nickels. Also attending: Amy Wergin, Jessica Wanserski, Bob Ziegelbauer and Peter Conrad.

The meeting was called to order by Vice- Chairman Metzger at 5 p.m. There was no public comment. The minutes of the March 12, 2015 meeting were approved on a motion made by Shirley Fessler, seconded by Mark Kopecky. Motion carried.

A motion was made by Mary Jo Capodice to convene in closed session pursuant to Wis. Statutes § 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as particularly regarding FH Resort Limited Partnership, seconded by Michele Frozena. Roll call vote 6-0(Capodice, Fessler, Frozena, Kopecky, Metzger, & Nelson). Also present in closed session Peter Conrad, Jessica Wanserski, Amy Wergin and Bob Ziegelbauer.

A motion was made by Rita Metzger, seconded by Michele Frozena to reconvene in open session. Roll Call vote 8-0 (Capodice, Fessler, Frozena, Kopecky, Metzger, Nelson, Rodriguez & Vogel)

Peter Conrad and Amy Wergin explained the need to amend the current public health ordinance. A motion was made by Shirley Fessler, seconded by Rita Metzger to approve ORDINANCE AMENDING MANITOWOC COUNTY CODE CH. 7 (Local Enforcement and Appeals of Certain Food and Health Regulations). Motion carried.

WIC initial caseload for April is 1171 participants, 698 families. The final for March was 1209 participants and 721 families. Contracted caseload is 1266. A conditional office of employment was offered to the new nutritionist. She should be starting sometime in June.

Amy Wergin reviewed the year to date Communicable Disease reports.

The next meeting is scheduled for June 11, 2015 at 5 p.m. A motion was made by Michele Frozena, seconded by Rita Metzger to adjourn the meeting at 5:25 p.m. Motion carried.

Respectfully submitted,
Shirley Fessler
Secretary
(Minutes completed by A. Wergin)



MANITOWOC COUNTY BOARD OF HEALTH

DATE: June 11, 2015
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.

The Board may convene in closed session pursuant to Wis. Statutes § 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as particularly regarding FH Resort Limited Partnership.

2. FH Resort Limited Partnership Rec Center Pool Deck

If the committee has convened in closed session it will reconvene in open session prior to taking any action.

3. Health Officer Report

- a. Department Staffing
- b. Human Health Hazards

4. WIC: Women, Infants, and Children (WIC) Caseload Report

5. PH Nursing:

- a. Trauma Informed Care Community
- b. Communicable Disease

6. Next Meeting Date and Adjournment

Date: June 4, 2015

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Board of Health
Meeting Minutes
Thursday, June 11, 2015

Attendance: Rita Metzger, Mark Kopecky, Shirley Fessler, Mary Jo Capodice, Todd Nelson, Randy Vogel, Dave Nickels & Michele Frozena. Excused: Frank Rodriguez. Also attending: Amy Wergin, Jessica Wanserski, Mary Halada and Peter Conrad.

The meeting was called to order by Chairman Vogel at 5 p.m. There was no public comment. The minutes of the May 14, 2015 meeting were approved on a motion made by Shirley Fessler, seconded by Rita Metzger. Motion carried.

Peter Conrad updated the board on the lawsuit filed by FH Resort Limited Partnership. It is currently on hold as the establishment works through the process with the Wisconsin Department of Safety and Professional Services.

Department Staffing: WIC is now fully staffed, with the new nutritionist starting on June 2. The Administrative Assistant position remains open as the original candidate decided to pursue other opportunities outside of Manitowoc County. We will use the current pool of applicants identified for other advertised positions.

Human Health Hazards: The house in Two Rivers declared unfit in 2014 has been cleaned and the placard removed. Additional referrals are being investigated.

WIC Farmer's Market started June 1st with \$17.00 to each eligible family for the summer. WIC final caseload for April was 1180 participants and 704 families. May initial caseload is 1155 participants and 686 families. Contracted caseload is 1266 participants.

Mary Halada explained the new community initiative to address Adverse Childhood Experiences using Trauma Informed Care. The community planning meeting is scheduled for June 24 from 8am to 10 am at the First Presbyterian Church.

Communicable Disease Update: We had 5 suspect TB cases reported in the last 2 weeks. 2 had negative AFB smears and PCR tests with culture pending; 1 bronchoscopy ruled out TB and 2 awaiting bronchoscopy.

We will not have a July board meeting unless something needs to be acted on before the August meeting. The next meeting is scheduled for August 13, 2015 at 5 p.m. A motion was made by Michele Frozena, seconded by Rita Metzger to adjourn the meeting at 530 p.m. Motion carried.

Respectfully submitted,
Shirley Fessler
Secretary
(Minutes completed by A. Wergin)



MANITOWOC COUNTY BOARD OF HEALTH

DATE: August 13, 2015
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

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2. Health Officer Report
 - a. Health Department Strategic Planning
 - b. 2016 Budget
3. WIC:
 - a. Women, Infants, and Children (WIC) Caseload Report
 - b. WIC temporary staffing changes
4. Environmental Health: Changes to Environmental Health Licensing program made by 2015-17 State Budget
5. Public Health Nursing: HMC Mental Health Coalition: Behavioral Health Gap sub-Committee
6. Next Meeting Date and Adjournment

Date: August 5, 2015

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Board of Health
Meeting Minutes
Thursday, August 13, 2015

Attendance: Rita Metzger, Mark Kopecky, Shirley Fessler, Mary Jo Capodice, Todd Nelson, Randy Vogel, Dave Nickels & Michele Frozena. Absent: Frank Rodriguez. Also attending: Amy Wergin and Mary Halada.

The meeting was called to order by Chairman Vogel at 5 p.m. There was no public comment. The minutes of the June 11, 2015 meeting were approved on a motion made by Shirley Fessler, seconded by Mark Kopecky. Motion carried.

Health Department employees are working a strategic plan for the department. Wergin distributed the mission, vision and values statements.

Work has begun on the 2016 Budget. The state budget prevents increasing fees for DHS contract licensed establishments (restaurants, lodging, pools, and campgrounds) through July 1, 2016. The same prohibition does not exist for DATCP contract (retail food) licensed establishments. Fee increases if needed will be discussed at the September Board of Health meeting.

The 2015-17 State budget approved the transfer of environmental licensing and inspection activities from the Department of Health Services to the Department of Agriculture, Trade and Consumer Protection and the Department of Safety and Professional Services effective July 1, 2016. Only tattooing and body piercing will be transferred to DSPS, the remainder will be transferred to DATCP. During the next year there will be committees working on updating administrative rules and transitioning employees. There will also be activities related to agent local health departments. More information will be forthcoming.

WIC: June final caseload was 690 families with 1136 individuals. July preliminary caseload was 668 families with 1108 individuals. eWIC started August 5 for Manitowoc County recipients. They will now be using an EBT (debit-card) card rather than paper checks. It should be an improvement for both recipients and grocery stores.

Due to a maternity leave and the implementation of eWIC, we have identified a need to increase the hours of a part-time nutrition educator, because it was a salaried position, it required approval of the personal committee. Increase hours were initiated August 10.

Mary Halada provided information on the Healthiest Manitowoc County Mental Health Coalition Behavioral Health Services Gap Committee. The group (20 members) has identified 12 gaps. They are now prioritizing the gaps and will be creating plans to fill the gaps.

Mary notified the Board of work being done in Manitowoc County related to the Blastomycosis outbreak. The state has identified the exposure period began Memorial Day

weekend and continues until there are no more cases identified. We have one case in a Manitowoc County resident and are contacting her trip mates.

The next meeting is scheduled for September 10, 2015 at 5 p.m. A motion was made by, Rita Metzger seconded by Michele Frozena to adjourn the meeting at 545 p.m. Motion carried.

Respectfully submitted,
Shirley Fessler
Secretary
(Minutes completed by A. Wergin)



MANITOWOC COUNTY BOARD OF HEALTH

DATE: September 10, 2015
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin



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2. Health Officer Report
 - a. Board of Health Vacancy
 - b. 2016 Budget
3. WIC: Women, Infants, and Children (WIC) Caseload Report
4. Environmental Health: Online Inspection Reports
5. Public Health Nursing: County Immunization Rates
6. Next Meeting Date and Adjournment

Date: September 3, 2015

[By: Amy Wergin, Health Officer]

Cancelled: September 8, 2015 @ 11:23 a.m.

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY BOARD OF HEALTH

DATE: October 8, 2015
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

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2. Health Officer Report
 - a. Board of Health Vacancy
 - b. 2016 Budget
 - c. Department Strategic Plan
3. WIC: Women, Infants, and Children (WIC) Caseload Report
4. Environmental Health: Online Inspection Reports
5. Public Health Nursing: County Immunization Program and Immunization Rates
6. Next Meeting Date and Adjournment

Date: September 30, 2015

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Board of Health
Meeting Minutes
October 8, 2015

Attendance: Randy Vogel, Dave Nickels, Mark Kopecky, Todd Nelson, and Shirley Fessler. Excused: Mary Jo Capodice, Michele Frozena and Rita Metzger. Also attending: Amy Wergin, Mary Halada and Paulette Mach.

The meeting was called to order by Chairman Vogel at 5p.m. The minutes of the August 13, 2015 meeting were approved on a motion by Dave Nickels, seconded by Shirley Fessler. There was no public comment.

The board members discussed the process for recruiting and filling the vacant Board of Health position. Board members and department staff will continue recruitment efforts.

The 2016 Budget being forwarded by the executive maintains staffing at current levels. There are no license fee increases included because of a provision in the 2015-17 State Budget preventing license fee increases for DHS Agents between July 1, 2015 and June 30, 2016. The Well Woman Grant program has been regionalized by the State, so funding and services are now with the Brown County Health Department. We met the target by reducing expenses in areas other than personnel.

Amy Wergin presented the final Department Strategic Plan to the Board. It includes a revision of the Mission, Vision and Values and three Goals; continuing the provision of high quality public health services in collaboration with the community, maximize resources and infrastructure and strengthen public health communications, both internally and externally.

Paulette Mach provided information on the WIC Program. August final caseload was 675 families with 1114 people and September preliminary caseload was 667 families with 1112 people. They are 2/3 completed with eWIC rollout. Both participants and grocers are pleased with the change. The change in staffing is working well.

On-line inspection reports have been available since mid-August. The vendor did not begin to count website hits until September 17. During the period of September 17-30, there were 16 visits to the website. Jessica Wanserski completed inspector standardization in July.

Mary Halada reported on County immunization rates, our rates are higher than both the State and the Northeast Region. She also reported that the school based immunization clinics targeting 6th grade students begin next week. The testing of the Health Department Building as a mass clinic site will occur with Flu Clinics on Tuesday October 27 and Thursday November 5 from 3p.m. to 5:30p.m. Any one between the ages of 6 months and 18 years of age are eligible to attend.

The next meeting of the Board will be November 12. A motion to adjourn was made by Mark Kopecky, seconded by Dave Nickels at 5:30 pm. Motion carried.

Respectfully submitted,
Shirley Fessler
Secretary
(Minutes completed by A. Wergin)



MANITOWOC COUNTY BOARD OF HEALTH

DATE: November 12, 2015
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report: Local activities related to opioid addiction
3. WIC: Women, Infants, and Children (WIC) Caseload Report
4. Response to Gastrointestinal Outbreak associated with a Wedding
5. Next Meeting Date and Adjournment

Date: November 5, 2015

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Board of Health
Minutes
November 12, 2015

Attendance: Randy Vogel, Dave Nickels, Mark Kopecky, Todd Nelson, Mary Jo Capodice, Michele Frozena , Rita Metzger and Shirley Fessler. Also attending: Amy Wergin, Mary Halada, Jessica Wanserski and Julie Reimer.

The meeting of the Board of Health was called to order by Chair Randy Vogel at 5p.m. The minutes of the previous meeting were approved on a motion made by Michele Frozena, seconded by Shirley Fessler. There was no public comment.

Health Officer Wergin provided information to the board on the current local health crisis related to opioid addiction. There are many groups working on the issue including Healthiest Manitowoc County Steering Committee, Substance Abuse Prevention Coalition, Mental Wellness Coalition and the Criminal Justice Coordinating Council. Health Department employees are involved in all aspects and Wergin is trying to coordinate the actions of all the groups. Priority is being put on prevention using the AG's Dose of Reality marketing campaign, working to fill treatment gaps for those already addicted and assessing the local capacity to implement a treatment court.

Julie Reimer provided the board with information on a recent gastrointestinal illness outbreak associated with a wedding. While we do not have the final report, we do know the cause of the illness was Norovirus and it was not associated with any of the food served. We also know that several guests with symptoms of vomiting and diarrhea attended the wedding. There were 250 guests and at least 76 people were ill. We received assistance from several other health departments and the state in completing the interviews.

The next meeting will be December 10 at 5p.m.

The meeting was adjourned at 5:50 p.m. on a motion by Mark Kopecky, seconded by Rita Metzger.

Respectfully submitted'
Shirley Fessler
Secretary
(Minutes compiled by A. Wergin)