



MANITOWOC COUNTY BOARD OF HEALTH

DATE: January 9, 2014
TIME: 5:00 p.m.
PLACE: Public Health Building
2nd Floor Conference Room 205
1028 S. 9th Street
Manitowoc, Wisconsin.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC INPUT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. HEALTH OFFICER'S REPORT
 - A. County Well Testing
 - B. Preliminary Animal Bite Statistics
3. PUBLIC HEALTH NURSE MANAGER REPORT
 - A. 2013 Budget Adjustment Resolution
 - B. 2013 Communicable Disease Report
 - C. PHN Retirement
4. WOMEN, INFANTS, AND CHILDREN (WIC) MANAGER REPORT
 - A. WIC Caseload
5. Next Meeting Date and Adjournment

Date: December 30, 2013

[By: James J Blaha, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Board of Health Minutes
Thursday, January 9, 2014

Attendance: Randy Vogel, Dave Nickels, Michele Frozena, Mark Kopecky, Rita Metzger, Dr. Mary Jo Capodice, and Shirley Fessler. Absent: Dr. Todd Nelson and Frank Rodriguez.

The meeting of the Board of Health was called to order by Chairman Vogel at 5:00 p.m. The minutes of the previous meeting were approved on a motion made by Shirley Fessler, seconded by Rita Metzger. There were no additions to the agenda. There was no public input.

County Well Testing: Jim Blaha reported on progress made on well testing in the Town of Newton near an abandoned gravel pit owned by the City of Manitowoc. Three wells were identified with elevated VOC's. An investigation is ongoing regarding identifying source and abatement of hazards.

Preliminary animal bite statistics: Higher than last year, not such unusual. More bat exposures. None of the animals tested positive for rabies.

2013 Budget adjustment: A motion was made by Mary Jo Capodice, seconded by Shirley to approve the 2013 Health Department Budget adjustment resolution. Motion carried.

Amy Wergin presented preliminary Communicable disease incidence for 2013. Over all cases are down because of the reduction in pertussis investigations. There has also been a reduction in the reported cases of Gonorrhea, Hepatitis C, and Latent TB Infection. There has been an increase in invasive Streptococcal disease (blood infections) and Salmonella. Influenza is increasing in Manitowoc County in the last few weeks. There have been outbreaks of both respiratory and GI infections in long term care facilities.

PHN retirement: Discussed retirement of PHN and suggestions for either filling the position or transferring FTE to part time employees. Board recommended assessing changes related to other department retirements before making a final decision. Staff will review and report to Board in February.

WIC initial caseload for December was 1239 participants/764 families. The final November caseload was 1331 participants/821 families Contracted is 1446 participants. Assigned caseload for 2014 continues to be the 1446. The 2014 contract award is \$271,151. This is a 3-4% decrease from the 2013 award which was \$282,449. Monitoring of WIC staff needs with the above budget changes will continue into 2014 as we see how the 1 year certifications impact clinic flow.

The next meeting of the Board of Health will be Thursday, February 13 at 5 p.m. at the Health Department. The meeting was adjourned at 5: 55p.m. on a motion by Michele Frozena, seconded by Rita Metzger.

Respectfully Submitted,
Shirley Fessler
Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: February 13, 2014
TIME: 5:00 p.m.
PLACE: Public Health Building
2nd Floor Conference Room 205
1028 S. 9th Street
Manitowoc, Wisconsin.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC INPUT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. HEALTH OFFICER'S REPORT
 - A. County Well Testing
 - B. 2013 Annual Report
 - C. Staffing changes and impact on contracts
3. PUBLIC HEALTH NURSE MANAGER REPORT
 - A. Community Partnership for Children
4. WOMEN, INFANTS, AND CHILDREN (WIC) MANAGER REPORT
 - A. WIC Caseload
5. Next Meeting Date and Adjournment

Date: February 5, 2014

[By: James J Blaha, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Board of Health Minutes
Thursday, February 13, 2014

Attendance: Randy Vogel, Michele Frozena, Mark Kopecky, Rita Metzger, Dr. Mary Jo Capodice, Shirley Fessler, Dr. Todd Nelson and Frank Rodriguez. Absent: Dave Nickels.

The meeting of the Board of Health was called to order by Chairman Vogel at 5:00 p.m. The minutes of the previous meeting were approved on a motion made by Shirley Fessler, seconded by Rita Metzger. There were no additions to the agenda.

Public Input: Ellen Christel, PHN of Manitowoc thanked James Blaha for his leadership and compassion as Manitowoc County Health Officer.

County Well Testing: Jim Blaha reported on progress made on well testing in the Town of Newton near an abandoned gravel pit owned by the City of Manitowoc. Three wells were identified with elevated VOC's. An investigation is ongoing regarding identifying source and abatement of hazards. The information sheet developed was distributed to the board.

The 2013 annual report was reviewed.

Manitowoc County supports a Radiological Team under contract with the State Department of Health. One of the team members will probably be retiring in July. His replacement will need to be trained for the department to continue the contract.

Amy Wergin reported on the progress of the Community Partnership for Children, including expansion to community partnerships to address "Cradle to Career".

WIC initial caseload for January was 1284 participants, a total of 774 families. Contracted caseload is 1446 participants.

The next meeting of the Board of Health will be Thursday, March 13 at 5 p.m. at the Health Department. The meeting was adjourned at 5:35 p.m. on a motion by Mark Kopecky, seconded by Frank Rodriguez.

Respectfully Submitted,
Shirley Fessler
Secretary



MANITOWOC COUNTY
BOARD OF HEALTH
AMENDED MEETING NOTICE

DATE: March 13, 2014
TIME: 5:00 p.m.
PLACE: Public Health Building
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC INPUT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Environmental Health Division changes including the Creation of Environmental Health Manager and Environmental Technician Positions
3. ***Appointment of Health Officer***
4. 140 Review Process
5. Communicable Disease Update
6. WOMEN, INFANTS, AND CHILDREN (WIC) Caseload MANAGER REPORT
7. Next Meeting Date and Adjournment

Date: March 10, 2014

[By: Amy J Wergin, Interim Health Officer]

Amended: March 7, 2014 @ 8:16 a.m.

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Board of Health Minutes
Thursday, March 13, 2014

Attendance: Randy Vogel, Michele Frozena, Mark Kopecky, Shirley Fessler, Dr. Todd Nelson Dave Nickels and Frank Rodriguez. Absent: Dr. Mary Jo Capodice and Rita Metzger.

The meeting of the Board of Health was called to order by Chairman Vogel at 5:00 p.m. The minutes of the previous meeting were approved on a motion made by Mark Kopecky, seconded by Shirley Fessler. There were no additions to the agenda.

Public Input: None

Environmental Health Division Reorganization: The new health officer will not have environmental health experience so it is necessary to reorganize the department to better serve the public. One of the sanitarian positions will be reclassified as the Environmental Manager responsible for management and oversight of the Environmental, Inspection and licensing functions of the department. The LPN/Certified Lead Inspector duties will be expanded to include more environmental functions and transferred supervision from the Nurse Manager to the Environmental Health Manager. The costs of these changes will be absorbed by the savings from the change to a new health officer. A motion was made by Shirley Fessler, seconded by Frank Rodriguez to approve the changes described above. Motion carried.

Bob Ziegelbauer and Sharon Cornils provided the board with information on the process used for choosing the next health officer and Executive's appointee. Appointment will be at the County Board meeting on Tuesday pending final approval of qualifications by the State Health Officer.

The Department of Health Services is required by statute to certify that local health departments meet the standards of HFS 140 every 5 years or when a new health officer is appointed. Manitowoc County is due to be evaluated in 2014. The Board will be kept abreast with the process as we move forward.

WIC final caseload for January was 1308 participants and 788 families. The initial caseload for February is 1245 participants and 763 families.

The next meeting of the Board of Health will be Thursday, May 8 at 5 p.m. at the Health Department unless there is a need to have the meeting on April 10. The meeting was adjourned at 5:35 p.m. on a motion by Mark Kopecky, seconded by Michele Frozena.

Respectfully Submitted,
Shirley Fessler
Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: April 10, 2014
TIME: 5:00 p.m.
PLACE: Public Health Building
2nd Floor Conference Room 205
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC INPUT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Discussion and possible action on changing Health Department Level designation from Level 3 to Level 2
3. Health Officer Appointment
4. County Health Rankings
5. County Well Testing
6. Update on changes in Environmental Health Division
7. WOMEN, INFANTS, AND CHILDREN (WIC) Caseload Report
8. Next Meeting Date and Adjournment

Date: April 3, 2014

[By: Amy J Wergin, Interim Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Board of Health Minutes
Thursday, April 10, 2014

Attendance: Rita Metzger, Mark Kopecky, Shirley Fessler, Dr. Todd Nelson Dr. Mary Jo Capodice and Dave Nickels. Excused: Michele Frozena, Randy Vogel, and Frank Rodriguez

The meeting of the Board of Health was called to order by Vice Chair Metzger at 5:00 p.m. The minutes of the previous meeting were approved on a motion made by Mark Kopecky, seconded by Shirley Fessler. There were no additions to the agenda. There was no public input.

Amy Wergin reported that the search for a health officer that meets the statutory requirements related to experience of a Level III health officer has been unsuccessful. The current county code requires Manitowoc County to provide the services of a Level III health department as described in State Statute and Administrative Rule. The Corporation Counsel is recommending that county code be changed to state that Manitowoc County provide at a minimum, the services of a Level II health department and environmental health services to allow for the appointment of Amy Wergin as Health Officer. The board discussed the changes Members of the board are concerned that the change in the code will result in a reduction of services and have questions for the Corporation Counsel. They will defer action on the ordinance change until the May meeting.

Amy Wergin reviewed the most recent County Health Rankings. Manitowoc County's rank for Health Outcomes remains at 40. The Health Factor ranking is 29, lower than 2013, but the measures have changed and therefore, it is not comparable. The Board recommended review the factors that are the lowest and have the community focus on improving those factors. The factors to explore include smoking, drinking, obesity and injury, all issues identified by Healthiest Manitowoc County as priority health issues.

Jessica Wanserski provided an update on the drinking water problems in the town of Newton and the progress made in the changes to the Environmental Health program. We are working on planning the beach testing program for 2014 and 2015.

WIC final caseload for February was 1271 participants, 779 families. The initial for March was 1273 participants, 776 families. The 2014 contracted caseload is 1420. In March the final award was received for 2014. Final allocation is \$322,104. This is \$50,953 more than the initial award of 271,151 received in January.

The next meeting of the Board of Health will be Thursday, May 8 at 5 p.m. at the Health Department. The meeting was adjourned at 6:15 p.m. on a motion by Mark Kopecky, seconded by Dave Nickels.

Respectfully Submitted,
Shirley Fessler
Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: May 8, 2014
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Discussion and nominations for Chair Person, Vice-Chair, Secretary 2 year terms
2. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC INPUT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
3. Discussion and possible action on changing Health Department Level designation from Level 3 to Level 2
4. Health Officer Appointment
5. Adolescent Immunization Outreach Projects
6. Formation of Criminal Justice Coordinating Council
7. 2014 Beach Testing Plan
8. Human Health Hazards update
9. WOMEN, INFANTS, AND CHILDREN (WIC) Caseload Report
10. Next Meeting Date and Adjournment

Date: April 30, 2014

[By: Amy J Wergin, Interim Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Board of Health Minutes
Thursday, May 8, 2014

Attendance: Rita Metzger, Mark Kopecky, Shirley Fessler, Dr. Todd Nelson, Michele Frozena, and Randy Vogel. Excused: Frank Rodriguez, Dr. Mary Jo Capodice, and Dave Nickels. Also in attendance: Amy Wergin, Jessica Wanserski, Sharon Cornils, Steve Rollins, and Bob Ziegelbauer.

The meeting of the Board of Health was called to order by Randy Vogel at 5:00 p.m. Election of Officers was held. Randy Vogel was nominated as chair by Rita Metzger, seconded by Michele Frozena. There were no other nominations. All members approved. Rita Metzger was nominated by Randy Vogel as Vice-chair, seconded by Shirley Fessler. There were no other nominations. All members approved. Shirley Fessler was nominated by Randy Vogel as secretary, seconded by Rita Metzger. There were no other nominations. All members approved.

The minutes of the previous meeting were approved on a motion made by Shirley Fessler, seconded by Todd Nelson. Rita Metzger made a motion to amend the minutes to include "The board discussed the changes Members of the board are concerned that the change in the code will result in a reduction of services" and "the appointment of the Health Officer", seconded by Todd Nelson. Both the amendment and the motion carried. There were no additions to the agenda. Maura Yost provided the board with information on the statutory role of the board of health and the required services of a local health department.

Steve Rollins provided information on the proposed ordinance change, including the language that requires that Manitowoc County provide services as described in administrative rule defining a Level III Health Department and the minimum qualifications of the health officer are those described in State Statute are for a Level II Health Department Health Officer. These changes are needed because Manitowoc County was unable to recruit a Health Officer Candidate that met the Level III qualifications. A motion was made by Rita Metzger, seconded by Todd Nelson to approve the Ordinance Amending Manitowoc County Code as it Pertains to the Health Department Level Designation. Motion carried. Rita Metzger requested that the Board go on record that the Health Department budget not be reduced. After discussion, it was decided that the request had no enforceability.

Sharon Cornils informed the Board that the County Executive would be requesting County Board Approval for appointment of Amy Wergin as Health Officer. A motion was made by Rita Metzger, seconded by Shirley Fessler to support the appointment. Motion carried.

Nancy Cohen provided the Board information related to Adolescent Immunization efforts in Manitowoc County. Wisconsin Immunization Program is reaching out to providers and organizations statewide to share available resources to strengthen the adolescent platform and improve vaccination rates among this population. The ACIP—Advisory Committee on Immunization Practices and CDC recommends three vaccines to be routinely administered during preventive care visits to adolescents aged 11-12 years: Tdap, MCV4 and HPV vaccines. Also recommends annual influenza vaccination. Also remind of catch-up vaccinations if not up to date. Wis. And US data demonstrated Tdap and MCV4 rates continue to increase among this age group however HPV immunization rates and series completion rates remain low and are significantly lower among

male adolescents. In addition, there are geographic, racial and ethnic disparities in adolescent vaccine coverage rates nationally. Outreach with “Call the Shots” program sponsored by Novartis and powered by HouseCalls express. Is a telephone message with a recorded message in Spanish and English reminding parents that their child(ren) are in need of vaccine. February 2014 –ran a WIR report for 11-18 year olds from Manitowoc County who were in need of vaccine. Weekly calls go out on Wednesday, PHN “loads” calls on Tuesday off of spread sheet. We have up to 5000 calls free from Novartis vaccines. As of today we have completed over 2000 calls, and we are half way through the alphabet. Our return on calls to the HD is about 10% each week. 398 calls went out this past Wednesday and we had 26 calls at the HD with parents inquiring about immunizations for child. This past week the Immunization coalitions from Manitowoc County, NEWIC and Sheboygan Counties hosted a one hour webinar on May 6th and May 8th with the CDC’s Jill Roark (who works with Vaccines for Preteens team focusing on HPV vaccine,) called “HPV is Cancer Prevention...So what’s the hold up?” The target audience for this presentation was for providers and clinic staff with the hope they could view together on site in a group setting.

Amy Wergin provided information on the formation of a local Criminal Justice Coordinating Council and its positive effect on public health and urged members to support the formation.

2014 Beach Testing: Jessica Wanserski distributed the schedule for 2014 Beach Testing. Hika Bay and Fisher Creek will continue to be tested once a week as requested by the DNR. A predictive model will be developed for the Blue Rail Marina Beach in Manitowoc.

Human Health Hazards Update: Amy Wergin described some of the Human Health Hazard investigations and informed the board that a house in Two Rivers was deemed unfit for human habitation.

WIC Director Report: Final Caseload for March was 1283 participants, 783 families. The initial caseload for April is 1261 participants, 777 families. Contracted is 1420. The state WIC management evaluations (monitoring) which are done every 2 years are being done in May. The first day was May 6th. They will be returning on May 21st.

The next meeting of the Board of Health will be Thursday, June 12 at 5 p.m. at the Health Department. The meeting was adjourned at 5:55 p.m. on a motion by Rita Metzger, seconded by Michele Frozena.

Respectfully Submitted,
Shirley Fessler
Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: June 12, 2014
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC INPUT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. New employee, Nurse Manager recruitment process
3. Review of Programs and Services
4. Well contamination issues
5. WOMEN, INFANTS, AND CHILDREN (WIC) Caseload Report
6. Next Meeting Date and Adjournment

Date: June 4, 2014

[By: Amy J Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Board of Health Minutes
Thursday, June 12, 2014

Attendance: Rita Metzger, Mark Kopecky, Shirley Fessler, Michele Frozena, Dr. Mary Jo Capodice, Dave Nickels and Randy Vogel. Excused: Frank Rodriguez and Dr. Todd Nelson Also in attendance: Amy Wergin.

The meeting of the Board of Health was called to order by Randy Vogel at 5:00 p.m. The minutes of the previous meeting were approved on a motion made by Shirley Fessler, seconded by Rita Metzger. There was no public input.

Sarah Chase is the new environmental health employee. She is a native of Manitowoc, with a degree in Environmental Science. The recruitment for the Nurse Manager has begun. Closing for applications will be June 23.

Wergin answered questions regarding services provided by the department and the process for the 140 Review.

The department was notified of a manure contaminated well in the southern area of the county. There was one other well also contaminated, but it was in Sheboygan County. DNR worked with the homeowners and the problem has been contained.

WIC Director Report: WIC final caseload for April was 1280 participants and 786 families. The initial caseload for May is 1268 participants and 783 families. Contracted caseload for 2014 is 1420. Paulette submitted 2014 budget to state WIC on June 9th. The WIC budget for CY 2014 is \$322,104 (CY 2013 was \$282,449); 2014 Farmer's Market contracted amount is \$2,282 and Breastfeeding Peer Counseling is \$12,857. We plan to increase Paulette's FTE with a portion of the budget increase. June 2nd was the start of the WIC Farmer's Market Program. Each eligible family will receive \$17.00 of WIC vouchers to use at the Market. WIC staff will also promote use of EBT along with WIC vouchers at the Farmer's Markets.

The next meeting of the Board of Health will be Thursday, August 14 at 5 p.m. at the Health Department. The meeting was adjourned at 5:25 p.m. on a motion by Rita Metzger, seconded by Mark Kopecky.

Respectfully Submitted,
Shirley Fessler
Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: August 14, 2014
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC INPUT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Increase Paulette Mach's FTE from 0.85 to 0.95
3. 2015 Budget
4. 140 Review Process
5. Communicable Disease Update
6. WOMEN, INFANTS, AND CHILDREN (WIC) Caseload Report
7. Next Meeting Date and Adjournment

Date: August 7, 2014

[By: Amy J Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Board of Health Minutes
Thursday, August 14, 2014

Attendance: Rita Metzger, Shirley Fessler, Dr. Mary Jo Capodice, Dave Nickels, Randy Vogel and Dr. Todd Nelson. Excused: Mark Kopecky, Michele Frozena, Frank Rodriguez. Also in attendance: Amy Wergin.

The meeting of the Board of Health was called to order by Randy Vogel at 5:00 p.m. The minutes of the previous meeting were approved on a motion made by Rita Metzger, seconded by Dave Nickels. There was no public input.

A motion was made by Shirley Fessler, seconded by Todd Nelson to increase Paulette Mach's FTE to 0.95 from 0.85. Wergin reported there was adequate funding from the WIC grant to fund the increase in 2014 and into future grant years. Motion carried.

Wergin reported on FTE changes for the coming budget year as part of the Environmental Health reorganization and conversion from hourly to salaried staff in the WIC program.

140 Review process: Manitowoc's 140 review meeting will be in November. Board members are encouraged to attend. The forms for completion were shared with the board members.

Reportable communicable disease incidence numbers were shared with the board. Discussed Norovirus outbreak associated with a national event that effected local youth.

On July 22 WIC received a mid-year caseload and grant adjustment from our state WIC Director. The new assigned caseload is 1353 (was 1420). The change to our FY 2014 grant was 315,831 instead of the 322,104 (-6,273) initially received. WIC Caseload is 1353 participants monthly: June final was 1273 participants, 789 families. July initial was 1276 participants, 786 families. Information on the eWIC project was distributed to board members.

The next meeting of the Board of Health will be Thursday, September 11, 2014 at 5 p.m. at the Health Department. Todd Nelson and Rita Metzger reported that they will be unable to attend. The meeting was adjourned at 5:20 p.m. on a motion by Rita Metzger, seconded by Todd Nelson.

Respectfully Submitted,
Shirley Fessler
Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: September 18, 2014
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. 2015-2016 Environmental Health Fees
3. Status of 2015 Health Department Budget
4. Community response to opioid addiction issues
5. Public Health Emergency Response Exercises: Mass Vaccination Clinics
6. Women, Infants, and Children (WIC) Caseload Report
7. Next Meeting Date and Adjournment

Date: September 11, 2014

[By: Amy J Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Board of Health Minutes
Thursday, September 18, 2014

Attendance: Rita Metzger, Shirley Fessler, Mark Kopecky, Michele Frozena, Frank Rodriguez, and Randy Vogel. Excused: Dr. Mary Jo Capodice, Dave Nickels and Dr. Todd Nelson. Also in attendance: Amy Wergin, Jessica Wanserski and Mary Halada.

The meeting of the Board of Health was called to order by Randy Vogel at 5:01 p.m. The minutes of the previous meeting were approved on a motion made by Rita Metzger, seconded by Shirley Fessler. There was no public comment. Mary Halada, the recently hired nurse manager was introduced to the board.

A motion was made by Frank Rodriguez, seconded by Rita Metzger to approve the Ordinance amending County Code Chapter 7 related to Health Department Fees and the 2015-16 Environmental Fee Schedule. The ordinance change allows for collecting fees in a uniform matter and allows the department and the board to set fees for providing other services. The board approved the addition of 3 additional fees, Special condition Inspections, operating without a Wisconsin certified food manager and operating without a license. The only fees increased for the 2015-16 licensing schedule were re-inspection fees. Motion carried.

The board was provided with the Health Department consolidated budget document. Wergin answered board members questions.

The Board was informed of a community event related to opiates titled "It doesn't start with Heroin" and updated on the problems that opiate addiction are having in the community.

The Health Department will be doing a series of mass vaccination clinics for teens to assure staff competency in mass distribution in the event of a public health emergency.

WIC Report: Final caseload for July was 1282 participants, 790 families. The initial caseload for August is 1247 participants, 770 families. Contracted caseload is 1353 participants. State WIC office is starting to assess hardware needs of local projects for the Electronic Benefits Transfer (EBT) system. Still Fall of 2015 for statewide implementation.

The next Board of Health will be Thursday, October 9, 2014 at 5 p.m. at the Health Department. The meeting was adjourned at 5:47 p.m. on a motion by Michele Frozena, seconded by Shirley Fessler.

Respectfully Submitted,
Shirley Fessler
Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: October 9, 2014, 2014
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Quarterly Communicable Disease Report
3. Emerging Infections
4. Update on Mass Clinics
5. Review of Healthiest Manitowoc County priorities
6. Women, Infants, and Children (WIC) Caseload Report
7. Discuss frequency of Board Meetings
8. Next Meeting Date and Adjournment

Date: October 2, 2014

[By: Amy J Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Board of Health
Minutes
October 9, 2014

Attendance: Rita Metzger, Mark Kopecky, Dave Nickels, Mary Jo Capodice, Todd Nelson, Shirley Fessler, and Michele Frozena. Excused: Randy Vogel & Frank Rodriguez. Also attending: Amy Wergin and Paulette Mach.

The October Board of Health Meeting was called to order by vice-chair Rita Metzger at 5:00 p.m. The minutes of the previous meeting were approved on a motion by Shirley Fessler, seconded by Mary Jo Capodice. There was no public comment.

Reported communicable diseases are lower for 2014 to date than 2013. The reductions are in Chlamydia, pertussis and influenza associated hospitalizations.

The Board was provided an update on Ebola and Enterovirus D-68.

Two of the six scheduled mass clinics are completed. Planning and set up for various sites are is going well. The clinics are not as well attended as we had hoped.

The Board discussed progress on the identified health priorities.

Paulette Mach report on WIC: Final August was 1263 participants, 783 families. September initial caseload is 1287 participants, 793 families. Contracted is 1353. WIC EBT (electronic benefits transfer) Update: Manitowoc Co. is scheduled for roll out the week of August 5, 2015.

The board decided to maintain monthly schedule, review agenda with chair to determine if there is adequate business to hold a meeting. The next meeting is scheduled for November 13.

The meeting was adjourned at 5:40 p.m. on a motion by Michele Frozena, seconded by Mark Kopecky.

Respectfully submitted,
Shirley Fessler
Secretary
(Minutes completed by A. Wergin)



MANITOWOC COUNTY BOARD OF HEALTH

DATE: November 13, 2014
TIME: 5:00 p.m.
PLACE: Public Health Building
Room 207
1028 S. 9th Street
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. 2014 Budget Adjustment Resolution
3. 2015 Additional Fee Schedule
4. Planning for Online Inspection Reports
5. Immunization Coalition mini-Grant(s)
6. Communicable Disease Report
7. Women, Infants, and Children (WIC) Caseload Report
8. Next Meeting Date and Adjournment

Date: November 5, 2014

[By: Amy Wergin, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Board of Health
Minutes
November 13, 2014

Attendance: Randy Vogel, Rita Metzger, Mark Kopecky, Mary Jo Capodice, Todd Nelson, and Shirley Fessler. Excused: Dave Nickels, Michele Frozena & Frank Rodriguez. Also attending: Amy Wergin, Jessica Wanserski and Mary Halada.

The November Board of Health Meeting was called to order by chair Randy Vogel at 5:00 p.m. The minutes of the previous meeting were approved on a motion by Shirley Fessler, seconded by Rita Metzger. There was no public comment.

A Motion was made by Rita Metzger, seconded by Mark Kopecky to approve the 2014 Budget Adjustment Resolution. Motion carried.

A Motion was made by Rita Metzger, seconded by Mark Kopecky to approve the 2015 Other Fee Schedule. Motion carried.

Jessica Wanserski presented information to the Board on the potential for providing public access to restaurant inspection reports using Health Space. The state plans to go live sometime in January 2015. Manitowoc County initiated use of Health Space in July 2014 and would not have all establishments in the system until mid-2015. The Board recommended to allow public access when all establishments have at least one inspection in the system.

Mary Halada provided information on Immunization Coalition funding to increase HPV immunization rates.

The number of Chlamydia reports averaged 15/month in the first 9 months of 2014. There were 34 reports in October. The Board was provided an update on Ebola preparedness activities.

WIC initial caseload for October was 1262 participants, 777 families. September final was 1307 participants and 804 families. Contracted is currently 1353.

The next meeting is scheduled for December 11, 2014. The meeting was adjourned at 5:40 p.m. on a motion by Mark Kopecky, seconded by Rita Metzger.

Respectfully submitted,
Shirley Fessler
Secretary
(Minutes completed by A. Wergin)