

ADRC of the Lakeshore Board Minutes

Tuesday, February 23, 2021

Video Remote via Blue Jeans Conferencing or by phone

Cathy Wagner called the meeting to order at 10:00 a.m. Roll call was taken. Those present were: Jim Hathaway, Sandi Schleis-Ulmen, Joanne Lazansky, Linda Teske, Shirley Fessler, Linda Langman, Tim Nicholls and Cathy Wagner. Also present were: Cathy Ley, Kim Novak, Wendy Hutterer and Melissa Konop. Excused: Paul Ravet and Charles Hagen, Sr.

Motion by Shirley Fessler, second by Joanne Lazansky, to approve the minutes from November 2, 2020. Motion carried.

Correspondence: Cathy Ley shared letters and donations received from 5 individuals & businesses in December of 2020.

Public Comment: None

Motion by Linda Teske, second by Shirley Fessler, to approve the agenda as printed. Motion carried.

Overview of ADRC Board: Cathy Ley discussed the new ADRC Board structure – 3 citizen members from each county and 2 County Board members from each county. Duties and responsibilities of the ADRC Board were also discussed.

ADRC Board Election: Motion by Linda Teske, second by Tim Nicholls, to nominate Cathy Wagner as a co-chair for the ADRC Board. Motion by Shirley Fessler, second by Joanne Lazansky, to nominate Linda Teske as a co-chair for the ADRC Board. Motion carried. Motion by Linda Langman, second by Joanne Lazansky to cast a unanimous ballot to elect Cathy Wagner and Linda Teske as co-chairs for the ADRC Board. Motion carried.

The 2020 Year end expense report was distributed and discussed.

Aging Plan Updates: Wendy Hutterer went through the requirements for the ADRC Aging Plan for 2022-2024. Each plan includes goals based on the needs of the community in service areas which include: Information & Assistance, Disability Benefits, Elderly Benefits, Caregiver Needs, Dementia Services, Nutrition, Transportation, and Prevention. All Board members will receive assessment forms that they can utilize in the community for feedback.

Nutrition Report & Updates: The 2020 end of year nutrition report was distributed and discussed. Cathy Ley gave an update on nutrition sites and how funding was used to operate during the pandemic. Referrals to home delivered meals are up significantly. Cathy Ley has been notified that the ADRC will be receiving some emergency funding for meals within the next month. At this time there are no plans to re-open congregate dining before the fall of 2021. The Nutrition Team is evaluating closing congregate dining at the Mishicot site due to diminished interest. Most months, the only diners have been the volunteers who are working on home delivered meals. Home delivered meals would still be available to the Mishicot area. Any Mishicot diners could utilize the Two Rivers site or any other nutrition site in the county. After some discussion, this subject was tabled until the March 2021 meeting. Cathy Ley reported that the ADRC will have a drive-in event for their volunteers to thank them for their efforts, due to the inability to have a traditional volunteer banquet in 2020 or 2021. They are working on an event with a boxed meal pick-up and a thank you gift.

Transportation Updates: The ADRC was notified that they will get a reduced amount of 5310 funding for 2021. Cathy Ley and Kim Novak reviewed the current budget and are confident that they will be able to operate at this amount with minor changes. The s85.21 budget will be adequate for 2021. The Transportation Coordinating Committee (TCC) will be meeting in March to discuss the purchase of a mini-van with a wheelchair ramp, to replace an existing older vehicle. Cathy Ley reported that the 5 year Transportation Plan was approved by the state. Kim Novak and Cathy are currently reviewing the transportation contract with the City of Manitowoc as it will expire in 2022. The TCC will be reviewing that.

Office updates: The ADRC currently has their doors open but due to concerns with COVID they are encouraging customers to work with the staff in alternative ways such as video conferencing and phone appointments. Cathy Ley reported that she has written for and received a Flu Vaccine Promotion Grant and that she would be applying for a grant from DHS to assist with Covid vaccines to the elderly and homebound. Cathy also reported that the 8 Information and Assistance staff had to take state proficiency testing for Functional Screening. Results will be back in about a month.

ADRC Reinvestment Resolution: Cathy presented materials and information regarding funding of ADRCs and a proposal/recommendation for increased funding in the next budget cycle. Motion made by Linda Teske, second by Joanne Lazansky, to take a resolution supporting increased funding for ADRCs to each county board. Motion carried. After discussion, it was agreed that Cathy Wagner would take the resolution to the Manitowoc County Board and Linda Teske would take the resolution to the Kewaunee County Board.

Legislative Updates: Cathy Ley reviewed the Governor Evers proposed budget areas that impact programs and services by the ADRC.

Upcoming Events: Trualta Online Learning Portal, Aging Master Program, Lending Library Additions, Virtual Support Groups, Dementia 101 Class and Dementia 201 Class.

Next Meeting: Tuesday, March 23, 2021 at 10:00 am – by video conference or phone. There being no other business, Joanne Lazansky made a motion to adjourn, seconded by Shirley Fessler. The meeting adjourned at 11:11 am.

Respectfully submitted,
Cathy Ley