



ADRC OF THE LAKESHORE BOARD MEETING NOTICE

DATE: Tuesday, February 26, 2013

TIME: 2:00 P.M.

PLACE: ADRC of the Lakeshore (Manitowoc Office)
Manitowoc County Office Complex
4319 Expo Dr., Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Roll call
2. Previous minutes
3. Public input
4. Approval of agenda as printed
5. Year to date expense report
6. Kindle donation
7. Prevention Grant (discussion and possible action)
8. Update on staff positions
9. Transition Coach (discussion and possible action)
10. Dementia Care Specialist
11. Family Care update
12. Meeting evaluation
13. Next meeting date & Place
14. Adjourn

Date: February 19, 2013

Catherine Wagner, Chairperson
By: Judy Rank, Director, ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Aging & Disability Resource Center of the Lakeshore
Board Meeting Minutes
February 26, 2013
Manitowoc

Chairperson Cathy Wagner called the meeting to order at 2 pm.

Roll call was taken. Those present: Bob Entringer, Jim Abrahamson, Cathy Wagner, Melvin Bourgeois, Connie Gulash, Kaye Shillin, Linda Sinkula, Sally Schmidt, Melissa Jo Huizenga, and Melvin Waack. Also present: Judy Rank and Cathy Ley. Excused: Mary Noah and Laurie Burke.

Cathy welcomed Melissa Jo Huizenga to the board.

Motion by Bob Entringer, second by Melvin Bourgeois, to approve the December 17, 2012 minutes as printed. Motion carried.

Public Input: None

Motion by Linda Sinkula, second by Melvin Waack, to approve the agenda as printed. Motion carried.

The January expense report was distributed and discussed

Motion by Linda Sinkula, second by Sally Schmidt, to accept the donation of a kindle. Motion carried.

Motion by Connie Gulash, second by Melvin Waack, to apply for and accept a Chronic Disease Self Management three year grant in the amount of \$7,800 that would allow the agency to hire a part-time prevention coordination. Motion carried.

Judy Rank reported that Kim Jacquart Franzen is now serving as the elder benefit specialist part time in both Manitowoc and Kewaunee county, while Joe LaForce has transferred from and I & A position to a benefit specialist position. Alisha Andrews has been hired to fill the role of the dementia care specialist. Melissa Konop and May Lor have been hired to fill 2 of the I & A positions with the last one to be filled on March 18.

Cathy Ley explained the position and role the transition coaches provide to Medicare individuals who are released from the hospital. Motion by Bob Entringer, second by Kay Shillin, to request 2012 carry over ADRC funding to continue to fund these positions. Motion carried.

The dementia care specialist started February 1 and has developed marketing materials, and is actively recruiting volunteers to work with people with dementia. The first training will be held in early March. Alisha will be asked to speak about the program at the next ADRC meeting.

Judy Rank shared information on some of the changes that will be happening with services that are provided by managed care organizations in the future. A greater emphasis will be placed on natural supports, along with keeping a person in their own home or apartment unless it is no longer the most cost effective choice. Expansion of Family Care was not included in the governor's budget, but could be put into the budget by Joint Finance if they identify the need.

Board members felt there was a lot of good information that was shared and felt the dialog and engagement by everyone made for an informative meeting.

The next meeting will be Tuesday, April 30, 2013, at 2 pm in Kewaunee.

There being no other business, Linda Sinkula made a motion to adjourn, seconded by Melvin Bourgeois. The meeting adjourned at 3:10 p.m.

Respectfully submitted,

Judy Rank



ADRC OF THE LAKESHORE BOARD MEETING NOTICE

DATE: Tuesday, April 30, 2013

TIME: 2:00 P.M.

PLACE: ADRC – Kewaunee Office
Kewaunee County Public Health & Human Services Center
810 Lincoln Street, Kewaunee, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Roll call
2. Previous minutes
3. Public input
4. Approval of agenda as printed
5. GWAAR letter
6. Year to date expense report
7. ADRC 6 month contacts
8. ADRC Conference – Board member training – May 13 – 1 to 4 pm
 - Transition Presentation
 - Caregiver Presentation
9. Unleash the Power of Aging – May 21
10. Medicare A - D
11. Dementia Care Specialist – Alisha Andrews
12. Family Care update
13. Meeting evaluation
14. Next meeting date & Place
15. Adjourn

April 23, 2013

Catherine Wagner, Chairperson
By: Judy Rank, Director, ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Aging & Disability Resource Center of the Lakeshore
Board Meeting Minutes
April 30, 2013
Manitowoc

Chairperson Cathy Wagner called the meeting to order at 2 pm.

Roll call was taken. Those present: Bob Entringer, Jim Abrahamson, Cathy Wagner, Melvin Bourgeois, Connie Gulash, Kaye Shillin, Linda Sinkula, Sally Schmidt, Melissa Jo Huizenga, Mary Noah, Laurie Burke, and Melvin Waack. Also present: Judy Rank and Alisha Andrews.

Motion by Sally Schmidt, second by Connie Gulash, to approve the February 26, 2013 minutes as printed. Motion carried.

Public Input: None

Motion by Bob Entringer, second by Kaye Shillin, to approve the agenda as printed. Motion carried.

Linda Sinkula shared that the County Plan self-assessment was accepted and in compliance.

The year to date expense reports were distributed and discussed.

Judy Rank shared the last 6 month data regarding ADRC and consumer contacts, the reason for the contact with the office, and other demographics regarding the contacts that will be used to submit the federal 6 month report.

Jim Abrahamson and Bob Entringer said they would like to attend the board training at the ADRC conference on May 13. Connie Gulash may also consider. Judy Rank will submit the registration for them. Judy Rank and Cathy Ley will be part of a panel discussion on care transitions on Wednesday, and Lynn Scheinoha will be a part of a caregiver breakout session on Tuesday of the conference.

Flyers and an invitation was distributed to members to attend the senior fair “Unleash the Power of Aging” on May 21 at the Manitowoc Ice Center.

Flyers were distributed for the 4 scheduled Medicare A-D presentation in the two county ADRC area.

Alisha Andrews, the dementia care specialist for the two counties explained the Language Enriched Experience Program (LEEPS) and the Memory Care Connection program that she has developed since her start on January 25, 2013

Several ADRC board members did contact members of the joint finance encouraging the expansion of family care. The board members of the Northeast Family Care District did have a group at the public hearing in Green Bay that presented on the expansion of Family Care. Judy Rank shared that she met with Sen. Joe Liebham and talked about the ADRC working with Family Care entitlement in Manitowoc County and Community Options Program in Kewaunee County and would like to see equal services in all counties through expansion of Family Care. She also talked with Sen Liebham about the funding formula for Older American Act and Transportation programs and how it will affect the two counties.

Board members expressed appreciation for all the good information that was presented. Alisha was thanked for her excellent presentation of the two new programs.

The next meeting will be Tuesday, June 25, 2013, at 2 pm in Manitowoc.

There being no other business, Connie Gulash made a motion to adjourn, seconded by Kaye Shillin. The meeting adjourned at 3:30 p.m.

Respectfully submitted,

Judy Rank



ADRC OF THE LAKESHORE BOARD MEETING NOTICE

DATE: Tuesday, June 25, 2013

TIME: 2:00 P.M.

PLACE: ADRC of the Lakeshore - Manitowoc Office
Manitowoc County Office Complex
4319 Expo Drive, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Roll call
2. Previous minutes
3. Public input
4. Approval of agenda as printed
5. Year to date expense report
6. Board membership
7. Kiel Food contract
8. ADRC contacts
9. ADRC Conference
10. Affordable Care Act
11. MTM Transportation
12. Sequestration
13. Family Care update
14. 2014 Budget
15. Meeting evaluation
16. Next meeting date & Place
17. Adjourn

June 17, 2013

Catherine Wagner, Chairperson
By: Judy Rank, Director, ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Aging & Disability Resource Center of the Lakeshore
Board Meeting Minutes
June 25, 2013
Manitowoc

Chairperson Cathy Wagner called the meeting to order at 2 pm.

Roll call was taken. Those present: Jim Abrahamson, Cathy Wagner, Melvin Bourgeois, Kaye Shillin, Linda Sinkula, Sally Schmidt, Melissa Jo Huizenga, Mary Noah, Helen Clinton, and Melvin Waack. Also present: Judy Rank. Excused: Connie Gulash, Laurie Burke

Motion by Melvin Waack, second by Sally Schmidt, to approve the April 29, 2013 minutes as printed. Motion carried.

Public Input: None

Motion by Linda Sinkula, second by Kaye Shillin, to approve the agenda as printed. Motion carried.

The Year to Date Expense Report was distributed and discussed.

The make-up of the membership on the ADRC board was reviewed and discussed.

Motion by Melvin Waack, second by Melvin Bourgeois, to approve a \$.05 per meal increase for meals purchased from the Kiel School District. Motion carried. This brings the price of meals to \$3.50 a meal.

Judy Rank shared the last 3 month data regarding ADRC consumer contacts in Kewaunee County.

Jim Abrahamson reported that he found the ADRC conference board training very informative and felt the conference was well planned.

Judy Rank shared information on the Affordable Care Act and information can be accessed through www.healthcare.gov. The website is the destination for the Health Insurance Marketplace, where eventually the consumer can create an account, complete an online application and shop for qualified health care plans. Consumers unable to navigate the site may have a face-to-face appointment with Income Maintenance for this support also.

MTM is the transportation firm that will be taking over non-emergency medical transport on August 1, 2013. The firm will maintain the same phone number that is being used by LogistiCare. After July 1, riders booking a ride before August 1, will be transferred to LogistiCare and those wanting to book a ride August 1 or later will be transferred to MTM. Sara Malay and Judy Rank have attended an informational training by MTM for providers and will be attending a second training on July 9. The Manitowoc Transportation Coordinating Committee will be setting up a phone conference with MTM to look at the possibility of working with MTM.

Judy Rank shared correspondence from Wisconsin Premier Political News Service reporting that U.S. Senator Tammy Baldwin highlighted the impact of sequestration on Wisconsin seniors at the Senate Special Committee on Aging hearing on the Older Americans Act by sharing messages sent to her on paper plates from 40 meal participants from the La Crosse Aging Unit. Baldwin has pledged to reauthorize the OAA and strengthen economic security for seniors.

Judy Rank reported that she received correspondence from GWAAR and several Joint Finance Committee members that the expansion of Family Care is a budget neutral item and this is why it wasn't included in the budget. A County can request Family Care through contacting the Department of Health Services and they in turn can issue an RFP to Managed Care Organizations for the expansion.

2014 budget information has not been made available to departments at this time. They usually need to be completed around September 1. This will be put on the August ADRC agenda for approval. Judy Rank will be talking with Ed Dorner for tax levy amounts from Kewaunee County before completing the budget.

Board members expressed appreciation for all the good information that was presented.

The next meeting will be Tuesday, August 27, 2013, at 2 pm in Kewaunee.

There being no other business, Melvin Waack made a motion to adjourn, seconded by Linda Sinkula. The meeting adjourned at 3:12 p.m.

Respectfully submitted,

Judy Rank



ADRC OF THE LAKESHORE BOARD MEETING NOTICE

DATE: Tuesday, August 27, 2013

TIME: 2:00 P.M.

PLACE: ADRC – Kewaunee Office
Kewaunee County Public Health & Human Services Center
810 Lincoln Street, Kewaunee, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Roll call
2. Previous minutes
3. Public input
4. Approval of agenda as printed
5. Year to date expense report
6. MIPPA Funding (discussion and possible action)
7. Board membership
8. Affordable Care Act
9. MTM Transportation
10. Prevention Grant updates
11. Sequestration
12. 2014 Budget (discussion and possible action)
13. Meeting evaluation
14. Next meeting date & Place
15. Adjourn

August 16, 2013

Catherine Wagner, Chairperson
By: Judy Rank, Director, ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Aging & Disability Resource Center of the Lakeshore
Board Meeting Minutes
August 27, 2013
Kewaunee

Chairperson Cathy Wagner called the meeting to order at 2 pm.

Roll call was taken. Those present: Jim Abrahamson, Cathy Wagner, Melvin Bourgeois, Kaye Shillin, Linda Sinkula, Melissa Jo Huizenga, Helen Clinton, Melvin Waack, and Cathy Wagner. Also present: Judy Rank. Excused: Connie Gulash, Laurie Burke, and Sally Schmidt.

Motion by Linda Sinkula, second by Melvin Waack, to approve the June 25, 2013 minutes as printed. Motion carried.

Public Input: Judy Rank distributed an invitation to the volunteer recognition banquet in Manitowoc on Thursday, October 3 at 3 p.m.

Motion by Kaye Shillin, second by Jim Abrahamson, to approve the agenda as printed. Motion carried.

The Year to Date Expense Report was distributed and discussed.

Motion by Melvin Bourgeois, second by Melissa Jo Huizenga, to approve applying and accepting if awarded a grant for MIPPA funding for both Kewaunee and Manitowoc County. Motion carried.

Mary Noah has tendered her resignation as a board member. Judy Rank will contact Ed Dorner regarding a replacement.

Judy Rank updated the board on information available regarding the Affordable Care Act. Individuals who are already enrolled in Medicare will see no changes and should be wary of possible scam artist who may try to convince members otherwise. Partners for Community Development of Sheboygan has been awarded the grant to be Navigators who can facilitate the enrollment into the program for both counties. Insurance agents who were HIRSP certified agents in each county will also be able to assist with enrollments. Certified Application Counselors will include local Income Maintenance Departments and Libraries. Enrollment begins October 1 and for individuals currently on MA or HIRSP insurance who receive letters in September, stating the need to enroll, must do so by December 15 to have coverage by the first of the year. Letters should be mailed to these individuals around September 20.

MTM began non-emergency medical transport on August 1, 2013. Manitowoc County has not had any concerns with the new broker, while Kewaunee still struggles with insufficient providers. The Department of Health Services has 5 videos and 6 fact sheets on its website to help consumers understand and navigate the system.

Judy Rank shared information on the prevention grants. One grant is specific to promoting the “Living Well” program and is a three year grant in the amount of \$7,800. Beth Schad is contracted to set up and promote this program. She is also working with Harvey Padek on a grant to contact medical providers to get buy in of this program. A small grant of \$2,500 has been received to do quality assurance on the “Stepping On” program. The state has also informed the ADRC that they will be a recipient of an “Elder Tree” grant if the funding from the federal government comes through. This grant is technology based for home-bound individuals to assist with monitoring their well-being.

A chart explaining how sequestration works and also the results of the 2010 Census redistribution of Older Americans Act funding was distributed and discussed.

Preliminary information on the 2014 budget was distributed and discussed. The ADRC board will meet with the COA board in September to approve the budget.

The next meeting will be Thursday, September 26, 2013, at 10 am in Manitowoc.

There being no other business, Kaye Shillin made a motion to adjourn, seconded by Melvin Bourgeois. The meeting adjourned at 3:20 p.m.

Respectfully submitted,

Judy Rank



**COMMISSION ON AGING
&
ADRC OF THE LAKESHORE BOARD**
(Aging & Disability Resource Center)
JOINT MEETING NOTICE

DATE: Thursday, September 26, 2013
TIME: 10:00 A.M.
PLACE: Aging and Disability Resource Center – Manitowoc Office
Manitowoc County Office Complex
4319 Expo Drive, Manitowoc, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Roll call
2. Previous minutes
3. Correspondence
4. Public input
5. Approval of agenda as printed
6. Year to Date Older American Act ADRC Budget
7. Older American Act Budget update
8. Medicare Part D Open Enrollment
9. Affordable Care Act update
10. Prevention Program Update and Review
11. Transportation Update (MTM Broker)
12. Senior Fair – Luxemburg
13. Next meeting date & Place
14. Adjourn

September 10, 2013

Chairpersons Melvin Waack & Cathy Wagner
By: Judy Rank, Director, ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Commission on Aging
&
ADRC of the Lakeshore Board
Joint Meeting Minutes
4319 Expo Drive
Manitowoc, WI 54221-0935

Thursday, September 26, 2013

Melvin Waack called the meeting to order at 10 a.m. Roll call was taken.

Those present: Arletta Bertrand, Lynn Jerabek, Rose Quinlan, Kaye Shillin, Linda Sinkula, Melvin Bourgeois, Shirley Fessler, Connie Gulash, Mona Lou Horstketter, and Melvin Waack representing the COA. Those excused: Helen Clinton and Cathy Wagner. Additional ADRC board members not a part of the COA, but attending: James Abrahamson and Laurie Burke. Excused: Melissa Jo Huizenga, and Sally Schmidt.

Motion by Lynn Jerabek, second by Connie Gulash, to approve the July 23 COA meeting minutes. Motion carried.

Motion by Linda Sinkula, second by Melvin Bourgeois, to approve the August 27 ADRC board meeting minutes. Motion carried.

Correspondence: none

Public input: none

Motion by Linda Sinkula, second by Shirley Fessler, to approve the agenda as printed. Motion carried.

Judy Rank presented and reviewed the Older American Act budget and ADRC budget year to date.

The proposed 2014 ADRC of the Lakeshore budget was distributed and discussed. Motion by Lynn Jerabek, second by Shirley Fessler, to recommend approval of the OAA proposed budget to the county board. Motion carried. Motion by Connie Gulash, second by Laurie Burke, to recommend approval of the ADRC funded programs for 2014 to the county board. Motion carried.

Judy Rank provided information that will be available in Kewaunee County regarding the Affordable Care Act and the toolkit information that will be available in Manitowoc County.

Beth Schad has been working with hospitals and nursing home facilities regarding building a partnership with the local ADRCs in promoting the Living Well with a Chronic Condition.

MTM has been the Non Emergency Medical Assistance Transportation broker since August 1, taking over the role when LogistiCare left July 30. There have been very few consumer complaints. Carrie Porter from GWAAR has reported that providers state they have seen less rides since MTM took over. Judy reported contacting the two Manitowoc county providers, who report they are very pleased with MTM and have seen all rides down for the month of August. The process for consumers to use in filing a complaint regarding MTM was given to the board members.

Sara Malay encouraged everyone to attend the Senior Fair in Luxemburg on Thursday, October 03, 2013. The next ADRC meeting will be in Kewaunee Tuesday, October 29 at 2 pm.

The next COA meeting will be in Kewaunee on Tuesday, November 26 at 10 am.

There being no other business, Laurie Burke made a motion to adjourn, seconded by Connie Gulash. The meeting adjourned at 11:55 am.

Respectfully submitted,
Judy Rank



ADRC OF THE LAKESHORE BOARD MEETING NOTICE

DATE: Tuesday, October 29, 2013

TIME: 2:00 P.M.

PLACE: ADRC – Kewaunee Office
Kewaunee County Public Health & Human Services Center
810 Lincoln Street, Kewaunee, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Roll call
2. Previous minutes
3. Public input
4. Approval of agenda as printed
5. Year to date expense report
6. Resolution to amend the 2013 Budget (discussion and possible action)
7. 2014 Gwaar Budget (discussion and possible action)
8. Annual Documentation 2013 (discussion and possible action)
9. 2014 Meal Site contracts (discussion and possible action)
10. 2014 Meal Site Food contracts (discussion and possible action)
11. S.85.21 Transportation Public Hearing
 - a. Manitowoc – Nov 7, 2013 4:15pm
 - b. Kewaunee – Dec 3, 2013 9:00 am
12. Update on personnel
13. Update on prevention programs
14. Update on Open Enrollment
15. Meeting evaluation
16. Next meeting date & Place
17. Adjourn

Date: October 21, 2013

Catherine Wagner, Chairperson
By: Judy Rank, Director, ADRC

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ADRC of the Lakeshore
Tuesday, October 29, 2013 **AMENDED** Minutes
810 Lincoln Street
Kewaunee, WI

Cathy Wagner called the meeting to order at 2 p.m. Those present: Jim Abrahamson, Kaye Shillin, Helen Clinton, Melvin Bourgeois, Laurie Burke, Connie Gulash, Sally Schmidt, Melvin Waack, and Cathy Wagner. Also present was Judy Rank. Excused: Linda Sinkula. **Absent: Melissa Huizenga.**

Motion by Kay Shillin, second by Melvin Waack, to approve the minutes of the joint meeting of the Commission on Aging and the ADRC Board on September 26, 2013. Motion carried.

Public Input – None

Motion by Melvin Bourgeois, second by Sally Schmidt, to approve the October 29, 2013 agenda as printed. Motion carried.

The Year to Date expense reports for both the Older Americans Act programs and the ADRC programs was distributed and discussed.

Motion by Kaye Shillin, second by Melvin Waack, to approve the resolution to amend the 2013 ADRC budget. Motion carried. Motion by Melvin Bourgeois, second by Connie Gulash, to amend the amended resolution to include the additional programming added in 2013 through the ADRC budget for Dementia Specialist and Nursing Home Relocation. Motion carried.

Motion by Melvin Waack, second by Laurie Burke, to approve the 2014 Older Americans Act budget and submit to the Greater Wisconsin Association of Aging Resources, Inc. (GWAAR) Motion carried.

Motion by Sally Schmidt, second by Connie Gulash, to approve the 2014 Annual Documentation and submit to the Department of Health Services. Motion carried.

Motion by Melvin Waack, second by Connie Gulash, to approve the 2014 Meal Site Contracts for Manitowoc County. Motion carried.

Motion by Laurie Burke, second by Melvin Bourgeois, to approve the Meal Site Food Contracts for 2014. Motion carried.

Judy Rank announced that Manitowoc County will be holding a Public Hearing on Thursday, November 7, 2013 at 4:15 for the purpose of reviewing the s.85.21 2014 Elderly and Disabled Transportation Grant. Kewaunee County will be holding its Public Hearing on the Transportation Grant on December 3, 2013 at 9 am.

Judy Rank shared a copy of the 50+ newspaper insert from the Manitowoc Herald Times as it runs a monthly ADRC article. A tribute to Sara Malay was a part of the article. Kewaunee County will dedicate its December newsletter to Sara. The posting to refill the position of supervisor of the OAA programs should go out next week. The staff will be housed in the Kewaunee office. A part time person will also be hired to carry out the MIPPA grant of \$23,000 and this position will be posted within the next week or so.

Judy Rank reported Manitowoc County has 3 Stepping On falls prevention programs in progress. Kewaunee County is attempting to start a program on November 3, which may be cancelled due to insufficient enrollment. Kewaunee County does have a Living Well program in progress and both Manitowoc and Kewaunee Counties have a Powerful Tools for Caregiving program in progress. The Arthritis program is set to start soon in Luxemburg and may be the reason Stepping On is not as popular.

Open enrollment in Medicare Part D is going well. Kewaunee County does have a volunteer helping and Manitowoc has 7 volunteers helping with the enrollments.

Board members reported that there was a lot of good information shared at the meeting.

The next meeting will be held on December 10, 2013 in Manitowoc at noon. A light lunch will be provided.

There being no other business, Helen Clinton made a motion to adjourn, seconded by Melvin Bourgeois.

The meeting adjourned at 3:35 pm.

Respectfully submitted,

Judy Rank

Minutes Amended: December 10, 2013



ADRC OF THE LAKESHORE BOARD MEETING NOTICE

DATE: Tuesday, December 10, 2013

TIME: NOON

PLACE: ADRC of the Lakeshore (Manitowoc Office)
Manitowoc County Office Complex
4319 Expo Dr., Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Roll call
2. Previous minutes
3. Public input
4. Approval of agenda as printed
5. Year to date expense report
6. Lion's Loan Closet Contract (discussion and possible action)
7. Transportation Update
8. Update on personnel
9. Update on prevention programs
10. Update on Affordable Care Act
11. All Staff meeting – December 19 - Kewaunee
12. Meeting evaluation
13. Next meeting date & Place
14. Adjourn

December 3, 2013

Catherine Wagner, Chairperson
By: Judy Rank, Director, ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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ADRC of the Lakeshore
Tuesday, December 10, 2013 Minutes
4319 Expo Drive
Manitowoc, WI

Cathy Wagner called the meeting to order at 12:10 p.m. Those present: Jim Abrahamson, Kaye Shillin, Helen Clinton, Melvin Bourgeois, Laurie Burke, Connie Gulash, Sally Schmidt, Linda Sinkula, and Cathy Wagner. Also present was Judy Rank. Excused: Sally Schmidt and Melvin Waack. Absent: Melissa Huizenga.

Motion by Linda Sinkula, second by Helen Clinton, to approve the minutes of the October 29 meeting after correcting the minutes to read that Melissa Huizenga was absent. Motion carried.

Public Input – Judy Rank shared that the state ADRC contract was received today and also the contract for the MIPPA grant .

Motion by Linda Sinkula, second by Laurie Burke, to approve the December 10, 2013 agenda as printed. Motion carried.

The Year to Date expense report (month of October) for the ADRC programs was distributed and discussed.

Motion by Laurie Burke, second by Connie Gulash, to approve a contract with the Manitowoc Lions Club with its Durable Medical Equipment Loan Closet. Motion carried

Judy Rank shared that with the passing of the Manitowoc County budget the s.85.21 Transportation Grant is ready to be submitted. Kewaunee County's s.85.21 grant will be presented to the Human Service board tomorrow for approval and will then be ready to be submitted also.

Alisha Andrews has been hired to fill the position of Aging Program Services supervisor for the two counties. Her former position of Dementia Care Specialist will be filled and has been posted internally. There was an ad in the paper on Saturday and Sunday for the position of a part-time individual to fulfill the MIPPA grant requirement.

"Living Well with a Chronic Condition" has been scheduled for the entire 2014 year in Manitowoc. Dates still need to be established in Kewaunee County. Two Holy Family employees will train in January in Milwaukee to present the "Living Well with Diabetes" six-week program. Aurora will be hosting a training of facilitators for the Diabetic "Living Well" program in March.

Judy Rank reported that the changes made to the Affordable Care Act have not resulted in more positive experiences by our local insurance agents enrolling individuals or by individuals attempting to enroll themselves. The Navigators (Partners out of Sheboygan) have now established office hours 2 days a week at Lakeshore Cap, one day at the Public Health Dept, one day at Holy Family Memorial and another at the Community Clinic in Manitowoc. This information will be shared with Kewaunee County as a referral source as there are no scheduled hours in Kewaunee County.

The entire ADRC staff will meet next Thursday, December 19 in Kewaunee beginning at noon. All board members were invited to come and have lunch with the staff and get to meet them.

Board members felt the meeting was very informative.

The next meeting will be Tuesday, February 25 at 2 pm in Kewaunee.

There being no other business, Linda Sinkula made a motion, seconded by Connie Gulash, to adjourn. The meeting adjourned at 1 pm.

Respectfully submitted,
Judy Rank