



MANITOWOC COUNTY
COUNTY BOARD OF SUPERVISORS
AMENDED MEETING NOTICE

DATE: March 16, 2021

TIME: 6:30 P.M.

PLACE: Expo Merchants Building
4921 Expo Dr., Manitowoc, WI 54220

Per Governor Evers' Emergency Order #1, Face Coverings Will Be Required and Social Distancing Will Be Exercised.

To live stream the meeting: <https://www.youtube.com/channel/UCcBZSVQYYfhgv5LHxT-fkwQ?reload=9>

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

- I. Call to order by Chairperson Brey.
- II. Invocation by Supervisor Dyzak.
- III. Pledge of Allegiance.
- IV. Roll Call.
- V. Consideration and correction, if any, of the minutes of the February 9, 2021 meeting.
- VI. Additions or deletions to the agenda. Additions must be submitted to the County Clerk's Office no less than two hours before the close of the courthouse business day on the day of the official meeting. Items may be added only if, for a good cause, it was impossible or impractical to give earlier public notice.
- VII. REPORTS OF COUNTY SUPERVISORS, OFFICES, AND DEPARTMENT DIRECTORS
 1. County Executive Bob Ziegelbauer – Extension of the Declaration of Emergency – Executive Proclamation Declaring Public Health Emergency
 2. County Executive Bob Ziegelbauer and Chairperson Jim Brey – Proclaiming the Month of April Child Abuse and Neglect Prevention Month
 3. County Executive Bob Ziegelbauer and Chairperson Jim Brey – Proclamation in Honor of National Public Safety Telecommunicators Week
- VIII. PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS
- IX. COMMUNICATIONS
 1. Lincoln County – Resolution 2021-01-01 Support of Increased County Child Support Funding
 2. Lincoln County – Resolution 2021-02-02 Expressing Lincoln County's Support for Action on Climate Change
 3. Outagamie County – Resolution No. 122-2020-21 Support Public Health Emergency Declaration
 4. Polk County – Resolution No. 01-21 to Support a Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans
 5. Price County – Resolution 8-21 Request Elimination of the 0% Levy Cap Imposed on Wisconsin Counties
 6. Wood County – Resolution 21-2-7 Support Efforts to Introduce "Clean Water" Measures Legislatively
- X. UNFINISHED BUSINESS, INCLUDING ANY MOTIONS TO RECONSIDER ACTIONS TAKEN AT THE LAST MEETING

XI. APPOINTMENT BY COUNTY EXECUTIVE

A. Expo-Ice Center Board

Appoint one member to fill a vacancy that expires December 31, 2023.

1. Paige Soukup

B. Human Services Board

Appoint two members to succeed Supv. Jim Baumann and Supv. Mike Williams for a three year term expiring April 2024.

1. Supv. Jim Baumann
2. Supv. Mike Williams

C. Manitowoc Public Library Board of Trustees

Appoint one member to succeed Barb Bundy-Jost for a three year term expiring April 30, 2024.

1. Supv. Nicholas Muench

D. Transportation Coordinating Committee

Appoint two members to succeed Kara Ottum and Steve Roekle for a three year term expiring April 2024.

1. Kara Ottum
2. Steve Roekle

E. Board of Health

Appoint three members to succeed Shirley Fessler, Dr. Brian Konowalchuk and Shannon Wanek for a two-year term expiring April 2023.

- 1. Shirley Fessler*
- 2. Dr. Brian Konowalchuk*
- 3. Shannon Wanek*

XII. COMMITTEE REPORTS, INCLUDING PETITIONS, RESOLUTIONS, AND ORDINANCES

A. Aging & Disability Board

1. Resolution 2020/2021-64 Supporting Increased Funding For Aging and Disability Resource Centers

B. Board of Health

C. Criminal Justice Coordinating Council

D. Executive Committee

E. Expo-Ice Center Board

F. Finance Committee

2. Resolution 2020/2021-65 Authorizing Fund Balance Designations, Carry-over, Transfers, and Reappropriation of Specified Funds from 2020 to 2021
3. Resolution 2020/2021-66 Denying Claim (Randolph Valenta)
4. Resolution 2020/2021-67 Authorizing the Redemption of Taxable General Obligation Refunding Bonds, Dated May 8, 2012

G. Highway Committee

H. Human Services Board

I. Land Conservation Committee/ UW-Extension Education and Agriculture Committee

J. Personnel Committee

K. Planning & Park Commission

5. Ordinance 2020/2021-68 Amending Manitowoc County Code Ch. 31 (Floodplain Zoning Appendix)
6. Ordinance 2020/2021-69 Amending Zoning Map (Garrow Properties)
7. Ordinance 2020/2021-70 Amending Zoning Map (Adam and Brianna Schmitt)

8. Ordinance 2020/2021-71 Amending Zoning Map (Victor Grimm)
9. Ordinance 2020/2021-72 Amending Zoning Map (Spring Hill Farms)
10. Resolution 2020/2021-73 Authorizing 2021-2022 Snowmobile Trail Program

L. Public Safety Committee

M. Public Works Committee

N. Transportation Coordinating Committee

O. Miscellaneous.

11. Resolution 2020/2021-74 Ratifying County Executive's March 5, 2021, Proclamation of Continuing Public Health Emergency

Human Services Board and Personnel Committee

12. Resolution 2020/2021-75 Authorizing Addition of 1.0 Full-Time Equivalent Human Services Employee (Comprehensive Community Services Supervisor)

Special Committee on Number and Apportionment of Supervisory Districts

13. Resolution 2020/2021-76 Establishing Number of Supervisory Districts

Supervisor Jamie Aulik:

14. Resolution 2020/2021-77 Approving Town of Newton Zoning Ordinance Map Amendment (Steve and Kim Fischer)

XIII. ANNOUNCEMENTS

XIV. ADJOURNMENTS

Amended: March 12, 2021

Jim Brey, Chairperson

Prepared by Linda Herman, Deputy County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

**RESOLUTION SUPPORTING INCREASED FUNDING FOR AGING AND
DISABILITY RESOURCE CENTERS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Aging and Disability Resource Centers (ADRC) are the first place to go to
2 get accurate unbiased information on all aspects of life related to aging or living with a disability;
3 and
4

5 WHEREAS, ADRC services include providing information and assistance, options and
6 benefits counseling, coordinating short-term services, conducting functional screens, and
7 enrollment processing and counseling; and
8

9 WHEREAS, in Wisconsin, there are currently 34 single-county ADRCs, 12 multi-
10 county/tribal ADRCs, and seven tribal Aging and Disability Resource Specialists that work with
11 an ADRC; and
12

13 WHEREAS, ADRCs serve the fastest growing demographic of our state's population; and
14

15 WHEREAS, the funding method for ADRCs has not been revised in more than a decade,
16 and funding for ADRCs has not increased since 2006; and
17

18 WHEREAS, it has become evident that ADRC funding needs revision for a number of
19 reasons, including the current inequitable distribution of funding among ADRCs along with the
20 need to increase funding so all ADRCs may effectively meet their mission, as outlined in the Scope
21 of Services contract addendum; and
22

23 WHEREAS, the Office for Resource Center Development within the Department of Health
24 Services (DHS) established a stakeholder advisory group in 2017 to discuss ADRC funding; and
25

26 WHEREAS, the stakeholder advisory group identified a number of issues with the current
27 funding formula, such as:
28

- 29 • Dollars are distributed based on the date of ADRC establishment - older ADRCs
30 (Generation One) receive more funding than ADRCs established at a later date
31 (Generation Two and Three ADRCs);
- 32 • The current formula does not take into account elements associated with health and
33 social inequity that require a greater need for ADRC services;
- 34 • The current formula does not adjust with need – Wisconsin's aging and disability
35 populations continue to grow and are expected to grow significantly over the next
36 20 years;
- 37 • The current formula does not account for needed cost of living adjustments;

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39 and

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41 WHEREAS, a significant state GPR investment is needed to implement the
42 recommendations of the stakeholder advisory group; and

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44 WHEREAS, such a significant state investment would provide consistency in ADRC
45 funding statewide, cover the services required and recommended in the Scope of Services contract
46 addendum, and equalize services among ADRCs; and

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48 WHEREAS, the work of the stakeholder advisory group complements the work of the
49 Governor's Task Force on Caregiving.

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51 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
52 County of Manitowoc does hereby support increasing the 2021-23 state biennial budget to provide
53 an additional \$27,410,000 GPR in funding to our state's ADRCs to ensure access to critical
54 services provided by ADRCs to Wisconsin's aging and disability populations; and

55
56 BE IT FURTHER RESOLVED that the County Board supports providing additional
57 funding to expand/equalize ADRC services across the state as follows:

- 58
59
- Expand Dementia Care Specialist funding statewide by \$3,320,000;
 - 60 • Fully fund Elder Benefit Specialists statewide by \$2,300,000;
 - 61 • Expand Caregiver Support and Programs by \$3,600,000;
 - 62 • Expand Health Promotion Services by \$6,000,000;
 - 63 • Expand Care Transition Services by \$6,000,000;
 - 64 • Fund Aging and Disability Resources in tribes by \$1,180,000;
 - 65 • Fully fund Aging and Disability Resource support systems by \$2,650,000;
- 66

67 and

68
69 BE IT FURTHER RESOLVED that a copy of this resolution be sent to Governor Tony
70 Evers, DOA Secretary Joel Brennan, DHS Interim Secretary Karen Timberlake, and all area
71 legislators.

Dated this 16th day of March 2021.

Respectfully submitted by the
Aging and Disability Board

Catherine Wagner, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel _____



I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

Bob Ziegelbauer, County Executive

Date

**RESOLUTION AUTHORIZING FUND BALANCE DESIGNATIONS,
CARRY-OVER, TRANSFERS, AND REAPPROPRIATION OF
SPECIFIED FUNDS FROM 2020 TO 2021**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, events occur after the adoption of the Annual Budget that affect various
2 program activities and their appropriations for a given budget year; and
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4 WHEREAS, some of the activities, programs, and projects that were planned for the 2020
5 budget year did not take place, were not completed, or are ongoing and must be carried over into
6 the next budget year; and
7

8 WHEREAS, the county board has previously adopted Resolution Implementing Fund
9 Balance Policy In Accordance With GASB Statement No. 54 in December 2011; and
10

11 WHEREAS, the Comptroller/Auditor has compiled a pre-audit list designating those
12 activities, programs, projects, and funds that should be carried forward and re-appropriated in the
13 2021 budget; and
14

15 WHEREAS, the appropriate oversight committees and the Finance Committee have
16 reviewed the requests and recommend that the designation, carryover, transfer, and re-
17 appropriation requests be approved; and
18

19 WHEREAS, Wisconsin statutes and county board rules require that the county board take
20 official action to authorize the designation, carry over, transfer, and re-appropriation of funds; and
21

22 WHEREAS, sound financial practice requires that such carry over designations and
23 transfers be recorded in the official books of the county; and
24

25 WHEREAS, the General Fund had another good year in 2020 to the point that funds are
26 available to transfer to the Debt Service to pay off a portion of the remaining balance of the 2012
27 General Obligation Note; and
28

29 WHEREAS, any additional items or adjustments that may be required at the completion of
30 the county's external audit will be brought to the county board in a separate resolution at the
31 conclusion of the field work of the external audit;
32

33 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
34 County of Manitowoc authorizes the following funds and their designations to be carried over from
35 the official books of the county for the year ended December 31, 2020 to the official books of the
36 county for the year ending December 31, 2021; that the funds be re-appropriated and expended as
37 may be required; and that the 2021 Annual Budget is amended and the appropriate line items in
38 the General Fund or Debt Service Fund may be increased as necessary:

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NON-SPENDABLE FUND BALANCE

Account Number	Description	Amount
100.34100	Resrvd-Property Taxes	\$1,314,989.18*
100.34103	Resrvd-Mortgage Receivable	\$99,000.00
100.34115	Resrvd-Prepaid Items	\$57,368.11
100.34120	Resrvd-Inventory	\$47,324.28
TOTAL		\$1,518,681.57

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RESTRICTED FUND BALANCE

Account Number	Description	Amount
100.34240	Unres/Desig-Public Health	\$2,308.43
100.34245	Unres/Desig-Veterans Srv	\$43,871.79
100.24256	Unres/Desig-Utility Conservation	\$20,299.77
100.34270	Unres/Desig-Lnd Rec Modern	\$288,538.89
100.34271	Unres/Desig-ROD Redaction	\$85,812.48
100.34284	Unres/Desig-UW Extension	\$952.89
TOTAL		\$441,784.25

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COMMITTED FUND BALANCE

Account Number	Description	Amount
100.34232	Unres/Desig-Mapping	\$104,620.94
100.34233	Unres/Desig-Area Plan PP	\$155,472.82
100.34238	Unres/Desig-PZ Coastal Grant	\$10,315.50
100.34277	Unres/Desig-Vehicle Pool PW	\$150,178.50
100.34278	Unres/Desig-D.A. Office	\$10,000.00
100.34280	Unres/Desig-Emgt Hazmat	\$165,209.53
100.34282	Unres/Desig-Personnel	\$8,059.00
100.34287	Unres/Desig-System Updates	\$35,000.00
100.34289	Unres/Desig-Elections CC	\$121,231.66
100.34290	Unres/Desig-Treasurer Outlay	\$130,000.00
100.34293	Unres/Desig-Communications Pro	\$256,138.11
100.34294	Unres/Desig-PW-PBX Phone Sys	\$165,657.01
100.34295	Unres/Desig-Future Cap Proj	\$100,000.00
TOTAL		\$1,411,833.07

78 *will be revised when reports are received from Treasurer Department

79
80 and

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82 BE IT FURTHER RESOLVED that \$450,000.00 is hereby transferred from the General
83 Fund to the Debt Service Fund to pay off a portion of the 2012 General Obligation Note; and
84

85 BE IT FURTHER RESOLVED that remaining funds in the county's Special Revenue
86 Funds, Debt Service Funds, and Capital Projects Funds be carried forward for their intended
87 purpose as previously approved by the county board and may be re-appropriated in the 2021 budget
88 as may be required; and

89 BE IT FURTHER RESOLVED that the Finance Director is directed to record such
90 information in the official books of the county for the year ended December 31, 2020 and for the
91 year ending December 31, 2021 as may be required.
92


Dated this 16th day of March 2021.

Respectfully submitted by the
Finance Committee

Paul Hansen, Chair

FISCAL IMPACT: Carries over and transfers the amounts specified from the 2020 budget to the 2021 budget and amends the 2021 Annual Budget as may be required.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board.  Reviewed and approved as to form by Corporation Counsel.

APPROVED: _____ Date _____
Bob Ziegelbauer, County Executive

RESOLUTION DENYING CLAIM
(Randolph Valenta)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Randolph Valenta filed a claim with Manitowoc County on December 23,
2 2020 seeking reimbursement for an alleged cracked windshield on his vehicle purportedly caused
3 as a result of a rock being discharged from a county snow plow that was plowing on Highway 147;
4 and
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6 WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to
7 its insurance carrier; and
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9 WHEREAS, the insurance carrier has reviewed the information provided, investigated the
10 facts, and determined that Manitowoc County should deny the claim; and
11

12 WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the
13 insurance carrier's recommendation that the claim be denied and that the county issue a formal
14 disallowance;
15

16 NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of Supervisors
17 that the claim is denied and that the Corporation Counsel and County Clerk are directed to provide
18 such notice of the denial of the claim as may be required.

Dated this 16th day of March 2021.

Respectfully submitted by the
Finance Committee

Paul Hansen, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel _____



APPROVED:

Bob Ziegelbauer, County Executive

Date

No. 2020/2021- 67

**RESOLUTION AUTHORIZING THE REDEMPTION OF TAXABLE
GENERAL OBLIGATION REFUNDING BONDS, DATED MAY 8, 2012**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County, Wisconsin (the "County") has outstanding its Taxable
2 General Obligation Refunding Bonds, dated May 8, 2012 (the "2012 Bonds"); and

3
4 WHEREAS, the County Board of Supervisors has determined that it is necessary and
5 desirable to call the 2012 Bonds maturing on April 1, 2022 for redemption on April 16, 2021 with
6 funds of the County on hand;

7
8 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
9 County of Manitowoc call the 2012 Bonds maturing on April 1, 2022 for prior payment on April
10 16, 2021 at the price of par plus accrued interest to the date of redemption; and

11
12 BE IT FURTHER RESOLVED that the County Clerk is directed to work with Robert W.
13 Baird & Co. Incorporated to cause timely notice of redemption, in substantially the form attached
14 hereto as Exhibit A and incorporated herein by this reference (the "Notice"), to be provided at the
15 times, to the parties, and in the manner set forth on the Notice.

Dated this 16th day of March 2021.

Respectfully submitted by the
Finance Committee

Paul Hansen, Chair

FISCAL IMPACT: The total payoff amount will be \$450,553.13 (\$450,000 principal and
\$553.13 accrued interest to the 4/16/21 call date) which will come from the
Undesignated General Fund Balance.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED: _____ Date _____
Bob Ziegelbauer, County Executive

**ORDINANCE AMENDING MANITOWOC COUNTY CODE CH. 31
(FLOODPLAIN ZONING APPENDIX)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has adopted a floodplain zoning ordinance that contains
2 a Floodplain Study Appendix listing each revision to Manitowoc County's official floodplain
3 zoning maps; and
4

5 WHEREAS, after careful consideration and review, the Planning and Park Commission
6 recommends amending the official maps for the Manitowoc River; and
7

8 WHEREAS, the proposed amendment is intended to protect life, health, and property in
9 floodplain areas and will govern the uses permitted in the mapped floodplain area; and
10

11 WHEREAS, the proposed amendment is intended to meet the requirements of the Federal
12 Emergency Management Agency, the Wisconsin Department of Natural Resources, and Wis.
13 Admin. Code ch. NR 116, and, as required by state and federal law, will govern development in
14 the mapped floodplain area;
15

16 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does
17 ordain as follows:
18

19 Manitowoc County Code ch. 31, Appendix A, Manitowoc County Floodplain Study
20 Appendix, is amended by adding the following:
21

<u>Flood Study Name</u>	<u>Town</u>	<u>FEMA Case #</u>	<u>Location</u>
Manitowoc CTH R Bridge	Manitowoc Rapids	20-05-4694P	SE, SE, Sec. 23, T19N-R23E and NE, NE, Sec. 26, T19N- R23E

26
27 and
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29 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 16th day of March 2021.

Respectfully submitted by the
Planning and Park Commission

David Dyzak, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____



LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Jim Brey, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**ORDINANCE AMENDING ZONING MAP
(Garrow Properties)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on February 22, 2021; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does
9 ordain as follows:
10

11 A parcel of land being all of Tract 3 of Certified Survey Map Volume 1 Page 449 in Part
12 of the Northeast 1/4 of the Southwest 1/4 of Section 1, T19N-R22E, Town of Cato, Manitowoc
13 County, Wisconsin, described as follows:
14

15 Beginning at the northeast corner of said Tract 3; thence South 0°16'30" West (recorded as
16 S1°16'45" E) 234.50 feet to the northerly line of STH. "10"; thence along said line South
17 88°59'50" West 68.67 feet; thence continuing along said line South 85°15'50" West 56.64
18 feet to the westerly line of said Tract 3; thence along said line North 0°16'30" East
19 (recorded as North 1°16'45" W) 237.89 feet to the northerly line of said Tract 3; thence
20 along said line North 88°51'50" East 125.11 feet (recorded as 119.7'), said parcel
21 containing approximately 0.67 Acres and is hereby rezoned from High Density (HD)
22 District to Commercial Business (CB) District.


Dated this 16th day of March 2021.

Respectfully submitted by the
Planning and Park Commission

David Dyzak, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

COUNTERSIGNED: _____
James Brey, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

ORDINANCE AMENDING ZONING MAP
(Adam and Brianna Schmitt)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on February 22, 2021; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does
9 ordain as follows:
10

11 A tract of land being in the NW¼ of the SW¼ of Section 13, T20N, R21 E, Town of Maple
12 Grove, Manitowoc County, Wisconsin, described as follows:
13

14 Commencing at the W¼ Corner of said Section 13; thence S 89°22'33" E a distance of
15 33.00 feet, along the ¼ section line, to the point of real beginning; thence S 89°22'33" E a
16 distance of 1292.58 feet, along the ¼ section line; thence S 00°37'50" W a distance of
17 661.52 feet, along the easterly line of said NW¼ of the SW¼ of Section 13; thence N
18 89°18'59" W a distance of 1293.40 feet; thence N 00°42'05" E a distance of 660.17 feet,
19 along the easterly right of way of Pleasant View Road, to the point of real beginning, said
20 tract containing approximately 19.616 acres or 854,456 square feet of land and is hereby
21 rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA) district.

Dated this 16th day of March 2021.

Respectfully submitted by the
Planning and Park Commission

David Dyzak, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel _____

COUNTERSIGNED: _____
James Brey, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**ORDINANCE AMENDING ZONING MAP
(Victor Grimm)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on February 22, 2021; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does
9 ordain as follows:
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11 A parcel of land being part of the Northeast Quarter of the Southeast Quarter and part of
12 the Southeast Quarter of the Southeast Quarter of Section 19, Township 20 North, Range 21 East,
13 Town of Maple Grove, Manitowoc County, Wisconsin, described as follows:
14

15 Commencing at the East Quarter Corner of said Section 19; thence South 00°14'11" West
16 a distance of 662.68 feet along the east line of the southeast quarter to the point of
17 beginning; thence continuing South 00°14'11" West a distance of 895.00 feet along the
18 east line; thence North 89°33'00" West a distance of 486.71 feet; thence North 00°14'11"
19 East a distance of 895.00 feet to the north line of the south-half of the northeast quarter of
20 the southeast quarter; thence South 89°33'00" East a distance of 486.71 feet along the north
21 line to the point of beginning, said parcel containing approximately 435,600 square feet or
22 10 acres of land and is hereby rezoned from Exclusive Agriculture (EA) District to General
23 Agriculture (GA) district.

Dated this 16th day of March 2021.

Respectfully submitted by the
Planning and Park Commission

David Dyzak, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____



COUNTERSIGNED: _____ Date
James Brey, County Board Chair

APPROVED: _____ Date
Bob Ziegelbauer, County Executive

**ORDINANCE AMENDING ZONING MAP
(Spring Hill Farms)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on February 22, 2021; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does
9 ordain as follows:
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11 A tract of land located in part of the Northeast 1/4 of the Southeast 1/4 of Section 28,
12 Township 19 North, Range 21 East, Town of Rockland, Manitowoc County, Wisconsin, described
13 as follows:
14

15 Commencing at the East 1/4 corner of Section 28; Thence N 89°11'28" W along the North
16 line of the Southeast 1/4 of said Section 28, 689.00 feet to the West line of lands described
17 in Document Number 526096 and the point of beginning of the parcel to be described;
18 Thence S 00°17'43" W along said West line and the West line of Tract 1 of Certified Survey
19 Map recorded in Volume 10 Certified Survey Maps Page 489, 439.44 feet to the North
20 right-of-way line of Main Street; Thence N 89°36'42" W along said North right-of-way
21 line and the extension thereof, 444.42 feet; Thence N 00°17'43" E, 442.70 feet to the said
22 North line of the Southeast 1/4; Thence S 89°11'28" E along said North line, 444.44 feet
23 to the point of beginning, said described parcel containing approximately 196,020 Sq. Feet
24 (4.500 Acres) of land and is hereby rezoned from General Agriculture (GA) District to
25 Commercial Business (CB) District.

Dated this 16th day of March 2021.

Respectfully submitted by the
Planning and Park Commission

David Dyzak, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

COUNTERSIGNED: _____
James Brey, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

RESOLUTION AUTHORIZING 2021-2022 SNOWMOBILE TRAIL PROGRAM

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Snowmobile Aids Program provides funds for the acquisition,
2 development, and maintenance of public snowmobile trails in eligible counties; and

3
4 WHEREAS, Manitowoc County has completed 48 years of participation in the Wisconsin
5 Snowmobile Aids Program by acquiring, developing, insuring, and maintaining public
6 snowmobile trails in the county in accordance with Wisconsin Department of Natural Resources
7 (“DNR”) standards; and

8
9 WHEREAS, Manitowoc County is eligible to continue its participation in the Snowmobile
10 Aids Program and has budgeted \$67,410.00 for a Snowmobile Trail Program to cover the costs for
11 224.7 miles of trail; and

12
13 WHEREAS, the Planning and Zoning Department has provided the County Board with a
14 trail system map showing the 224.7 miles of trail that are included in the Snowmobile Trail
15 Program;

16
17 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
18 County of Manitowoc approves the trail system map provided by the Planning and Zoning
19 Department; and

20
21 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors hereby
22 designates the Planning and Zoning Department as the agency to act on behalf of Manitowoc
23 County in submitting applications for state snowmobile aids for acquisition, bridge rehabilitation,
24 development, insurance, and maintenance costs of Manitowoc County’s public snowmobile trail
25 system; and

26
27 BE IT FURTHER RESOLVED that the Planning and Zoning Director is authorized to sign
28 documents and take the actions necessary to undertake, direct, and complete the 2021-2022
29 Snowmobile Trail Program; and

30
31 BE IT FURTHER RESOLVED that upon completion of acquisition, development, and
32 redevelopment of the snowmobile trails through the Snowmobile Trail Program, the trails will be
33 designated as public snowmobile trails; and

34
35 BE IT FURTHER RESOLVED that Manitowoc County will, subject to the limits of funds
36 appropriated for such purposes, provide for adequate maintenance of the trails and facilities that
37 have been funded for acquisition and maintenance through the Wisconsin Snowmobile Trail
38 Program in accordance with DNR requirements and funding criteria; comply with state and federal
39 rules for the program; maintain the completed project in an attractive, inviting, and safe manner;

40 keep facilities open to the general public during reasonable hours consistent with the type of
41 facility; and obtain approval in writing from the DNR before any changes are made in the use of
42 the project site.

Dated this 16th day of March 2021.

Respectfully submitted by the
Planning and Park Commission

David Dyzak, Chair

FISCAL IMPACT: No tax levy impact. \$67,410.00 is included in the 2022 approved budget.
The State of Wisconsin reimburses Manitowoc County the total amount
spent on the program.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION RATIFYING COUNTY EXECUTIVE’S MARCH 5, 2021,
PROCLAMATION OF CONTINUING PUBLIC HEALTH EMERGENCY**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, in December 2019, COVID-19, a contagious and potentially fatal respiratory
2 disease, was first identified and has since spread to many countries, including the United States;
3 and
4

5 WHEREAS, the outbreak of COVID-19 and the effects of its risk of person-to-person
6 transmission has significantly affected the lives and health of Manitowoc County citizens, as well
7 as the County’s economy; and
8

9 WHEREAS, as a result of the COVID-19 outbreak, on March 16, 2020, County Executive
10 Bob Ziegelbauer issued a proclamation declaring a public health emergency in Manitowoc County
11 due to the COVID-19 pandemic for 60 days, which was ratified by the Board of Supervisors of the
12 County of Manitowoc on March 17, 2020; and
13

14 WHEREAS, on May 15, 2020, July 14, 2020, September 15, 2020, November 5, 2020, and
15 January 5, 2021 the County Executive issued proclamations declaring a continuing public health
16 emergency in Manitowoc County for additional 60 day time periods because the COVID-19
17 pandemic had not yet fully abated and continued to pose an imminent threat of disaster in
18 Manitowoc County; and
19

20 WHEREAS, the County Board of Supervisors of the County of Manitowoc ratified those
21 proclamations on May 19, 2020, July 21, 2020, September 15, 2020, November 5, 2020, and
22 January 19, 2021 respectively; and
23

24 WHEREAS, to date, the COVID-19 pandemic still has not fully abated and continues to
25 pose an imminent threat of disaster within the meaning of Wis. Stat. ch. 323 that impacts the health,
26 security, and safety of the public and could impair critical systems of Manitowoc County; and
27

28 WHEREAS, it is necessary and expedient for the health, safety, protection, and welfare of
29 persons within Manitowoc County, to continue taking reasonable and prudent steps to treat those
30 infected with COVID-19 and to prevent, limit, and contain the potential community spread of
31 COVID-19; and
32

33 WHEREAS, consistent with Wis. Stat. § 323.14(4)(b), on March 5, 2021, the Manitowoc
34 County Executive issued another continuing proclamation declaring an ongoing public health
35 emergency in Manitowoc County due to the COVID-19 pandemic; and
36

37 WHEREAS, pursuant to Wis. Stat. § 323.14(4)(b), the continuing proclamation is “subject
38 to ratification, alteration, modification or repeal by the governing body as soon thereafter as that

39 body can meet, but the subsequent action taken by the governing body shall not affect the prior
40 validity of the proclamation"; and

41
42 WHEREAS, ratifying the County Executive's proclamation declaring a state of continuing
43 emergency will facilitate and expedite the use of resources to protect persons from the impacts of
44 the spread of COVID-19 while ensuring continuity of critical operations within Manitowoc County
45 as well as permitting the County to properly plan for and use County facilities, temporarily re-
46 assign staff, and expend necessary funds to support any upcoming vaccination effort;

47
48 NOW THEREFORE BE IT RESOLVED that the County Board of Supervisors of the
49 County of Manitowoc hereby ratifies the March 5, 2021 proclamation by the Manitowoc County
50 Executive declaring a continuing public health emergency due to the COVID-19 pandemic.

Dated this 16th day of March 2021.

Respectfully submitted

Jim Brey, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION AUTHORIZING ADDITION OF 1.0 FULL-TIME
EQUIVALENT HUMAN SERVICES EMPLOYEE
(Comprehensive Community Services Supervisor)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Human Services Department provides comprehensive community
2 services for adults and children; and

3
4 WHEREAS, comprehensive community services have been effective in reducing inpatient
5 hospitalizations and out of county placements; and

6
7 WHEREAS, participation in the comprehensive community services program requires
8 additional supervisory resources to review, direct, and monitor the services provided by employees
9 and contracted service providers; and

10
11 WHEREAS, additional supervisory oversight will assist in assuring that the comprehensive
12 community services program receives maximum reimbursement of expenses and meets all of the
13 state and federal program requirements; and

14
15 WHEREAS, the Human Services Department has concluded that medical assistance
16 reimbursement will cover the entire cost of the proposed 1.0 full-time equivalent comprehensive
17 community services supervisor position; and

18
19 WHEREAS, after careful consideration and review, both the Human Services Board and
20 the Personnel Committee recommend adding a 1.0 full-time comprehensive community services
21 supervisor position in the Human Services Department;

22
23 NOW, THEREFORE, BE IT RESOLVED that the number of authorized full-time Human
24 Services Department positions is increased by 1.0 full-time equivalent positions; and

25
26 BE IT FURTHER RESOLVED that the 2021 Full-Time Equivalent Report (FTE) by
27 Department included in the 2021 Adopted Annual Budget Book is amended accordingly and that
28 the Finance Director is directed to record such information in the official books of the County for
29 the year ending December 31, 2021 as may be required.

Dated this 16th day of March, 2021.

Respectfully submitted by the

Human Services Board


Rick Henrickson, Chair

Personnel Committee

Susie Maresh, Chair

FISCAL IMPACT: Total annual cost of the position is estimated to be \$104,038 and will be covered by medical assistance funding. No tax levy required.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. 

APPROVED: _____
Bob Ziegelbauer, County Executive Date

RESOLUTION ESTABLISHING NUMBER OF SUPERVISORY DISTRICTS

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the county board has created a Special Committee on Number and
2 Apportionment of Supervisory Districts to, *inter alia*, establish the number of supervisory districts
3 for the county board's consideration; and
4

5 WHEREAS, the Special Committee on Number and Apportionment of Supervisory
6 Districts has discussed the number of supervisory districts that best serves the interest of the county
7 and its residents and has considered the effect that the size of the county board would have on the
8 number of voters represented by each supervisor; the ability to find candidates for office; the
9 relationship between county board districts and municipal voting districts; the balance of
10 representation between city and rural interests; the cost of operating the county board; the cost of
11 the county and its municipalities of conducting elections; and the number and structure of county
12 board committees; and
13

14 WHEREAS, after careful consideration and review, the Special Committee has balanced
15 these factors and recommends that the size of the county board remain at 25 supervisory districts;
16

17 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
18 County of Manitowoc directs the Special Committee on Number and Apportionment of
19 Supervisory Districts to proceed with the preparation of a tentative county supervisory district plan
20 consisting of 25 supervisory districts.

Dated this 16th day of March 2021.

Respectfully submitted by the Special
Committee on Number and Apportionment
of Supervisory Districts

Jim Brey, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____



APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION APPROVING TOWN OF NEWTON ZONING
ORDINANCE MAP AMENDMENT
(Steve and Kim Fischer)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Town of Newton adopted a zoning ordinance pursuant to the authority
2 granted to towns under to Wis. Stat. § 60.62; and
3

4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority
5 granted to counties under to Wis. Stat. § 59.69; and
6

7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments
8 thereto, are subject to county board approval in counties that have adopted a zoning ordinance
9 under Wis. Stat. § 59.69; and
10

11 WHEREAS, the Town of Newton amended its zoning ordinance on February 10, 2021 by
12 rezoning a 0.176-acre parcel of property owned by Steve and Kim Fischer from A-3 (Farmland
13 Preservation) District to A-2 (General Agriculture) District in accordance with Wis. Stat. § 60.62;
14 and
15

16 WHEREAS, the Town of Newton has submitted its amended zoning ordinance to the
17 Manitowoc County Board of Supervisors for approval, and a copy of the amended zoning
18 ordinance has been provided to each member of the county board for review;
19

20 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
21 County of Manitowoc approves the Town of Newton’s zoning ordinance amendment that rezones
22 that certain .176-acre parcel of property owned by Steve and Kim Fischer from A-3 (Farmland
23 Preservation) District to A-2 (General Agriculture) District and was adopted by the Town Board
24 of Newton on February 10, 2021.

Dated this 16th day of March 2021.

Respectfully submitted by the

Jamie Aulik, Supervisor, District 11

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel _____



APPROVED: _____
Bob Ziegelbauer, County Executive Date