



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, January 22, 2018**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda - "Open Meeting Law Compliance"
- IV. Public Comment
- V. Public Hearings – Discussion and possible action:
 1. **Manitowoc County Planning and Park Commission** - adoption of the Manitowoc County Farmland Preservation Plan amendment to revise the plan maps for Town of Franklin.
- VI. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
 1. **Harrison & Marlys Strother** – Variance Request, SW $\frac{1}{4}$, NE $\frac{1}{4}$ & NW $\frac{1}{4}$, NE $\frac{1}{4}$ Section 28, T20N-R22E, Town of Franklin.
 2. **Reif-Kornely Real Estate Holdings LLC** – Variance Request, SW $\frac{1}{4}$, NW $\frac{1}{4}$ & NW $\frac{1}{4}$, NW $\frac{1}{4}$, Section 33, T20N-R24E, Town of Two Rivers.
 3. **Sandy Bay Highlands Subdivision #2** – Development Plan Request, NW $\frac{1}{4}$, Section 31, T20N-R25E, City of Two Rivers.
- VII. Miscellaneous:
 1. Staff Reports – None
 2. Personnel – None
 3. Correspondence – None
 4. Out of County Trips – None
 5. Other Matters - None
- VIII. Next Meeting Date – February 26, 2018
- IX. Adjournment

Date: January 10, 2018

Melvin Waack, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR JANUARY 22, 2018 MEETING

Call to Order – Roll Call

The Regular January 22, 2018 meeting of the Manitowoc County Planning and Park Commission was called to order by Vice Chairperson Zimmer at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Vogt, Mr. Zimmer, Mr. Korinek and Mr. Falkowski.

Commissioners absent: Mr. Waack, Ms. Muench and Mr. Dyzak

Staff present: Tim Ryan, Pete Tarnowski and Aprille Calewarts

Approval of Minutes – Open Meeting Law Compliance

Vice Chairman Zimmer called for a motion to accept the Minutes of the regular December 4, 2017 meeting. Motion to accept the Minutes was made by Mr. Vogt and seconded by Mr. Falkowski.

Mr. Falkowski indicated a change needed in the minutes from December 4, 2017.

Department staff will correct the minutes.

Approval of Agenda: Motion made by Mr. Falkowski and seconded by Mr. Korinek to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on December 22, 2017 reviewed by the Commission at a Commission Meeting held on January 22, 2018. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their February 13, 2018 meeting.

Public Comment: Mr. Zimmer asked if there was anyone who wished to speak on any topic other than the public hearings.

Mr. Jerold Korinek, Town of Franklin Chairman, pledged his thanks to the department staff for working with them on the farmland preservation plan. Mr. Korinek continued to inform the Commission the Town of Franklin is in favor of the Strother variance and indicated he is looking for some guidance on a small business in their township, which he will address privately.

Mr. Zimmer closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Manitowoc County Planning and Park Commission** - adoption of the Manitowoc County Farmland Preservation Plan amendment to revise the plan maps for Town of Franklin.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Korinek had a question regarding the plan.

Mr. Tarnowski answered questions and gave an overview for the Commission.

Mr. Zimmer closed the Public Hearing.

Motion was made by Mr. Falkowski and seconded by Mr. Korinek to approve the request. Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **Harrison & Marlys Strother** – Variance Request, SW¼, NE¼ & NW¼, NE¼ Section 28, T20N-R22E, Town of Franklin.

Mr. Ryan read a summary of the request (copy on file).

Mr. Korinek has a question regarding the map printout.

Mr. Ryan explained the map.

A motion was made by Mr. Vogt to approve and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

2. **Reif-Kornely Real Estate Holdings LLC** – Variance Request, SW¼, NW¼ & NW¼, NW¼, Section 33, T20N-R24E, Town of Two Rivers.

Mr. Ryan read a summary of the request (copy on file).

Mr. Ryan read a letter from the Town of Two Rivers in favor of the request (copy on file).

Mr. Jerold Korinek showed the Commission a copy of a preliminary survey map and answered questions for the Commission.

A motion was made by Mr. Falkowski to approve and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

3. **Sandy Bay Highlands Subdivision #2** – Development Plan Request, NW¼, Section 31, T20N-R25E, City of Two Rivers.

Mr. Ryan read a summary of the request (copy on file).

There was no one to speak.

A motion was made by Mr. Korinek to approve and seconded by Mr. Vogt. Motion passed upon a unanimous voice vote.

Next Meeting Date: Next meeting is scheduled for Monday, February 26, 2018.

Adjournment: Motion to adjourn was made by Mr. Falkowski and seconded by Mr. Korinek to adjourn at 4:28 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Mr. Dyzak, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, January 22, 2018
TIME: ► **3:30 P.M.** ◄
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Manitowoc County Planning and Park** Commission - adoption of the Manitowoc County Farmland Preservation Plan amendment to revise the plan maps for Town of Franklin.
- IV. Adjournment

Date: January 12, 2018

Melvin Waack, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
January 22, 2018

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order January 22, 2018 by Vice Chairperson Zimmer at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Korinek, Mr. Zimmer, Mr. Vogt and Mr. Falkowski

Commissioners absent: Mr. Waack, Mr. Dyzak and Ms. Muench

Staff present: Tim Ryan and Pete Tarnowski

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments and Text Amendment for Commissioners' review:

1. **Manitowoc County Planning and Park Commission** - adoption of the Manitowoc County Farmland Preservation Plan amendment to revise the plan maps for Town of Franklin.

ADJOURNMENT – Meeting adjourned at 4:00 p.m.



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, February 26, 2018**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda - "Open Meeting Law Compliance"
- IV. Public Comment
- V. Public Hearings – Discussion and possible action:
 1. **Allen and Kim Schuh** – ZMAR, SE1/4, SW1/4, Section 8, T20N-R21E, Town of Maple Grove, from Exclusive Agriculture (EA) to General Agriculture (GA).
 2. **Bonde Acres Dairy LLC** – ZMAR, NE1/4, NW1/4, Section 3, T17N-R22E, Town of Meeme, from Natural Area (NA) to Exclusive Agriculture (EA) and Small Estate (SE) to Exclusive Agriculture (EA).
 3. **Mary Zimmerman** – ZMAR, SW1/4, NE1/4 Section 6, T18N-R22E, Town of Liberty, from Exclusive Agriculture (EA) to Rural Residential (RR).
- VI. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
 1. **Patricia Dunn** - Variance Request, SE¼, NW¼, Section 18, T18N-R22E, Town of Liberty.
 2. **Dennis Frenz** - Variance Request, SE¼, NW¼, Section 9, T21N-R23E, Town of Gibson.
- VII. Discussion and Acceptance of 2018-2019 Snowmobile Season Resolution.
- VIII. Miscellaneous:
 1. Staff Reports - None
 2. Personnel - None
 3. Correspondence - None
 4. Out of County Trips - None
 5. Other Matters - None
- IX. Next Meeting Date – March 26, 2018
- X. Adjournment

Date: February 19, 2018

Melvin Waack, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR FEBRUARY 26, 2018 MEETING

Call to Order – Roll Call

The Regular February 26, 2018 meeting of the Manitowoc County Planning and Park Commission was called to order by pro tempore Chairperson, Secretary Dyzak at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Vogt, Mr. Korinek, Mr. Falkowski and Mr. Dyzak

Commissioners absent: Mr. Zimmer, Mr. Waack and Ms. Muench

Staff present: Tim Ryan, Pete Tarnowski and Aprille Calewarts

Approval of Minutes – Open Meeting Law Compliance

Secretary Dyzak called for a motion to accept the Minutes of the regular December 4, 2018 as corrected and a motion to accept the Minutes of the regular January 22, 2018 meeting. Motion to accept the Minutes was made by Mr. Korinek and seconded by Mr. Falkowski.

Approval of Agenda: Motion made by Mr. Falkowski and seconded by Mr. Korinek to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on February 12, 2018 and February 19, 2018, reviewed by the Commission at a Commission Meeting held on February 26, 2018. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their March 20, 2018 meeting.

Public Comment: Mr. Dyzak asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Dyzak closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Allen and Kim Schuh** - ZMAR, SE1/4, SW1/4, Section 8, T20N-R21E, Town of Maple Grove, from Exclusive Agriculture (EA) to General Agriculture (GA).

Mr. Ryan read the Agenda Commentary (copy on file).

There was discussion among the Commissioners regarding the intent of the parcel being rezoned.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Falkowski and seconded by Mr. Vogt to approve the request. Motion passed upon a unanimous voice vote.

2. **Bonde Acres Dairy LLC** – ZMAR, NE1/4, NW1/4, Section 3, T17N-R22E, Town of Meeme, from Natural Area (NA) to Exclusive Agriculture (EA) and Small Estate (SE) to Exclusive Agriculture (EA).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Bonde indicated he is a farmer and that is what he will be using the land for.

Mr. Korinek confirmed the Small Estate portion is going away.

Mr. Vogt commented rezoning will allow for farmland preservation credits.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Korinek and seconded by Mr. Falkowski to approve the request. Motion passed upon a unanimous voice vote.

3. **Mary Zimmerman** – ZMAR, SW1/4, NE1/4 Section 6, T18N-R22E, Town of Liberty, from Exclusive Agriculture (EA) to Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Andrew Goehring indicated he is looking to build a single family home.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Vogt and seconded by Mr. Korinek to approve the request. Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **Patricia Dunn** – Variance Request, SE¼, NW¼, Section 18, T18N-R22E, Town of Liberty.

Mr. Ryan indicated a letter was received from the Town of Liberty asking to postpone until next month.

A motion was made by Mr. Falkowski to approve and seconded by Mr. Vogt. Motion passed upon a unanimous voice vote.

2. **Dennis Frenz** – Variance Request, SE¼, NW¼, Section 9, T21N-R23E, Town of Gibson.

Mr. Ryan read a summary of the request (copy on file).

Mr. Dennis Frenz confirmed he would like to keep the woodlands and sell the agricultural land to a neighbor.

A motion was made by Mr. Falkowski to approve and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

Discussion and Acceptance of 2018-2019 Snowmobile Season Resolution.

Mr. Tarnowski gave an overview of the resolution.

A motion was made by Mr. Korinek to approve and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

Next Meeting Date: Next meeting is scheduled for Monday, March 26, 2018.

Adjournment: Motion to adjourn was made by Mr. Falkowski and seconded by Mr. Korinek to adjourn at 4:17pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Mr. Dyzak, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, February 26, 2018
TIME: ► 3:30 P.M. ◄
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Allen and Kim Schuh** – ZMAR, SE1/4, SW1/4, Section 8, T20N-R21E, Town of Maple Grove, from Exclusive Agriculture (EA) to General Agriculture (GA).
 2. **Bonde Acres Dairy LLC** – ZMAR, NE1/4, NW1/4, Section 3, T17N-R22E, Town of Meeme, from Natural Area (NA) to Exclusive Agriculture (EA) and Small Estate (SE) to Exclusive Agriculture (EA).
 3. **Mary Zimmerman** – ZMAR, SW1/4, NE1/4 Section 6, T18N-R22E, Town of Liberty, from Exclusive Agriculture (EA) to Rural Residential (RR).
- IV. Adjournment

Date: February 7, 2018

Melvin Waack, Commission Chair
By: Tim Ryan, Director

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MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
February 26, 2018

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order February 26, 2018 by pro tempore Chairperson, Secretary Dyzak at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Korinek, Mr. Vogt, Mr. Falkowski, and Mr. Dyzak

Commissioners absent: Mr. Zimmer, Mr. Waack and Ms. Muench

Staff present: Tim Ryan

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments and Text Amendment for Commissioners' review:

1. **Allen and Kim Schuh** – ZMAR, SE1/4, SW1/4, Section 8, T20N-R21E, Town of Maple Grove, from Exclusive Agriculture (EA) to General Agriculture (GA).
2. **Bonde Acres Dairy LLC** – ZMAR, NE1/4, NW1/4, Section 3, T17N-R22E, Town of Meeme, from Natural Area (NA) to Exclusive Agriculture (EA) and Small Estate (SE) to Exclusive Agriculture (EA).
3. **Mary Zimmerman** – ZMAR, SW1/4, NE1/4 Section 6, T18N-R22E, Town of Liberty, from Exclusive Agriculture (EA) to Rural Residential (RR).

ADJOURNMENT – Meeting adjourned at 4:00 p.m.



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, April 23, 2018**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda - "Open Meeting Law Compliance"
- IV. Public Comment
- V. Public Hearings – Discussion and possible action:
 1. **Andrew and Sandra Warpinski** – ZMAR, NW1/4, SW1/4, Section 18, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to Large Estate (LE).
 2. **Francis Linsmeier**– ZMAR, SE1/4, SE1/4, Section 12, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA).
 3. **Larry and Patricia Kasten** – ZMAR, SW1/4, SE1/4 Section 15, T21N-R23E, Town of Gibson, from General Agriculture (GA) to Large Estate (LE).
 4. **David Duchow** – ZMAR, SW1/4, NW1/4, and NW1/4, SW1/4, Section 28, T19N-R21E, Town of Rockland, from Exclusive Agriculture (EA) to Rural Residential (RR).
- VI. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
 1. **Kevin Mott** - Variance Request, NE1/4, NE1/4, Section 35, T20N-R21E, Town of Maple Grove.
 2. **David Duchow** – Variance Request, SW1/4, NW1/4, and NW1/4, SW1/4, Section 28, T19N-R21E, Town of Rockland.
 3. **Postponed: Patricia Dunn** – Variance Request, SE1/4, NW1/4, Section 18, T18N-R22E, Town of Liberty.
- VII. Discussion and possible action regarding Silver Lake Park playground equipment.
- VIII. Discussion and possible action on Ordinance Creating § 2.03(4) of the Manitowoc County Code (Authorizing No Bid Intra County Department Public Works Construction).
- IX. Discussion and Acceptance of the Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Resolution for Cherney Maribel Caves County Park.
- X. Miscellaneous:
 1. Staff Reports – None
 2. Personnel - None
 3. Correspondence - None
 4. Out of County Trips - None
 5. Other Matters - None
- XI. Next Meeting Date – May 29, 2018
- XII. Adjournment

Date: April 11, 2018

Melvin Waack, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR APRIL 23, 2018 MEETING

Call to Order – Roll Call

The Regular April 23, 2018 meeting of the Manitowoc County Planning and Park Commission was called to order by Vice Chairperson Zimmer at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Ms. Muench, Mr. Dyzak, Mr. Zimmer, Mr. Vogt and Mr. Falkowski.

Commissioners absent: Mr. Waack and Mr. Korinek

Staff present: Tim Ryan and Aprille Calewarts

Approval of Minutes – Open Meeting Law Compliance

Vice Chairman Zimmer called for a motion to accept the Minutes of the regular February 26, 2018 meeting. Motion to accept the Minutes was made by Mr. Vogt and seconded by Ms. Muench.

Approval of Agenda: Motion made by Mr. Dyzak and seconded by Mr. Falkowski to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on April 14, 2018 and April 16, 2018, reviewed by the Commission at a Commission Meeting held on April 23, 2018. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their May 15, 2018 meeting.

Public Comment: Mr. Zimmer asked if there was anyone who wished to speak on any topic other than the public hearings.

Mr. Vince Miller, volunteer at Silver Lake Park spoke in favor of the playground equipment; indicating they have been requesting a playground at the park for some time and would like to see it approved.

Mr. Zimmer closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Andrew and Sandra Warpinski** – ZMAR, NW1/4, SW1/4, Section 18, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to Large Estate (LE).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Warpinski, owner, gave an overview of the request.

Mr. Vogt questioned why the whole pond was not included in the rezone.

Mr. Warpinski explained that is where the survey concluded for the 5 acres.

Mr. Zimmer closed the Public Hearing.

Motion was made by Mr. Vogt and seconded by Mr. Falkowski and Ms. Muench to approve the request. Motion passed upon a unanimous voice vote.

2. **Francis Linsmeier**– ZMAR, SE1/4, SE1/4, Section 12, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA).

Mr. Ryan read the Agenda Commentary (copy on file).

Ms. JoAnn Rath sack, applicant, indicated the request is to allow her to build a home and have a hobby farm.

Mr. Dyzak questioned the area to be rezoned out of EA, Exclusive Agriculture and there being swampland.

Mr. Ryan and Ms. Rath sack confirmed there is swampland.

Mr. Zimmer closed the Public Hearing.

Motion was made by Mr. Dyzak and seconded by Mr. Falkowski to approve the request. Motion passed upon a unanimous voice vote.

3. **Larry and Patricia Kasten** – ZMAR, SW1/4, SE1/4 Section 15, T21N-R23E, Town of Gibson, from General Agriculture (GA) to Large Estate (LE).

Mr. Ryan read the Agenda Commentary (copy on file).

Ms. Patricia Kasten, owner, indicated the request is to give land to her granddaughter to build a home.

Mr. Zimmer closed the Public Hearing.

Motion was made by Mr. Falkowski and seconded by Ms. Muench to approve the request. Motion passed upon a unanimous voice vote.

3. **David Duchow** – ZMAR, SW¼, NW¼, and NW¼, SW¼, Section 28, T19N-R21E, Town of Rockland, from Exclusive Agriculture (EA) to Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Scott Duchow, applicant, indicated the rezone will allow him to purchase the land and build a home.

Mr. Dyzak questioned the area to be rezoned out of EA, Exclusive Agriculture.

Mr. Duchow indicated the area to be rezoned is the least feasible area for farming.

Mr. Zimmer closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Vogt to approve the request.
Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **Kevin Mott** - Variance Request, NE¼, NE¼, Section 35, T20N-R21E, Town of Maple Grove.

Mr. Ryan read a summary of the request (copy on file).

Mr. Matt Neumann gave an explanation of the request.
A motion was made by Mr. Vogt to approve and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

2. **David Duchow** – Variance Request, SW¼, NW¼, and NW¼, SW¼, Section 28, T19N-R21E, Town of Rockland.

Mr. Ryan read a summary of the request (copy on file).

Mr. Scott Duchow gave an overview for the request.

A motion was made by Mr. Falkowski to approve and seconded by Mr. Dyzak. Motion passed upon a unanimous voice vote.

3. **Postponed: Patricia Dunn** – Variance Request, SE¼, NW¼, Section 18, T18N-R22E, Town of Liberty.

Mr. Ryan read a summary of the request (copy on file).

Mr. Ryan gave an overview of the request.

There was no one to speak.

A motion was made by Mr. Vogt to approve and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

Discussion and possible action regarding Silver Lake Park playground equipment.

Mr. Ryan gave an overview.

Mr. Vogt questioned the valid date of the quote indicating it is March 30th.

Mr. Ryan confirmed it should be April 30th.

Mr. Dyzak questioned an approval is being looked at just for this project.

Mr. Ryan confirmed and indicated going forward we can do an approval on a case by case scenario.

A motion was made by Mr. Falkowski to approve and seconded by Mr. Dyzak. Motion passed upon a unanimous voice vote.

Discussion and possible action on Ordinance Creating § 2.03(4) of the Manitowoc County Code (Authorizing No Bid Intra County Department Public Works Construction).

Mr. Ryan gave an overview.

Mr. Vogt commented this is a way to get things done on a cheaper basis and in a timely manner.

Discussion and Acceptance of the Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Resolution for Cherney Maribel Caves County Park.

Mr. Ryan gave an overview.

A motion was made by Mr. Falkowski to approve and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

Next Meeting Date: Next meeting is scheduled for Monday, May 21, 2018.

Adjournment: Motion to adjourn was made by Ms. Muench and seconded by Mr. Falkowski to adjourn at 4:45 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Mr. Dyzak, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, April 23, 2018
TIME: ► 3:30 P.M. ◀
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Andrew and Sandra Warpinski** – ZMAR, NW1/4, SW1/4, Section 18, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to Large Estate (LE).
 2. **Francis Linsmeier** – ZMAR, SE1/4, SE1/4, Section 12, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA).
 3. **Larry and Patricia Kasten** – ZMAR, SW1/4, SE1/4 Section 15, T21N-R23E, Town of Gibson, General Agriculture (GA) to Large Estate (LE).
 4. **David Duchow** – ZMAR, SW¼, NW¼, and NW¼, SW¼, Section 28, T19N-R21E, Town of Rockland, from Exclusive Agriculture (EA) to Rural Residential (RR).
- IV. Adjournment

Date: April 11, 2018

Melvin Waack, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
April 23, 2018

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order April 23, 2018 by Vice Chairperson Zimmer at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Vogt, Mr. Falkowski, Mr. Zimmer, Ms. Muench and Mr. Dyzak

Commissioners absent: Mr. Korinek and Mr. Waack

Staff present: Tim Ryan

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments and Text Amendment for Commissioners' review:

1. **Andrew and Sandra Warpinski** – ZMAR, NW1/4, SW1/4, Section 18, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to Large Estate (LE).
2. **Francis Linsmeier** – ZMAR, SE1/4, SE1/4, Section 12, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA).
3. **Larry and Patricia Kasten** – ZMAR, SW1/4, SE1/4 Section 15, T21N-R23E, Town of Gibson, General Agriculture (GA) to Large Estate (LE).
4. **David Duchow** – ZMAR, SW¼, NW¼, and NW¼, SW¼, Section 28, T19N-R21E, Town of Rockland, from Exclusive Agriculture (EA) to Rural Residential (RR).

ADJOURNMENT – Meeting adjourned at 4:00 p.m.



MANITOWOC COUNTY
PLANNING AND PARK COMMISSION
MEETING NOTICE

DATE: **Thursday, June 7, 2018**
TIME: 1:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 Expo Drive, Manitowoc, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Agenda - "Open Meeting Law Compliance"
- III. Public Comment

- IV. Discussion and Acceptance of Resolution Authorizing Coastal Management Grant for Manitowoc County Comprehensive Plan Update.

- V. Next Meeting Date – June 25, 2018

- VI. Adjournment

Date: May 31, 2018

Melvin Waack, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR JUNE 7, 2018 MEETING

Call to Order – Roll Call

The Regular June 7, 2018 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Waack at 1:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Dyzak, Mr. Zimmer, Mr. Vogt and Mr. Waack.

Commissioners absent: Mr. Falkowski, Ms. Muench and Mr. Korinek

Staff present: Tim Ryan and Aprille Calewarts

Approval of Agenda: Motion made by Mr. Zimmer and seconded by Mr. Dyzak to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan indicated the Agenda had been posted as required.

Public Comment: Mr. Waack indicated there was no one in attendance to speak. Mr. Waack closed Public Comment.

Discussion and Acceptance of Resolution Authorizing Coastal Management Grant for Manitowoc County Comprehensive Plan Update.

Mr. Ryan gave an overview.

A motion was made by Mr. Vogt to approve and seconded by Mr. Zimmer. Motion passed upon a unanimous voice vote.

Next Meeting Date: Next meeting is scheduled for June 25, 2018.

Adjournment: Motion to adjourn was made by Mr. Dyzak and seconded by Mr. Zimmer to adjourn at 1:05 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Mr. Dyzak, Secretary

Date



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, June 25, 2018**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda - "Open Meeting Law Compliance"
- IV. Public Comment
- V. Public Hearings – Discussion and possible action:
 1. **Quality Roasting Inc.** – ZMAR, SE1/4, SE1/4, Section 31, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to Commercial Business (CB).
 2. **Paul and Tammie Scheffel** – ZMAR, SW1/4, NW1/4, Section 29, T20N-R25E, Town of Two Rivers, from Commercial Business (CB) to Natural Area (NA).
 3. **Scott and Michelle Pritzl** – ZMAR, NE1/4, NW1/4, Section 10, T19N-R22E, Town of Cato, from General Agriculture (GA) to Large Estate (LE).
 4. **Becker Family Irrevocable Trust** – ZMAR, SW1/4, SW1/4, Section 13, T21N-R23E, Town of Gibson, from General Agriculture (GA) to Large Estate (LE) and Rural Residential (RR).
 5. **Manitowoc County Planning and Park Commission** - petition for an ordinance amendment for Chapter 13 of the Manitowoc County Code titled "Private Sewage Systems" to allow for amendments to the Table of Contents.
- VI. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
 1. **Joseph & Kelly Mertens** – Variance Request, SW¼, SW¼, Section 33, T17N-R21E, Town of Schleswig.
 2. **Gail Konopacki (Halderson)** – Variance Request, NE¼, NW¼, Section 21, T18N-R22E, Town of Liberty.
 3. **Robert & Jennifer Maurer** – Variance Request, SW¼, NW¼, Section 25, T17N-R21E, Town of Schleswig.
- VII. Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Michael R Herr, Michael W Horn, Jeffrey B Liesch, Matthew C Newton and Mary B Ollendorf-Bender).
- VIII. Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (John & Carole Baesten).
- IX. Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Ronald Vertz).
- X. Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Christopher & Katie Drumm).
- XI. Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Scott Schieble).
- XII. Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Richard Hansen).
- XIII. Discussion and possible acceptance on Resolution Authorizing Grant Application for Silver Lake Public Access.
- XIV. Discussion and possible acceptance on Resolution Authorizing Grant Application for Long Lake Public Access.
- XV. Discussion and possible acceptance on Resolution Authorizing Grant Application for Cedar Lake Public Access.
- XVI. Discussion and possible action to permit the Caveman Adventure Run at Cherney Maribel Caves County Park.
- XVII. Miscellaneous:
 1. Staff Reports - None
 2. Personnel - None
 3. Correspondence - None
 4. Out of County Trips - None
 5. Other Matters - None
- XVIII. Next Meeting Date – July 23, 2018
- XIX. Adjournment

Date: June 14, 2018

Melvin Waack, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR JUNE 25, 2018 MEETING

Call to Order – Roll Call

The Regular June 25, 2018 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Waack at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Ms. Muench, Mr. Dyzak, Mr. Zimmer, Mr. Vogt, Mr. Falkowski, Mr. Waack and Mr. Korinek

Staff present: Tim Ryan, Pete Tarnowski, Reed Gaedtke, Kaila Boeckman and Aprille Calewarts

Approval of Minutes – Open Meeting Law Compliance

Chairman Waack called for a motion to accept the Minutes of the regular April 23, 2018 and June 7, 2018 meeting. Motion to accept the Minutes was made by Ms. Muench and seconded by Mr. Vogt.

Approval of Agenda: Motion made by Mr. Zimmer and seconded by Ms. Muench to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on June 13, 2018 and June 18, 2018, reviewed by the Commission at a Commission Meeting held on June 25, 2018. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their July 17, 2018 meeting.

Public Comment: Mr. Waack asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Waack closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Quality Roasting Inc.** – ZMAR, SE1/4, SE1/4, Section 31, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to Commercial Business (CB).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Waack asked if there was anyone to comment on this request.

There was no one to speak; Mr. Waack closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Falkowski to approve the request.

Mr. Dyzak questioned the land being rezoned out of EA, Exclusive Agriculture.

Ms. Erin Davis, representing Quality Roasting Inc. gave an overview of the request and answered questions for Mr. Dyzak.

Motion was made by Mr. Vogt and seconded by Mr. Falkowski to approve the request. Motion passed upon a unanimous voice vote.

2. **Paul and Tammie Scheffel**– ZMAR, SW1/4, NW1/4, Section 29, T20N-R25E, Town of Two Rivers, from Commercial Business (CB) to Natural Area (NA).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Waack asked if there was anyone to comment on this request.

Mr. Michael Kleckner, spoke on behalf of himself and his brother who are land owners to the south. He spoke in favor of the request, but has concerns about the potential of the swale being filled in.

Mr. Waack closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Falkowski to approve the request. Motion passed upon a unanimous voice vote.

3. **Scott and Michelle Pritzl** – ZMAR, NE1/4, NW1/4, Section 10, T19N-R22E, Town of Cato, from General Agriculture (GA) to Large Estate (LE).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Waack asked if there was anyone to comment on this request.

Mr. Scott Pritzl, owner, gave an overview of the rezone request.

Mr. Waack closed the Public Hearing.

Motion was made by Mr. Korinek and seconded by Mr. Dyzak approve the request. Motion passed upon a unanimous voice vote.

4. **Becker Family Irrevocable Trust** – ZMAR, SW1/4, SW1/4, Section 13, T21N-R23E, Town of Gibson, from General Agriculture (GA) to Large Estate (LE) and Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan informed the Commission a request was made from the Town of Gibson to postpone until next month allowing the town to hear the request.

Mr. Waack asked if there was anyone to comment on this request.

Ms. Theresa Becker spoke as agent and gave an overview.

Mr. Waack closed the Public Hearing.

Motion was made by Mr. Falkowski to postpone the request until next month and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

5. **Manitowoc County Planning and Park Commission** - petition for an ordinance amendment for Chapter 13 of the Manitowoc County Code titled "Private Sewage Systems" to allow for amendments to the Table of Contents.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan gave an overview.

Mr. Falkowski had questions regarding reconnect septic permits.

Mr. Gaedtke answered questions for Mr. Falkowski.

Mr. Waack closed the Public Hearing.

Motion was made by Mr. Vogt and seconded by Ms. Muench approve the request.
Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **Joseph and Kelly Mertens** - Variance Request, SW¼, SW¼, Section 33, T17N-R21E, Town of Schleswig.

Mr. Ryan read a summary of the request (copy on file).

A motion was made by Ms. Muench to approve and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

2. **Gail Konopacki (Halderson)** – Variance Request, NE¼, NW¼, Section 21, T18N-R22E, Town of Liberty.

Mr. Ryan read a summary of the request (copy on file).

A motion was made by Mr. Vogt to approve and seconded by Ms. Muench.

Mr. Korinek questioned the survey map.

Mr. Ryan explained the survey map.

Mr. Richard Konopacki gave an overview for the request.

Motion passed upon a unanimous voice vote.

3. **Robert and Jennifer Maurer** – Variance Request, SW¼, NW¼, Section 25, T17N-R21E, Town of Schleswig.

Mr. Ryan read a summary of the request (copy on file).

Mr. Dyzak questioned why not a rezone instead of the variance.

Mr. Ryan explained the reasoning behind the variance versus the rezone.

Mr. Tom Karls, realtor, gave an overview and explained why the request is being asked for.

A motion was made by Mr. Falkowski to approve and seconded by Mr. Dyzak. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Michael R Herr, Michael W Horn, Jeffrey B Liesch, Matthew C Newton and Mary B Ollendorf-Bender).

Ms. Boeckman gave an overview.

A motion was made by Ms. Muench to approve and seconded by Mr. Dyzak.

Mr. Zimmer had questions regarding the process of referring the violations to Corporation Counsel.

Ms. Boeckman explained the process.

Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (John & Carole Baesten).

Mr. Gaedtke gave an overview.

Mr. Baesten, owner spoke.

A motion was made by Mr. Dyzak to approve and seconded by Mr. Vogt. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Ronald Vertz).

Mr. Gaedtke gave an overview.

A motion was made by Ms. Muench to approve and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Christopher & Katie Drumm).

Mr. Gaedtke gave an overview.

Mr. and Mrs. Drumm gave an update on the property.

A motion was made by Mr. Vogt to approve and seconded by Mr. Dyzak. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Scott Schieble).

Mr. Gaedtke gave an overview.

Mr. Schieble, owner spoke.

A motion was made by Mr. Zimmer to approve and seconded by Mr. Dyzak. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Richard Hansen).

Mr. Gaedtke gave an overview.

A motion was made by Mr. Korinek to approve and seconded by Mr. Zimmer. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Authorizing Grant Application for Silver Lake Public Access.

Mr. Ryan gave an overview.

A motion was made by Ms. Muench to approve and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Authorizing Grant Application for Long Lake Public Access.

Mr. Ryan gave an overview.

A motion was made by Mr. Korinek to approve and seconded by Mr. Dyzak. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Authorizing Grant Application for Cedar Lake Public Access.

Mr. Ryan gave an overview.

A motion was made by Ms. Muench to approve and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

Discussion and possible action to permit the Caveman Adventure Run at Cherney Maribel Caves County Park.

Mr. Tarnowski gave an overview.

Mr. Falkowski questioned if there would be traffic control safety regarding parking.

Mr. Korinek questioned the overnight request of having someone stay at the park.

Noel Belt from Lakeshore Community Health Care and Amy Wergin, a community member answered questions.

A motion was made by Mr. Vogt to approve and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

Miscellaneous

Out of County Trips - Fond Du Lac for Devils River Trail, 2 staff members.

Mr. Ryan gave an overview of the trip.

Next Meeting Date: Next meeting is scheduled for Monday, July 23, 2018.

Adjournment: Motion to adjourn was made by Mr. Zimmer and seconded by Mr. Dyzak to adjourn at 5:17 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Mr. Dyzak, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, June 25, 2018
TIME: ► 3:30 P.M. ◄
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Quality Roasting Inc.** – ZMAR, SE1/4, SE1/4, Section 31, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to Commercial Business (CB).
 2. **Paul and Tammie Scheffel** – ZMAR, SW1/4, NW1/4, Section 29, T20N-R25E, Town of Two Rivers, from Commercial Business (CB) to Natural Area (NA).
 3. **Scott and Michelle Pritzl** – ZMAR, NE1/4, NW1/4, Section 10, T19N-R22E, Town of Cato, from General Agriculture (GA) to Large Estate (LE).
 4. **Becker Family Irrevocable Trust** – ZMAR, SW1/4, SW1/4, Section 13, T21N-R23E, Town of Gibson, from General Agriculture (GA) to Large Estate (LE) and Rural Residential (RR).
 5. **Manitowoc County Planning and Park Commission** - petition for an ordinance amendment for Chapter 13 of the Manitowoc County Code titled "Private Sewage Systems" to allow for amendments to the Table of Contents.
- IV. Adjournment

Date: June 8, 2018

Melvin Waack, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
June 25, 2018

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order June 25, 2018 by Chairperson Waack at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Vogt, Mr. Falkowski, Mr. Zimmer, Ms. Muench, Mr. Dyzak, Mr. Korinek and Mr. Waack.

Staff present: Tim Ryan, Pete Tarnowski, Reed Gaedtke, Kaila Boeckman and Aprille Calewarts

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments and Text Amendment for Commissioners' review:

1. **Quality Roasting Inc.** – ZMAR, SE1/4, SE1/4, Section 31, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to Commercial Business (CB).
2. **Paul and Tammie Scheffel** – ZMAR, SW1/4, NW1/4, Section 29, T20N-R25E, Town of Two Rivers, from Commercial Business (CB) to Natural Area (NA).
3. **Scott and Michelle Pritzl** – ZMAR, NE1/4, NW1/4, Section 10, T19N-R22E, Town of Cato, from General Agriculture (GA) to Large Estate (LE).
4. **Becker Family Irrevocable Trust** – ZMAR, SW1/4, SW1/4, Section 13, T21N-R23E, Town of Gibson, from General Agriculture (GA) to Large Estate (LE) and Rural Residential (RR).
5. **Manitowoc County Planning and Park Commission** - petition for an ordinance amendment for Chapter 13 of the Manitowoc County Code titled "Private Sewage Systems" to allow for amendments to the Table of Contents.

ADJOURNMENT – Meeting adjourned at 4:00 p.m.



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, July 23, 2018**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda - "Open Meeting Law Compliance"
- IV. Public Comment
- V. Public Hearings – Discussion and possible action:
 1. **Nancy Petermann** – ZMAR, SW1/4, NW1/4, Section 7, T19N-R21E, Town of Rockland, from Large Estate (LE) to Rural Residential (RR).
 2. **Postponed: Becker Family Irrevocable Trust** - ZMAR, SW1/4, SW1/4, Section 13, T21N-R23E, Town of Gibson, from General Agriculture (GA) to Large Estate (LE) and Rural Residential (RR).
- VI. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
 1. **Greg and Nancy Saueressig** – Variance Request, SW¼, NW¼, Section 20, T19N-R23E, Town of Manitowoc Rapids.
 2. **Richard and Sandra Reindl** – Variance Request, SW¼, NW¼, Section 10, T18N-R21E, Town of Eaton.
- VII. Miscellaneous:
 1. Staff Reports - None
 2. Personnel - None
 3. Correspondence - None
 4. Out of County Trips – WRPLA annual state meeting, September 18-21, Lake Geneva – 1 staff member
 5. Other Matters – Election of Officers
- VIII. Next Meeting Date – August 27, 2018
- IX. Adjournment

Date: July 17, 2018

Melvin Waack, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR JULY 23, 2018 MEETING

Call to Order – Roll Call

The Regular July 23, 2018 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Waack at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Ms. Muench, Mr. Dyzak, Mr. Falkowski, Mr. Waack and Mr. Korinek

Staff present: Tim Ryan and Aprille Calewarts

Approval of Minutes – Open Meeting Law Compliance

Chairman Waack called for a motion to accept the Minutes of the regular June 25, 2018. Motion to accept the Minutes was made by Ms. Muench and seconded by Mr. Falkowski.

Approval of Agenda: Motion made by Ms. Muench and seconded by Mr. Korinek to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on July 9, 2018 and July 16, 2018, reviewed by the Commission at a Commission Meeting held on July 23, 2018. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their August 21, 2018 meeting.

Public Comment: Mr. Waack asked if there was anyone who wished to speak on any topic other than the public hearings.

Mr. Rick Christel, Town of Eaton Chairperson spoke indicating the town is in favor of the Reindl variance request.

Ms. Theresa Becker, agent for the Becker Family Irrevocable Trust indicated the request was postponed last month due to town approval, which they did receive.

There was no one else to speak. Mr. Waack closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Nancy Petermann** – ZMAR, SW1/4, NW1/4, Section 7, T19N-R21E, Town of Rockland, from Large Estate (LE) to Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Waack asked if there was anyone to comment on this request.

Mr. Ryan Brandes, applicant gave an overview of the request.

Mr. Korinek questioned why LE, Large Estate for approximately 13 acres and had questions about subdividing the property.

Mr. Ryan explained how many lots could be made and the process and indicated LE, Large Estate can be anything more than 5 acres.

Motion was made by Ms. Muench and seconded by Mr. Falkowski to approve the request.

Motion was made by Ms. Muench and seconded by Mr. Dyzak to approve the request. Motion passed upon a unanimous voice vote.

2. **Postponed: Becker Family Irrevocable Trust** – ZMAR, SW1/4, SW1/4, Section 13, T21N-R23E, Town of Gibson, from General Agriculture (GA) to Large Estate (LE) and Rural Residential (RR).

Mr. Waack asked if there was anyone to comment on this request.

There was no one to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Falkowski and seconded by Mr. Korinek to approve the request. Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **Greg and Nancy Saueressig** – Variance Request, SW¼, NW¼, Section 20, T19N-R23E, Town of Manitowoc Rapids.

Mr. Ryan read a summary of the request (copy on file).

A motion was made by Ms. Muench to approve and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

2. **Richard and Sandra Reindl** – Variance Request, SW¼, NW¼, Section 10, T18N-R21E, Town of Eaton.

Mr. Ryan read a summary of the request (copy on file).

A motion was made by Mr. Falkowski to approve and seconded by Mr. Dyzak. Motion passed upon a unanimous voice vote.

Miscellaneous

Out of County Trips - WRPLA annual state meeting, September 18-21, Lake Geneva – 1 staff member.

Mr. Ryan gave an overview of the trip.

A motion was made by Ms. Muench to approve and seconded by Mr. Dyzak. Motion passed upon a unanimous voice vote.

Other Matters – Election of Officers

Mr. Waack opened up nominations for Chairperson.

Motion by Ms. Muench nominating Mr. Dyzak for Chairperson and seconded by Mr. Korinek.

Nominations are closed.

Motion passed upon a unanimous voice vote.

Mr. Waack opened up nominations for Vice Chairperson.

Motion by Mr. Dyzak nominating Mr. Zimmer for Vice Chairperson and seconded by Ms. Muench.

Nominations are closed.

Motion passed upon a unanimous voice vote.

Mr. Waack opened up nominations for Secretary.

Motion by Mr. Falkowski nominating Ms. Muench for Secretary and seconded by Mr. Falkowski.

Nominations are closed.

Motion passed upon a unanimous voice vote.

Next Meeting Date: Next meeting is scheduled for Monday, August 27, 2018.

Adjournment: Motion to adjourn was made by Ms. Muench and seconded by Mr. Korinek to adjourn at 4:20 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Mr. Dyzak, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, July 23, 2018
TIME: ► 3:30 P.M. ◀
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Nancy Petermann** – ZMAR, SW1/4, NW1/4, Section 7, T19N-R21E, Town of Rockland, from Large Estate (LE) to Rural Residential (RR).
- IV. Adjournment

Date: July 9, 2018

Melvin Waack, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
July 23, 2018

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order July 23, 2018 by Chairperson Waack at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Falkowski, Ms. Muench, Mr. Dyzak, Mr. Korinek and Mr. Waack.

Staff present: Tim Ryan

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments and Text Amendment for Commissioners' review:

1. **Nancy Petermann** – ZMAR, SW1/4, NW1/4, Section 7, T19N-R21E, Town of Rockland, from Large Estate (LE) to Rural Residential (RR).

ADJOURNMENT – Meeting adjourned at 4:00 p.m.



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, September 17, 2018**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda - "Open Meeting Law Compliance"
- IV. Public Comment
- V. Public Hearings – Discussion and possible action:
 1. **Warren and Gaylynn Ducat** – ZMAR, SE1/4, SE1/4, Section 19, T20N-R24E, Town of Kossuth, from Natural Area (NA) to Small Estate Residential (SE).
 2. **Vernon Schreiber** – ZMAR, NE1/4, SE1/4, Section 1, T20N-R24E, Town of Two Rivers, from Exclusive Agriculture (EA) to Rural Residential (RR).
 3. **James, Ann and Theodore Schultz** – ZMAR, SW1/4, NE1/4, Section 17, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to General Agriculture (GA).
 4. **Curtis Green** - ZMAR, NE1/4, SE1/4, Section 14, T18N-R21E, Town of Eaton, from Exclusive Agriculture (EA) to General Agriculture (GA).
 5. **Manitowoc County Planning and Park Commission** - petitioned for an ordinance amendment for Chapter 12 of the Manitowoc County Code titled "Subdivision Regulations" to address land combinations.
- VI. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
 1. **Warren and Gaylynn Ducat** – Variance Request, SE1/4, SE1/4, Section 19, T20N-R24E, Town of Kossuth.
 2. **Curtis Green** – Variance Request, NE1/4, SE1/4, Section 14, T18N-R21E, Town of Eaton.
- VII. Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Ronald A. Mrozinsky and Bruce P. Smith).
- VIII. Discussion and possible approval of Drainage Site Plan for Riverside Landscaping.
- IX. Miscellaneous:
 1. Staff Reports - None
 2. Personnel - None
 3. Correspondence – Email from Karl Kuhn regarding hunting in the County Parks.
 4. Out of County Trips –
 - WCCA Fall Conference – October 10-12, 2018, Superior, WI - 2-3 staff members
 - WLIA Fall Regional – October 11-12, 2018, Green Bay, WI - 1 staff member
 5. Other Matters – None
- X. Next Meeting Date – October 22, 2018
- XI. Adjournment

Date: September 5, 2018

Melvin Waack, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR SEPTEMBER 17, 2018 MEETING

Call to Order – Roll Call

The Regular September 17, 2018 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Dyzak at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Ms. Muench, Mr. Dyzak, Mr. Falkowski, Mr. Vogt, Mr. Zimmer, Mr. Waack and Mr. Korinek

Staff present: Tim Ryan and Kaila Boeckman

Approval of Minutes – Open Meeting Law Compliance

Chairman Dyzak called for a motion to accept the Minutes of the regular July 23, 2018. Motion to accept the Minutes was made and seconded by Mr. Vogt.

Approval of Agenda: Motion made by Ms. Muench and seconded by Mr. Falkowski to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on September 3, 2018 and September 10, 2018, reviewed by the Commission at a Commission Meeting held on September 17, 2018. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their October 9, 2018 meeting.

Public Comment: Mr. Dyzak asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Dyzak closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Warren and Gaylynn Ducat** – ZMAR, SE1/4, SE1/4, Section 19, T20N-R24E, Town of Kossuth, from Natural Area (NA) to Small Estate Residential (SE).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Dyzak asked if there was anyone to comment on this request.

Mr. Warren Ducat, applicant gave an overview of the request.

Mr. Ryan explained the Commission could modify the request and still achieve the end result Mr. Ducat is looking for.

Mr. Brian Schleis, owner on Rocky K Ln. had questions regarding the amount of homes allowed to be built and about the road becoming a public road.

Ms. Muench indicated there are stipulations for a Private road to become a Public road and to check with the Township.

Mr. Ryan informed every request is considered as an individual request.

Mr. Bill Wilfert, Town of Two Rivers Chair, spoke of concerns if there is a fire or any type of emergency on the Private road how vehicles will get there.

Mr. Waack commented the concerns for emergency vehicles and snowplows is an indicator for those who live on the Private road to get together and do something with the road.

Motion was made by Mr. Korinek and seconded by Ms. Muench to modify and approve a two acre request on the east side of the road. Motion passed upon a unanimous voice vote.

2. **Vernon Schreiber** – ZMAR, NE1/4, SE1/4, Section 1, T20N-R24E, Town of Two Rivers, from Exclusive Agriculture (EA) to Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Dyzak asked if there was anyone to comment on this request.

Mr. Vernon Schreiber gave an overview of the rezone request.

There was no one else to speak; Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Vogt and seconded by Mr. Falkowski to approve the request. Motion passed upon a unanimous voice vote.

3. **James, Ann and Theodore Schultz** – ZMAR, SW1/4, NE1/4, Section 17, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to General Agriculture (GA).

Mr. Ryan indicated a letter was received to postpone the request.

Motion was made by Mr. Falkowski and seconded by Mr. Korinek to postpone the request. Motion passed upon a unanimous voice vote.

4. **Curtis Green** – ZMAR, NE1/4, SE1/4, Section 14, T18N-R21E, Town of Eaton, from Exclusive Agriculture (EA) to General Agriculture (GA).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Dyzak asked if there was anyone to comment on this request.

Mr. Ryan indicated Mr. Curtis Green is out of town and unable to make the meeting.

Motion was made by Mr. Falkowski and seconded by Mr. Korinek to approve the request. Motion passed upon a unanimous voice vote.

5. **Manitowoc County Planning and Park Commission** - petitioned for an ordinance amendment for Chapter 12 of the Manitowoc County Code titled "Subdivision Regulations" to address land combinations.

Mr. Ryan gave an overview of the request.

Motion made by Mr. Vogt and seconded by Ms. Muench to approve sending the request to Corporation Counsel. Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **Warren and Gaylynn Ducat** – Variance Request, SE1/4, SE1/4, Section 19, T20N-R24E, Town of Kossuth.

Mr. Ryan read a summary of the request (copy on file).

A motion was made by Ms. Muench to approve two acres and seconded by Mr. Vogt.

Mr. Zimmer questioned why the Town approved with no road frontage.

Mr. Dyzak indicated the current homes on Rocky K Ln. do not have road frontage.

The Commission continued discussion.

Motion passed upon a 6/1 voice vote with Mr. Zimmer opposed.

2. **Curtis Green** – Variance Request, NE1/4, SE1/4, Section 14, T18N-R21E, Town of Eaton.

Mr. Ryan indicated the owner would like the request withdrawn due to not needing the variance any longer.

A motion was made by Ms. Muench to deny and seconded by Mr. Waack.

Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Ronald A. Mrozinsky and Bruce P. Smith).

Kaila gave an overview of the request to forward to Corporation Counsel.

Mr. Bruce Smith, spoke indicating he has a company scheduled to come on September 27, 2018 to get in compliance.

A motion was made by Mr. Zimmer to approve and seconded by Mr. Vogt. Motion passed upon a unanimous voice vote.

Discussion and possible approval of Drainage Site Plan for Riverside Landscaping.

Mr. Ryan gave an overview.

Ms. Boeckman indicated this is part of the court order, to correct the drainage.

Ms. Michelle Endries requested a site survey to show lot lines and addressed some other concerns.

Mr. Dave Endries spoke indicating he located three original pins and questioned the site plan.

Ms. Boeckman indicated lot lines are a civil issue.

Mr. Ryan explained to the Commission the site plan was provided by an Engineer and designed to work.

A motion was made by Mr. Falkowski to accept the site plan with contingencies to address property lines and wash basin discharge pipe and seconded by Mr. Korinek.

There was discussion amongst the Commissioners.

Motion passed upon a unanimous voice vote.

Miscellaneous

Correspondence – Email from Karl Kuhn regarding hunting in the County Parks.

Mr. Ryan gave an overview.

Mr. Waack questioned how to regulate hunters, such as who is allowed and when to allow them.

Out of County Trips

- WCCA Fall Conference – October 10-12, 2018, Superior, WI - 2-3 staff members
- WLIA Fall Regional – October 11-12, 2018, Green Bay, WI - 1 staff member

Mr. Ryan gave an overview of the trips.

A motion was made by Ms. Muench to approve and seconded by Mr. Falkowski.
Motion passed upon a unanimous voice vote.

Next Meeting Date: Next meeting is scheduled for Monday, October 22, 2018.

Adjournment: Motion to adjourn was made by Mr. Zimmer and seconded by Mr. Korinek to adjourn at 5:30 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, September 17, 2018
TIME: ► 3:30 P.M. ◀
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Warren and Gaylynn Ducat** – ZMAR, SE1/4, SE1/4, Section 19, T20N-R24E, Town of Kossuth, from Natural Area (NA) to Small Estate Residential (SE).
 2. **Vernon Schreiber** – ZMAR, NE1/4, SE1/4, Section 1, T20N-R24E, Town of Two Rivers, from Exclusive Agriculture (EA) to Rural Residential (RR).
 3. **James, Ann and Theodore Schultz** – ZMAR, SW1/4, NE1/4, Section 17, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to General Agriculture (GA).
 4. **Curtis Green** – ZMAR, NE1/4, SE1/4, Section 14, T18N-R21E, Town of Eaton, from Exclusive Agriculture (EA) to General Agriculture (GA).
 5. **Manitowoc County Planning and Park Commission** - petitioned for an ordinance amendment for Chapter 12 of the Manitowoc County Code titled "Subdivision Regulations" to address land combinations.
- IV. Adjournment

Date: August 30, 2018

Melvin Waack, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
September 17, 2018

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order September 17, 2018 by Chairperson Dyzak at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Falkowski, Ms. Muench, Mr. Dyzak, Mr. Zimmer, Mr. Vogt, Mr. Korinek and Mr. Waack.

Staff present: Tim Ryan

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments and Text Amendment for Commissioners' review:

1. **Warren and Gaylynn Ducat** – ZMAR, SE1/4, SE1/4, Section 19, T20N-R24E, Town of Kossuth, from Natural Area (NA) to Small Estate Residential (SE).
2. **Vernon Schreiber** – ZMAR, NE1/4, SE1/4, Section 1, T20N-R24E, Town of Two Rivers, from Exclusive Agriculture (EA) to Rural Residential (RR).
3. **James, Ann and Theodore Schultz** – ZMAR, SW1/4, NE1/4, Section 17, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to General Agriculture (GA).
4. **Curtis Green** – ZMAR, NE1/4, SE1/4, Section 14, T18N-R21E, Town of Eaton, from Exclusive Agriculture (EA) to General Agriculture (GA).
5. **Manitowoc County Planning and Park Commission** - petitioned for an ordinance amendment for Chapter 12 of the Manitowoc County Code titled "Subdivision Regulations" to address land combinations.

ADJOURNMENT – Meeting adjourned at 4:00 p.m.



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, October 22, 2018**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
 - II. Approval of Minutes
 - III. Approval of Agenda - "Open Meeting Law Compliance"
 - IV. Public Comment
 - V. Public Hearings – Discussion and possible action:
 1. **Lyle Miller Estate**– ZMAR, SW1/4, NW1/4, Section 29, T20N-R21E, Town of Maple Grove, from Large Estate (LE) to Small Estate Residential (SE).
 2. **Manitowoc County Planning and Park Commission** - petitioned for an ordinance amendment for Chapter 12 of the Manitowoc County Code titled "Subdivision Regulations" to address land combinations.
 3. **Manitowoc County Planning and Park Commission** - petitioned for an ordinance amendment for Chapter 4 of the Manitowoc County Code titled "Finance" to allow for application, special assessment and permit fee increases.
 4. **Postponed: James, Ann and Theodore Schultz** – ZMAR, SW1/4, NE1/4, Section 17, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to General Agriculture (GA).
 - VI. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
 1. **Melody Hill Plat Review** – SW1/4, NE1/4, and SE1/4, NW1/4, Section 5, T18N-R22E, Village of Valders.
 2. **David Johnson** – Variance Request, SW1/4, SE1/4, Section 33, T18N-R22E, Town of Liberty.
 3. **Anthony & Darlene Binversie** – Variance Request, NW1/4, SW1/4, Section 23, T17N-R22E, Town of Meeme.
 - VII. Discussion and possible action on snowmobile trail maintenance contracts for the 2018-2019 season.
 - VIII. Discussion and possible adoption of Public Participation Plan revision for the Manitowoc County Comprehensive Land Use Plan update.
 - IX. Resolution authorizing the acceptance of County Conservation Aids (CCA) Funds from the Department of Natural Resources.
 - X. Discussion and possible approval of Site Plan for Manitowoc County Industrial Park for Brunner Fabrication.
 - XI. Miscellaneous:
 1. Staff Reports - None
 2. Personnel - None
 3. Correspondence – None
 4. Out of County Trips – Surveyor Conference, Wisconsin Dells – 1 staff member
 5. Other Matters – None
 - XII. Next Meeting Date – December 3, 2018
 - XIII. Adjournment
- Date: October 8, 2018

David Dyzak, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR OCTOBER 22, 2018 MEETING

Call to Order – Roll Call

The Regular October 22, 2018 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Dyzak at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Ms. Muench, Mr. Dyzak, Mr. Falkowski, Mr. Vogt, Mr. Zimmer, Mr. Waack and Mr. Korinek

Staff present: Tim Ryan, Pete Tarnowski and Aprille Calewarts

Approval of Minutes – Open Meeting Law Compliance

Chairman Dyzak called for a motion to accept the Minutes of the regular September 17, 2018. Motion to accept the Minutes was made by Mr. Zimmer and seconded by Mr. Vogt.

Approval of Agenda: Motion made by Mr. Falkowski and seconded by Ms. Muench to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on October 8, 2018 and October 15, 2018, reviewed by the Commission at a Commission Meeting held on September 17, 2018. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their November 8, 2018 meeting.

Public Comment: Mr. Dyzak asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Dyzak closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Lyle Miller Estate** – ZMAR, SW1/4, NW1/4, Section 29, T20N-R21E, Town of Maple Grove, from Large Estate (LE) to Small Estate Residential (SE).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Dyzak asked if there was anyone to comment on this request.

Ms. Chris Haelfrisch, applicant gave an overview of the request.

Motion was made by Mr. Korinek and seconded by Mr. Waack to approve the request. Motion passed upon a unanimous voice vote.

2. **Manitowoc County Planning and Park Commission** – petitioned for an ordinance amendment for Chapter 12 of the Manitowoc County Code titled “Subdivision Regulations” to address land combinations.

Mr. Vogt questioned Corporation Counsel reviewing the Ordinance last month and changes being made.

Mr. Ryan confirmed the Ordinance was sent to Corporation Counsel last month for review and now is condensed with minor changes.

Mr. Falkowski questioned the Ordinance is for combination of parcels.

Mr. Ryan confirmed the Ordinance revision is designed to address combining parcels and not parcel splits.

There was no one else to speak; Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Vogt and seconded by Ms. Muench to approve the request. Motion passed upon a unanimous voice vote.

3. **Manitowoc County Planning and Park Commission** – petitioned for an ordinance amendment for Chapter 4 of the Manitowoc County Code titled “Finance” to allow for application, special assessment and permit fee increases.

The Commission had discussion regarding the amendment to Chapter 4 of the Manitowoc County Code titled “Finance” and questions for Mr. Ryan.

Mr. Ryan answered the questions for the Commissioners.

Motion was made by Ms. Muench to approve a 1% increase with a \$5.00 roundup and seconded by Mr. Vogt. Motion passed with a 5/2 voice vote with Mr. Zimmer opposing and Mr. Falkowski abstaining.

4. **Postponed: James, Ann and Theodore Schultz** – ZMAR, SW1/4, NE1/4, Section 17, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to General Agriculture (GA).

Mr. Dyzak indicated the request will remain postponed until next month and a Town letter was not received.

Motion was made by Mr. Falkowski and seconded by Ms. Muench to postpone the request. Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **Melody Hill Plat Review** – SW1/4, NE1/4, and SE1/4, NW1/4, Section 5, T18N-R22E, Village of Valders.

Mr. Ryan gave an overview of the request.

The Commission had discussion.

A motion was made by Mr. Falkowski for no objection to the request and seconded by Mr. Vogt. Motion passed upon a unanimous voice vote.

2. **David Johnson** – Variance Request, SW1/4, SE1/4, Section 33, T18N-R22E, Town of Liberty.

Mr. Ryan read a summary of the request (copy on file).

Mr. Dave Johnson, owner gave an overview.
Mr. Korinek had questions.

Mr. Ryan and Mr. Johnson answered those questions for Mr. Korinek.

A motion was made by Mr. Vogt to deny and seconded by Mr. Falkowski.
Motion passed upon a unanimous voice vote.

3. **Anthony & Darlene Binversie** - Variance Request, NW1/4, SW1/4, Section 23, T17N-R22E, Town of Meeme.

Mr. Ryan read a summary of the request (copy on file).

Mr. Tony Binversie, owner gave an overview of the request.

A motion was made by Ms. Muench to approve and seconded by Mr. Waack.
Motion passed upon a unanimous voice vote.

Discussion and possible action on snowmobile trail maintenance contracts for the 2018-2019 season.

Mr. Tarnowski gave an overview.

A motion was made by Mr. Falkowski to approve and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

Discussion and possible adoption of Public Participation Plan revision for the Manitowoc County Comprehensive Land Use Plan update.

Mr. Tarnowski gave an overview.

The Commission had questions.

Mr. Tarnowski answered and explained for the Commission.

Mr. Ryan commented on the request.

A motion was made by Ms. Muench to approve and seconded by Mr. Vogt. Motion passed upon a unanimous voice vote.

Resolution authorizing the acceptance of County Conservation Aids (CCA) Funds from the Department of Natural Resources.

Mr. Ryan gave an overview.

A motion was made by Ms. Muench to approve and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

Discussion and possible approval of Site Plan for Manitowoc County Industrial Park for Brunner Fabrication.

Mr. Ryan gave an overview and indicated Manitowoc County Public Works will also review the plan for compliance with any covenants.

Mr. Korinek had a question regarding some tanks shown on the site plan.
Mr. Mike Frozena, designer of the site plan indicated those tanks will be contained by walls around them.

A motion was made by Mr. Falkowski to approve and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

Miscellaneous

Out of County Trips

- Surveyor Conference, Wisconsin Dells – 1 staff member

Mr. Ryan gave an overview of the trip.

A motion was made by Ms. Muench to approve and seconded by Mr. Vogt.
Motion passed upon a unanimous voice vote.

Next Meeting Date: Next meeting is scheduled for Monday, December 3, 2018.

Adjournment: Motion to adjourn was made by Ms. Muench and seconded by Mr. Falkowski to adjourn at 4:56 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, October 22, 2018
TIME: ► 3:30 P.M. ◀
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Lyle Miller Estate**– ZMAR, SW1/4, NW1/4, Section 29, T20N-R21E, Town of Maple Grove, from Large Estate (LE) to Small Estate Residential (SE).
 2. **Manitowoc County Planning and Park Commission** - petitioned for an ordinance amendment for Chapter 12 of the Manitowoc County Code titled "Subdivision Regulations" to address land combinations.
 3. **Manitowoc County Planning and Park Commission** - petitioned for an ordinance amendment for Chapter 4 of the Manitowoc County Code titled "Finance" to allow for application, special assessment and permit fee increases.
 4. **Postponed: James, Ann and Theodore Schultz** – ZMAR, SW1/4, NE1/4, Section 17, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to General Agriculture (GA).
- IV. Adjournment

Date: October 5, 2018

David Dyzak, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
October 22, 2018

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order October 22, 2018 by Chairperson Dyzak at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Falkowski, Ms. Muench, Mr. Dyzak, Mr. Zimmer, Mr. Vogt, Mr. Korinek and Mr. Waack.

Staff present: Tim Ryan

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments and Text Amendment for Commissioners' review:

1. **Lyle Miller Estate**– ZMAR, SW1/4, NW1/4, Section 29, T20N-R21E, Town of Maple Grove, from Large Estate (LE) to Small Estate Residential (SE).
2. **Manitowoc County Planning and Park Commission** – petitioned for an ordinance amendment for Chapter 12 of the Manitowoc County Code titled "Subdivision Regulations" to address land combinations.
3. **Manitowoc County Planning and Park Commission** - - petitioned for an ordinance amendment for Chapter 4 of the Manitowoc County Code titled "Finance" to allow for application, special assessment and permit fee increases.
4. **Postponed: James, Ann and Theodore Schultz** – ZMAR, SW1/4, NE1/4, Section 17, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to General Agriculture (GA).

ADJOURNMENT – Meeting adjourned at 4:00 p.m.



MANITOWOC COUNTY
PLANNING AND PARK COMMISSION
MEETING NOTICE

DATE: **Friday, November 2, 2018**
TIME: 10:00 A.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Agenda - "Open Meeting Law Compliance"
- III. Public Comment
- IV. Discussion and Acceptance of Resolution Authorizing Recreational Trail Grant Application.
- V. Next Meeting Date – December 3, 2018
- VI. Adjournment

Date: October 31, 2018

David Dyzak, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR NOVEMBER 2, 2018 MEETING

Call to Order – Roll Call

The Regular November 2, 2018 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Dyzak at 10:00 a.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Dyzak, Mr. Falkowski, Mr. Vogt and Mr. Waack.

Commissioners absent: Mr. Zimmer, Ms. Muench and Mr. Korinek

Staff present: Tim Ryan and Aprille Calewarts

Approval of Agenda: Motion made by Mr. Waack and seconded by Mr. Vogt to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan indicated the Agenda had been posted as required.

Public Comment: Mr. Dyzak indicated there was no one in attendance to speak. Mr. Dyzak closed Public Comment.

Discussion and Acceptance of Resolution Authorizing Recreational Trail Grant Application.

Mr. Ryan gave an overview of the grant.

Mr. Falkowski had questions regarding grants on prior meetings and this not being one of them.

Mr. Ryan confirmed, this trail grant is a different one.

Mr. Dyzak questioned the grant money always being in the budget from when it was approved.

Mr. Ryan confirmed the money has always been in the budget. However, for clarity, Corporation Counsel recommended a new resolution should be adopted by the County Board.

A motion was made by Mr. Vogt to approve and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

Next Meeting Date: Next meeting is scheduled for December 3, 2018.

Adjournment: Motion to adjourn was made by Mr. Falkowski and seconded by Mr. Vogt to adjourn at 10:19 a.m. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, December 3, 2018**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda - "Open Meeting Law Compliance"
- IV. Public Comment
- V. Public Hearings – Discussion and possible action:
 1. **Jill Otto** – ZMAR, SW1/4, SW1/4, Section 15, T18N-R21E, Town of Eaton, from General Agriculture (GA) to Small Estate Residential (SE).
 2. **Charles and Denise Deibele** – ZMAR, NE1/4, NW1/4, Section 27, T17N-R21E, Town of Schleswig, from General Agriculture (GA) and Large Estate (LE) to Small Estate Residential (SE) and General Agriculture (GA).
 3. **Postponed: James, Ann and Theodore Schultz** – ZMAR, SW1/4, NE1/4, Section 17, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to General Agriculture (GA).
- VI. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action
 1. **Dale and Ethelyn Bolle Recovable Family Trust** – Variance Request, SW1/4, SW1/4, Section 19, T20N-R23E, Town of Kossuth.
- VII. Discussion and possible approval of Industrial Park Site Plan for County Visions Coop.
- VIII. Discussion and possible acceptance of Contracting Pier and Waterfront Solutions to install a new boarding dock (pier) for \$24,953 without bidding the project.
- IX. Resolution authorizing the acceptance of County Conservation Aids (CCA) Funds from the Department of Natural Resources.
- X. Miscellaneous:
 1. Staff Reports - None
 2. Personnel - None
 3. Correspondence – Email from Karl Kuhn regarding hunting in the County Parks.
 4. Out of County Trips – WLIA Conference – February 20-22, 2019 – Appleton, WI – 2 Staff members
 5. Other Matters – None
- XI. Next Meeting Date – January 28, 2019
- XII. Adjournment

Date: November 14, 2018

David Dyzak, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR DECEMBER 3, 2018 MEETING

Call to Order – Roll Call

The Regular December 3, 2018 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Dyzak at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Ms. Muench, Mr. Dyzak, Mr. Falkowski, Mr. Vogt, Mr. Zimmer, Mr. Waack and Mr. Korinek

Staff present: Tim Ryan and Aprille Calewarts

Approval of Minutes – Open Meeting Law Compliance

Chairman Dyzak called for a motion to accept the Minutes of the regular October 22, 2018 and November 2, 2018 meeting. Motion to accept the Minutes was made by Mr. Falkowski and seconded by Mr. Vogt.

Approval of Agenda: Motion made by Ms. Muench and seconded by Mr. Korinek to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on November 19, 2018 and September 10, 2018, reviewed by the Commission at a Commission Meeting held on November 26, 2018. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their December 18, 2018 meeting.

Public Comment: Mr. Dyzak asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Dyzak closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Jill Otto** – ZMAR, SW1/4, SW1/4, Section 15, T18N-R21E, Town of Eaton, from General Agriculture (GA) to Small Estate Residential (SE).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Dyzak asked if there was anyone to comment on this request.

Mr. Rick Christel, Town of Eaton Chair, spoke in favor of the request.

There was no one else to speak; Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Waack and seconded by Ms. Muench to approve the request. Motion passed upon a unanimous voice vote.

2. **Charles and Denise Deibele** – ZMAR, NE1/4, NW1/4, Section 27, T17N-R21E, Town of Schleswig, from General Agriculture (GA) and Large Estate (LE) to Small Estate Residential (SE) and General Agriculture (GA).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Dyzak asked if there was anyone to comment on this request.

There was no one to speak; Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Korinek and seconded by Mr. Falkowski to approve the request. Motion passed upon a unanimous voice vote.

3. **Postponed: James, Ann and Theodore Schultz** – ZMAR, SW1/4, NE1/4, Section 17, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to General Agriculture (GA).

Motion was made by Ms. Muench to remove the request from the table and seconded by Mr. Vogt. Motion passed upon a unanimous voice vote.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Dyzak asked if there was anyone to comment on this request.

Mr. Theodor Schultz gave an overview of the request.

There was no one else to speak; Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Waack and seconded by Mr. Falkowski to approve the request. Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **Dale and Ethelyn Bolle Revocable Family Trust** – Variance Request, SW1/4, SW1/4, Section 19, T20N-R23E, Town of Kossuth.

Mr. Ryan read a summary of the request (copy on file).

Mr. Wayne Bolle, owner, spoke and gave an overview of the request.

Motion was made by Ms. Muench and seconded by Mr. Korinek to approve the request. Motion passed upon a unanimous voice vote.

Discussion and possible approval of Industrial Park Site Plan for County Visions Coop.

Mr. Ryan gave an overview of the request.

The Commission had discussion.

A motion was made by Mr. Falkowski to approve and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance of Contracting Pier and Waterfront Solutions to install a new boarding dock (pier) for \$24,953 without bidding the project.

Mr. Ryan gave an overview and explanation of contracting with Pier and Waterfront Solutions.

A motion was made by Mr. Muench to accept and seconded by Ms. Korinek.

There was discussion amongst the Commissioners.

Motion passed upon a unanimous voice vote.

Resolution authorizing the acceptance of County Conservation Aids (CCA) Funds from the Department of Natural Resources.

Mr. Ryan gave an overview.

A motion was made by Mr. Vogt to accept and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

Miscellaneous

Correspondence – Email from Karl Kuhn regarding hunting in the County Parks.

Mr. Larry Bonde and Mr. Karl Kuhn gave an overview.

There was discussion and questions amongst the Commissioners, Mr. Bonde and Mr. Karl.

Out of County Trips

- WLIA Conference – February 20-22, 2019, Appleton, WI - 2 staff members

Mr. Ryan gave an overview of the trip.

A motion was made by Ms. Muench to approve and seconded by Mr. Vogt. Motion passed upon a unanimous voice vote.

Next Meeting Date: Next meeting is scheduled for Monday, January 28, 2019.

Adjournment: Motion to adjourn was made by Mr. Falkowski and seconded by Mr. Vogt to adjourn at 5:06 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, December 3, 2018
TIME: ► 3:30 P.M. ◀
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Jill Otto** – ZMAR, SW1/4, SW1/4, Section 15, T18N-R21E, Town of Eaton, from General Agriculture (GA) to Small Estate Residential (SE).
 2. **Charles and Denise Deibele** – ZMAR, NE1/4, NW1/4, Section 27, T17N-R21E, Town of Schleswig, from General Agriculture (GA) and Large Estate (LE) to Small Estate Residential (SE) and General Agriculture (GA).
 3. **Postponed: James, Ann and Theodore Schultz** – ZMAR, SW1/4, NE1/4, Section 17, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to General Agriculture (GA).
- IV. Adjournment

Date: November 14, 2018

David Dyzak, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
December 3, 2018

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order December 3, 2018 by Chairperson Dyzak at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Falkowski, Ms. Muench, Mr. Dyzak, Mr. Zimmer, Mr. Vogt, Mr. Korinek and Mr. Waack.

Staff present: Tim Ryan

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments and Text Amendment for Commissioners' review:

1. **Jill Otto**— ZMAR, SW1/4, SW1/4, Section 15, T18N-R21E, Town of Eaton, from General Agriculture (GA) to Small Estate Residential (SE).
2. **Charles and Denise Deibele** – ZMAR, NE1/4, NW1/4, Section 27, T17N-R21E, Town of Schleswig, from General Agriculture (GA) and Large Estate (LE) to Small Estate Residential (SE) and General Agriculture (GA).
3. **Postponed: James, Ann and Theodore Schultz** – ZMAR, SW1/4, NE1/4, Section 17, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to General Agriculture (GA).

ADJOURNMENT – Meeting adjourned at 4:00 p.m.