



MANITOWOC COUNTY
EXPO and ICE CENTER BOARD
MEETING NOTICE

DATE: January 3, 2018
TIME: 7:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered:

1. Regular business
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Previous Minutes
2. Public Comment
3. Election of Officers
4. Subcommittee Assignments
5. Review, Discussion, and Possible Action on Sub Committee Recommendations
 - A. FINANCE SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
 - B. OPERATIONS SUB-COMMITTEE:
 1. No Committee Meeting- Committee Update on the Following: Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair
 - C. ENTERTAINMENT/VENDORS SUB-COMMITTEE:
 1. Tuesday-Sunday Special Events Entertainment-Kandu; Family Entertainment-Rest Area – Competitions-Other Ideas-Possible Renaming-Polka Band Days & Times; Convention Ideas
 - D. PARKING/SECURITY SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
6. Review, Discussion, and Possible Action on 2018 Fair Matters
 - A. Fair Update
7. Comptroller's Financial Report – Review
8. Update and Possible Action on Other Fair, Expo Buildings and Grounds Projects and Issues
 - A. WI Association of Fairs Convention – Jan 7-10, 2018
 - B. Rummage-A-Rama – February 10; Volunteer Sign Up
 - C. Dairy Cattle Barn Update
 - D. Expo-Ice Center Month Events; Expo Grounds Update
9. Adjourn

Date: December 21, 2017

Jerome Vetting, BOARD CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, January 3, 2018

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, J. Hawig, M. Plate, M. Sleik, L. Taylor, B. Cavanaugh, D. Newberg, J. Janowski, S. Konik, K. Behnke, R. Voss, B. Blatz, D. Gauger, R. Kohlbeck, T. Dvorak, B. Herr, R. Zipperer, M. Bratt,

**County Board
Supervisors
Present:**

Absent & Excused: J. Beyer, D. Fitzgerald, D. Gauger
Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 7:00pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made by Zipperer, seconded by Voss, to approve the previous meeting minutes. Motion carried unanimously.

Public Comment Board Chair called for public comment three times. No public comment given.

Election of Officers

Jerome Vetting was nominated by Joe Janowski as the Board Chairman. After three calls for other nominations a motion was made by Taylor, seconded by Herr, that nominations be closed and unanimous ballot be cast for Vetting as committee chair. Motion carried unanimously.

Dick Pollen was nominated by Mike Plate as the Board Vice Chairperson. After three calls for other nominations a motion was made by Newberg, seconded by Voss, that nominations be closed and unanimous ballot be cast for Pollen as committee vice chair. Motion carried unanimously.

Michelle Bratt was nominated by Mike Plate as the Board Secretary. After three calls for other nominations a motion was made by Plate, seconded by Newberg, that nominations be closed and unanimous ballot be cast for Bratt as committee secretary. Motion carried unanimously.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. ***No Committee Meeting-Committee Update***
No report.

B. Operations Subcommittee

1. ***No Committee Meeting-Committee Update: Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair***

Dvorak reported that Nancy Newberg, Dvorak and staff will review the UW-Manitowoc Theater for possible relocation of the Fairest of the Fair competition and reception. Dvorak added that new rules are being created.

Dvorak reported that the Fairest of the Fair attended UW-Manitowoc to reach out to potential exhibitors, spoke at Noon Rotary, was a guest on WCUB, was a caller at the Manitowoc Senior Center Bingo, and submitted Facebook posts.

C. Entertainment/Vendors Subcommittee:

1. *Tuesday-Sunday Special Events Entertainment-Kandu; Family Entertainment-Rest Area-Competitions-Other Ideas-Possible Renaming-Polka Band Days; Convention Ideas*

Voss reported on committee discussion of special acts and noted that the track size is 400'x120' and a clay mix track. Voss added that Kandu is retiring after 2018 and need to seek a woodcarver and polka bands. Voss recommended for approval to obtain a contract from Zoli's Wood Carver.

Motion was made by Voss, seconded by Taylor to approve the committee report and recommendations. Motion carried unanimously.

D. Parking/Security Subcommittee:

1. *No Committee Meeting-Committee Update*

No Report.

Review, Discussion and Possible Action on 2018 Fair Matters

A. *Fair Update*

Neuser reported on the exhibitor deadline entry issue that occurred for the 2017 fair. Krizek provided a brief update on fair matters.

Comptroller's Financial Report – Review

PW Director reported on the Financial Report provided in the board packet and reviewed the Expo's overall financial history provided in the board packet.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

A. *WI Association of Fairs Convention – Jan 7-10, 2018*

Discussion on silent auction item for the convention.

B. *Rummage-A-Rama –February 10; Volunteer Sign Up*

Volunteer sign up for February sale distributed.

C. *Dairy Cattle Barn Update*

Neuser reported that Spielvogel will begin demolition work on January 8 and the construction to occur beginning March 1. Neuser presented the Dairy Cattle Barn Request for Proposals (RFP) included in the board packet noting that four proposals were received and recommend the low bidder, Valley Building Systems. Motion was made by Kohlbeck, seconded by Zipperer to recommend approval to the Public Works Committee Valley Building Systems as the low bidder. Motion carried unanimously.

D. *Expo-Ice Center Month Events; Expo Grounds Update*

No report.

Adjournment

Motion was made by Voss, seconded by Zipperer to adjourn at 7:42pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Bratt



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Entertainment and Vendor Sub-Committee
MEETING NOTICE

DATE: January 3, 2018
TIME: 6:30 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on the following items for the 2018 Fair:
 - A. Tuesday-Sunday Special Events Entertainment
 1. Kandu
 2. Family Entertainment-Rest Area – Competitions; Other Ideas; Possible Renaming
 3. Convention Ideas
4. Other Fair Projects and Issues Update – No Action
5. Adjourn

Date: December 21, 2017

Rob Voss, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
ENTERTAINMENT AND VENDORS SUBCOMMITTEE**

Held Wednesday, January 3, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: R. Voss, L. Taylor, D. Newberg, S. Konik, D. Pollen, M. Sleik R. Zipperer

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, B. Herr, J. Janowski, J. Hawig, B. Cavanaugh, B. Blatz, M. Plate

Absent & Excused:

Absent: D. Gauger, R. Kohlbeck, D. Fitzgerald

Called to Order Meeting called to order – 6:30pm

Minutes Minutes were reviewed from the previous meeting. Motion was made by Taylor, seconded by Zipperer to approve the minutes. Motion carried unanimously.

Public Comment Committee chairperson called for public input three times. No public input given.

Review, Discussion, and Possible Action on the following items for the 2018 Fair:

A. Tuesday-Sunday Special Events Entertainment – reviewed 2017 contracts.

1. Kandu

Voss reported that Kandu will be retiring after 2018 and the committee should begin looking at other options.

2. Family Entertainment-Rest Area – Competitions; Other Ideas; Possible Renaming

Discussion included ideas for the Entertainment area. Motion was made by Konik, seconded by Newberg to obtain a wood carver contract from Zoli's Wood Carver. Motion carried unanimously.

3. Convention Ideas

Discussion included ride times, costs, and cancelation policies to be reviewed while at convention.

Other Fair Projects and Issues Update – No Action

No report.

Adjournment

Motion made by Zipperer, seconded by Newberg to adjourn at 6:57pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Sleik



**MANITOWOC COUNTY
EXPO and ICE CENTER BOARD
MEETING NOTICE**

DATE: January 8, 9 and 10, 2018

TIME: 12:30 p.m.

PLACE: State Fairs Conference—Chula Vista Resort
2501 River Road
Wisconsin Dells WI 53965

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business
 - a. Roll Call
2. Public Comment
3. Review, discuss, and possible action on events, acts and other issues and items related to the 2018 Fair and provide recommendations to the Expo Board
 - a. Carnival Night Reception Update
 - b. Workshops-Round Table Update
 - c. Fairest of the Fair Competition Update
 - d. Entertainment Ideas
4. Other Fair Projects and Issues Update – No Action
5. Adjourn

Date: December 21, 2017

Jerome Vetting, BOARD CHAIRPERSON
By: Gerard Neuser, Public Works Director

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MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Monday, January 8, 2018

Location: State Fairs Convention – Chula Vista Resort, 2501 River Road,
Wisconsin Dells WI 53965

Present: D. Pollen, K. Behnke, J. Beyer, B. Blatz, B. Herr, R. Kohlbeck, D. Newberg, M. Plate, R. Voss, R. Zipperer

**County Board
Supervisors
Present:**

Absent & Excused: M. Bratt, B. Cavanaugh, T. Dvorak, D. Fitzgerald, D. Gauger, J. Janowski, S. Konik, M. Sleik, L. Taylor, J. Vetting

Absent:

Called to Order Meeting called to order – 12:30pm.

Public Comment Board Chairperson called for public input three times. No public input given.

Review, Discuss, and Possible Action on Event, Acts and Other Issues and Items Related to the 2018 Fair and Provide Recommendations to the Expo Board

A. Carnival Night Reception Update

Event went well with a lot of people in attendance.

B. Workshops-Round Table Update

Following discussed:

- Opening meeting well represented.
 - Tea Pot did not win and less than half of the counties participated.
 - Manitowoc took second place with Trivia question contest, Plate and Hawig represented Manitowoc.
 - Speaker was one of the better speakers.
- Finance Subcommittee – Behnke reported that the fair budget is set and future discussion on changing name of Finance subcommittee to Promotional Subcommittee.
 - Spin benefits to nonprofits.
 - Value of the fair to the community.
- Workshops – workshops were discussed and board members assigned.

C. Fairest of the Fair Competition Update

Newberg reported that the competition was going well.

D. Entertainment Ideas

Voss reviewed the Special Entertainments spreadsheet provided at the meeting.

Other Fair Projects and Issues Update – No Action

No report.

Adjournment

Motion was made by Zipperer, seconded by Herr to adjourn at 1:05pm. Motion carried.

Minutes taken by Krizek

Signed by Bratt

MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Tuesday, January 9, 2018

Location: State Fairs Convention – Chula Vista Resort, 2501 River Road,
Wisconsin Dells WI 53965

Present: D. Pollen, K. Behnke, J. Beyer, B. Blatz, B. Herr, R. Kohlbeck, D. Newberg, M. Plate, R. Voss, R. Zipperer

**County Board
Supervisors**

Present:

Absent & Excused: M. Bratt, B. Cavanaugh, T. Dvorak, D. Fitzgerald, D. Gauger, J. Janowski, S. Konik, M. Sleik, L. Taylor, J. Vetting

Absent:

Called to Order Meeting called to order – 12:30pm.

Public Comment Board Chairperson called for public input three times. No public input given.

Review, Discuss, and Possible Action on Event, Acts and Other Issues and Items Related to the 2018 Fair and Provide Recommendations to the Expo Board

A. Carnival Night Reception Update

No report.

B. Workshops-Round Table Update

Following discussed:

- Pulling Track
 - Winter cover – use of wheat.
 - Start track prep week prior to fair.
 - Add top soil
 - Need skidsteer with rake.
 - No sand.
- Restructuring of the Talent Show.
- Brochure
 - List of Capital Improvements or other items completed at Expo.
 - Pick a project each year to work on.
 - Fundraisers-Grants.
 - Fair impacts the community.
 - Fair Endowment – place at investment businesses.
 - 18 Towns-Villages meet third Tuesday of April and attend the meeting to get volunteers.
- Discussed workshops noting that Expo-Fair is ahead of most fairs.

C. Fairest of the Fair Competition Update

Newberg reported that the competition was going well.

D. Entertainment Ideas

Entertainment ideas were discussed including North Eastern WI (NEW) Motorsports agreement and NEW was happy with the new track, rodeos and other option to bring Mad Dog and Merrill to the fair.

Other Fair Projects and Issues Update – No Action

No report.

Adjournment

Motion was made by Plate, seconded by Voss to adjourn at 1:25pm. Motion carried.

Minutes taken by Krizek

Signed by Bratt

NOTE: There was not a quorum present at the 1/10/2018 (State Fairs Conference) meeting. Therefore, no minutes are available for this meeting.



**MANITOWOC COUNTY
EXPO and ICE CENTER BOARD
MEETING NOTICE**

DATE: January 8, 9 and 10, 2018

TIME: 12:30 p.m.

PLACE: State Fairs Conference—Chula Vista Resort
2501 River Road
Wisconsin Dells WI 53965

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business
 - a. Roll Call
2. Public Comment
3. Review, discuss, and possible action on events, acts and other issues and items related to the 2018 Fair and provide recommendations to the Expo Board
 - a. Carnival Night Reception Update
 - b. Workshops-Round Table Update
 - c. Fairest of the Fair Competition Update
 - d. Entertainment Ideas
4. Other Fair Projects and Issues Update – No Action
5. Adjourn

Date: December 21, 2017

Jerome Vetting, BOARD CHAIRPERSON
By: Gerard Neuser, Public Works Director

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MANITOWOC COUNTY EXPO and ICE CENTER BOARD MEETING NOTICE

DATE: February 7, 2018
TIME: 7:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered:

1. Regular business
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Previous Minutes
2. Public Comment
3. Subcommittee Assignments
4. Review, Discussion, and Possible Action on Sub Committee Recommendations
 - A. FINANCE SUB-COMMITTEE:
 1. Election of Officers; Advertising-Radio, Newspaper; Outdoor-Indoor Vendor Fees; 2018 Fair Budget
 - B. OPERATIONS SUB-COMMITTEE:
 1. Election of Officers; Annual Superintendent-Assistant Superintendent Meeting; Manitowoc County 4-H Silent Auction Request; Nichole Paulow-Fair Camping Request; Billboard Sign Competition; Dairy Cattle Barn Rules; Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair-Competition & Reception Date-April 15-Application Deadline-March 15
 - C. ENTERTAINMENT/VENDORS SUB-COMMITTEE:
 1. Election of Officers; Tuesday-Sunday Events Entertainment-Tents Inc., Zoli's Woodcarving, FMX Motorcycle Stunt Show, N.E.W. Motorsports, Demo Derby; Family Entertainment-Rest Area-Competitions-Other Ideas-Possible Renaming-Polka Band Days & Times
 - D. PARKING/SECURITY SUB-COMMITTEE:
 1. Election of Officers; Special Operations Detective Agency (SODA) Contract; Frank's Radio; Overflow Parking Lot; Building Hours, Release Times, and Load-Unload Locations
5. Review, Discussion, and Possible Action on 2018 Fair Matters
 - A. Beer and Soda Vendor Meeting – March 14
 - B. Superintendent Update
 - C. Fair Update
6. Comptroller's Financial Report – Review
7. Update and Possible Action on Other Fair, Expo Buildings and Grounds Projects and Issues
 - A. WI Association of Fairs Convention – Update
 - B. Rummage-A-Rama – February 10; Volunteer Sign Up
 - C. Dairy Cattle Barn Update
 - D. Expo-Ice Center Month Events; Expo Grounds Update
8. Adjourn

Date: January 29, 2018

Jerome Vetting, BOARD CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, February 7, 2018

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, J. Hawig, M. Plate, M. Sleik, L. Taylor, B. Cavanaugh, D. Newberg, J. Janowski, S. Konik, K. Behnke, R. Voss, B. Blatz, R. Kohlbeck, T. Dvorak, B. Herr, R. Zipperer, M. Bratt, J. Beyer, D. Fitzgerald

County Board

Supervisors

Present:

Absent & Excused: D. Gauger

Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 7:00pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made by Pollen, seconded by Hawig, to approve the previous meeting minutes. Motion carried unanimously.

Public Comment Board Chair called for public comment three times. No public comment given.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. ***Election of Officers; Advertising-Radio, Newspaper; Outdoor-Indoor Vendor Fees; 2018 Fair Budget***

Behnke reported on the following:

- Election of Officers – Konik selected as vice chair and Bratt selected as secretary.
- Advertising – recommend for approval the budget as listed in the board packet.
- Outdoor-Indoor Vendor Fees – recommend approval to increase outdoor and music electrical fees for 110 to \$150 and 220 to \$200 and music tent fee total of \$200 for 2019.

Motion was made by Behnke, seconded by Janowski to approve the committee report and recommendations. Motion carried unanimously.

B. Operations Subcommittee

1. ***Election of Officers; Annual Superintendent-Assistant Superintendent Meeting; Manitowoc County 4-H Silent Auction Request; Nichole Paulow-Fair Camping Request; Billboard Sign Competition; Dairy Cattle Barn Rules; Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair – April 15-Application Deadline-March 15***

Dvorak reported on the following:

- Election of Officers – Hawig selected as vice chair and Bratt selected as secretary.
- Annual superintendent-assistant superintendent meeting – email communication to be sent out in spring and annual meeting to be scheduled post fair.
- Manitowoc County 4-H Silent Auction Request – recommend approval.
- Nichole Paulow-Fair Camping Request – recommend approval.
- Billboard Sign Competition – recommend approval.
- Dairy Cattle Barn rules – recommend approval.
- Market Animal Committee meeting – swine classifications discussed.

- Ice Center – contract paid.
 - Talent Show – info coming out.
 - Brew Competition – email blast to be done.
 - Education & Outreach – meeting in March.
 - Fairest of the Fair – competition April 15 with application deadline March 15.
- Motion was made by Dvorak, seconded by Taylor to approve the committee report and recommendations. Motion carried unanimously.

C. Entertainment/Vendors Subcommittee:

1. ***Election of Officers; Tuesday-Sunday Special Events Entertainment-Tents Inc; Zoli's Woodcarving; FMX Motorcycle Stunt Show; N.E.W. Motorsports; Demo Derby; Family Entertainment-Rest Area-Competitions-Other Ideas-Possible Renaming-Polka Band Days; Convention Ideas***

Voss reported on the following:

- Election of Officers – Sleik selected as vice chair and Fitzgerald selected as secretary.
- Fireworks moved to Wednesday.
- Demo Derby contract to be rewritten.
- FMX Motorcycle Stunt Show – change date and get updated pricing.
- Tents Inc contract recommend approval.
- Zoli's Woodcarving contract recommend approval.
- N.E.W. Motorsports contract recommend approval.

Motion was made by Voss, seconded by Newberg to approve the committee report and recommendations. Motion carried unanimously.

D. Parking/Security Subcommittee:

1. ***Election of Officers; Special Operations Detective Agency (SODA) Contract; Frank's Radio; Overflow Parking Lot; Building Hours, Release Times, and Load-Unload Locations***

Beyer reported on the following:

- Election of Officers – Blatz selected as vice chair and Taylor selected as secretary.
- SODA contract recommended for approval.
- Frank's Radio contracted recommended for approval.
- Building Hours and Release Times recommended for approval.

Motion was made by Beyer, seconded by Blatz to approve the committee report and recommendations. Motion carried unanimously.

Review, Discussion and Possible Action on 2018 Fair Matters

- A. ***Beer and Soda Vendor Meeting – March 14***

Beer and soda vendor meeting is scheduled for March 14 at 7pm.

- B. ***Superintendent Update***

Vetting reported that a disciplinary letter has been presented to Nichole Paulow for signature regarding concerns and issues associated with the 2017 fair.

- C. ***Fair Update***

The following were reported:

- Fair sponsorships.
- Open class online only – working on outreach.
- Multi-purpose building – safety concerns with the barn layout. Meeting to be scheduled.
- Discussion on possible five day fair.
- Kandu retiring and consensus to work on a farewell.

Comptroller's Financial Report – Review

PW Director reported on the Financial Report provided in the board packet and reviewed the Expo's overall financial history provided in the board packet.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

A. *WI Association of Fairs Convention – Update*

Report included teapot submitted in competition, silent auction received \$110 towards program, evening at the fair won for best picture, Tiffany Nohl received an award for fair story for District 4 an overall grand champion award.

B. *Rummage-A-Rama –March 10; Volunteer Sign Up*

Volunteer sign up for March sale.

C. *Dairy Cattle Barn Update*

Neuser reported that the demo complete and construction should begin around April 19.

D. *Expo-Ice Center Month Events; Expo Grounds Update*

Vetting reported on the Special Olympics upcoming banquet.

Adjournment

Motion was made by Newberg, seconded by Hawig to adjourn at 7:47pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Bratt



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Entertainment and Vendor Sub-Committee
MEETING NOTICE

DATE: February 7, 2018
TIME: 5:30 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Election of Officers
4. Review, Discussion, and Possible Action on the following items for the 2018 Fair:
 - A. Tuesday-Sunday Special Events Entertainment
 1. Tents Inc.
 2. Zoli's Woodcarving
 3. FMX Motorcycle Stunt Show
 4. N.E.W. Motorsports
 5. Demo Derby
 6. Family Entertainment-Rest Area – Competitions; Other Ideas; Possible Renaming; Polka Band Days & Times
5. Other Fair Projects and Issues Update – No Action
6. Adjourn

Date: January 29, 2018

Rob Voss, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
ENTERTAINMENT AND VENDORS SUBCOMMITTEE**

Held Wednesday, February 7, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: R. Voss, M. Sleik, D. Fitzgerald, L. Taylor, D. Newberg, S. Konik, D. Pollen

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, B. Herr, J. Janowski, J. Hawig, B. Cavanaugh, M. Plate, K. Behnke, M. Bratt

Absent & Excused:

Absent: R. Zipperer, D. Gauger, R. Kohlbeck

Called to Order Meeting called to order – 5:30pm

Minutes Minutes were reviewed from the previous meeting. Motion was made by Newberg, seconded by Konik to approve the minutes. Motion carried unanimously.

Public Comment Committee chairperson called for public input three times. No public input given.

Election of Officers

Michelle Sleik was nominated by Derek Fitzgerald as the committee Vice Chairperson. After three calls for other nominations a motion was made by Konik, seconded by Fitzgerald, that nominations be closed and unanimous ballot be cast for Sleik as committee vice chair. Motion carried unanimously.

Derek Fitzgerald was nominated by Michelle Sleik as the committee Secretary. After three calls for other nominations a motion was made by Newberg, seconded by Taylor, that nominations be closed and unanimous ballot be cast for Fitzgerald as committee secretary. Motion carried unanimously.

Review, Discussion, and Possible Action on the following items for the 2018 Fair:

A. Tuesday-Sunday Special Events Entertainment

Voss reported on the daily grandstand events including moving the Fireworks to Wednesday.

1. Tents Inc.

Motion was made by Newberg, seconded by Taylor to recommend approval to the board the Tents Inc. contract. Motion carried unanimously.

2. Zoli's Woodcarving

Motion was made by Newberg, seconded by Konik to recommend approval to the board Zoli's Woodcarving contract. Motion carried unanimously.

3. FMX Motorcycle Stunt Show

FMX Motorcycle Stunt Show contract has been put on hold.

4. N.E.W. Motorsports

Motion was made by Konik, seconded by Taylor to recommend approval to the board the N.E.W. Motorsports contract. Motion carried. Newberg abstained.

5. Demo Derby

Demo Derby contract has been put on hold.

6. Family Entertainment-Rest Area – Competitions; Other Ideas; Possible Renaming; Polka Band Days & Times

Discussion included Polka bands and competitions in the tent area.

Other Fair Projects and Issues Update – No Action

No report.

Adjournment

Motion made by Newberg, seconded by Konik to adjourn at 6:01pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Fitzgerald



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Finance Sub-Committee
MEETING NOTICE

DATE: February 7, 2018
TIME: 5:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

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1. Regular Business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Election of Officers
4. Review, Discussion, and Possible Action on the following items for the 2018 Fair:
 - A. Advertising – Radio, Newspaper
 - B. Outdoor-Indoor Vendor Fees
 - C. 2018 Fair Budget
5. Update and Possible Action on Other Fair Operation Projects and Issues
6. Adjourn

Date: January 29, 2018

Kevin Behnke, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

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Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**MINUTES of EXPO-ICE CENTER BOARD MEETING
FINANCE SUBCOMMITTEE**

Wednesday, February 7, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: K. Behnke, S. Konik, M. Bratt, D. Pollen, B. Cavanaugh, M. Plate, J. Janowski

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, M. Sleik, B. Herr, B. Blatz, R. Voss, J. Hawig, D. Newberg, D. Fitzgerald,
R. Kohlbeck

Absent & Excused: D. Gauger, J. Beyer
Absent:

Called to Order Meeting called to order – 5:00pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made Plate, seconded by Janowski to approve the minutes. Motion carried unanimously.

Public Comment Board Chairperson called for public comment three times. No public input given.

Election of Officers

Scott Konik was nominated by Dick Pollen as the committee Vice Chairperson. After three calls for other nominations a motion was made by Cavanaugh, seconded by Bratt, that nominations be closed and unanimous ballot be cast for Konik as committee vice chair. Motion carried unanimously.

Michelle Bratt was nominated by Mike Plate as the committee Secretary. After three calls for other nominations a motion was made by Plate, seconded by Pollen, that nominations be closed and unanimous ballot be cast for Bratt as committee secretary. Motion carried unanimously.

Review, Discussion, and Possible Action on the following items for the 2018 Fair:

A. Advertising – Radio, Newspaper

Behnke reviewed the radio and newspaper advertising budget provided in the committee packet. Motion was made by Pollen, seconded by Janowski to recommend approval to the board the radio and newspaper advertising budget. Motion carried unanimously.

B. Outdoor-Indoor Vendor Fees

Behnke reviewed the outdoor and indoor vendor fees noting past increases, indoor vendor spaces available, and music pavilion fees. Motion was made by Pollen, seconded by Konik to recommend approval to the board to increase outdoor and music electrical fees for 110 to \$150 and 220 to \$200 and music tent fee total of \$200 for 2019. Motion carried unanimously.

C. 2018 Fair Budget

No report.

Update and Possible Action on Other Fair Operation Projects and Issues

None.

Adjourn

Motion made by Plate, seconded by Konik to adjourn at 5:25pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Bratt



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Operations Sub-Committee
MEETING NOTICE

DATE: February 7, 2018
TIME: 6:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Election of Officers
4. Review, Discussion, and Possible Action on the following items for the 2018 Fair:
 - A. Annual Superintendent-Assistant Superintendent Meeting
 - B. Manitowoc County 4-H Silent Auction Request
 - C. Nichole Paulow – Fair Camping Request
 - D. Billboard Sign Competition
 - E. Dairy Cattle Barn Rules
 - F. Market Animal Committee Meeting Update
 - G. Ice Center Operations Update
 - H. Working Group Updates:
 - a. Talent Show Competition
 - b. Brew Competition
 - c. Dairy Cattle (Ice Center) Show Ring
 - d. Education & Outreach
 - e. Fairest of the Fair Competition & Reception Date-April 15; Application Deadline-March 15
5. Other Fair Projects and Issues Update – No Action
6. Adjourn

Date: January 29, 2018

Tonya Dvorak, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
OPERATIONS SUBCOMMITTEE**

Held Wednesday, February 7, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: T. Dvorak, J. Hawig, M. Bratt, J. Janowski, B. Cavanaugh, D. Newberg, B. Blatz, B. Herr, D. Fitzgerald

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, D. Pollen, M. Plate, S. Konik, L. Taylor, M. Sleik, K. Behnke, R. Voss, J. Beyer

Absent & Excused:
Absent:

Called to Order Meeting called to order – 6:03pm.

Minutes No minutes were submitted for approval.

Public Comment Committee Chair called for public comment three times. No public comment given.

Election of Officers

Jeremy Hawig was nominated by Brian Herr as the committee Vice Chairperson. After three calls for other nominations a motion was made by Newberg, seconded by Blatz, that nominations be closed and unanimous ballot be cast for Hawig as committee vice chair. Motion carried unanimously.

Michelle Bratt was nominated by Bob Cavanaugh as the committee Secretary. After three calls for other nominations a motion was made by Hawig, seconded by Herr, that nominations be closed and unanimous ballot be cast for Bratt as committee secretary. Motion carried unanimously.

Review, Discussion and Possible Action on the following items for the 2018 Fair:

A. *Annual Superintendent-Assistant Superintendent Meeting*

Dvorak reported on the Annual Superintendent-Assistant Superintendent meeting typically held in spring. Discussion included moving the annual meeting to two to three weeks post fair and communicating any new material via email.

B. *Manitowoc County 4-H Silent Auction Request*

Motion was made by Janowski, seconded by Hawig to recommend approval to the board the Manitowoc County 4-H Silent Auction request. Motion carried unanimously.

C. *Nichole Paulow – Fair Camping Request*

Motion was made by Fitzgerald, seconded by Hawig to recommend approval to the board the half price camping request for Nichole Paulow. Motion carried unanimously.

D. *Billboard Sign Competition*

Motion was made by Cavanaugh, seconded by Janowski to recommend approval to the board the Billboard Sign Competition. Motion carried unanimously.

E. Dairy Cattle Barn Rules

Motion was made by Cavanaugh, seconded by Janowski to recommend approval to the board the Dairy Cattle Barn Rules. Motion carried unanimously.

F. Market Animal Committee Meeting Update

Cavanaugh reported on the market animal committee meeting noting the exhibitor meal possible date, dairy barn report, swine testing rules and next meeting set for March 4.

G. Ice Center Operations Update

Pollen reported last payment has been made and tournament went well. Pollen added that the state hockey tournament will be at the Ice Center next year and numbers continue to increase.

H. Working Group Updates

The following was reported:

- Talent Show – poster is being reviewed with a completion date of March 1.
- Brew Competition – poster to be completed by March or April and work on email blasts and sponsors.
- Education and Outreach – moving educational tent to a static display. Meeting in March.
- Fairest of the Fair – Competition and reception set for Sunday, April 15 at 3pm at UW-Manitowoc University Theater.

Other Fair Projects and Issues Update – No Action

None.

Adjournment

Motion made by Janowski, seconded by Hawig to adjourn at 6:34pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Bratt



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Parking and Security Sub-Committee
MEETING NOTICE

DATE: February 7, 2018
TIME: 6:30pm
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Election of Officers
4. Review, Discussion, and Possible Action on the following items for the 2018 Fair:
 - A. Special Operations Detective Agency (SODA) Contract
 - B. Frank's Radio
 - C. Overflow Parking Lot
 - D. Building Hours, Release Times and Load-Unload Locations
5. Other Fair Projects and Issues Update – No Action
6. Adjourn

Date: January 29, 2018

Jody Beyer, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
PARKING AND SECURITY SUBCOMMITTEE**
Held Wednesday, February 7, 2018
Location: Expo Office, 4921 Expo Dr. Manitowoc WI 54220

Present: J. Beyer, B. Blatz, L. Taylor, M. Plate, D. Pollen, R. Kohlbeck, J. Hawig, B. Herr

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, D. Fitzgerald, B. Cavanaugh, R. Voss, K. Behnke, J. Janowski, S. Konik, D. Newberg, T. Dvorak, M. Sleik,

Absent & Excused: R. Zipperer
Absent:

Called to Order Meeting called to order - 6:35pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made by Plate, seconded by Hawig to approve the minutes. Motion carried unanimously.

Public Comment Committee Chairperson called for public comment three times. No public input given.

Election of Officers

Barry Blatz was nominated by Dick Pollen as the committee Vice Chairperson. After three calls for other nominations a motion was made by Herr, seconded by Plate, that nominations be closed and unanimous ballot be cast for Blatz as committee vice chair. Motion carried unanimously.

Mike Plate was nominated by Dick Pollen as the committee Secretary. After three calls for other nominations a motion was made by Pollen, seconded by Hawig, that nominations be closed and unanimous ballot be cast for Plate as committee secretary. Motion carried unanimously. Mike Plate declined the nomination.

Lisa Taylor was nominated by Michelle Sleik as the committee Secretary. After three calls for other nominations a motion was made by Sleik, seconded by Hawig, that nominations be closed and unanimous ballot be cast for Taylor as committee secretary. Motion carried unanimously.

Review and Possible Action on the following items for the 2018 Fair:

A. *Special Operations Detective Agency (SODA) Contract*

Motion was made by Plate, seconded by Taylor to recommend approval to the board the SODA contract. Motion carried unanimously.

B. Frank's Radio

Motion was made by Pollen, seconded by Blatz to recommend approval to the board the Frank's Radio contract. Motion carried unanimously.

C. Overflow Parking Lot

Discussion of overflow parking lot.

Action Needed:

- Overflow Parking Lot to remain on the next Parking & Security subcommittee agenda.

D. Building Hours, Release Times and Load-Unload Locations

Motion was made by Hawig, seconded by Herr to recommend approval to the board the building hours and release times. Motion carried unanimously.

Action Needed:

- Load-Unload Locations to remain on the next Parking & Security subcommittee agenda.

Other Fair Projects and Issues Update – No Action

No report.

Adjournment

Motion made by Plate, seconded by Zipperer to adjourn at 7:00pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Taylor



MANITOWOC COUNTY

EXPO and ICE CENTER BOARD

MEETING NOTICE

DATE: March 7, 2018
TIME: 7:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered:

1. Regular business
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on Sub Committee Recommendations
 - A. FINANCE SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
 - B. OPERATIONS SUB-COMMITTEE:
 1. Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair-Competition & Reception Date-April 15-Application Deadline-March 15-Fairest of the Fair Stipend
 - C. ENTERTAINMENT/VENDORS SUB-COMMITTEE:
 1. Tuesday-Sunday Events Entertainment-Farm Tractor Pull Contract, Demo Derby Contract; Staging Contract; Family Entertainment-Rest Area-Competitions-Other Ideas-Possible Renaming-Polka Band Days & Times
 - D. PARKING/SECURITY SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
4. Review, Discussion, and Possible Action on 2018 Fair Matters
 - A. Beer and Soda Vendor Meeting – March 14
 - B. Fairest of the Fair Proclamation
 - C. Fair Update
5. Comptroller's Financial Report – Review
6. Update and Possible Action on Other Fair, Expo Buildings and Grounds Projects and Issues
 - A. Rummage-A-Rama – March 10; Volunteer Sign Up
 - B. Dairy Cattle Barn Update
 - C. Expo-Ice Center Month Events; Expo Grounds Update
7. Adjourn

Date: February 27, 2018

Jerome Vetting, BOARD CHAIRPERSON
By: Gerard Neuser, Public Works Director

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MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, March 7, 2018

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, J. Hawig, M. Plate, M. Sleik, L. Taylor, B. Cavanaugh, D. Newberg, J. Janowski, S. Konik, K. Behnke, R. Voss, B. Blatz, T. Dvorak, B. Herr, R. Zipperer, M. Bratt, J. Beyer, D. Gauger

**County Board
Supervisors
Present:**

Absent & Excused: R. Kohlbeck
Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 7:00pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made by Zipperer, seconded by Voss, to approve the previous meeting minutes. Motion carried unanimously.

Public Comment Board Chair called for public comment three times. No public comment given.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. ***No Committee Meeting-Committee Report***
No report.

B. Operations Subcommittee

1. ***Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair – April 15-Application Deadline-March 15-Fairest of the Fair Stipend***

Dvorak reported on the following:

- Market Animal Committee meeting – Tricia Tienor working on fundraising for pig panels, April 2 scholarship deadline and excited about multi-purpose building layout change.
- Ice Center – hockey finished, figure skating show coming up.
- Talent Show – proofing poster.
- Brew Competition – postcards and posters to be completed.
- Fairest of the Fair – competition April 15 with application deadline March 15. Recommendation to the board to pay the fairest of the fair the full stipend of \$1,500.

Motion was made by Dvorak, seconded by Newberg to approve the committee report and recommendation. Motion carried. Cavanaugh and Behnke voted no.

C. Entertainment/Vendors Subcommittee:

1. ***Tuesday-Sunday Special Events Entertainment-Farm Tractor Pull Contract; Demo Derby Contract; Staging Contract; Family Entertainment-Rest Area-Competitions-Other Ideas-Possible Renaming-Polka Band Days; Convention Ideas***

Voss reported on the following:

- Grandstand events for the week.
- Options for Saturday entertainment.
- Polka Bands and Times.
- Recommendations for approval: Farm Tractor Pull Contract; Demo Derby Contract; Staging Contract.

Motion was made by Voss, seconded by Gauger to approve the committee report and recommendations. Behnke amended the motion to hold the staging contract. Motion carried unanimously. Motion was made by Voss, seconded by Zipperer to approve the Farm Tractor Pull and Demo Derby contracts. Motion carried unanimously.

D. Parking/Security Subcommittee:

1. *No Committee Meeting-Committee Update*

Meijer has signed an agreement with Expo for use of the Meijer property for parking the week of fair.

Review, Discussion and Possible Action on 2018 Fair Matters

A. *Beer and Soda Vendor Meeting – March 14*

Beer and soda vendor meeting is scheduled for March 14 at 7pm.

B. *Fairest of the Fair Proclamation*

Fairest of the Fair proclamation included in board packet.

C. *Fair Update*

Staff reported on the fair sponsorships.

Comptroller's Financial Report – Review

No report.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

A. *Rummage-A-Rama –March 10; Volunteer Sign Up*

Volunteer sign up for March sale. Vetting reported that there were 514 admissions at the February sale.

B. *Dairy Cattle Barn Update*

Krizek gave a brief report on the dairy cattle barn.

C. *Expo-Ice Center Month Events; Expo Grounds Update*

Sleik reported that she will be stepping down as a board member and will be hired on as staff. Staff gave a report on upcoming activities.

Adjournment

Motion was made by Gauger, seconded by Zipperer to adjourn at 7:30pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Bratt



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Entertainment and Vendor Sub-Committee
MEETING NOTICE

DATE: March 7, 2018
TIME: 5:45 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on the following items for the 2018 Fair:
 - A. Tuesday-Sunday Special Events Entertainment
 1. Farm Tractor Pull Contract
 2. Demo Derby Contract
 3. Staging Contract
 4. Family Entertainment-Rest Area – Competitions; Other Ideas; Possible Renaming; Polka Band Days & Times
4. Other Fair Projects and Issues Update – No Action
5. Adjourn

Date: February 27, 2018

Rob Voss, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
ENTERTAINMENT AND VENDORS SUBCOMMITTEE**

Held Wednesday, March 7, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: R. Voss, M. Sleik, L. Taylor, D. Newberg, S. Konik, D. Pollen, R. Zipperer, D. Gauger

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, B. Herr, J. Janowski, J. Hawig, B. Cavanaugh

Absent & Excused:

Absent: R. Kohlbeck

Called to Order Meeting called to order – 5:45pm

Minutes Minutes were reviewed from the previous meeting. Motion was made by Zipperer, seconded by Taylor to approve the minutes. Motion carried unanimously.

Public Comment Committee chairperson called for public input three times. No public input given.

Review, Discussion, and Possible Action on the following items for the 2018 Fair:

A. Tuesday-Sunday Special Events Entertainment

1. Farm Tractor Pull Contract

Motion was made by Zipperer, seconded by Taylor to recommend approval to the board the Farm Tractor Pull contract. Motion carried unanimously.

2. Demo Derby

Motion was made by Taylor, seconded by Zipperer to recommend approval to the board the Demo Derby contract. Motion carried. Newberg abstained.

3. Staging Contract

Motion was made by Zipperer, seconded by Taylor to recommend approval to the board the Staging contract. Motion carried unanimously.

4. Family Entertainment-Rest Area – Competitions; Other Ideas; Possible Renaming; Polka Band Days & Times

Discussion included Polka bands and competitions in the tent area and other possible grandstand show ideas. Consensus of committee to change name of Family Entertainment-Rest Area to Family Pavilion.

Action Needed:

- Polka Band Contacts – Cavanaugh to contact Jerry Krueger band for Thursday; Herr to contact Jerry Schneider band for Thursday; and staff to contact Norm's for Saturday with all to run from 3pm-7pm.
- Staff to contact Cheesecarver.
- Nancy Newberg to contact Mad Dog and Merrill for contract for Saturday or Wednesday.

Other Fair Projects and Issues Update – No Action

No report.

Adjournment

Motion made by Newberg, seconded by Zipperer to adjourn at 6:31pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Voss



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Operations Sub-Committee
MEETING NOTICE

DATE: March 7, 2018
TIME: 6:30 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on the following items for the 2018 Fair:
 - A. Market Animal Committee Meeting Update
 - B. Ice Center Operations Update
 - C. Working Group Updates:
 - a. Talent Show Competition
 - b. Brew Competition
 - c. Dairy Cattle (Ice Center) Show Ring
 - d. Education & Outreach
 - e. Fairest of the Fair Competition & Reception Date-April 15; Application Deadline-March 15-Fairest of the Fair Stipend
4. Other Fair Projects and Issues Update – No Action
5. Adjourn

Date: February 27, 2018

Tonya Dvorak, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
OPERATIONS SUBCOMMITTEE**

Held Wednesday, March 7, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: T. Dvorak, J. Hawig, M. Bratt, J. Janowski, B. Cavanaugh, D. Newberg, B. Blatz, B. Herr

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, D. Pollen, S. Konik, L. Taylor, M. Sleik, K. Behnke, R. Voss, D. Gauger, R. Zipperer

Absent & Excused:

Absent:

Called to Order Meeting called to order – 6:33pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made by Cavanaugh, seconded by Blatz to approve the minutes. Motion carried unanimously.

Public Comment Committee Chair called for public comment three times. No public comment given.

Review, Discussion and Possible Action on the following items for the 2018 Fair:

A. *Market Animal Committee Meeting Update*

Hawig reported that the scholarships are due by April 2, Tricia Tienor working on fundraising for new pens, and happy with the multi-purpose layout change.

B. *Ice Center Operations Update*

Pollen reported that hockey is done Friday, figure skating sets up for the show that is March 17, 18, and 19 and ice out on Tuesday, March 20.

C. *Working Group Updates*

The following was reported:

- Brew Competition – containers are being made to store the beer, postcards to be completed and mailed out.
- Education and Outreach – working on projects for the tent.
- Fairest of the Fair – sponsorship list distributed, judges secured, competition set for April 15. Dvorak presented the recommendation to pay the fairest of the fair the full stipend of \$1,500. Motion was made by Newberg, seconded by Blatz to recommend approval to the board to pay the fairest of the fair the full stipend of \$1,500. Motion carried. Cavanaugh voted no.

Other Fair Projects and Issues Update – No Action

None.

Adjournment

Motion made by Bratt, seconded by Hawig to adjourn at 6:52pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Bratt



MANITOWOC COUNTY

EXPO and ICE CENTER BOARD

MEETING NOTICE

DATE: April 4, 2018
TIME: 7:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered:

1. Regular business
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on Sub Committee Recommendations
 - A. FINANCE SUB-COMMITTEE:
 1. Exhibition Building Cabinet Replacements; Staging Contract; 2018 Fair Budget
 - B. OPERATIONS SUB-COMMITTEE:
 1. Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates- Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair-Competition & Reception Date-April 15, Sponsorships Due-April 9
 - C. ENTERTAINMENT/VENDORS SUB-COMMITTEE:
 1. Tuesday-Sunday Events Entertainment-Saturday Entertainment Contracts; Family Pavilion- Competitions; Polka Band Days & Times
 - D. PARKING/SECURITY SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
4. Review, Discussion, and Possible Action on 2018 Fair Matters
 - A. Beer and Soda Vendor Meeting Update
 - B. Fair Update
5. Comptroller's Financial Report – Review
6. Update and Possible Action on Other Fair, Expo Buildings and Grounds Projects and Issues
 - A. District 4 Meeting Update
 - B. Expo-Ice Center Month Events; Expo Grounds Update
7. Adjourn

Date: March 23, 2018

Jerome Vetting, BOARD CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, April 4, 2018

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, J. Hawig, M. Plate, M. Sleik, L. Taylor, B. Cavanaugh, D. Newberg, J. Janowski, S. Konik, K. Behnke, R. Voss, B. Blatz, R. Kohlbeck, B. Herr, R. Zipperer, M. Bratt, J. Beyer, D. Gauger, M. Lentz

**County Board
Supervisors
Present:**

Absent & Excused: T. Dvorak
Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 7:00pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made by Cavanaugh, seconded by Zipperer, to approve the previous meeting minutes. Motion carried unanimously.

Public Comment Board Chair called for public comment three times. No public comment given.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. *Exhibition Building Cabinet Replacements; Staging Contract; 2018 Fair Budget*

Behnke reported on the following:

- Exhibition building cabinet replacements and recommendation to allocate \$1,000.
- Staging Contract recommendation to approve for \$1,000.
- Review budget process mid-year.

Motion was made by Behnke, seconded by Konik to approve the committee report and recommendations. Motion carried unanimously.

B. Operations Subcommittee

1. *Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair – April 15-Sponsorships Due-April 9*

Committee reported on the following:

- Market Animal Committee meeting – meeting scheduled for Sunday.
- Ice Center – compressors shut off and ice out. Bassett scheduled to come in.
- Talent Show – no report.
- Brew Competition – no report.
- Dairy Cattle – spreadsheet to be reviewed and distributed late May/early June.
- Education & Outreach – meeting scheduled Thursday at 5:30pm.
- Fairest of the Fair – competition April 15 at 3pm, three contestants and sponsorships due by April 9.

C. Entertainment/Vendors Subcommittee:

1. *Tuesday-Sunday Special Events Entertainment-Saturday Entertainment Contracts; Family Pavilion- Competitions-Polka Band Days & Times*

Voss reported on the following:

- Possible entertainment in the grandstand.
 - Family Pavilion schedule of polka band days and times.
 - Mad Dog & Merrill – recommend to contract with Mad Dog & Merrill for \$1,000.
- Motion was made by Voss, seconded by Taylor to approve the committee report and recommendation. Motion carried unanimously.

D. Parking/Security Subcommittee:

1. No Committee Meeting-Committee Update

No report.

Review, Discussion and Possible Action on 2018 Fair Matters

A. Beer and Soda Vendor Meeting Update

Voss reported on the Beer and Soda Vendor meeting noting that prices will remain the same for 2018.

B. Fair Update

Staff reported on the fair sponsorships.

Comptroller's Financial Report – Review

PW Director reported on the Financial Report provided in the board packet and reviewed the Expo's overall financial history provided in the board packet.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

A. District 4 Meeting Update

Vetting reported on the District 4 meeting noting that state checks were issued and Manitowoc County Fair received \$7,632.30.

B. Expo-Ice Center Month Events; Expo Grounds Update

Staff gave a report on upcoming activities. Neuser provided an update on the dairy cattle barn. Behnke reported that the multi-purpose building layout is scheduled for April 26 at 5:30pm.

Adjournment

Motion was made by Taylor, seconded by Lentz to adjourn at 7:40pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Bratt



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Entertainment and Vendor Sub-Committee
MEETING NOTICE

DATE: April 4, 2018
TIME: 5:45 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on the following items for the 2018 Fair:
 - A. Tuesday-Sunday Special Events Entertainment
 1. Saturday Entertainment Contracts
 - B. Family Pavilion
 1. Competitions
 2. Polka Band Days & Times
4. Other Fair Projects and Issues Update – No Action
5. Adjourn

Date: March 23, 2018

Rob Voss, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**MINUTES of EXPO-ICE CENTER BOARD MEETING
ENTERTAINMENT AND VENDORS SUBCOMMITTEE**

Held Wednesday, April 4, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: R. Voss, L. Taylor, D. Newberg, S. Konik, R. Zipperer, D. Gauger, R. Kohlbeck

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, B. Herr, J. Janowski, J. Hawig, B. Cavanaugh, D. Pollen,

Absent & Excused: D. Fitzgerald
Absent:

Called to Order Meeting called to order – 5:45pm

Minutes Minutes were reviewed from the previous meeting. Motion was made by Gauger, seconded by Zipperer to approve the minutes. Motion carried unanimously.

Public Comment Committee chairperson called for public input three times. No public input given.

Review, Discussion, and Possible Action on the following items for the 2018 Fair:

A. Tuesday-Sunday Special Events Entertainment

1. Saturday Entertainment Contracts

Staff reported on costs for potential Saturday grandstand entertainment. Voss reviewed other entertainment options. Discussion. Motion was made by Gauger, seconded by Taylor to approve the contract with Mad Dog & Merrill for \$1,000 and investigate the firefighter competition. Motion carried unanimously.

B. Family Pavilion

1. Competitions

No update.

2. Polka Band Days & Times

Polka days and times as well as costs were presented to the committee as follows:

Tuesday	Jerry Krueger	4pm-7pm	\$375
Wednesday	Lloyd Gosz	4pm-7pm	\$350
Thursday	Jerry Schneider	4pm-7pm	\$800
Friday	TBD		
Saturday	Norm's Polka	3pm-7pm	\$180
Sunday	Musical Brass	Noon-4pm	\$625

Discussion included moving Musical Brass to Friday and Blatz to contact Revelation to provide Sunday entertainment. Motion was made by Gauger, seconded by Taylor to recommend approval to the board the polka band line up. Motion carried unanimously.

Other Fair Projects and Issues Update – No Action

Konik reported on the donation of \$1,047 made by Stock Manufacturing.

Action Needed:

- Staff to prepare sponsorship agreement for Stock Manufacturing.

Adjournment

Motion made by Newberg, seconded by Zipperer to adjourn at 6:25pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Voss



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Finance Sub-Committee
MEETING NOTICE

DATE: April 4, 2018
TIME: 5:15 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on the following items for the 2018 Fair:
 - A. Exhibition Building Cabinet Replacements
 - B. Staging Contract
 - C. 2018 Fair Budget
4. Update and Possible Action on Other Fair Operation Projects and Issues
5. Adjourn

Date: March 23, 2018

Kevin Behnke, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
FINANCE SUBCOMMITTEE**

Wednesday, April 4, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: K. Behnke, S. Konik, M. Bratt, D. Pollen, B. Cavanaugh, M. Plate, J. Janowski, D. Gauger, J. Beyer

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, B. Herr, B. Blatz, R. Voss

Absent & Excused:

Absent:

Called to Order Meeting called to order – 5:15pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made Plate, seconded by Gauger to approve the minutes. Motion carried unanimously.

Public Comment Board Chairperson called for public comment three times. No public input given.

Review, Discussion, and Possible Action on the following items for the 2018 Fair:

A. *Exhibition Building Cabinet Replacements*

Behnke reported on the purchase of cabinets for the Exhibition Building to replace old cabinets due to a business sale with a budget recommendation of \$1,000. Motion was made by Janowski, seconded by Pollen to recommend approval to the board the allocation of \$1,000 for Exhibition Building Cabinet Replacements. Motion carried unanimously.

B. *Staging Contract*

Behnke presented the staging contract for approval noting that new staging cost is \$6,000 and will be added to the 2019 budget. Motion was made by Cavanaugh, seconded by Plate to recommend approval to the board the Staging Contract. Motion carried unanimously.

C. *2018 Fair Budget*

Discussion included fair budget, entertainment budget, and rummage sale breakdown.

- Staff to provide the Rummage Sale Breakdown Report for Finance Subcommittee meeting in June.

Update and Possible Action on Other Fair Operation Projects and Issues

Neuser provided a brief explanation of the four Expo activity accounts.

Adjourn

Motion made by Plate, seconded by Pollen to adjourn at 5:39pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Bratt



MANITOWOC COUNTY EXPO and ICE CENTER BOARD MEETING NOTICE

DATE: May 2, 2018
TIME: 7:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered:

1. Regular business
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on Sub Committee Recommendations
 - A. FINANCE SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
 - B. OPERATIONS SUB-COMMITTEE:
 1. Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair-Competition & Reception Update
 - C. ENTERTAINMENT/VENDORS SUB-COMMITTEE:
 1. Election of Officer-Vice Chair; Tuesday-Sunday Events Entertainment-Saturday Entertainment Contracts-Cheesecarver Contract; Family Pavilion-Schedule; Polka Band Days & Times; Outdoor Vendor Applications-Review Date
 - D. PARKING/SECURITY SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
4. Review, Discussion, and Possible Action on 2018 Fair Matters
 - A. Fair Update
5. Comptroller's Financial Report – Review
6. Update and Possible Action on Other Fair, Expo Buildings and Grounds Projects and Issues
 - A. Recommendations to Public Works Committee of Cattle Barn Signage & Update
 - B. Rummage-A-Rama Profit-Loss
 - C. Expo Shirts
 - D. Breakfast on the Farm – June 10 – United Vision Dairy, Mishicot – Volunteer Schedule
 - E. Expo-Ice Center Month Events; Expo Grounds Update
7. Adjourn

Date: April 24, 2018

Jerome Vetting, BOARD CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, May 2, 2018

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, J. Hawig, M. Plate, M. Sleik, L. Taylor, B. Cavanaugh, D. Newberg, J. Janowski, S. Konik, K. Behnke, R. Voss, R. Kohlbeck, B. Herr, R. Zipperer, M. Bratt, D. Gauger, M. Lentz, T. Dvorak

**County Board
Supervisors
Present:**

Absent & Excused: J. Beyer, B. Blatz, D. Fitzgerald
Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 7:00pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made by Herr, seconded by Janowski, to approve the previous meeting minutes. Motion carried unanimously.

Public Comment Board Chair called for public comment three times. No public comment given.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. ***No Committee Meeting-Committee Update***
No report.

B. Operations Subcommittee

1. ***Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair Competition & Reception Update***
Committee reported on the following:
 - Market Animal Committee meeting – awarded scholarships.
 - Ice Center – no report.
 - Talent Show – no report.
 - Brew Competition – no report.
 - Dairy Cattle – spreadsheet to be reviewed and distributed late May/early June.
 - Education & Outreach – meeting scheduled June 26 at 5:30pm. Tent will be more hands on, trivia, ducks, tractors and no presentations.
 - Fairest of the Fair Competition & Reception Update – set for May 14 at 6pm. Emily Hutterer was announced as the 2018 Manitowoc County Fairest of the Fair.

C. Entertainment/Vendors Subcommittee:

1. *Tuesday-Sunday Special Events Entertainment-Saturday Entertainment Contracts-Cheesecarver Contract; Family Pavilion-Schedule-Polka Band Days & Times; Outdoor Vendor Applications-Review Date*

Voss reported on the following:

- Scott Konik nominated as vice chair.
- Fireman's Competition – recommend for approval \$1,000 prize money, up to \$200 for traveling trophy, and start time of 5pm.
- Family Pavilion – Jerry Krueger not performing.
- Outdoor Vendor Applications – May 14 at 5pm.

Motion was made by Voss, seconded by Taylor to approve the committee report and recommendation. Motion carried unanimously.

D. Parking/Security Subcommittee:

1. *No Committee Meeting-Committee Update*

Reviewed barn layout and sheriff's meeting set for May 9 at 6:30pm.

Review, Discussion and Possible Action on 2018 Fair Matters

A. *Fair Update*

Staff reported on the fair sponsorships and contracts.

Comptroller's Financial Report – Review

PW Director reported on the Financial Report provided in the board packet and reviewed the Expo's overall financial history provided in the board packet.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

A. *Recommendations to Public Works Committee of Cattle Barn Signage & Update*

No update and will be placed on the June agenda. Discussion included CP Feeds naming rights sponsor, groundbreaking, and construction to begin on Monday.

B. *Rummage-A-Rama Profit-Loss*

Motion was made by Zipperer, seconded by Taylor to continue the rummage-a-rama event for the 2018-2019 season. Motion carried unanimously.

C. *Expo Shirts*

Reminder to wear Expo shirts during week of fair and events.

D. *Breakfast on the Farm – June 10 – United Vision Dairy, Mishicot – Volunteer Schedule*

Volunteer schedule distributed.

E. *Expo-Ice Center Month Events; Expo Grounds Update*

Staff gave a report on upcoming activities. Hawig reported on a good turnout for the multi-purpose building layout meeting.

Adjournment

Motion was made by Voss, seconded by Taylor to adjourn at 7:43pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Bratt



MANITOWOC COUNTY

EXPO-ICE CENTER BOARD

Entertainment and Vendor Sub-Committee MEETING NOTICE

DATE: May 2, 2018
TIME: 6:15 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Election of Officer- Vice Chair
4. Review, Discussion, and Possible Action on the following items for the 2018 Fair:
 - A. Tuesday-Sunday Special Events Entertainment
 1. Saturday Entertainment Contracts
 2. Cheesecarver Contract
 - B. Family Pavilion
 1. Schedule
 2. Polka Band Days & Times
 - C. Outdoor Vendor Applications- Review Date
5. Other Fair Projects and Issues Update – No Action
6. Adjourn

Date: April 24, 2018

Rob Voss, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
ENTERTAINMENT AND VENDORS SUBCOMMITTEE**

Held Wednesday, May 2, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: R. Voss, L. Taylor, D. Newberg, S. Konik, R. Zipperer, D. Gauger, M. Lentz

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, B. Herr, J. Janowski, J. Hawig, B. Cavanaugh, D. Pollen, K. Behnke, M. Plate

Absent & Excused: D. Fitzgerald, R. Kohlbeck
Absent:

Called to Order Meeting called to order – 6:15pm

Minutes Minutes were reviewed from the previous meeting. Motion was made by Zipperer, seconded by Konik to approve the minutes. Motion carried unanimously.

Public Comment Committee chairperson called for public input three times. No public input given.

Election of Officers

Scott Konik was nominated by Russ Zipperer as the committee Vice Chairperson. After three calls for other nominations a motion was made by Zipperer, seconded by Taylor, that nominations be closed and unanimous ballot be cast for Konik as committee vice chair. Motion carried unanimously.

Review, Discussion, and Possible Action on the following items for the 2018 Fair:

A. Tuesday-Sunday Special Events Entertainment

1. Saturday Entertainment Contracts

Voss reported on the Fire Departments competition ideas for a Battle of the Fire Departments with 5-person teams. Voss added that there would be no entry fee, recommended prize money, and a traveling trophy for the winner with the show lasting approximately an hour to hour and a half. Motion was made by Newberg, seconded by Taylor to recommend approval to the board the Battle of the Fire Departments with prize money at \$1,000, a traveling trophy up to \$200, and starting at 5pm. Motion carried unanimously.

2. Cheesecarver Contract

Motion was made by Taylor, seconded by Zipperer to recommend approval to the board the cheesecarver contract at \$460. Motion carried unanimously.

B. Family Pavilion

1. Schedule

Discussion included scheduling of entertainment, fairest of the fair, Mad Dog & Merrill.

2. Polka Band Days & Times

Staff reported that Jerry Krueger unable to perform on Tuesday.

Other Fair Projects and Issues Update – No Action

No report.

Adjournment

Motion made by Zipperer, seconded by Konik to adjourn at 6:59pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Fitzgerald



MANITOWOC COUNTY EXPO and ICE CENTER BOARD MEETING NOTICE

DATE: June 6, 2018
TIME: 7:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered:

1. Regular business
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on Sub Committee Recommendations
 - A. FINANCE SUB-COMMITTEE:
 1. Rainbow Valley Rides Contract; Rummage-A-Rama Profit-Loss; AG Adventureland Material Request; 2018 Fair Budget Review
 - B. OPERATIONS SUB-COMMITTEE:
 1. Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates- Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair- Reception Update
 - C. ENTERTAINMENT/VENDORS SUB-COMMITTEE:
 1. No Committee Meeting; Tuesday-Sunday Events Entertainment-Saturday Entertainment Update; Family Pavilion-Schedule Update; Outdoor Vendor Applications Update
 - D. PARKING/SECURITY SUB-COMMITTEE:
 1. No Committee Meeting-Sheriff's Meeting Update; Fair Parking Layout Review
4. Review, Discussion, and Possible Action on 2018 Fair Matters
 - A. Board Member Fair Camping
 - B. Billboard – Judges
 - C. Gift Cards – Tractor Pull
 - D. Fair Update
5. Comptroller's Financial Report – Review
6. Update and Possible Action on Other Fair, Expo Buildings and Grounds Projects and Issues
 - A. WI Association of Fairs Conference – January 6-9, 2019
 - B. Recommendations to Public Works Committee of Cattle Barn Signage & Update
 - C. Breakfast on the Farm – June 10 – United Vision Dairy, Mishicot – Volunteer Schedule
 - D. Expo-Ice Center Month Events; Expo Grounds Update
7. Adjourn

Date: May 30, 2018

Jerome Vetting, BOARD CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, June 6, 2018

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: D. Pollen, J. Hawig, M. Plate, M. Sleik, L. Taylor, B. Cavanaugh, D. Newberg, J. Janowski, S. Konik, K. Behnke, R. Kohlbeck, B. Herr, R. Zipperer, M. Bratt, D. Gauger, M. Lentz, T. Dvorak, J. Beyer, D. Fitzgerald

**County Board
Supervisors
Present:**

Absent & Excused: J. Vetting, B. Blatz, R. Voss
Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 7:00pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made by Zipperer, seconded by Herr, to approve the previous meeting minutes. Motion carried unanimously.

Public Comment Board Vice Chair called for public comment three times. No public comment given.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. ***Rainbow Valley Rides Contract; Rummage-A-Rama Profit-Loss; AG Adventureland Material Request; 2018 Fair Budget Review***

Behnke reported on the following:

- Rainbow Valley Rides – last year of contract – meeting July 10 at 6pm.
 - Fair Budget reviewed at the meeting.
 - Rummage-A-Rama – rental opportunities.
 - AG Adventureland – recommend approval of the AG Adventureland Material Request.
- Motion was made by Behnke, seconded by Cavanaugh to approve the committee report and recommendation. Motion carried unanimously.

B. Operations Subcommittee

1. ***Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair – Reception Update***

Committee reported on the following:

- Market Animal Committee meeting – fundraising for pig pens with fundraiser on July 9 at Pizza Ranch.
- Ice Center – hockey wrap up meeting and work dates to be scheduled.
- Talent Show – 4-H email blast was sent and included in the 4-H newsletter.
- Brew Competition – went live and postcards are done along with the poster.
- Dairy Cattle – spreadsheet completed.
- Education & Outreach – meeting scheduled June 26 at 5:30pm. .
- Fairest of the Fair – Emily Hutterer will be in attendance at the July meeting.

C. Entertainment/Vendors Subcommittee:

1. ***No Committee Meeting; Tuesday-Sunday Special Events Entertainment-Saturday Entertainment Update; Family Pavilion-Schedule Update; Outdoor Vendor Applications Update***

Discussion on the Saturday Competition of the Fire Departments and the events that will be held. Staff to work on the poster and event details. Discussion on the Family Pavilion schedule.

D. Parking/Security Subcommittee:

1. *No Committee Meeting-Sheriff's Meeting Update; Fair Parking Layout Review*

Beyer reported on the Sheriff's meeting on May 9 noting that the Sheriff's department will be assisting with load out on Sunday. Beyer added that the fair parking layout will be reviewed during fair week.

Review, Discussion and Possible Action on 2018 Fair Matters

A. *Board Member Fair Camping*

Board members to inform staff of camping during week of fair.

B. *Billboard – Judges*

Janowski, Vetting, Pollen will be judges for the Billboard Competition.

C. *Gift Cards – Tractor Pull*

Motion was made by Taylor, seconded by Bratt to approve the purchase of \$200 in gift cards for the Tractor Pull. Motion carried unanimously.

D. *Fair Update*

Staff updated on the upcoming fair.

Comptroller's Financial Report – Review

PW Director reported on the Financial Report provided in the board packet and reviewed the Expo's overall financial history provided in the board packet.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

A. *WI Association of Fairs Conference – January 6-9, 2019*

Board members to confirm attendance at the conference along with dates. Reminder to all board members and other attendees that appropriate dress is required during the conference.

B. *Recommendations to Public Works Committee of Cattle Barn Signage & Update*

Motion was made by Konik, seconded by Taylor to recommend approval to the Public Works committee the Cattle Barn Signage. Motion carried unanimously. Krizek reported that WI Public Service and the Manitowoc County Dairy Promotion Committee have donated towards the Dairy Cattle Barn and will be used towards the purchase of an educational cow.

C. *Breakfast on the Farm – June 10 – United Vision Dairy, Mishicot – Volunteer Schedule*

Volunteer schedule distributed.

D. *Expo-Ice Center Month Events; Expo Grounds Update*

Staff gave a report on upcoming activities.

Adjournment

Motion was made by Zipperer, seconded by Taylor to adjourn at 7:48pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Bratt



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Finance Sub-Committee
MEETING NOTICE

DATE: June 6, 2018
TIME: 6:15 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on the following items for the 2018 Fair:
 - A. Rainbow Valley Rides Contract
 - B. Rummage-A-Rama Profit-Loss
 - C. AG Adventureland Material Request
 - D. 2018 Fair Budget Review
4. Update and Possible Action on Other Fair Operation Projects and Issues
5. Adjourn

Date: May 30, 2018

Kevin Behnke, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
FINANCE SUBCOMMITTEE**

Wednesday, June 6, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: K. Behnke, S. Konik, M. Bratt, D. Pollen, B. Cavanaugh, M. Plate, J. Janowski, D. Gauger, J. Beyer

**Other Expo-Ice
Center Board**

Members Present: B. Herr, J. Hawig, D. Fitzgerald, R. Kohlbeck

Absent & Excused:

Absent:

Called to Order Meeting called to order – 6:15pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made Janowski, seconded by Plate to approve the minutes. Motion carried unanimously.

Public Comment Board Chairperson called for public comment three times. No public input given.

Review, Discussion, and Possible Action on the following items for the 2018 Fair:

A. *Rainbow Valley Rides Contract*

Behnke reported on spreadsheet included in the committee packet reviewing carnival ride revenue and expenses with discussions on a six-day versus five-day fair. Discussion included expenses and agreement to a three to four year contract.

B. *Rummage-A-Rama Profit-Loss*

Behnke reported on the Rummage-A-Rama Profit-Loss spreadsheet included in the committee packet. Consensus of the committee is to rent the building if tables have not been rented for the rummage sale.

C. *AG Adventureland Material Request*

Motion was made by Plate, seconded by Gauger recommend approval to the board the AG Adventureland Material request for the educational displays. Motion carried unanimously.

D. *2018 Fair Budget Review*

Discussion included fair budget and review of documents included in the committee packet.

- Finance Subcommittee meeting scheduled for July 10 at 6pm.

Update and Possible Action on Other Fair Operation Projects and Issues

No report.

Adjourn

Motion made by Gauger, seconded by Plate to adjourn at 6:52pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Bratt



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Finance Sub-Committee
MEETING NOTICE

DATE: July 10, 2018
TIME: 6:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on the following items for the 2018 Fair:
 - A. Rainbow Valley Rides Contract
 - B. 2018 Fair Budget Review
4. Update and Possible Action on Other Fair Operation Projects and Issues
5. Adjourn

Date: July 2, 2018

Kevin Behnke, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**MINUTES of EXPO-ICE CENTER BOARD MEETING
FINANCE SUBCOMMITTEE**

Wednesday, July 10, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: K. Behnke, S. Konik, M. Bratt, D. Pollen, B. Cavanaugh, M. Plate, J. Janowski, D. Gauger

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, J. Hawig

Absent & Excused:

Absent:

Called to Order Meeting called to order – 6:00pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made Pollen, seconded by Cavanaugh to approve the minutes. Motion carried unanimously.

Public Comment Board Chairperson called for public comment three times. No public input given.

Review, Discussion, and Possible Action on the following items for the 2018 Fair:

A. *Rainbow Valley Rides Contract*

Behnke reported on the Rainbow Valley Rides percentage options as well as the option to continue as a six day fair or change to a five day fair. Discussion. Motion was made by Gauger, seconded by Cavanaugh to recommend approval to the board to change to a five day county fair beginning 2019. Motion carried unanimously.

Motion was made by Janowski, seconded by Bratt to recommend approval to the board to allow staff to negotiate with Rainbow Valley Rides the following contract options: a three year agreement at thirty-six percent for three years or a five year agreement at thirty-six percent for three years and thirty-seven percent the final two years of the agreement. Motion carried. Gauger voted no.

B. *2018 Fair Budget Review*

Discussion included fair budget and increasing the budget on certain line items.

Update and Possible Action on Other Fair Operation Projects and Issues

No report.

Adjourn

Motion made by Gauger, seconded by Plate to adjourn at 7:40pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Bratt



MANITOWOC COUNTY EXPO and ICE CENTER BOARD MEETING NOTICE

DATE: July 11, 2018
TIME: 7:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered:

1. Regular business
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on Sub Committee Recommendations
 - A. FINANCE SUB-COMMITTEE:
 1. Rainbow Valley Rides Contract; 2018 Fair Budget Review
 - B. OPERATIONS SUB-COMMITTEE:
 1. No Committee Meeting; Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair Update
 - C. ENTERTAINMENT/VENDORS SUB-COMMITTEE:
 1. No Committee Meeting; Tuesday-Sunday Events Entertainment-Saturday Entertainment Update; Family Pavilion-Schedule Update; Outdoor Vendor Applications Update
 - D. PARKING/SECURITY SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
4. Review, Discussion, and Possible Action on 2018 Fair Matters
 - A. Board Member Fair Camping
 - B. Billboard – Judging Date – July 17
 - C. Battle of the Fire Departments Competition
 - D. Event Cancellation Policy
 - E. Volunteer and Liaison Sign Up
 - F. Fair Update
5. Comptroller's Financial Report – Review
6. Update and Possible Action on Other Fair, Expo Buildings and Grounds Projects and Issues
 - A. WI Association of Fairs Conference – January 6-9, 2019
 - B. Breakfast on the Farm Update
 - C. Cattle Barn Construction Update
 - D. Expo-Ice Center Month Events; Expo Grounds Update
7. Adjourn

Date: July 2, 2018

Jerome Vetting, BOARD CHAIRPERSON
By: Gerard Neuser, Public Works Director

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MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, July 11, 2018

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, J. Hawig, M. Plate, M. Sleik, L. Taylor, B. Cavanaugh, D. Newberg, J. Janowski, S. Konik, K. Behnke, B. Herr, R. Zipperer, M. Bratt, D. Gauger, M. Lentz, T. Dvorak, J. Beyer, D. Fitzgerald, R. Voss

**County Board
Supervisors
Present:**

Absent & Excused: B. Blatz, R. Kohlbeck
Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 7:00pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made by Zipperer, seconded by Cavanaugh, to approve the previous meeting minutes. Motion carried unanimously.

Public Comment Emily Hutterer made a self-introduction as the 2018 Manitowoc County Fairest of the Fair.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. *Rainbow Valley Rides Contract; 2018 Fair Budget Review*

Behnke reported on the following:

- Rainbow Valley Rides – contract renewal and option for a five day fair.
- Fair Budget reviewed at the meeting.

Motion was made by Behnke, seconded by Konik to approve the five day county fair starting in 2019. Motion carried unanimously.

Motion was made by Behnke, seconded by Hawig to approve staff to negotiate with Rainbow Valley Rides the following contract options: a three year agreement at thirty-six percent for three years or a five year agreement at thirty-six percent for three years and thirty-seven percent the final two years of the agreement. Motion carried. Gauger voted no.

B. Operations Subcommittee

1. *Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair – Reception Update*

Committee reported on the following:

- Market Animal Committee meeting – gave a brief fan update.
- Ice Center – contract forwarded to the user groups.
- Talent Show – five have registered. Zipperer to handle the music portion.
- Brew Competition – ten entries and open through August.
- Dairy Cattle – no update.
- Education & Outreach – will have name the cow contest, ducks, piglets, feed boxes, pedal tractors. Meeting July 31 at 6pm.
- Fairest of the Fair – new fairest logo rolled out, will be at reunion day, and WI Association of Fairs Application is due soon.

C. Entertainment/Vendors Subcommittee:

1. *No Committee Meeting; Tuesday-Sunday Special Events Entertainment-Saturday Entertainment Update; Family Pavilion-Schedule Update; Outdoor Vendor Applications Update*

Discussion included:

- Saturday Competition of the Fire Departments and Fitzgerald and Taylor to assist with the Fire Departments event.
- American Legion Meeting – to be scheduled.
- Family Pavilion events.

D. Parking/Security Subcommittee:

1. *No Committee Meeting-Committee Update*

Beyer reported that West Parking lot complete and blacktop done on west side of Ice Center.

Review, Discussion and Possible Action on 2018 Fair Matters

A. *Board Member Fair Camping*

Board members to inform staff of camping during week of fair.

B. *Billboard – Judging Date – July 17*

Janowski, Vetting, Pollen will be judges meeting at 10am on July 17.

C. *Battle of the Fire Departments Competition*

Discussed during Entertainment and Vendor section.

D. *Event Cancellation Policy*

Neuser reported on the Event Cancellation policy noting that the public works director will be involved in the final decision of canceling an event. Cancellation policy group consists of Neuser, Konik, Pollen, Vetting, and Voss.

E. *Volunteer and Liaison Sign Up*

Sign Up is now open and posted.

F. *Fair Update*

Staff updated on the upcoming fair. Behnke recommended taking pictures of the grandstand bleachers during events to analyze usage of the bleachers.

Comptroller's Financial Report – Review

PW Director reported on the Financial Report provided in the board packet and reviewed the Expo's overall financial history provided in the board packet.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

A. *WI Association of Fairs Conference – January 6-9, 2019*

Board members to confirm attendance at the conference along with dates.

B. *Breakfast on the Farm Update*

Brief report was provided.

C. *Cattle Barn Construction Update*

Staff provided a brief report.

D. *Expo-Ice Center Month Events; Expo Grounds Update*

Staff gave a report on upcoming activities. Lentz provided a horse show update.

Adjournment

Motion was made by Voss, seconded by Taylor to adjourn at 8:07pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Bratt



MANITOWOC COUNTY
EXPO and ICE CENTER BOARD
MEETING NOTICE

DATE: August 1, 2018
TIME: 7:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered:

1. Regular business
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on Sub Committee Recommendations
 - A. FINANCE SUB-COMMITTEE:
 1. Rainbow Valley Rides Contract; 2018 Fair Budget Review
 - B. OPERATIONS SUB-COMMITTEE:
 1. No Committee Meeting; Committee Update; Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair Update
 - C. ENTERTAINMENT/VENDORS SUB-COMMITTEE:
 1. No Committee Meeting; Battle of the Fire Departments Competition Update
 - D. PARKING/SECURITY SUB-COMMITTEE:
 1. Fair Parking Layout
4. Review, Discussion, and Possible Action on 2018 Fair Matters
 - A. Board Member Fair Camping
 - B. Billboard Judging Update
 - C. Volunteer and Liaison Sign Up; Food List
 - D. Fair Update
5. Comptroller's Financial Report – Review
6. Update and Possible Action on Other Fair, Expo Buildings and Grounds Projects and Issues
 - A. WI Association of Fairs Conference – January 6-9, 2019
 - B. Cattle Barn Construction Update
 - C. Expo-Ice Center Month Events; Expo Grounds Update
7. Adjourn

Date: July 24, 2018

Jerome Vetting, BOARD CHAIRPERSON
By: Gerard Neuser, Public Works Director

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MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, August 1, 2018

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, J. Hawig, M. Plate, L. Taylor, B. Cavanaugh, D. Newberg, S. Konik, K. Behnke, B. Herr, M. Bratt, D. Gauger; M. Lentz, T. Dvorak, J. Beyer, D. Fitzgerald, B. Blatz, R. Kohlbeck

**County Board
Supervisors
Present:**

Absent & Excused: R. Voss, J. Janowski, R. Zipperer,
Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 7:00pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made by Behnke, seconded by Gauger, to approve the previous meeting minutes. Motion carried unanimously.

Public Comment Board Chair called for public comment three times. No public comment given.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. ***Rainbow Valley Rides Contract; 2018 Fair Budget Review***

Motion was made by Behnke, seconded by Plate to approve a three year agreement at thirty-six percent for two years and thirty-seven percent for the final, third year of the agreement. Motion carried.

B. Operations Subcommittee

1. ***Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair Update***

Committee reported on the following:

- Market Animal Committee meeting – no update
- Ice Center – contract needs to be revised and sent to user groups.
- Talent Show – 13 have registered.
- Brew Competition – 55 entries and open through August.
- Dairy Cattle – no update.
- Education & Outreach – update on educational boxes.
- Fairest of the Fair – attended parades, convention paperwork to be done and showing at the fair.

C. Entertainment/Vendors Subcommittee:

1. ***No Committee Meeting; Battle of the Fire Departments Competition Update***

Discussion on the Fire Departments competition.

D. Parking/Security Subcommittee:

1. ***Fair Parking Layout***

No committee meeting. Beyer reported that staff is working on more permanent signs.

Review, Discussion and Possible Action on 2018 Fair Matters

- A. *Board Member Fair Camping***
Board members to inform staff of camping during week of fair.
- B. *Billboard Judging Update***
Vetting reported on the billboard judging placements.
- C. *Volunteer and Liaison Sign Up***
Sign Up is now open and posted.
- D. *Fair Update***
Updates on the upcoming fair.

Comptroller's Financial Report – Review

PW Director reported on the Financial Report provided in the board packet and reviewed the Expo's overall financial history provided in the board packet.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

- A. *WI Association of Fairs Conference – January 6-9, 2019***
Board members to confirm attendance at the conference along with dates.
- B. *Cattle Barn Construction Update***
Staff provided a brief report.
- C. *Expo-Ice Center Month Events; Expo Grounds Update***
Staff gave a report on upcoming activities.

Adjournment

Motion was made by Behnke, seconded by Taylor to adjourn at 7:49pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Bratt



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Finance Sub-Committee
MEETING NOTICE

DATE: August 1, 2018
TIME: 6:45 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on the following items for the 2018 Fair:
 - A. Rainbow Valley Rides Contract
 - B. 2018 Fair Budget Review
4. Update and Possible Action on Other Fair Operation Projects and Issues
5. Adjourn

Date: July 24, 2018

Kevin Behnke, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
FINANCE SUBCOMMITTEE**

Wednesday, August 1, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: K. Behnke, S. Konik, D. Pollen, B. Cavanaugh, M. Plate, D. Gauger

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, J. Hawig, B. Herr, B. Blatz, D. Fitzgerald, L. Taylor, R. Kohlbeck

Absent & Excused: M. Bratt, J. Janowski

Absent:

Called to Order Meeting called to order – 6:45pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made Plate, seconded by Gauger to approve the minutes. Motion carried unanimously.

Public Comment Board Chairperson called for public comment three times. No public input given.

Review, Discussion, and Possible Action on the following items for the 2018 Fair:

A. *Rainbow Valley Rides Contract*

Behnke reported on the Rainbow Valley Rides counterproposal from Rainbow Valley Rides. Motion was made by Behnke, seconded by Plate to recommend approval to the board a three year agreement at thirty-six percent for two years and thirty-seven percent for the final, third year of the agreement. Motion carried.

B. *2018 Fair Budget Review*

Discussion on Animal Pens with staff noting that animal pens have already been added for approval to the 2019 budget.

Update and Possible Action on Other Fair Operation Projects and Issues

No report.

Adjourn

Motion made by Plate, seconded by Gauger to adjourn at 6:53pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Bratt



MANITOWOC COUNTY
EXPO and ICE CENTER BOARD
AMENDED MEETING NOTICE

DATE: August 21-26, 2018

TIME: 11:00 a.m. Each Day

PLACE: Expo Office, 4921 Expo Drive, Manitowoc WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business
 - a. Roll Call
 - b. Previous Minutes
2. Public Comment
3. Review, discuss, and possible action on items related to the 2018 Fair
 - a. Attendance Sheets – Fair Week
 - b. Prior Day's Activities Recap and Issues
 - c. Liaison Daily Recap and Issues
 - d. Current Day Activities
 - e. Daily Judging Recap
- 4. Expo Board Recommendation on 2019 Budget**
5. Tour of the Grounds – Expo-Ice Center board may meet in the Expo Office after the tour to complete discussion and possible action on issues and concerns related to the 2018 fair.
6. Other Fair Projects and Issues Update – No Action
7. Adjourn

Date: August 13, 2018

Amended: August 16, 2018 @ 10:00 a.m.

Jerome Vetting, BOARD CHAIRPERSON

By: Gerard Neuser, Public Works Director

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MINUTES of EXPO-ICE CENTER BOARD MEETING
Held Tuesday, August 21, 2018
Location: Expo Office – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, D. Newberg, M. Bratt, L. Taylor, K. Behnke, T. Dvorak, R. Voss, R. Zipperer, D. Fitzgerald, J. Beyer, B. Cavanaugh, B. Herr, J. Janowski, R. Kohlbeck, M. Plate, D. Gauger, S. Konik, B. Blatz, J. Hawig, M. Lentz

Absent & Excused:
Absent:

Called to Order Meeting called to order – 11am.

Minutes No minutes were presented for approval.

Public Comment Board Chairperson called for public input three times. No public comment given

Review, Discussion and Possible Action on items to the 2018 Fair

A. Attendance Sheets – Fair Week

Neuser reported on the attendance sheet mileage and when to record mileage.

B. Prior Day's Activities Recap and Issues

The following Prior Day's Activities Recap and Issues were discussed:

- Brew Competition had 82 entries.
- Junior Fair entries all in and Open Class coming in.

C. Liaison Daily Recap and Issues

The following Liaison Daily Recap and Issues were addressed:

- Dairy cattle barn looks great.
- Lesters building – pigs coming in.
- Exhibition and Merchants buildings – going well.

D. Current Day Activities

The following current day activities were addressed:

- Special Olympics run/walk is at 6pm by the milk parlor.

E. Daily Judging Recap

No report.

Expo Board Recommendation on 2019 Budget

No report.

Tour of the Grounds – Expo-Ice Center board may meet in the Expo Office after the tour to complete discussion and possible action on issues and concerns related to the 2018 Fair

Other Fair Projects and Issues Update – No Action

No discussion.

Adjournment

Motion was made by Janowski, seconded by Zipperer to adjourn at 5:00pm. Motion carried.

Minutes taken by Shelton

Signed by Bratt

MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, August 22, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, D. Newberg, M. Bratt, L. Taylor, K. Behnke, T. Dvorak, R. Voss, R. Zipperer, D. Fitzgerald, J. Beyer, B. Cavanaugh, B. Herr, J. Janowski, R. Kohlbeck, M. Plate, D. Gauger, S. Konik, B. Blatz, J. Hawig, M. Lentz

Absent & Excused:

Absent:

Called to Order Meeting called to order – 11am.

Minutes No minutes were presented for approval.

Public Comment Board Chairperson called for public input three times. No public comment given

Review, Discussion and Possible Action on items to the 2018 Fair

A. Attendance Sheets – Fair Week

No report.

B. Prior Day's Activities Recap and Issues

The following Prior Day's Activities Recap and Issues were discussed:

- Special Olympics run/walk went well. One issue with runners running down middle of the street. During run, beef exhibitors using dairy cattle wash rack causing issues.
- Gates by Horse Arena – leave unlocked and open.
- Dairy Cattle Barn – feedback received.

C. Liaison Daily Recap and Issues

The following Liaison Daily Recap and Issues were addressed:

- Indoor-Outdoor-AG vendor judges – Lentz, Janowski, Gauger.
- Market Animal sale recap.
- Exhibition building recap.

D. Current Day Activities

Current Day Activities were reviewed and discussed.

E. Daily Judging Recap

No report.

Expo Board Recommendation on 2019 Budget

No report.

Tour of the Grounds – Expo-Ice Center board may meet in the Expo Office after the tour to complete discussion and possible action on issues and concerns related to the 2018 Fair

Other Fair Projects and Issues Update – No Action

No discussion.

Adjournment

Motion was made by Zipperer, seconded by Voss to adjourn at 5:00pm. Motion carried.

Minutes taken by Shelton

Signed by Bratt

MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Thursday, August 23, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, D. Newberg, M. Bratt, L. Taylor, K. Behnke, T. Dvorak, R. Voss, R. Zipperer, D. Fitzgerald, J. Beyer, B. Cavanaugh, B. Herr, J. Janowski, R. Kohlbeck, M. Plate, D. Gauger, S. Konik, B. Blatz, J. Hawig, M. Lentz

Absent & Excused:

Absent:

Called to Order Meeting called to order – 11am.

Minutes No minutes were presented for approval.

Public Comment Board Chairperson called for public input three times. No public comment given

Review, Discussion and Possible Action on items to the 2018 Fair

A. Attendance Sheets – Fair Week

No report.

B. Prior Day's Activities Recap and Issues

The following Prior Day's Activities Recap and Issues were discussed:

- Indoor-Outdoor-AG judging results:
 - Indoor: American Legion, Republican Party, Country Satellite
 - Outdoor: European Foods, Izaak Walton League, Cedar Crest
 - AG: TA Motorsports, Miller Implement, EIS Implement
- Attendance report was provided.
- AG Tent has pedal tractor races going well.
- Pig judging results including special judging for Cody Otto.
- Talent Show went well.
- Reminder about Gator/Golf Keys and use of them.
- First Responder – feedback on first responder, first aid and EMS procedures.

C. Liaison Daily Recap and Issues

The following Liaison Daily Recap and Issues were addressed:

- Parking discussed including trailer and vehicle parking in horse arena area.

D. Current Day Activities

Current Day Activities were reviewed and discussed.

E. Daily Judging Recap

Daily judging recap was reviewed and discussed.

Expo Board Recommendation on 2019 Budget

Behnke presented the 2019 Budget for approval. Motion was made by Voss, seconded by Zipperer to recommend approval to the Public Works Committee the 2019 Budget. Motion carried unanimously.

Tour of the Grounds – Expo-Ice Center board may meet in the Expo Office after the tour to complete discussion and possible action on issues and concerns related to the 2018 Fair

Other Fair Projects and Issues Update – No Action

No discussion.

Adjournment

Motion was made by Zipperer, seconded by Voss to adjourn at 5:00pm. Motion carried.

Minutes taken by Shelton

Signed by Bratt

MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Friday, August 24, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, D. Newberg, M. Bratt, L. Taylor, K. Behnke, T. Dvorak, R. Voss, R. Zipperer, D. Fitzgerald, J. Beyer, B. Cavanaugh, B. Herr, J. Janowski, R. Kohlbeck, M. Plate, D. Gauger, S. Konik, B. Blatz, J. Hawig, M. Lentz

Absent & Excused:

Absent:

Called to Order Meeting called to order – 11am.

Minutes No minutes were presented for approval.

Public Comment Board Chairperson called for public input three times. No public comment given

Review, Discussion and Possible Action on items to the 2018 Fair

A. Attendance Sheets – Fair Week

No report.

B. Prior Day's Activities Recap and Issues

The following Prior Day's Activities Recap and Issues were discussed:

- Car accident by main gate. Reminder to call 911 from location.
- Horse Pull well attended with 21 teams.
- Modified Truck and Tractor Pull went well.

C. Liaison Daily Recap and Issues

The following Liaison Daily Recap and Issues were addressed:

- Remind vendors to slow down.
- Sale went well.
- Attendance numbers discussed.

D. Current Day Activities

Current Day Activities were reviewed and discussed.

E. Daily Judging Recap

Daily judging recap was reviewed and discussed.

Expo Board Recommendation on 2019 Budget

No report.

Tour of the Grounds – Expo-Ice Center board may meet in the Expo Office after the tour to complete discussion and possible action on issues and concerns related to the 2018 Fair

Other Fair Projects and Issues Update – No Action

No discussion.

Adjournment

Motion was made by Konik, seconded by Lisa to adjourn at 5:00pm. Motion carried.

Minutes taken by Shelton

Signed by Bratt

MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Saturday, August 25, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc WI

Present: D. Pollen, D. Newberg, M. Bratt, L. Taylor, K. Behnke, T. Dvorak, R. Voss, R. Zipperer, D. Fitzgerald, J. Beyer, B. Cavanaugh, B. Herr, J. Janowski, R. Kohlbeck, M. Plate, D. Gauger, S. Konik, B. Blatz, J. Hawig
Absent & Excused: J. Vetting, M. Lentz
Absent:

Called to Order Meeting called to order – 11am.

Minutes No minutes were presented for approval.

Public Comment Board Vice Chairperson called for public input three times. No public comment given

Review, Discussion and Possible Action on items to the 2018 Fair

A. *Attendance Sheets – Fair Week*

No report.

B. *Prior Day's Activities Recap and Issues*

The following Prior Day's Activities Recap and Issues were discussed:

- Tractor Pull numbers down.

C. *Liaison Daily Recap and Issues*

The following Liaison Daily Recap and Issues were addressed:

- Dairy committee meeting discussion.
- Motorcycle parking discussed.

D. *Current Day Activities*

Current Day Activities were reviewed and discussed.

E. *Daily Judging Recap*

Daily judging recap was reviewed and discussed.

Expo Board Recommendation on 2019 Budget

No report.

Tour of the Grounds – Expo-Ice Center board may meet in the Expo Office after the tour to complete discussion and possible action on issues and concerns related to the 2018 Fair

Other Fair Projects and Issues Update – No Action

No discussion.

Adjournment

Motion was made by Zipperer, seconded by Voss to adjourn at 5:00pm. Motion carried.

Minutes taken by Shelton

Signed by Bratt

MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Sunday, August 26, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, D. Newberg, M. Bratt, L. Taylor, K. Behnke, T. Dvorak, R. Voss, R. Zipperer, D. Fitzgerald, J. Beyer, B. Cavanaugh, B. Herr, J. Janowski, R. Kohlbeck, M. Plate, D. Gauger, S. Konik, B. Blatz, J. Hawig, M. Lentz

Absent & Excused:

Absent:

Called to Order Meeting called to order – 11am.

Minutes No minutes were presented for approval.

Public Comment Board Vice Chairperson called for public input three times. No public comment given

Review, Discussion and Possible Action on items to the 2018 Fair

A. *Attendance Sheets – Fair Week*

No report.

B. *Prior Day's Activities Recap and Issues*

The following Prior Day's Activities Recap and Issues were discussed:

- Fire Department event went well.
- Futurity had 23 cows.
- Attendance numbers reviewed.
- Baking contest had five entries.

C. *Liaison Daily Recap and Issues*

No report.

D. *Current Day Activities*

Current Day Activities were reviewed and discussed.

E. *Daily Judging Recap*

Daily judging recap was reviewed and discussed.

Expo Board Recommendation on 2019 Budget

Behnke presented a revised 2019 Budget to include electrical upgrade-additions and grubbing of woods for parking. Motion was made by Behnke, seconded by Voss to recommend approval to the Public Works committee the revised 2019 Budget. Motion carried unanimously.

Tour of the Grounds – Expo-Ice Center board may meet in the Expo Office after the tour to complete discussion and possible action on issues and concerns related to the 2018 Fair

Other Fair Projects and Issues Update – No Action

No discussion.

Adjournment

Motion was made by Zipperer, seconded by Herr to adjourn at 5:00pm. Motion carried.

Minutes taken by Shelton

Signed by Bratt



MANITOWOC COUNTY

EXPO and ICE CENTER BOARD

MEETING NOTICE

DATE: September 5, 2018
TIME: 7:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered:

1. Regular business
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on Sub Committee Recommendations
 - A. FINANCE SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
 - B. OPERATIONS SUB-COMMITTEE:
 1. Market Animal Committee Meeting Update; 2019 Theme-Colors; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair Update-Parades-Convention 2019
 - C. ENTERTAINMENT/VENDORS SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
 - D. PARKING/SECURITY SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
4. Review, Discussion, and Possible Action on 2018 and 2019 Fair Matters
 - A. Fair Concerns and Issues 2018; Comments and Recommendations for 2019
 - B. Fair Update
5. Comptroller's Financial Report – Review
6. Update and Possible Action on Other Fair, Expo Buildings and Grounds Projects and Issues
 - A. Reappointments of Board Members
 - B. District 4 Meeting – October 10 – Manitowoc County Expo
 - C. Rummage-A-Rama – November 10; Volunteer Sign Up
 - D. Expo-Ice Center Month Events; Expo Grounds Update
7. Adjourn

Date: August 29, 2018

Jerome Vetting, BOARD CHAIRPERSON

By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, September 5, 2018

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, J. Hawig, M. Plate, L. Taylor, B. Herr, D. Newberg, J. Janowski, M. Bratt, K. Behnke, R. Voss, J. Beyer, D. Gauger, R. Kohlbeck

**County Board
Supervisors
Present:**

Absent & Excused: D. Fitzgerald, R. Zipperer, B. Blatz, B. Cavanaugh, T. Dvorak, S. Konik
Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 7:00pm.

Minutes Minutes were reviewed from the previous meetings. Motion was made by Herr, seconded by Hawig, to approve the previous meeting minutes for August 1 and the week of fair. Motion carried unanimously.

Public Comment Board Chair called for public comment three times. No public comment given.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. **No Committee Meeting-Committee Update**
No report. Schedule meeting in February/March.

B. Operations Subcommittee

1. **Market Animal Committee Meeting Update; 2019 Theme-Colors; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair Update-Parades-Convention 2019**

The following was reported on:

- Market Animal Committee annual meeting is September 16 at Seven Lakes.
- Next meeting will be working on Themes-Colors.
- Ice Center – work day scheduled on September 11 and at end of month, compressor 2 being rebuilt.
- Talent Show – winning contestants submitted to the state.
- Brew Competition – awards sent out.
- Education & Outreach – went well and working on cow name.
- Fairest of the Fair – application for convention to be submitted.

C. Entertainment/Vendors Subcommittee:

1. **No Committee Meeting-Committee Update**
Voss reported on the health department and the outdoor vendor issue, Tony's Specialty.
Action Needed
 - Add to next Entertainment & Vendor Subcommittee Meeting: Outdoor Vendor – Tony's Specialty, and Indoor Vendor - Cutco

D. Parking/Security Subcommittee:

- 1. No Committee Meeting-Committee Update**
No report.

Review, Discussion and Possible Action on 2018 and 2019 Fair Matters

- A. Fair Concerns and Issues 2018; Comments and Recommendations for 2019**
Following was discussed:
- Fireworks very loud – reminder to superintendents prior to event to expect this.
 - Gate needed by Family Pavilion.
- B. Fair Update**
Following were discussed:
- Thank you cards read.
 - Working with Knights of Columbus on dance floor for Family Pavilion.
 - Staff working on post fair paperwork.

Comptroller's Financial Report – Review

PW Director reported on the Financial Report provided in the board packet.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

- A. Reappointments of Board Members**
Neuser reported that verbal commitments have been made from four of the five Board members up for reappointment and waiting on one board member to confirm.
- B. District 4 Meeting – October 10 – Manitowoc County Expo**
Shelton reported on options for the upcoming District 4 meeting hosted by the Manitowoc County Expo. Consensus to move forward with Broken Plate Catering.
- C. Rummage-A-Rama – Admission-Table Pricing; November 10; Volunteer Sign Up**
Distribution of the volunteer signup sheet.
- D. Expo-Ice Center Month Events; Expo Grounds Update**
Shelton reported on upcoming events.

Adjournment

Motion was made by Plate, seconded by Hawig to adjourn at 7:45pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Bratt



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Operations Sub-Committee
MEETING NOTICE

DATE: September 5, 2018
TIME: 6:30 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business
 - A. Roll Call
2. Public Comment
3. Review, Discussion, and Possible Action on the following items for the 2018 Fair:
 - A. Market Animal Committee Meeting Update
 - B. 2019 Theme-Colors
 - C. Ice Center Operations Update
 - D. Working Group Updates
 - a. Talent Show Competition
 - b. Brew Competition
 - c. Dairy Cattle (Ice Center) Show Ring
 - d. Education & Outreach
 - e. Fairest of the Fair Update – Parades – Convention 2019
4. Other Fair Projects and Issues Update – No Action
5. Adjourn

Date: August 29, 2018

Tonya Dvorak, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
OPERATIONS SUBCOMMITTEE**

Held Wednesday, September 5, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: D. Pollen, J. Janowski, B. Herr, D. Newberg, J. Hawig, M. Bratt

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, L. Taylor, R. Voss, K. Behnke

Absent & Excused: T. Dvorak, D. Fitzgerald, B. Cavanaugh, B. Blatz

Absent:

Called to Order Meeting called to order – 6:15pm.

Minutes No minutes were submitted for approval.

Public Comment Committee Vice Chair called for public input three times. No public comment given.

Review, Discussion and Possible Action on the following items for the 2018 Fair:

A. *Market Animal Committee Meeting Update*

Hawig reported the Market Animal Committee annual banquet will be held on September 16 at Seven Lakes.

B. *2019 Theme-Colors*

Hawig reminded the committee to bring theme and color ideas to the next Operations subcommittee meeting and last year's second and third place nominations.

C. *Ice Center Operations Update*

Pollen reported that work night is on September 11.

D. *Working Group Updates*

The following was reported:

- Talent Show – contestant information has been submitted to the state.
- Brew Competition – dozen no shows and local people brought in Best of Show.
- Dairy Cattle – tear down completed in an hour. Went well.
- Education and Outreach – working on cow naming.
- Fairest of the Fair Update-Parades-Convention 2019 – discussion on application needed for 2019 competition.

Other Fair Projects and Issues Update – No Action

Discussion included willful negligence by indoor vendor Cutco, and their potential non-inclusion in the 2019 fair.

Adjournment

Motion made by Newberg, seconded by Vetting to adjourn at 6:42pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Bratt



MANITOWOC COUNTY
EXPO and ICE CENTER BOARD
MEETING NOTICE

DATE: October 3, 2018
TIME: 7:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered:

1. Regular business
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on Sub Committee Recommendations
 - A. FINANCE SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
 - B. OPERATIONS SUB-COMMITTEE:
 1. 2018 Fair Pictures-Convention; 2019 Theme-Colors; Jr. Fair-Open Class Rules & Regulations-Due Nov 1-Open Class Booklet; Jr. Fair-Open Class Entry Dates; Teeny Weeny Donut Contest-Cream Puff Eating Contest; Billboard Guidelines-Awards; Cedar Plant Guidelines-Awards; Rabbit Hopping-Small Animal Show; Market Animal Committee Meeting; Ice Center Operations; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair-Parades-Convention 2019
 - C. ENTERTAINMENT/VENDORS SUB-COMMITTEE:
 1. Indoor-Outdoor Vendor Issues – Cutco – Tony's Specialty; Magic Show-Other Entertainment; TaDa Contract
 - D. PARKING/SECURITY SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
4. Review, Discussion, and Possible Action on 2019 Fair Matters
 - A. Fair Update
5. Comptroller's Financial Report – Review
6. Update and Possible Action on Other Fair, Expo Buildings and Grounds Projects and Issues
 - A. Reappointments of Board Members
 - B. WI Association of Fairs Convention – Theme – Centerpiece
 - C. District 4 Meeting – October 10 – Manitowoc County Expo
 - D. Rummage-A-Rama – November 10; Volunteer Sign Up
 - E. Expo-Ice Center Month Events; Expo Grounds Update
7. Adjourn

Date: September 25, 2018

Jerome Vetting, BOARD CHAIRPERSON
By: Gerard Neuser, Public Works Director

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AMENDED NOVEMBER 7, 2018
MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, October 3, 2018

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, J. Hawig, M. Plate, L. Taylor, D. Newberg, J. Janowski, M. Bratt, R. Voss, J. Beyer, D. Gauger, R. Kohlbeck, R. Zipperer, B. Blatz, B. Cavanaugh, T. Dvorak, S. Konik

**County Board
Supervisors
Present:**

Absent & Excused: D. Fitzgerald, K. Behnke, B. Herr
Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 7:05pm.

Minutes Minutes were reviewed from the previous meetings. Motion was made by Zipperer, seconded by Voss, to approve the previous meeting minutes. Motion carried unanimously.

Public Comment Board Chair called for public comment three times. No public comment given.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. ***No Committee Meeting-Committee Update***
No report.

B. Operations Subcommittee

1. ***2018 Fair Pictures-Convention; 2019 Theme-Colors; Jr. Fair-Open Class Rules & Regulations-Due Nov 1-Open Class Booklet; Jr. Fair-Open Class Entry Dates; Teeny Weeny Donut Contest-Cream Puff Eating Contest; Billboard Guidelines-Awards; Cedar Plant Guidelines-Awards; Rabbit Hopping-Small Animal Show; Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair Update-Parades-Convention 2019***

The following was reported on:

- Fair pictures – distributed for voting.
- Theme-Colors – board presented with the themes and colors and voted to accept Harvesting Memories for 160 Years with Gold and Royal Blue.
- Cream Puff Eating contest – changed to Celebrity Cream Puff Eating Contest.
- Teeny Weeny Donut contest – changed to Invitational Teeny Weeny Donut contest and will be revamped with twelve pre-picked contestants and four picked day of event.
- Jr. Fair and Open Class rule changes are due by November 1 and will be reviewed after the due date.
- Recommend to the board the Open Class Exhibition Building departments judging start time to 10am.

Motion was made by Dvorak, seconded by Voss to approve the committee report and recommendation. Motion carried unanimously.

C. Entertainment/Vendors Subcommittee:

1. *Indoor-Outdoor Vendor Issues-Cutco-Tony's Specialty; Magic Show-Other Entertainment; TaDa Contract*

Following was discussed:

- Recommend Cutco not be issued a contract for the 2019 Manitowoc County Fair *due to safety violations and unattended booth.*
- Recommend Tony's Special not be issued a contract for the 2019 Manitowoc County Fair *due to Health Department's recommendation and customer service.*
- Reviewed entertainment options and remind board members to submit ideas.

Motion was made by Voss, seconded by Zipperer to approve the committee report and recommendation. Motion carried unanimously.

D. Parking/Security Subcommittee:

1. *No Committee Meeting-Committee Update*

Beyer reported on the horse parker status with Neuser providing a brief explanation of the issue. Discussion.

Action Needed:

- Schedule Parking and Security subcommittee meeting on November 7.

Review, Discussion and Possible Action on 2019 Fair Matters

A. *Fair Update*

Following were discussed:

- Thank you cards read.
- Staff provided update of premium checks completed and other fair matters.

Comptroller's Financial Report – Review

PW Director reported on the Financial Report provided in the board packet.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

A. *Reappointments of Board Members*

Neuser reported that reappointments will be submitted to the public works committee for approval.

B. *WI Association of Fairs Convention-Theme-Centerpiece*

Discussion on centerpiece for convention.

C. *District 4 Meeting – October 10 – Manitowoc County Expo*

Reminder of District 4 meeting and reservations needed by Monday.

D. *Rummage-A-Rama –November 10; Volunteer Sign Up*

Distribution of the volunteer signup sheet.

E. *Expo-Ice Center Month Events; Expo Grounds Update*

Shelton reported on upcoming events. Lentz reported on issues with the horse arena boards.

Adjournment

Motion was made by Zipperer, seconded by Plate to adjourn at 7:48pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Bratt



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Entertainment and Vendor Sub-Committee
MEETING NOTICE

DATE: October 3, 2018
TIME: 6:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on the following items for the 2019 Fair:
 - A. Indoor-Outdoor Vendor Issues
 1. Cutco
 2. Tony's Specialty
 - B. Magic Show-Other Entertainment
 - C. TaDa Contract
4. Other Fair Projects and Issues Update – No Action
5. Adjourn

Date: September 25, 2018

Rob Voss, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
ENTERTAINMENT AND VENDORS SUBCOMMITTEE**

Held Wednesday, October 3, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: R. Voss, L. Taylor, D. Newberg, S. Konik, R. Zipperer, D. Gauger, M. Lentz, R. Kohlbeck

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, J. Janowski, J. Hawig, B. Cavanaugh, D. Pollen, M. Plate, J. Beyer, B. Blatz

Absent & Excused: D. Fitzgerald
Absent:

Called to Order Meeting called to order – 6:00pm

Minutes Minutes were reviewed from the previous meeting. Motion was made by Gauger, seconded by Zipperer to approve the minutes. Motion carried unanimously.

Public Comment Committee chairperson called for public input three times. No public input given.

Review, Discussion, and Possible Action on the following items for the 2019 Fair:

A. Indoor-Outdoor Vendor Issues-Cutco; Tony's Specialty

1. Cutco

Voss reported on the safety issues, unattended booth with knives, and early departure with numerous warnings of the same issues in the previous fairs with Cutco and recently during the week of the 2018 fair and noted the documents included in the committee packet. Motion was made by Newberg, seconded by Taylor to recommend to the board that Cutco not be issued a contract for the 2019 Manitowoc County Fair. Motion carried unanimously.

2. Tony's Specialty

Voss reported on the health department issues with Tony's Specialty during the week of fair as well as past fairs and noted that the health department's recommendation is to not issue a contract. Motion was made by Zipperer, seconded by Taylor to recommend to the board that Tony's Specialty not be issued a contract for the 2019 Manitowoc County Fair. Motion carried unanimously.

B. Magic Show-Other Entertainment

Voss reported on the entertainment spreadsheet included in the committee packet and looking for ideas to replace Kandu. Voss noted that board members should look for ideas at convention and submit information to staff.

C. TaDa Contract

No update.

Other Fair Projects and Issues Update – No Action

Dvorak provided contact information for possible replacement of Cassidy Critters.

Adjournment

Motion made by Gauger, seconded by Zipperer to adjourn at 6:19pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Fitzgerald



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Operations Sub-Committee
MEETING NOTICE

DATE: October 3, 2018
TIME: 6:15 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on the following items for the 2018 and 2019 Fair:
 - A. 2018 Fair Pictures – Convention
 - B. 2019 Theme; Colors
 - C. Jr. Fair-Open Class Rules & Regulations – Due Nov 1; Open Class Booklet
 - D. Jr. Fair-Open Class Entry Dates
 - E. Teeny Weeny Donut Contest-Cream Puff Eating Contest
 - F. Billboard Guidelines-Awards
 - G. Cedar Plant Guidelines-Awards
 - H. Rabbit Hopping-Small Animal Show
 - I. Market Animal Committee Meeting
 - J. Ice Center Operations
 - K. Working Group Updates:
 - a. Talent Show Competition
 - b. Brew Competition
 - c. Dairy Cattle (Ice Center) Show Ring
 - d. Education & Outreach
 - e. Fairest of the Fair-Parades-Convention 2019
4. Other Fair Projects and Issues Update – No Action
5. Adjourn

Date: September 25, 2018

Tonya Dvorak, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

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AMENDED NOVEMBER 5, 2018
MINUTES of EXPO-ICE CENTER BOARD MEETING
OPERATIONS SUBCOMMITTEE
Held Wednesday, October 3, 2018
Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: T. Dvorak, D. Pollen, J. Janowski, D. Newberg, J. Hawig, M. Bratt, B. Cavanaugh, B. Blatz

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, L. Taylor, R. Voss, J. Beyer, D. Gauger, R. Zipperer, S. Konik, M. Lentz, R. Kohlbeck

Absent & Excused: D. Fitzgerald, B. Herr

Absent:

Called to Order Meeting called to order – 6:15pm.

Minutes *Minutes were reviewed from the previous meeting. Motion was made by Hawig, seconded by Janowski to approve the minutes. Motion carried unanimously.*

Public Comment Committee Chair called for public input three times. No public comment given.

Review, Discussion and Possible Action on the following items for the 2019 Fair:

A. 2018 Fair Pictures – Convention

Pictures were distributed for voting.

B. 2019 Theme-Colors

Themes and colors were discussed with the following to be recommended to the board:

- Harvesting Your Memories for 160 Years
- Maritime, Fair Time
- Sail on to the Fair
- Colors suggested were Gold, Maroon, Pink, Silver along with base color royal blue.

C. Jr. Fair-Open Class Rules & Regulations – Due Nov 1; Open Class Booklet

Reminder that rules and regulations will be reviewed in November after the deadline of November 1. Discussion on increasing the number of Open Class exhibitors.

D. Jr. Fair-Open Entry Dates

Dvorak reported on the discussion with superintendents on entry dates. Motion was made by Blatz, seconded by Bratt to recommend approval to the board the Open Class Exhibition Building departments judging start time to 10am. Motion carried unanimously.

E. Teeny Weeny Donut Contest-Cream Puff Eating Contest

Dvorak reported on the Teeny Weeny Donut and Cream Puff Eating contests. Consensus to change contest names to Invitational Teeny Weeny Donut Contest and Celebrity Cream Puff Eating Contest.

F. Billboard Guidelines-Awards

No report.

G. Cedar Plant Guidelines-Awards

No report.

H. Rabbit Hopping-Small Animal Show

Consensus to move the rabbit hopping show to Friday. The fairbook working group will review the rules and determine a time and submit with the fairbook changes for approval.

I. Market Animal Committee Meeting Update

Hawig reported the Market Animal Committee meeting.

J. Ice Center Operations Update

Pollen reported the compressors are on and registrations are up.

K. Working Group Updates

The following was reported:

- Talent Show – went well and will continue for next year. DJ Anonymous will provide the sound for 2019.
- Brew Competition – medals mailed out and working on sponsorships.
- Dairy Cattle – Miller supplied skid loaders in the past and this year private farmers provided. Will need to work on obtaining insurance.
- Education and Outreach – went well. Behnke will no longer be the chair and the committee needs to seek someone else to coordinate.
- Fairest of the Fair Update-Parades-Convention 2019 – application has been submitted. Need to meet to discuss the 2019 competition.

Other Fair Projects and Issues Update – No Action

No report.

Adjournment

Motion made by Cavanaugh, seconded by Hawig to adjourn at 7:04pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Bratt



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Operations Sub-Committee
MEETING NOTICE

DATE: November 5, 2018
TIME: 6:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on the following items for the 2019 Fair:
 - A. Jr. Fair-Open Class Rules & Regulations – Due Nov 1 – Meeting Date
 - B. Open Class Booklet
 - C. Jr. Fair-Open Class Entry Dates
 - D. Celebrity Cream Puff Eating Contest
 - E. Invitational Teeny Weeny Donut Contest
 - F. Billboard Guidelines – Awards
 - G. Cedar Plant Guidelines – Awards
 - H. Judge's Payments – Dairy Cattle Judge
 - I. Market Animal Committee Meeting
 - J. Ice Center Operations
 - K. Working Group Updates:
 - a. Talent Show Competition
 - b. Brew Competition
 - c. Dairy Cattle (Ice Center) Show Ring
 - d. Education & Outreach
 - e. Fairest of the Fair-WI Association of Fairest of the Fairs Auction Item; 2019 Manitowoc Competition Date
4. Other Fair Projects and Issues Update – No Action
5. Adjourn

Date: October 30, 2018

Tonya Dvorak, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
OPERATIONS SUBCOMMITTEE**

Held Monday, November 5, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: T. Dvorak, D. Pollen, D. Newberg, J. Hawig, B. Blatz, D. Fitzgerald

**Other Expo-Ice
Center Board**

Members Present: J. Vetting

Absent & Excused: J. Janowski, B. Herr, M. Bratt, B. Cavanaugh
Absent:

Called to Order Meeting called to order – 6:00pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made by Hawig, seconded by Fitzgerald to approve the minutes with corrections. Motion carried unanimously.

Public Comment Committee Chair called for public input three times. No public comment given.

Review, Discussion and Possible Action on the following items for the 2019 Fair:

A. *Jr. Fair-Open Class Rules & Regulations – Due Nov 1 – Meeting Date*

Working group meeting date for review of rules and regulations changes is set for Monday, December 3, at 6pm.

B. *Open Class Booklet*

Dvorak provided a report on the superintendent's meeting noting past practice of handing out books to banks and other locations. Discussion included revision of the current "How to Enter" brochure to be exclusive Open Class information and dropping off at locations as well as providing signage on How to Enter during the week of fair.

C. *Jr. Fair-Open Class Entry Dates*

Dvorak reported on the discussion with superintendents on entry dates. Discussion. Consensus to remain as is.

D. *Celebrity Cream Puff Eating Contest*

Dvorak reported on the Celebrity Cream Puff Eating contest noting that the working group is creating a master list.

E. *Invitational Teeny Weeny Donut Contest*

Dvorak reported on the Invitational Teeny Weeny Donut contest. Discussion included purchasing donuts, twelve contestants in two divisions in categories by age – 5-8 and 9-12, similar to cream puff eating contest with clearing of plate of three donuts.

F. *Billboard Guidelines-Awards*

Dvorak reported on the Billboard Guidelines included in the committee packet. Discussion included changes to the guidelines.

G. *Cedar Plant Guidelines-Awards*

Dvorak reported on the Cedar Plant Guidelines included in the committee packet. Discussion included name change to Planter Guidelines and other category and rule changes.

H. Judge's Payments – Dairy Cattle Judge

Shelton reported on the Dairy Cattle Judge and recommendation of a flat fee payment. Discussion included current practice. Motion was made by Fitzgerald, seconded by Hawig to recommend approval to the Finance Subcommittee payment to the Dairy Cattle Judge a flat fee of \$400 total for the two day show and include a clinic. Motion carried unanimously.

I. Market Animal Committee Meeting Update

Hawig reported the Market Animal Committee meeting. Discussion included adding an additional bleacher in the Multi-Purpose show ring, beef fees, swine terminal show, and insurance for a squeeze chute.

J. Ice Center Operations Update

Pollen reported on Ice Center events.

K. Working Group Updates

The following was reported:

- Talent Show – judges were great. No meeting scheduled at convention.
- Brew Competition – work on \$1,000 in sponsorships, entry system is good, provide thank you gifts to judges, need to get dates set.
- Dairy Cattle – futurity getting new backdrop.
- Education and Outreach – cow's name is Gertrude. Pollen to create spreadsheet.
- Fairest of the Fair Update-WI Association of Fairest of the Fairs Auction Item; 2019 Manitowoc Competition Date – Auction items were discussed. Competition dates were discussed as well as changing the annual competition date. Next competition to be scheduled in March 2019 with the annual competition date set in October 2019.

Other Fair Projects and Issues Update – No Action

No report.

Adjournment

Motion made by Hawig, seconded by Newberg to adjourn at 8:42pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Bratt



MANITOWOC COUNTY

EXPO and ICE CENTER BOARD

MEETING NOTICE

DATE: November 7, 2018
TIME: 7:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered:

1. Regular business
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on Sub Committee Recommendations
 - A. FINANCE SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
 - B. OPERATIONS SUB-COMMITTEE:
 1. Jr. Fair-Open Class Rules & Regulations-Due Nov 1-Meeting Date; Open Class Booklet; Jr. Fair-Open Class Entry Dates; Celebrity Cream Puff Eating Contest; Invitational Teeny Weeny Donut Contest; Billboard Guidelines-Awards; Cedar Plant Guidelines-Awards; Judge's Payments-Dairy Cattle Judge; Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair – WI Association of Fairest of the Fairs Auction Item; 2019 Manitowoc Competition Date
 - C. ENTERTAINMENT/VENDORS SUB-COMMITTEE:
 1. Wednesday-Sunday Special Events Entertainment-Schnell Bros-Tractor Pull Contract; Casady's Critters/Fantasy Corral Contract; Hollywood Motorsports – Demo Derby Contract; Horse Pullers Contract; Battle of the Fire Departments Competition; Magic Show-Other Entertainment; TaDa Contract; Family Pavilion-American Legion; Convention Ideas
 - D. PARKING/SECURITY SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
4. Review, Discussion, and Possible Action on 2018 Fair Matters
 - A. MIA Booth
 - B. Fair Update
5. Comptroller's Financial Report – Review
6. Update and Possible Action on Other Fair, Expo Buildings and Grounds Projects and Issues
 - A. District 4 Meeting Update
 - B. Rummage-A-Rama – November 10; Volunteer Sign Up
 - C. Expo-Ice Center Month Events; Expo Grounds Update
7. Adjourn

Date: October 30, 2018

Jerome Vetting, BOARD CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, November 7, 2018

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, J. Hawig, M. Plate, L. Taylor, D. Newberg, J. Janowski, R. Voss, J. Beyer, D. Gauger, R. Kohlbeck, R. Zipperer, B. Blatz, B. Cavanaugh, T. Dvorak, S. Konik, D. Fitzgerald, K. Behnke, B. Herr

**County Board
Supervisors
Present:**

Absent & Excused: M. Bratt
Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 7:00pm.

Minutes Minutes were reviewed from the previous meetings. Motion was made by Cavanaugh, seconded by Herr, to approve the previous meeting minutes. Motion carried unanimously.

Public Comment Board Chair called for public comment three times. No public comment given.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. ***No Committee Meeting-Committee Update***
No report.

B. Operations Subcommittee

1. ***Jr. Fair-Open Class Rules & Regulations-Due Nov 1-Meeting Date; Open Class Booklet; Jr. Fair-Open Class Entry Dates; Celebrity Cream Puff Eating Contest; Invitational Teeny Weeny Donut Contest; Billboard Guidelines-Awards; Cedar Plant Guidelines-Awards; Judge's Payments-Dairy Cattle Judge; Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair Update-WI Association of Fairest of the Fairs Auction Item; 2019 Manitowoc Competition Date***

The following was reported on:

- Jr. Fair-Open Class Rules and Regulations Meeting set for Monday, December 3.
- Open Class Booklet – revising How To Brochure.
- Jr. Fair-Open Class Entry Dates – remaining the same.
- Celebrity Cream Puff Eating contest – working on guidelines.
- Invitational Teeny Weeny Donut contest – working on guidelines.
- Billboard Guidelines – being updated.
- Cedar Plant Guidelines – Being Updated.
- Judge's Payments – Dairy Cattle Judge – recommend approval of \$400 total Flat Fee plus clinic for two-day show.
- Updates provided on Market Animal Committee, Ice Center Operations and the working groups.

Motion was made by Dvorak, seconded by Hawig to approve the committee report and recommendation. Motion carried unanimously.

C. Entertainment/Vendors Subcommittee:

1. ***Wednesday-Sunday Special Events Entertainment-Schnell Bros-Tractor Pull Contract Casady's Critters/Fantasy Corral Contract; Hollywood Motorsports-Demo Derby Contract; Horse Pullers Contract; Battle of the Fire Departments Competition; Magic Show-Other Entertainment; TaDa Contract; Family Pavilion-American Legion; Convention Ideas***

Following was discussed:

- Recommend for approval the following contracts:
 - Schnell Bros – Tractor Pull
 - Casady's Critters
 - Hollywood Motorsports Demo Derby as a two-year fixed contract for 2019 and 2020
 - Horse Pullers
 - TaDa
- Battle of the Fire Departments Competition – consensus to move forward.
- Family Pavilion-American Legion – more information needed.

Motion was made by Voss, seconded by Hawig to approve the committee report and recommendations. Motion carried unanimously.

D. Parking/Security Subcommittee:

1. ***No Committee Meeting-Committee Update***

Beyer reported on the horse parkers and clarifications from corporation counsel.

Review, Discussion and Possible Action on 2019 Fair Matters

- A. *MIA Booth***

Motion was made by Herr, seconded by Zipperer to approve the MIA booth at no cost. Motion carried unanimously.

- B. *Fair Update***

Distributed fair report received from the state.

Comptroller's Financial Report – Review

PW Director reported on the Financial Report provided in the board packet.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

- A. *District 4 Meeting Update***

Dvorak reported on the District 4 meeting.

- B. *Rummage-A-Rama –November 10; Volunteer Sign Up***

Distribution of the volunteer signup sheet.

- C. *Expo-Ice Center Month Events; Expo Grounds Update***

No report.

Adjournment

Motion was made by Janowski, seconded by Voss to adjourn at 7:45pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Bratt



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Entertainment and Vendor Sub-Committee
MEETING NOTICE

DATE: November 7, 2018
TIME: 6:15 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on the following items for the 2019 Fair:
 - A. Wednesday-Sunday Special Events Entertainment
 1. Schnell Bros – Tractor Pull Contract
 2. Casady's Critters/Fantasy Corral Contract
 3. Hollywood Motorsports – Demo Derby Contract
 4. Horse Pullers Contract
 5. Battle of the Fire Departments Competition
 - B. Magic Show-Other Entertainment
 - C. TaDa Contract
 - D. Family Pavilion – American Legion
 - E. Convention Ideas
4. Other Fair Projects and Issues Update – No Action
5. Adjourn

Date: October 30, 2018

Rob Voss, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
ENTERTAINMENT AND VENDORS SUBCOMMITTEE**

Held Wednesday, November 7, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: R. Voss, L. Taylor, D. Newberg, S. Konik, R. Zipperer, D. Gauger, M. Lentz, R. Kohlbeck, D. Fitzgerald

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, J. Janowski, J. Hawig, B. Cavanaugh, D. Pollen, M. Plate, J. Beyer, B. Blatz, B. Herr, K. Behnke

**Absent & Excused:
Absent:**

Called to Order Meeting called to order – 6:15pm

Minutes Minutes were reviewed from the previous meeting. Motion was made by Newberg, seconded by Zipperer to approve the minutes. Motion carried unanimously.

Public Comment Committee chairperson called for public input three times. No public input given.

Review, Discussion, and Possible Action on the following items for the 2019 Fair:

A. *Wednesday-Sunday Special Events Entertainment*

1. *Schnell Bros – Tractor Pull Contract*

Voss presented the Schnell Bros Tractor Pull contract for approval. Motion was made by Newberg, seconded by Taylor to recommend to the board the approval of the Schnell Bros Tractor Pull contract. Motion carried unanimously.

2. *Casady's Critters/Family Corral Contract*

Voss presented Casady's Critters and Family Corral contract options for approval. Motion was made by Zipperer, seconded by Fitzgerald to recommend to the board the approval of the Casady's Critters contract. Motion carried unanimously.

3. *Hollywood Motorsports – Demo Derby Contract*

Voss presented Hollywood Motorsports Demo Derby contract for approval. Motion was made by Fitzgerald, seconded by Taylor to recommend to the board the approval of a two-year fixed agreement at \$7,900 per year with Hollywood Motorsports. Motion carried unanimously.

4. *Horse Pullers Contract*

Voss presented the Horse Pullers contract for approval. Motion was made by Zipperer, seconded by Fitzgerald to recommend to the board the approval of the Horse Pullers contract. Motion carried unanimously.

5. *Battle of the Fire Departments Competition*

Voss reported the Battle of the Fire Departments Competition and committee consensus to move forward for this year's fair. Fitzgerald to coordinate. Discussion included ideas to wear gear, water barrel competition, need of two tankers and two pumps.

B. *Magic Show-Other Entertainment*

Voss reported on the entertainment spreadsheet included in the committee packet and looking for ideas to replace Kandu. Voss noted that board members should look for ideas at convention and submit information to staff.

C. *TaDa Contract*

Voss presented the TaDa contract for approval. Motion was made by Newberg, seconded by Zipperer to recommend to the board the approval of the two-year contract with TaDa. Motion carried unanimously.

D. Family Pavilion – American Legion

Voss reported on the Family Pavilion and American Legion running the tent. Discussion included costs, entertainment, and dance floor.

E. Convention Ideas

No report.

Other Fair Projects and Issues Update – No Action

No update.

Adjournment

Motion made by Newberg, seconded by Gauger to adjourn at 6:56pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Fitzgerald



MANITOWOC COUNTY
EXPO and ICE CENTER BOARD
MEETING NOTICE

DATE: December 5, 2018
TIME: 7:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered:

1. Regular business
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on Sub Committee Recommendations
 - A. FINANCE SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
 - B. OPERATIONS SUB-COMMITTEE:
 1. Jr. Fair-Open Class Rules & Regulations Update; Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair-WI Association of Fairest of the Fairs Auction Item; 2019 Competition Date
 - C. ENTERTAINMENT/VENDORS SUB-COMMITTEE:
 1. Wednesday-Sunday Special Events Entertainment-Zoli's Woodcarving-Woodcarvers Contract; Battle of the Fire Departments Competition Budget; Magic Show-Other Entertainment; Family Pavilion-American Legion-Polka Bands; Convention Ideas
 - D. PARKING/SECURITY SUB-COMMITTEE:
 1. No Committee Meeting-Committee Update
4. Review, Discussion, and Possible Action on 2019 Fair Matters
 - A. Fair Update
5. Comptroller's Financial Report – Review
6. Update and Possible Action on Other Fair, Expo Buildings and Grounds Projects and Issues
 - A. Expo-Ice Center Board Appointment Recommendation
 - B. Rummage-A-Rama – December 9; Volunteer Sign Up
 - C. Expo-Ice Center Month Events; Expo Grounds Update
7. Adjourn

Date: November 27, 2018

Jerome Vetting, BOARD CHAIRPERSON
By: Gerard Neuser, Public Works Director

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MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, December 5, 2018

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, L. Taylor, D. Newberg, J. Janowski, R. Voss, J. Beyer, D. Gauger, R. Kohlbeck, R. Zipperer, B. Blatz, B. Cavanaugh, S. Konik, K. Behnke, B. Herr, M. Bratt

**County Board
Supervisors
Present:**

Absent & Excused: J. Hawig, M. Plate, T. Dvorak, D. Fitzgerald, M. Lentz
Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 7:00pm.

Minutes Minutes were reviewed from the previous meetings. Motion was made by Zipperer, seconded by Gauger, to approve the previous meeting minutes. Motion carried unanimously.

Public Comment Board Chair called for public comment three times. No public comment given.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. ***No Committee Meeting-Committee Update***
No report.

B. Operations Subcommittee

1. ***Jr. Fair-Open Class Rules & Regulations Update; Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair Update-WI Association of Fairest of the Fairs Auction Item; 2019 Manitowoc Competition Date***

The following was reported on:

- Jr. Fair-Open Class Rules and Regulations – recommend approval of the submitted rules and regulations.
- Updates provided on Market Animal Committee, Ice Center Operations and the working groups.

Motion was made by Bratt, seconded by Janowski to approve the committee report and recommendation. Motion carried unanimously.

C. Entertainment/Vendors Subcommittee:

1. ***Wednesday-Sunday Special Events Entertainment-Zoli's Woodcarving-Woodcarvers Contract; Battle of the Fire Departments Competition Budget; Magic Show-Other Entertainment; TaDa Contract; Family Pavilion-American Legion-Polka Bands; Convention Ideas***

Following was discussed:

- Recommend for approval Zoli's Woodcarving woodcarvers contract.
- Battle of the Fire Departments Competition – recommend up to a \$2,000 budget.
- Family Pavilion-American Legion – Polka Bands – more information needed.
- Convention ideas to replace the magic show.

Motion was made by Voss, seconded by Taylor to approve the committee report and recommendations. Motion carried unanimously.

D. Parking/Security Subcommittee:

1. *No Committee Meeting-Committee Update*

Staff met with the sheriff's department. Beyer reported that Horse-A-Rama is not interested in contracting the horse parkers.

Review, Discussion and Possible Action on 2019 Fair Matters

A. *Fair Update*

Fair tickets available soon.

Comptroller's Financial Report – Review

PW Director reported on the Financial Report provided in the board packet.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

A. *Expo-Ice Center Board Appointment Recommendations*

Beyer informed the board that she will be retiring at the end of her term. Neuser read a letter on Beyer's behalf. Motion was made by Voss, seconded by Taylor to recommend approval of the Expo-Ice Center Board Appointment recommendation, Keith Potter. Motion carried unanimously.

B. *Rummage-A-Rama – December 9; Volunteer Sign Up*

Distribution of the volunteer signup sheet.

C. *Expo-Ice Center Month Events; Expo Grounds Update*

Shelton gave a report on the upcoming December events.

Adjournment

Motion was made by Voss, seconded by Taylor to adjourn at 7:22pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Bratt



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Entertainment and Vendor Sub-Committee
MEETING NOTICE

DATE: December 5, 2018
TIME: 6:30 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on the following items for the 2019 Fair:
 - A. Wednesday-Sunday Special Events Entertainment
 1. Zoli's Woodcarving – Woodcarvers Contract
 2. Battle of the Fire Departments Competition Budget
 - B. Magic Show-Other Entertainment
 - C. Family Pavilion – American Legion; Polka Bands
 - D. Convention Ideas
4. Other Fair Projects and Issues Update – No Action
5. Adjourn

Date: November 27, 2018

Rob Voss, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
ENTERTAINMENT AND VENDORS SUBCOMMITTEE**

Held Wednesday, December 5, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: R. Voss, L. Taylor, D. Newberg, S. Konik, R. Zipperer, D. Gauger, R. Kohlbeck,

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, J. Janowski, B. Cavanaugh, D. Pollen, B. Herr, K. Behnke

Absent & Excused: M. Lentz, D. Fitzgerald

Absent:

Called to Order Meeting called to order – 6:30pm

Minutes Minutes were reviewed from the previous meeting. Motion was made by Zipperer, seconded by Konik to approve the minutes. Motion carried unanimously.

Public Comment Committee chairperson called for public input three times. No public input given.

Review, Discussion, and Possible Action on the following items for the 2019 Fair:

A. *Wednesday-Sunday Special Events Entertainment*

1. *Zoli's Woodcarving – Woodcarvers contract*

Voss presented the Zoli's Woodcarving woodcarver contract for approval. Motion was made by Newberg, seconded by Zipperer to recommend to the board the approval of the Zoli's Woodcarving woodcarver contract. Motion carried unanimously.

2. *Battle of the Fire Departments Competition*

Voss presented the Battle of the Fire Departments Competition budget of up to \$2,000 for approval. Motion was made by Taylor, seconded by Konik to recommend to the board the approval of the Battle of the Fire Departments Competition budget of up to \$2,000. Motion carried unanimously.

B. *Magic Show-Other Entertainment*

Voss reported on the entertainment spreadsheet included in the committee packet and looking for ideas to replace Kandu. Voss noted that board members should look for ideas at convention and submit information to staff.

C. *Family Pavilion – American Legion – Polka Bands*

Voss reported on the Family Pavilion and American Legion running the tent. Herr added that the American Legion will be meeting to discuss the Family Pavilion.

D. *Convention Ideas*

Voss reminded convention attendees to get entertainment ideas to be discussed at the next meeting.

Other Fair Projects and Issues Update – No Action

No update.

Adjournment

Motion made by Zipperer, seconded by Konik to adjourn at 6:48pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Fitzgerald



MANITOWOC COUNTY
EXPO-ICE CENTER BOARD
Operations Sub-Committee
MEETING NOTICE

DATE: December 5, 2018
TIME: 6:45 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Regular business
 - A. Roll Call
 - B. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on the following items for the 2019 Fair:
 - A. Jr. Fair-Open Class Rules & Regulations Update
 - B. Market Animal Committee Meeting
 - C. Ice Center Operations
 - D. Working Group Updates:
 - a. Talent Show Competition
 - b. Brew Competition
 - c. Dairy Cattle (Ice Center) Show Ring
 - d. Education & Outreach
 - e. Fairest of the Fair-WI Association of Fairest of the Fairs Auction Item; 2019 Manitowoc Competition Date
4. Other Fair Projects and Issues Update – No Action
5. Adjourn

Date: November 27, 2018

Tonya Dvorak, SUB-COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

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**MINUTES of EXPO-ICE CENTER BOARD MEETING
OPERATIONS SUBCOMMITTEE**

Held Wednesday, December 5, 2018

Location: Expo Office – 4921 Expo Drive, Manitowoc

Present: B. Herr, D. Newberg, B. Blatz, J. Janowski, M. Bratt, B. Cavanaugh

**Other Expo-Ice
Center Board**

Members Present: J. Vetting, D. Pollen, D. Gauger, K. Behnke, R. Voss, R. Zipperer, S. Konik, R. Kohlbeck

Absent & Excused: T. Dvorak, J. Hawig, D. Fitzgerald
Absent:

Called to Order Meeting called to order – 6:45pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made by Cavanaugh, seconded by Janowski to approve the minutes. Motion carried unanimously.

Public Comment Committee secretary called for public input three times. No public comment given.

Review, Discussion and Possible Action on the following items for the 2019 Fair:

A. *Jr. Fair-Open Class Rules & Regulations Update*

Shelton presented the Jr. Fair and Open Class rules and regulations changes for approval. Motion was made by Blatz, seconded by Herr to recommend approval to the board the Jr. Fair and Open Class rules and regulations changes. Motion carried unanimously.

B. *Market Animal Committee Meeting Update*

No report.

C. *Ice Center Operations Update*

Pollen reported on the Ice Center operations noting that all is going well and Bassett was onsite and equipment looked good.

D. *Working Group Updates*

The following was reported:

- Talent Show – no updates.
- Brew Competition – working on getting site updated.
- Dairy Cattle – no updates.
- Education and Outreach – no updates.
- Fairest of the Fair Update-WI Association of Fairest of the Fairs Auction Item; 2019 Manitowoc Competition Date – Auction items were discussed. Looking at the weekend of March 30-31 for the competition date and setting a date in October.

Other Fair Projects and Issues Update – No Action

No report.

Adjournment

Motion made by Herr, seconded by Blatz to adjourn at 6:59pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Bratt