



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: January 2, 2019
TIME: 4:45 p.m.
PLACE: Manitowoc County Communications and Technology Building, Room 111-112
1024 South Ninth Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jacalyn LaBre.
2. Consideration and corrections to November 7, 2018 meeting minutes.
3. Introduction of any new members and guests attending.
4. Reports and action, if required, regarding:
 - a. Drug Court
 - b. Diversion Program
5. Report from Stacy Ledvina regarding Manitowoc Youth Intervention Network.
6. Announcement of next meeting dates:
 - a. Council: March 6, 2019
 - b. Executive Committee: January 14, 2019
7. Adjournment.

Date: December 26, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

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Manitowoc County Criminal Justice Coordinating Council

Minutes

January 2, 2019

Manitowoc Communications and Technology Building, Rm 111/112

Attendance: Council members Present: County Board Supervisor James Falkowski, Lori Fure (designee for Patricia Dodge), Attorney Phil Hoff, Attorney Ann Larson, Chief JoAnn Mignon, Judge Mark Rohrer (Vice-Chair), and County Executive Bob Ziegelbauer.

Excused/Absent: District Attorney Jacalyn LaBre (Chair), Chief Joe Collins, Patricia Dodge, Sheriff Robert Hermann, Kevin Mueller, Cindy Oswald, and Clerk of Court Lynn Zigmunt.

Others: Patricia Koppa, Dan Hartwig, Joy Brixius, Jason Latva, Jerry Mutchie and Stacy Ledvina.

Vice Chair Judge Mark Rohrer called the meeting to order at 4:49 p.m.

Attorney Phil Hoff moved to approve the minutes of the November 7, 2018 meeting. Chief JoAnn Mignon seconded the motion. Motion passed unanimously.

Jason Latva provided the report regarding Drug Court giving detailed data as last reported to the executive committee on December 17, 2018. Explained how the graduations will proceed going forward. As for the Diversion Program two of the three will graduate in the next few months. Questions about if there is more we can do to increase participation. Public Defender will try to send the letter from their office at the same time. Will continue to promote.

Report from Stacy Ledvina regarding Manitowoc Youth Intervention Network. Ms. Ledvina provided a few handouts. JDAI site with Annie E. Casey Foundation since 2012. Provided the Value, Vision, and Mission statements which were created in 2013 and periodically reviewed, most recently in November 2018. Purpose of Detention will be discussed at the February MYIN meeting with DA participation.

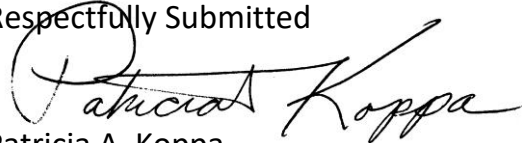
JDAI training has shifted to online. Wisconsin is seeking to get some in-person opportunities with the four sites due to the great benefit seen from that model in the past. Ms. Ledvina noted our struggle with those who are in detention due to lack of resources... repeatedly kicked out of foster placements. Judge Rohrer asked about the DRAI and override/underride. Stacy noted low variation but very high use of B-7 category. Until we see information from the other counties, it is not possible to say if we are out of line. Used to determine what should happen when law enforcement has a youth in custody. Law Enforcement has provided positive feedback. There have been some instances where there were recent disagreements between the players regarding disposition recommendations. New conversations and trainings will result in a new consensus.

For 2019, the new witness victim coordinator being asked to chair a victim rights group for youth and adult communications. Annual data presentation is May 2. Kids at Hope work continues. Explained funding change and how we will be able to get more trained at the Master's program. School administrators have attended. Working on creating the list to invite to Phoenix and the spring 2020 mini-masters in Manitowoc.

Vice-Chair Rohrer noted the next Council meeting date March 6, 2019 and Executive Committee: January 14, 2019.

Motion to adjourn made by Attorney Larson, seconded by Chief Mignon. Passed unanimously adjourning at 5:31 p.m.

Respectfully Submitted

A handwritten signature in black ink, reading "Patricia Koppa". The signature is written in a cursive style with a large, stylized "P" and "K".

Patricia A. Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: January 14, 2019
TIME: 12:15 p.m.
PLACE: Manitowoc County Courthouse Room 119
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of April 23, 2018 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
 - a. Drug Court
 - b. Diversion Program
4. Update, discussion and action, if required, regarding Pretrial Services Committee.
5. Discussion of next meeting dates and agendas:
 - a. Council: March 6, 2019
 - b. Executive Committee: February 18, 2019
6. Adjournment.

Date: January 9, 2019

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
January 14, 2019 12:15 p.m.
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Judge Mark Rohrer, Kevin Mueller.

Absent: Attorney Ann Larson, and Two Rivers Chief of Police Joe Collins.

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski, Charles Wingrove.

Chair Jacalyn LaBre called the meeting to order at 12:16.

Consideration and corrections to December 17, 2018 meeting minutes. Noted the wrong meeting date appeared on the meeting notice, but no corrections to the December minutes. Kevin Mueller moved to approve the minutes, Judge Mark Rohrer seconded the motion to approve, all voted to approve.

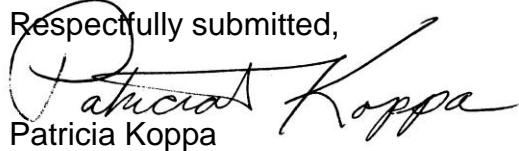
Jason Latva reported regarding Drug Court. The first formal termination hearing will be today. However, there are still four graduations scheduled for this quarter. Jason will be meeting with the West Foundation regarding the program. Could result in a donation of some type when appropriate. There are two additional candidates for the court as soon as their pleas are taken. To date, no one who is eligible has been denied due to program capacity. There is no change regarding the Diversion Program. When the DA office sends the next group of letters, the Public Defender will also send out a letter. Hope that recipients will open one of them.

Attorney Larson was unable to attend so there is no update regarding the Pretrial Services Committee. Ms. Koppa noted that the group had not met since the last Executive meeting in December.

Chair LaBree asked if anyone had issues regarding the next Executive committee date. No conflicts were noted. Anticipate Attorney Larson will have a report at the time. Meetings will be: Executive Committee: February 18, 2019 and Council: March 6, 2019.

There being no further business, Judge Mark Rohrer moved to adjourn, Kevin Mueller seconded and the meeting adjourned at 12:25

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Patricia Koppa', written over a horizontal line.

Patricia Koppa
Council Secretary



MANITOWOC YOUTH INTERVENTION NETWORK (MYIN) MEETING NOTICE



DATE: Thursday, February 7, 2019
TIME: 10:30 a.m. - Noon
PLACE: Manitowoc County Human Services, 926 South 8th Street, Manitowoc

MEETING CANCELLED – Rescheduled for Thursday, February 28, 2019

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order
2. Welcome and Introduction of Regina Lurry – TA/TL from the Annie Casey Foundation.
3. DRAI Committee Update
4. Review/discuss the Purpose of Detention – attached. (Developed in 2014, never re-confirmed).
5. Presentation on Youth Tracking/GPS monitoring.
6. Next Meeting: May 2, 2019 at 10:30am – topic will be data from 2018.

Dated: February 1, 2019

Stacy Ledvina,
Manitowoc County JDAI Coordinator and
MYIN chair

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: February 18, 2019
TIME: 12:15 p.m.
PLACE: Manitowoc County Courthouse Room 119
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of January 14, 2019 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
 - a. Drug Court
 - b. Diversion Program
4. Update, discussion and action, if required, regarding Pretrial Services Committee.
5. Discussion of next meeting dates and agendas:
 - a. Council: March 6, 2019
 - b. Executive Committee: March 18, 2019
6. Adjournment.

Date: February 13, 2019

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
February 18, 2019 12:15 p.m.
Manitowoc County Courthouse, Room 119**

Attendance: Present: District Attorney Jacalyn LaBre, Judge Mark Rohrer, Attorney Ann Larson, Kevin Mueller. Absent: Two Rivers Chief of Police Joe Collins

Others in attendance: Patricia Koppa, Charles Wingrove.

Chair Jacalyn LaBre called the meeting to order at 12:20 p.m. Attendance taken. A motion to approve the minutes of the January 14, 2019 meeting was made by Kevin Mueller with a second by Judge Mark Rohrer. Upon the vote, motion approved unanimously.

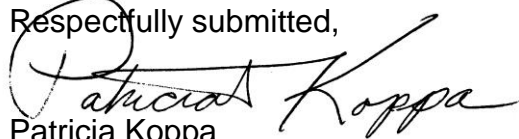
Chair Jacalyn LaBre and Attorney Ann Larson reported on Drug Court in absence of Jason Latva. Two additional graduations took place with another set for February 20. Nineteen participants: 3 in phase 5, 5 in phase 4, 3 in phase 3, 3 in phase 2 and 4 in phase 1. There are several new participants on deck to start the program. As to Diversion program, the Public Defender is not permitted to send out a letter in advance of charging. Brainstormed ideas for getting out the word. Ms. LaBre will talk to the school resource officers.

Attorney Larson indicates she has not called a pretrial service meeting as was uncertain what information Bob Ziegelbauer is looking for. Several possibilities were discussed. Attorney Larson will speak with him directly and then call a meeting prior to the general Council meeting.

Next Council meeting will be March 6, 2019 and the next Executive meeting is slated for March 18, 2019. Council will be short with general updates from Drug Court and Pre-trial services committees. Best to have the regular meetings to keep communication flowing.

Judge Mark Rohrer moved to adjourn, Kevin Mueller seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:35 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia Koppa", written over the typed name.

Patricia Koppa
Council Secretary



MANITOWOC YOUTH INTERVENTION NETWORK (MYIN) MEETING NOTICE

DATE: Thursday, February 28, 2019
TIME: 10:30 a.m. - Noon
PLACE: Manitowoc County Human Services, 926 South 8th Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order
2. Welcome and Introduction of Regina Lurry – TA/TL from the Annie Casey Foundation.
3. DRAI Committee Update
4. Review/discuss the Purpose of Detention – attached. (Developed in 2014, never re-confirmed).
5. Presentation on Youth Tracking/GPS monitoring.
6. Next Meeting: May 2, 2019 at 10:30am – topic will be data from 2018.

Dated: February 1, 2019

Stacy Ledvina,
Manitowoc County JDAI Coordinator and
MYIN chair

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc Youth Intervention Network (MYIN)
February 28, 2019 Minutes
Manitowoc Human Services Department 10:30am– 12:00pm

Attendees: Stacy Ledvina (MCHSD), Tom Mann (Justice Point), Erin King (Justice Point), Theresa Gregor (InCourage), Pat Koppa (Court Commissioner), Rodney Zahn (MCHSD), Larry Ledvina (MTSO), Julie Poff (MCHSD), David Vorpahl (MPD), Miranda Check (MPD), Chad Odegaard (MCHSD), David Foster (MCHSD), Darlene Wellner (Retired Social Worker/League of Women Voters) Ann Larson (Public Defender), Nathan Heim (Public Defender).

- ❖ Introductions. Darlene Wellner provided copies of the “Poverty and Addiction in Manitowoc County 2018” report done by the League of Women Voters.
- ❖ Regina Lurry is the new TA/TL for Wisconsin for JDAI. Regina was unable to participate in the meeting but hopefully will join us for a meeting in the future. DOJ is also in the process of replacing Reisha Mitchell’s position.
- ❖ DRAI Committee – a productive meeting was held on Feb 5, 2019 in Madison. DOJ has agreed to develop a spreadsheet to collect data from all 6 sites for years 2017 and 2018. The data will be entered and returned to DOJ by March 18th. DOJ will provide some data analysis and the workgroup will regroup on April 30th to review the data. This data analysis will really only tell us if we utilized the tool in the fashion that was anticipated. A forward look at re-offense and failure to appear would need to occur to really determine if the tool is valid, but this data analysis is a good start and the beginning of some movement on the project. DCF was also at the table and would possibly, in the future, consider housing this tool/data. DCF will be the keeper of the new JS DR data from juvenile detention centers beginning in July, 2019.
- ❖ DRAI tool and Offense Scoring Book are attached for MYIN members to review.
- ❖ Review and discussion of Manitowoc’s Purpose of Detention. The attached Purpose of Detention contains proposed changes/updates. This will be confirmed at the May 2, 2019 meeting to allow for individuals who were not in attendance to provide any feedback. See the DRAFT changes (attached).
- ❖ Tom Mann provided a short presentation on GPS monitoring and Youth Tracking, due to time constraints. Justice Point provides a continuum of services to youth in Manitowoc County from tracking (helping youth meet their supervision conditions) to GPS monitoring. Each plan is individual derived, based on the court’s order and the reason for the referral. There are both court ordered situations for participation and youth who receive these services on a voluntary basis. Staff work to address criminogenic needs of the youth, the assist with transportation of youth to court and court ordered obligations, work on independent living and skill development, and work to increase a youth’s motivation to reduce their risk level.

Staff are currently available from 9am-9pm on a daily basis. This may change in the future, but staff will continue to be available to youth into the evening hours. When Justice Point staff are not available, an on-call crisis worker is still able to assist. Minor violations and out of range violations for GPS youth are addressed the next day.

- ❖ Next meeting is May 2, 2019 at 10:30am and will include a presentation of the data from 2019 related to youth justice.

Submitted by
Stacy Ledvina
3/5/19



MANITOWOC COUNTY
CRIMINAL JUSTICE COORDINATING COUNCIL
AMENDED MEETING NOTICE



DATE: ~~March 7, 2018~~ **Wednesday, March 6, 2019**
TIME: 4:45 p.m.
PLACE: Manitowoc County Communications And Technology Building, Room 111-112
1024 South Ninth Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jacalyn LaBre.
2. Consideration and corrections to January 2, 2019 meeting minutes.
3. Reports and action, if required, regarding:
 - a. Drug court update.
 - b. Diversion Program update.
 - c. Pre-trial services.
4. Any new business – questions or concerns expressed by membership.
5. Announcement of next meeting dates:
 - a. Council: May 1, 2019
 - b. Executive Committee: March 18, 2019
6. Adjournment.

Date: February 27, 2019
Amended: March 4, 2019

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

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Manitowoc County Criminal Justice Coordinating Council

Minutes

March 6, 2019

Manitowoc Communications and Technology Building, Rm 111/112

Attendance: Council members Present: Two Rivers Police Chief Joe Collins, Sheriff Dan Hartwig, Attorney Phil Hoff, District Attorney Jacalyn LaBre (Chair), Supervisor Nicholas Muench, (designee), Kevin Mueller, Cindy Oswald, Judge Mark Rohrer (Vice-Chair), and County Executive Bob Ziegelbauer.

Excused/Absent: County Board Supervisor James Falkowski, Attorney Ann Larson, Chief JoAnn Mignon, and Clerk of Court Lynn Zigmunt.

Others: Patricia Koppa, Joy Brixius, Charles Wingrove, Jerry Mutchie, Darlene Wellner.

Chair LaBre Called the meeting to order at 4:45 p.m.

Judge Mark Rohrer moved and Chief Joe Collins seconded a motion to approve the minutes from the January 2, 2019 meeting. The motion passed unanimously

Chair LaBre noted that Jason Latva was unable to attend, but that the Drug Court update would be provided by Jerry Mutchie. Mr. Mutchie reported on numbers which remain as previously reported to the executive committee on February 18.. Two admissions are pending with another graduation to take place on March 13. The State Drug Court conference will again take place in Wisconsin Dells, May 8-10. Majority of team will be in attendance. One of the Manitowoc County graduates will be a speaker at the program Diversion has three participating. Three have graduated.

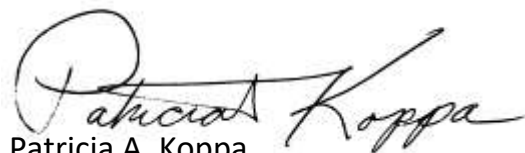
Chair LaBre reported in Attorney Ann Larson's absence regarding the Pre-trial services committee. Committee is working to determine the real cost for out of county housing to see if that cost would offset program cost of \$60,000. Justice Point has indicated this is the cost for an employee to provide services.

No one had any other concerns to bring to the Council's attention.

Chair LaBre noted the meeting date for May 1 and that the Executive Committee will meet on March 18 and April 15.

Motion to adjourn was made and, seconded without notation of speakers. Meeting adjourned at 4:51 p.m.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Patricia Koppa". The signature is fluid and cursive, with a large initial "P" and a long, sweeping underline.

Patricia A. Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: March 18, 2019
TIME: 12:15 p.m.
PLACE: Manitowoc County Courthouse Room 119
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of February 18, 2019 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
 - a. Drug court
 - b. Diversion Program
4. Discussion of next meeting dates and agenda items:
 - a. Council: May 1, 2019
 - b. Executive Committee: April 15, 2019
5. Adjournment.

Date: March 13, 2019

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
March 18, 2019 12:15 p.m.
Manitowoc County Courthouse, Room 119**

Attendance: Present: Judge Mark Rohrer, Attorney Ann Larson, and Kevin Mueller,
Excused /Absent: District Attorney Jacalyn LaBre, and Two Rivers Chief of Police Joe Collins.

Others in attendance: Patricia Koppa, Charles Wingrove.

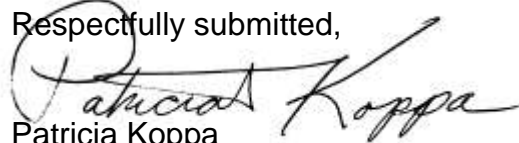
Vice Chair Judge Mark Rohrer called the meeting to order at 12:15 p.m. Attendance taken. A motion to approve the minutes of the February 18, 2019 meeting was made by Kevin Mueller with a second by Ann Larson. Upon the vote, motion approved unanimously.

Vice Chair Judge Rohrer turned the meeting over to Attorney Ann Larson who had the information from Jason Latva regarding the drug court. Currently 21 are participating. 99% compliance with UAs on call in. Only one was missed on a non-test day. There has been one sobriety violation. Probation agent Samantha Schneider will be leaving the team but will be replaced with two probation agents. The graduation on March 13 went well. There is no change in diversion program and the current three participants have nearly completed the program. Attorney Larson noted one bit of news. After initially being advised the Public Defenders Office could not send a letter pre-charge to the potential diversion program participants, she contacted the head of the Office in Madison. She has been given the go ahead and will work with the DA's office to get those out.

Next Council meeting will be May 1, 2019 and the next Executive meeting is slated for April 15, 2019.

Attorney Larson moved to adjourn, Kevin Mueller seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:20 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Patricia Koppa". The signature is written in a cursive, flowing style.

Patricia Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: April 22, 2019
TIME: 12:15 p.m.
PLACE: Manitowoc County Courthouse Room 119
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of March 18, 2019 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding:
 - a. Drug Court
 - b. Diversion Program
4. Discussion of next meeting dates and agenda items:
 - a. Council: May 1, 2019
 - b. Executive Committee: May 20, 2019
5. Adjournment.

Date: April 11, 2019

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
April 22, 2019 12:15 p.m.
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Attorney Ann Larson, and Two Rivers Chief of Police Joe Collins

Excused: Judge Mark Rohrer, Kevin Mueller.

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski, Charles Wingrove, Nancy Slattery and Cecila Held.

Chair Jacalyn LaBre called the meeting to order at 12:19 p.m. Attendance taken. A motion to approve the minutes of the March 18, 2019 meeting was made by Chief Joe Collins with a second by Attorney Ann Larson. Upon the vote, motion approved unanimously.

Chair Jacalyn LaBre turned the meeting over to Jason Latva for the drug court update. Mr. Latva indicated there are currently 20 participants broken down as: 5 in Phase 1, 4 in Phase 2, 3 in Phase 3, 4 in Phase 4 and 4 in Phase 5. Of these, 14 are working. Have had a total of 6 graduations and 3 terminations. There are currently 6 in the intake process. Will prepare an 18 month report for May 1 Council meeting. Recently met with Federal Mogul who is willing to partner and employ participants. There has been an inquiry from the Ecumenical Society who wishes to rally around recovery with resources. A meeting has been set up. Coming soon is the 5/8-10 statewide conference in the Dells which will be attended by the majority of the team.

Diversion program has the 1 graduate, 2 participating, and 1 in the intake process.

A question was raised as to whether the staff and thus program is at capacity? Currently are handling, but not sure we can continue to add indefinitely. With the current situation the projected graduations for phase 5 should only leave a few weeks with a high number so should be able to handle the current levels.

Charles mentioned "Samaritan Hands" a faith based sober living community in Sheboygan. Ms. Slattery and Ms. held noted a new facility in Appleton. Jason indicated a preference to have treatment in the community but that knowing of other resources does allow networking.

No report from the pretrial service committee.

New business – Charles had brought information from Sheboygan regarding their possible jail renovations. Chief Collins asked about the needs or uses for other specialty courts within the county. Chief noted that so many of the problems stem from Mental Health so he believes that should be the next area of concentration. Asked about the Veterans court participation... Ms. LeBre noted one participant is using the court in Brown County and another one the court in Sheboygan. Noted most deal privately with issues.

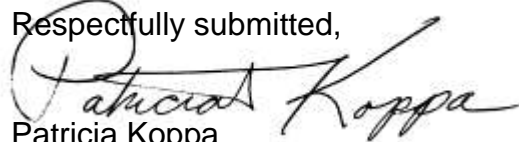
Discussion of continued efforts will be on the Council Agenda as is the request for a support letter from Healthiest Manitowoc County. Ms. Koppa also would like to make some comments at the meeting regarding the reply all feature in emails and dangers when using for discussions among those subject to open meetings rules.

The next Council meeting will be May 1, 2019 and the next Executive meeting is slated for May 20, 2019.

Mr. Latva noted that the Council should discuss funding to work with Beacon Consulting or asking them to donate services for preparation of a master grant. Attorney Larson questioned whether grant funding could be located to fully fund the drug court? If we dedicated an employee or volunteer for such efforts, it could be possible and the master grant material would make the process possible. He did recently obtain a grant for drug court case management program which will significantly reduce his administrative time.

Chief Collins moved to adjourn. Attorney Larson seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:36 PM.

Respectfully submitted,

A handwritten signature in cursive script, reading "Patricia Koppa". The signature is written in dark ink and is positioned above the printed name and title.

Patricia Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: May 1, 2019
TIME: 4:45 p.m.
PLACE: Manitowoc County Communications And Technology Building, Room 111-112
1024 South Ninth Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jacalyn LaBre.
2. Consideration and corrections to March 6, 2019 meeting minutes.
3. Reports and action, if required, regarding:
 - a. Drug court update.
 - b. Diversion Program update.
 - c. Pre-trial services.
4. Discussion and possible action regarding Healthiest Manitowoc County – Substance Abuse and Mental Health Coalition request for letter of support.
5. Comments regarding conduct of business via email, use of reply all, blind addresses - Pat Koppa.
6. Any new business – questions or concerns expressed by membership.
7. Announcement of next meeting dates:
 - a. Council: September 4, 2019
 - b. Executive Committee: May 20, 2019
8. Adjournment.

Date: April 25, 2019

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County Criminal Justice Coordinating Council

Minutes

May 1, 2019

Manitowoc Communications and Technology Building, Rm 111/112

Attendance: Council members Present: Chief Joe Collins, Sheriff Dan Hartwig, District Attorney Jacalyn LaBre (Chair), Attorney Ann Larson, Kevin Mueller, County Board Supervisor Nicholas Muench, Judge Mark Rohrer (Vice-Chair), County Executive Bob Ziegelbauer, and Clerk of Court Lynn Zigmunt.

Excused/Absent: Patricia Dodge, Attorney Phil Hoff, Chief JoAnn Mignon, Cindy Oswald,.

Others: Patricia Koppa, Charles Wingrove, Joy Brixius, Jason Latva, Mary Wallace, Nancy Slattery and Cecilia Held.

Chair Jacalyn LaBre called the meeting to order at 4:46 pm. Roll circulated.

Judge Mark Rohrer moved to approve the minutes from March 6, 2019. Lynn Zigmunt seconded the motion and upon vote, minutes were unanimously approved.

Chair LaBre recognized Jason Latva for a report regarding Drug Court. Since inception, twenty-nine persons have participated with 3 terminations. One additional termination is pending. Current participants are as follows: Three in Phase 1, Five in Phase 2, Three in Phase 3, Four in Phase 4 and five in Phase 5. Latva provided numerous statistics. Sobriety is being achieved as well as education completion and employment. Participants have spent 7,932 days in the community rather than being in custody. This results indirect savings plus by having jobs the individuals enhance the community. Latva reviewed the Top 10 practices and placed in our program contest. We meet or exceed the requirements in each. Current area of development is an alumni group. Participants at Phase 5 will be invited to participate as part of their transition. Community involvement remains very strong. Courtroom is always full with observers. The majority of the team will participate in the annual Treatment Court providers conference. A recent grant from the West Foundation has improved case management. Team member transitions have gone smoothly as well.

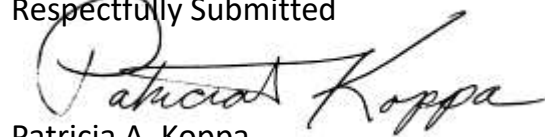
Chair LaBre noted that the grant application by Healthiest Manitowoc county was filed timely without any letter of support from the CJCC. After asking for the email comments, the concern about acting without proper public notice was too great. Anne Short will keep us advised if there is anything further.

Pat Koppa then shared some tips regarding using the email for communication among the council members. A conversation creates concerns of a meeting if the entire group is involved. One of the important rules is to NEVER reply all in such situations, just respond to sender. Additionally, if initiating the email, put the list of addressees in the blind copy area. That way if someone does "reply all" the response only goes to the original sender. Nancy Slattery suggested indicating in the body of the message that it was addressed to all members of such and such committee to everyone knows it already was distributed voiding lots of additional forwarding.

Question was raised if there is any acceptable way to take action without a meeting. It seems there may not be, but Ms. Koppa will contact Corporation Counsel regarding the matter. Chief Collins also asked that it be determined if the full council needs to approve minutes of the Executive Committee.

Motion to adjourn made by Attorney Ann Larson, seconded by Chief Collins. Passed unanimously adjourning at 5:06 p.m.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Patricia Koppa". The signature is written in a cursive, flowing style with a large initial "P".

Patricia A. Koppa
Council Secretary



MANITOWOC YOUTH INTERVENTION NETWORK (MYIN) MEETING NOTICE

DATE: Thursday, May 2, 2019
TIME: 10:30 a.m. - Noon
PLACE: Manitowoc County Human Services Department
926 South 8th Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order.
2. DRAI Committee Update.
3. Review/discuss the Purpose of Detention – attached. (Developed in 2014, never re-confirmed).
4. 2018 data report.
5. Schedule next meeting and decide on a topic.

Dated: April 24, 2019

Stacy Ledvina,
Manitowoc County JDAI Coordinator
and MYIN chair

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc Youth Intervention Network (MYIN)
May 2, 2019 Minutes
Manitowoc Human Services Department 10:30am– 12:00pm

Attendees: Stacy Ledvina (MCHSD), Tom Mann (Justice Point), Rodney Zahn (MCHSD), David Vorpahl (MPD), Chad Odegaard (MCHSD), David Foster (MCHSD), Ann Larson (Public Defender), Nathan Heim (Public Defender), Kevin Mueller (Probation and Parole), Jacalyn LaBre (District Attorney).

- ❖ DRAI Committee – a productive meeting was held on Feb 5, 2019 in Madison. DOJ has agreed to develop a spreadsheet to collect data from all 6 sites for years 2017 and 2018. The data will be entered and returned to DOJ by March 18th. DOJ will provide some data analysis and the workgroup was scheduled to regroup on April 30th to review the data. This meeting has been postponed to May 21, 2019.
- ❖ Review and discussion of Manitowoc's Purpose of Detention. The attached Purpose of Detention contains "new" proposed changes/updates. This will be confirmed at our next meeting. See the DRAFT changes (attached).
- ❖ Data for 2018 was shared – the PowerPoint is attached.
- ❖ Next meeting is September 12, 2019 at 10:30am – please let Stacy know if you have any topics for the agenda.

Submitted by
Stacy Ledvina
5/3/19



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: May 20, 2019
TIME: 12:15 p.m.
PLACE: Manitowoc County Courthouse Room 119
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of April 22, 2019 Executive Committee meeting minutes.
3. Report regarding consultation with Atty. Peter Conrad on minute approval and emergency vote procedures.
4. Report on Drug Court professionals conference.
5. Update, discussion and action, regarding:
 - a. Drug court
 - b. Diversion Program
6. Discussion of next meeting dates and agenda items:
 - a. Council: September 4, 2019
 - b. Executive Committee: June 17, 2019
7. Adjournment.

Date: May 14, 2019

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
May 20, 2019 12:15 p.m.
Manitowoc County Courthouse, Room 119**

Attendance: Present: District Attorney Jacalyn LaBre, Judge Mark Rohrer, Kevin Mueller, and Two Rivers Chief of Police Joe Collins. Absent: Attorney Ann Larson

Others in attendance: Patricia Koppa, Supervisor James Falkowski, Charles Wingrove, Nancy Slattery and Celia Held

Chair Jacalyn LaBre called the meeting to order at 12:22 p.m. Attendance taken. A motion to approve the minutes of the April 22, 2019 meeting was made by Chief Joe Collins with a second by Kevin Mueller. Upon the vote, motion approved unanimously.

Patricia Koppa reported on communications with Corporation Counsel. The Executive Committee minutes do not need to be approved by the entire council. There is no alternative way to obtain a vote – a properly noticed meeting is required.

As Mr. Latva was not in attendance, Chair Jacalyn LaBre and other members of the Drug Court Team discussed the recent Treatment Court Professionals conference. Most of team went. There were over 400 in attendance. Mr. Mueller noted that having one of our graduates as a panelist was a highlight of the event. Breakout sessions by team role – helpful to talk with peers. Lots of information and good speakers. Most expenses were covered by grant.

Chair LaBre reported further that there is a new diversion participant. Next Drug Court graduation is June. Judge Rohrer noted the relapse of a graduate. Clear the alumni association is really a necessary element; some sort of aftercare. Vivitrol is \$1000 per shot making continuation unlikely for many. Chief Collins asked for status on creating the group, but those present do not know. Discussed thoughts regarding services which would be offered. Nancy Slattery suggested this might be somewhere the Ecumenical group could help.

Next Council meeting will be September 4, 2019. Several will not be available on June 17. Decided to skip a June meeting so the next Executive meeting will be July 15, 2019.

Kevin Mueller moved to adjourn, Chief Joe Collins seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:34 PM.

Respectfully submitted,

A handwritten signature in cursive script, reading "Patricia Koppa". The signature is written in dark ink and is positioned above the printed name and title.

Patricia Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: July 15, 2019
TIME: 12:15 p.m.
PLACE: Manitowoc County Courthouse Room 119
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of May 20, 2019 Executive Committee meeting minutes.
3. Update, discussion and action, regarding:
 - a. Drug court
 - b. Diversion Program
4. Discussion of items to recommend within Council's authority for 2020 Budget.
5. Discussion of next meeting dates and agenda items:
 - a. Council: September 4, 2019
 - b. Executive Committee: August 19, 2019
6. Adjournment.

Date: July 10, 2019

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
July 15, 2019 12:15 p.m.
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Judge Mark Rohrer, Attorney Ann Larson, Kevin Mueller, and Two Rivers Chief of Police Joe Collins

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski, Charles Wingrove.

Chair Jacalyn LaBre called the meeting to order at 12:18 p.m. Attendance taken. A motion to approve the minutes of the May 20, 2019 meeting was made by Chief Joe Collins with a second by Ann Larson. Upon the vote, motion approved unanimously.

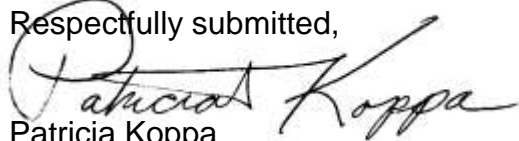
Chair Jacalyn LaBre asked Jason Latva for his report. Drug court has 19 current clients. There have been 9 graduations and 4 terminations. The new case management software will be installed soon with training in August. Some Phase 5 changes will be discussed at the next team meeting. There are 3 people in the diversion program.

As far as the 2020 budget, no specific recommendations for any of the departments. Focus must be on retaining the drug court after the first grant. Mr. Latva noted he does have something in the budget that could give a broader benefit. He is applying to extend the vivitrol program. If the grant is received, an additional employee would be needed, however, such person could take on additional duties. Could help with our pre-trial service goals, or verification of bail information. This is a renewable grant and expected to continue for some time. Information on approval is imminent. As far as planning for drug court, raise this again in early 2020 as we need to know in June if we can take on new clients.

Next Council meeting will be September 4, 2019 and the next Executive meeting is slated for August 19, 2019.

Kevin Mueller moved to adjourn, Ann Larson seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:25 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia Koppa", written over a circular stamp.

Patricia Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: August 19, 2019
TIME: 12:15 p.m.
PLACE: Manitowoc County Courthouse Room 119
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of July 15, 2019 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
 - a. Drug court
 - b. Diversion Program
4. Discussion of next meeting dates and agendas:
 - a. Council: September 4, 2019
 - b. Executive Committee: September 16, 2019
5. Adjournment.

Date: August 14, 2019

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
August 19, 2019 12:15 p.m.
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Judge Mark Rohrer, Attorney Ann Larson,
Excused: Kevin Mueller, and Two Rivers Chief of Police Joe Collins

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski,
Charles Wingrove.

Chair Jacalyn LaBre called the meeting to order at 12:20 p.m. Attendance taken. A motion to approve the minutes of the July 15, 2019 meeting was made by Judge Mark Rohrer with a second by Ann Larson. Upon the vote, motion approved unanimously.

Chair Jacalyn LaBre turned the meeting over to Jason Latva.

Drug Court currently has 18 participants: 5 in phase 1, 2 in phase 2, 3 in phase 3, 5 in phase 4, and 3 in phase 5. One is facing termination. 11 are working. We have 11 graduates and the first alumni group meeting will be held on August 30. The Team and the participants have formed kickball teams for the tournament on Sept 7 as part of the Kickin' Addiction event in Mishicot. The annual appreciation picnic is scheduled for Sept. 21 at Lincoln Park. The grant deadline has been moved up; but believe this is due to additional funds becoming available. The new case management system will be used starting Sept. 1 as the team has been trained.

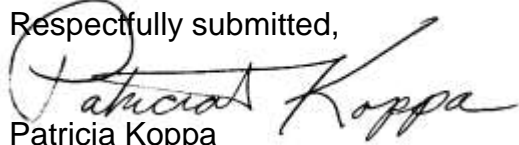
One client remains in the diversion program; letters were recently sent out to potential participants.

Vivitrol grant was smaller than expected and a full time employee can't be covered. Has approached Sheriff Hartman about sharing an employee. If this comes about, the new program would be more than just providing the shot. Services will be given. Hope this can assist with our need to pre-trial services.

Next Council meeting will be September 4, 2019 and the next Executive meeting is slated for September 16, 2019.

Ann Larson moved to adjourn, Judge Mark Rohrer seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:32 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Patricia Koppa", written in dark ink.

Patricia Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: September 4, 2019
TIME: 4:45 p.m.
PLACE: Manitowoc County Communications And Technology Building, Room 111-112
1024 South Ninth Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jacalyn LaBre.
2. Consideration and corrections to May 1, 2019 meeting minutes.
3. Reports and action, if required, regarding:
 - a. Drug court update
 - b. Diversion Program update
 - c. Pre-trial services
4. Any new business – questions or concerns expressed by membership.
5. Announcement of next meeting dates:
 - a. Council: November 6, 2019
 - b. Executive Committee: September 16, 2019
6. Adjournment.

Date: August 27, 2019

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Criminal Justice Coordinating Council

Minutes

September 4, 2019

Manitowoc Communications and Technology Building, Rm 111/112

Attendance: Council members Present: Chief Joe Collins, Patricia Dodge, County Board Supervisor James Falkowski, Attorney Phil Hoff, District Attorney Jacalyn LaBre (Chair), Attorney Ann Larson, Chief JoAnn Mignon, Kevin Mueller, Judge Mark Rohrer (Vice-Chair), and County Executive Bob Ziegelbauer, and Clerk of Court Lynn Zigmunt.

Excused/Absent: Sheriff Dan Hartwig, and Cindy Oswald.

Others: Jason Latva, Nancy Slattery, Charles Wingrove.

Chief Joe Collins moved to approve the minutes of the May 1, 2019 meeting. Chief JoAnn Mignon seconded the motion. Motion passed unanimously.

Chair LaBre turned to Jason Latva for the report regarding Drug Court. This is the official 2 year report. The annual Appreciation Picnic will be Saturday September 21. Alumni have been invited. Mr. Latva discussed activities engaged in by the drug court team & participants such as as the Turkey Trot. The Team attended the Wisconsin Association of Treatment Court Professionals conference. West Foundation awarded program a grant which was used to obtain new case management software. Diversion Program has had six graduates. One person is participating. A number of local employers are working with the drug court program to provide employment. Team continues to look at the collateral consequences of addiction. Discussion: County Executive Ziegelbauer asked regarding the total number of graduates and the current membership. Currently have 9 males and 9 females participating in the court, average age is 30. There have been 4 terminations during this first two year period. Of the 11 grads, six have remained clean and sober. Four have had relapse and another may have. None have had new arrests. Chief Collins questions the actual costs. How many of these participants would have been incarcerated?

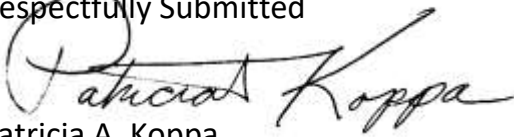
New business: The League of Women Voters is holding a public forum on Mental Health Courts. All are invited and encouraged to attend.

Commissioner Wingrove explained a situation that he became aware of where an individual had difficulty enforcing an injunction. Particularly egregious fact scenario had led to the injunction but could not get assistance with enforcement when there were violations. He has heard this complaint repeatedly and wonders if there is anything that can be done to provide greater assistance.

Chair LaBre noted the next meeting date of November 6, 2019 and that the Executive Committee will meet on September 16, 2019.

Motion to adjourn made by Judge Mark Rohrer, seconded by Kevin Mueller. Passed unanimously adjourning at 5:31 p.m.

Respectfully Submitted

A handwritten signature in black ink, reading "Patricia A. Koppa". The signature is written in a cursive style with a large, looped initial "P".

Patricia A. Koppa

Council Secretary

Based upon the notes of Ann Larson

COPY

ATTENDANCE REPORT & EXPENSE CLAIM VOUCHER:

Date: September 4, 2019


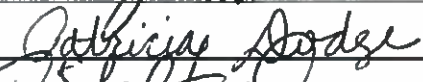
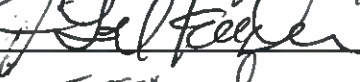
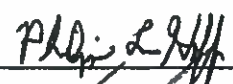





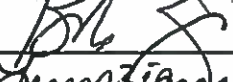

Start time: 4:49

Location: C&T Rm 111

End time: 5:30

Criminal Justice Coordinating Council

Each person who signs the Attendance Report and Expense Claim Voucher declares and affirms, subject to the penalties of Wis. Stat. § 946.32(1), that he or she believes the information he or she has provided is true and acknowledges that such information is required by the Manitowoc County Clerk to maintain official county records and to process the expense claim voucher.

Employee No.	Name	Signature If present at meeting, sign name. If not present, Chair write EXCUSED or ABSENT.	Round-Trip Miles	- ADMIN USE ONLY - Mileage Paid
	VOTING MEMBERS			
	COLLINS, Joseph Two Rivers PD Chief			
	DODGE, Patricia Director, Human Services Dept. (HSD)			
53223	FALKOWSKI, SUPV. Jim Manitowoc County Board		42	
	HARTWIG, Dan Sheriff	Excused		
	HOFF, Phil Attorney			
	LaBRE, Jacalyn – CHAIR District Attorney			
	LARSON, Ann Public Defender			
	MIGNON, Jo Ann Reedsville PD Chief			
	MUELLER, Kevin Corrections			
54588	MUENCH, SUPV. Nicholas (Alternate) Manitowoc County Board			
	OSWALD, Cindy Citizen Member			
	ROHRER, Mark – VICE CHAIR Judge			
	ZIEGELBAUER, Bob County Executive			
	ZIGMUNT, Lynn Clerk of Circuit Courts			

Name	Signature If present at meeting, sign name.	Name	Name
NON-VOTING MEMBERS (may act as designee)		NON-MEMBER ATTENDEES	
BARBER, Tim Cleveland PD Chief		1 <i>Nancy Stallen</i>	19
DEWANE, Robert Judge		2 <i>Charles W. Ingham</i>	20
DIETZ, Jerilyn Judge		3	21
FUNKHOUSER, Dave Kiel PD Chief		4	22
FURE, Lori HSD Designee		5	23
GRANGER, Paul Mishicot PD Chief		6	24
KOPPA, Patricia Register in Probate	<i>Excused</i>	7	25
REIMER, Nick Manitowoc PD Chief		8	26
		9	27
Valders PD Chief		10	28
<i>N. Stallen</i>		11	29
		12	30
		13	31
		14	32
		15	33
		16	34
		17	35
		18	36

NOTE: Return this form to the County Clerk's Office within ten days of the meeting.

[Signature]
CHAIRPERSON SIGNATURE



MANITOWOC YOUTH INTERVENTION NETWORK (MYIN) MEETING NOTICE

DATE: Thursday, September 12, 2019

TIME: 10:30am – 11:30am

PLACE: Manitowoc County Human Services, 926 South 8th Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order.
2. DRAI Committee Update – Milwaukee's plans to request grant funding to validate the draft DRAI tool.
3. Final discussion on Purpose of Detention – attached.
4. Kids at Hope updates.
5. Victim's workgroup.
6. Schedule next meeting and decide on a topic.

Dated: September 5, 2019

Stacy Ledvina,
Manitowoc County JDAI
Coordinator and MYIN chair

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc Youth Intervention Network (MYIN)
September 12, 2019 Minutes
Manitowoc Human Services Department 10:30am– 11:15am

Attendees: Stacy Ledvina (MCHSD), Sengsai Vang (Justice Point), Theresa Gregor (InCourage), Rodney Zahn (MCHSD), Miranda Check (MPD), Chad Odegaard (MCHSD), David Foster (MCHSD), Darlene Wellner (Retired Social Worker/League of Women Voters), Ann Larson (Public Defender), Nathan Heim (Public Defender), Luke Harrison (Public Defender), Jill Vendetti (Asst. District Attorney), Mike Stone (MPD), Pang Lee (Health Dept).

- Introductions
- DRAI Committee –Allison Budzinski replaced Reisha Mitchell and she has been successful at rejuvenating the work on the DRAI. Many counties, including Manitowoc cont. to use the DRAFT version of the DRAI. Milwaukee has the most robust set of data, both in numbers and in data related to re-arrest and failure to appear. Milwaukee is in the process of applying for a grant to hire a researcher to work on validation of the tool. DRAI Committee members are onboard with this approach and would cont. to be involved in discussions or planning for a finalized version of a validated DRAI.
- Review and discussion of Manitowoc’s Purpose of Detention. Changes were made based on past discussions. No questions/discussion. Plan will be to review every other year, with Values, Vision and Mission being on the opposite years.
- Kids at Hope updates – Manitowoc is planning a “Mini-Masters” for March 12 and 13, 2020 called “Power of Hope”. Save the Date flyers will be sent out in the near future and registration will begin in December. Early registration will be \$100 and registration in Jan. will raise to \$125. A pre-event will be held on March 11th and will include Intro/Module 1 training for anyone attending the event. Specifics on activities for the event will be coming soon. Keynote speakers were discussed.
- Darlene shared a community discussion that is scheduled on October 3, 2019 at 7pm at City Hall in Manitowoc with Judge Donald Zuidmulder as the presenter on Mental Health Courts. Everyone is invited to attend.
- Victim’s Workgroup has not met in a very long time, but the new Victim-Witness Coordinator, Amy Plageman is interested in scheduling a meeting at least yearly to ensure that we continue to address any victim issues that arise.
- Topics for upcoming meetings and dates were discussed. It was decided that it would be helpful to hold the next meeting at the Youth Wellness Center and have HSD and Justice Point discuss the various programs that Justice Point is offering under contract. New staff will also be introduced. Next meeting will occur on Thursday December 5, 2019 at 10:30am at the Youth Wellness Center at Clarkbridge Hall (1402 Clark St., Suite 215 (2nd floor).

Submitted by
Stacy Ledvina
9/12/19



NOTE: A quorum was not present for the CJCC EXECUTIVE COMMITTEE meeting. Minutes unavailable.

MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: September 16, 2019
TIME: 12:15 p.m.
PLACE: Manitowoc County Courthouse, Room 119
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of August 19, 2019 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
 - a. Drug Court
 - b. Diversion Program
 - c. Pretrial Services – shared employee HSD/Sheriff
4. Discussion of next meeting dates and agendas:
 - a. Council: September 4, 2019
 - b. Executive Committee: October 21, 2019
5. Adjournment.

Date: September 11, 2019

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: October 21, 2019
TIME: 12:15 p.m.
PLACE: Manitowoc County Courthouse, Room 119
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of August 19, 2019 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
 - a. Drug court
 - b. Diversion Program
 - c. Pretrial Services – shared employee HSD/Sheriff
4. Discussion of next meeting dates and agendas:
 - a. Council: November 6, 2019
 - b. Executive Committee: November 18, 2019
5. Adjournment.

Date: October 17, 2019

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
October 21, 2019 12:15 p.m.
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Judge Mark Rohrer, Attorney Ann Larson,

Excused: Kevin Mueller, and Two Rivers Chief of Police Joe Collins

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski, Charles Wingrove.

Chair Jacalyn LaBre called the meeting to order at 12:20 p.m. Attendance taken. A motion to approve the minutes of the August 19, 2019 meeting was made by Judge Mark Rohrer with a second by Attorney Ann Larson. Upon the vote, motion approved unanimously.

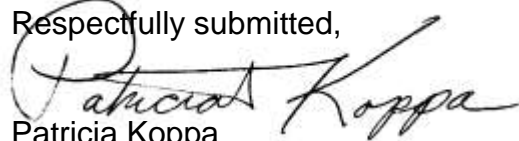
Chair Jacalyn LaBre turned the meeting over to Jason Latva for a report on Drug Court. There are 19 participants: 4 in phase 1, 4 in phase 2, 1 in phase 3, 4 in phase 4 and 6 in phase 5. 11 are working, one is at Nova Treatment center with an anticipated discharge of November 4. The team is partnering with Festival Foods for the annual Turkey Trot. Team will need to discuss the schedule for the holidays as there will not be court on two consecutive Wednesdays. Diversion has one participant. Atty. LaBre indicated a new set of letters recently went out.

As far as Pretrial services, waiting for the new position to be filled. There have been some applications.

Next Council meeting is scheduled for November 6. Decision to cancel due to lack of an agenda. Will meet January 8, 2020. Council members should review email regarding that agenda. Next Executive meeting is slated for November 18, 2019.

Judge Rohrer moved to adjourn, Attorney Larson seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:31 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Patricia Koppa". The signature is written in dark ink and is positioned above the printed name and title.

Patricia Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: November 18, 2019
TIME: 12:15 p.m.
PLACE: Manitowoc County Courthouse, Room 119
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of October 21, 2019 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
 - a. Drug court
 - b. Diversion Program
 - c. Pretrial Services – shared employee HSD/Sheriff
4. Discussion of next meeting dates:
 - a. Council: January 8, 2020
 - b. Executive Committee: December 16, 2019
5. Adjournment.

Date: November 13, 2019

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
November 18, 2019 12:15 p.m.
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Judge Mark Rohrer, Kevin Mueller

Excused: Attorney Ann Larson and Two Rivers Chief of Police Joe Collins

Others in attendance: Patricia Koppa, Supervisor James Falkowski, Charles Wingrove.

Chair Jacalyn LaBre called the meeting to order at 12:20 p.m. Attendance taken. A motion to approve the minutes of the October 21, 2019 meeting was made by Judge Mark Rohrer with a second by Kevin Mueller. Upon the vote, motion approved unanimously.

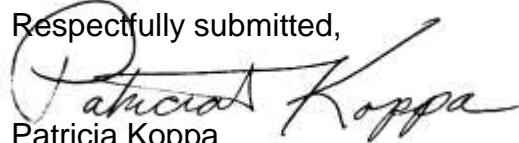
Next Council meeting is scheduled for January 8, 2020. Next Executive meeting is slated for December 16, 2019. Will formulate the general agenda – to included elections.

Chair Jacalyn LaBre reported on Drug Court. State evaluation was completed. A very detailed report was generated. Will determine if the report can be shared. Included suggestions to improve. Noted the court is exceeding requirements. Also provided suggestions for the diversion program. The shared employee has been hired and started. No further details at this time.

The two holiday drug court sessions will be held on the Thursdays following Christmas and New Year's Day.

Kevin Mueller moved to adjourn, Mark Rohrer seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:29 PM.

Respectfully submitted,

A handwritten signature in cursive script, reading "Patricia Koppa". The signature is written in dark ink and is positioned above the printed name and title.

Patricia Koppa
Council Secretary

Notes....



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: December 16, 2019
TIME: 12:15 p.m.
PLACE: Manitowoc County Courthouse, Room 119
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of November 15, 2019 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
 - a. Drug Court
 - b. Diversion Program
 - c. Pretrial Services – shared employee HSD/Sheriff
4. Discussion of next meeting dates:
 - a. Council: January 8, 2020
 - b. Executive Committee: January 27, 2020 (due to MLK holiday)
5. Adjournment.

Date: December 11, 2019

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
December 16, 2019 12:15 p.m.
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Attorney Ann Larson, Two Rivers Chief of Police Joe Collins, and Kevin Mueller

Excused: Judge Mark Rohrer

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski, Charles Wingrove.

Chair Jacalyn LaBre called the meeting to order at 12:18 p.m. Attendance taken. A motion to approve the minutes of the November 18 meeting was made by Kevin Mueller with a second by Attorney Ann Larson. Upon the vote, motion approved unanimously.

Jason Latva reported on Drug Court. Currently 21 participants: 12 male and 9 female. There are 5 participants in phase 1, 3 in phase 2, 2 in phase 3, 3 in phase 4 and 8 in phase 5. One is in termination process, 5 to be graduating soon. The client Christmas party will be on Wed. Dec. 18. The Policy/handbook revision and review in Jan. A change in that the Probation agents will be supervised by Jennifer Zick, a supervisor in Manitowoc, rather than by Kevin. Judge Dewane will take over as primary drug court judge and Judge Rohrer will continue as secondary in January.

Diversion: 1 active, 1 in entry.

Jail counselor started and office within the jail should be available this week. Will begin with a screen (The PSA (public safety assessment) (previously discussed as the "Arnold tool") if we can be approved to use it or Hawaii Proxy if necessary) for all, voluntary services including AODA as needed. Is COMPASS trained, can refer for drug court, or voluntary one-on-one or group therapy in jail. Could make a significant impact.

Next Council meeting is scheduled for January 8, 2020. This will include the election of new officers/executive board.

12:27 Chief Collins moved to Adjourn and that all have a fantastic holiday... second by Kevin; motion passed.

Meeting adjourned at 12:29 PM.

Respectfully submitted,


Patricia Koppa
Council Secretary