



# MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: January 3, 2018  
TIME: 4:45 p.m.  
PLACE: Manitowoc County Communications And Technology Building, Room 111-112  
1024 South Ninth Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jacalyn LaBre.
2. Consideration of and corrections to November 1, 2017 meeting minutes.
3. Reports and action, if required, regarding:
  - a. Drug court update.
  - b. Diversion Program update.
4. Bail/conditions of release/pre-trial services subcommittee.
5. Discussion regarding "What next: Identifying issues in the Criminal Justice process."
6. Election of Council officers and Executive Committee.
7. Announcement of next meeting dates:
  - a. Council: March 7, 2018.
  - b. Executive Committee: January 22, 2018.
8. Adjournment.

Date: December 28, 2017

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County Criminal Justice Coordinating Council  
Minutes

January 3, 2018

Manitowoc Communications and Technology Building, Rm 111/112

Attendance: Council members Present: County Board Supervisor James Falkowski, Lori Fure, Sheriff Robert Hermann, Attorney Phil Hoff, District Attorney Jacalyn LaBre (Chair), Attorney Ann Larson, Kevin Mueller, Judge Mark Rohrer (Vice-Chair), and County Executive Bob Ziegelbauer.

Excused/Absent: Chief Joe Collins, Chief JoAnn Mignon, , Cindy Oswald, and Clerk of Court Lynn Zigmunt.

Others: Patricia Koppa, Jason Latva, Jerry Mutchie, Jean Biegur, Patti Klein and Cecilia Held.

Chair Jacalyn LaBre called the meeting to order at 4:48 p.m. Attendance sheet circulated. Chair LaBre asked if there were any corrections to the minutes of the November 1, 2017 meeting. None being offered, Phil Hoff moved that the minutes be approved as published, Judge Mark Rohrer seconded and the motion was unanimously approved.

Chair LaBre asked Jason Latva for an update regarding Drug Court and the Diversion Program. Mr. Latva noted that while all is going well, two recent candidates were rejected from beginning the program due to poor choices. The rejection demonstrates strict selection requirements and how hard it can be to begin to change. There will be a few tweaks to the program for 2018. Changes with the testing protocol and provider will allow improved monitoring. Overall, for an initial stage, 2017 was a successful start to Manitowoc County's Treatment court program.

Diversion has had a slower start. Lack of understanding may be a factor. Will begin an education program to help community understand so that if a family member gets the letter offer, they will consider it more seriously.

Judge Rohrer commented on community awareness being important: May be an impression that drug court coddles those involved or is a way to avoid consequence. Invites community leaders to attend. Provided reaction his mother had after attending a session. As for diversion, emphasized the need for community education on that program as well. Acknowledged that there have been community members offering to assist by increasing the available resources. Acknowledge LCAP director Colleen Homb.

Some of the participants don't meet program requirements for Lakeshore CAP, but they are there when participants reach the next stage.

Chair LaBre passed the floor to Attorney Ann Larson for a report from the bail committee. The group will be meeting for an in depth discussion of pre-trial services. Ms. Patricia Koppa asked if that might not be a more suitable committee name? Committee name changed by agreement. Jerry Mutchie volunteered to participate. Judge Rohrer acknowledged Attorney Larson's extensive efforts in this area.

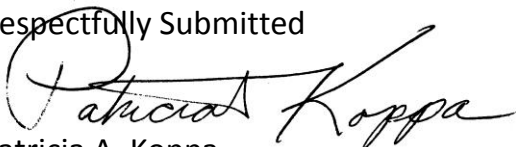
Suggestion that if the Counsel wishes to address any issues beyond pretrial, mapping should be reviewed. Look at the identified decision points to determine if system is operating effectively. Kevin Mueller mentioned that the Department of Corrections see a large number of very low risk individuals and would like to see alternatives used for them rather than probation. Judge Rohrer asked for some of the data to determine what can be done. As Mr. Mueller went on, it appeared some of the same individuals he is referencing would fall within the diversion program. Others might be best served prior to sentencing with the assistance of pre-trial services. Concern remains for Domestic Violence offenders. Many may have needs for treatment; what is possible for this population? Mr. Latva noted that the MRT treatment regimen being used in the drug court is effective with DV offenders.

Next is the election of the officers and Executive Committee for the next terms ending in 2020. Bob Ziegelbauer moved and Supervisor James Falkowski seconded that the same individuals continue to serve. Motion passed unanimously.

Chair LaBre announced that March 7 is the next general council meeting. The executive meeting can take place on January 22, but a new location is needed. Probate office will host for now.

Ann Larson made the motion to adjourn. Judge Rohrer seconded. Motion approved unanimously and meeting adjourned at 5:25 p.m.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Patricia Koppa". The signature is fluid and cursive, with the first name "Patricia" written in a larger, more prominent script than the last name "Koppa".

Patricia A. Koppa  
Council Secretary

\*Note: Bylaws require a paper ballot for the election. Executive committee will discuss Bylaw amendment for this and other matters at its next meeting.



# **MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**



## **Executive Committee MEETING NOTICE**

DATE: January 22, 2018  
TIME: 12:15 p.m.  
PLACE: Manitowoc County Courthouse, Room 119  
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of December 11, 2017 Executive Committee meeting minutes.
3. Discussion and action, if required, regarding: (discussion may overlap)
  - a. Drug court update.
  - b. Diversion Program update.
  - c. Pretrial Services Committee report.
4. Review of Bylaws and discussion of possible amendments.
5. Discussion of next meeting dates and agendas:
  - a. Council: March 7, 2018
  - b. Executive Committee: February 19, 2018
6. Adjournment.

Date: January 17, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Minutes of the Manitowoc County Criminal Justice Coordinating Council  
Executive Committee  
January 22, 2018 12:15 p.m.  
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Attorney Ann Larson, and Two Rivers Chief of Police Joe Collins

Excused: Kevin Mueller, and Judge Mark Rohrer

Others in attendance: Patricia Koppa, Supervisor James Falkowski.

Chair Jacalyn LaBre called the meeting to order at 12:20 p.m. Attendance taken. A motion to approve the minutes of the December 11, 2017 meeting was made by Chief Joe Collins with a second by Attorney Ann Larson. Upon vote, motion approved unanimously.

In Jason Latva's absence, Chair LaBre and Attorney Larson gave the drug court update. As the policies have been implemented, there are some minor changes that need to be made. The team will schedule a meeting to review and revise, then submit the policy revisions to the State. Some of the participants have had set backs and are struggling but others continue with success. Still believe that the right candidates have been offered the program. Discussion regarding compliance monitoring for anyone using outside therapy services.

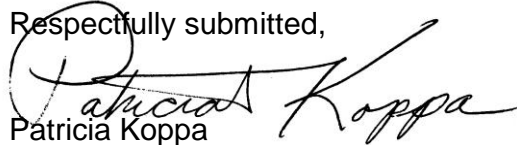
Diversion program. DA's office is working on the revision of the offer/information letter. There are now a few participants and several additional cases have been referred for the DA for review prior to making the offer.

Pre-trial Services. An RFP should be sent to Wisconsin Community Services (WCS) and Justice Point regarding a day report and treatment center. As this will likely need to run through Human Services or some other budget, will need assistance from Mr. Latva and others.

By-laws. At the January meet, the executive committee was reelected on motion and voice vote. This is contrary to the language in the by-laws. Suggestion to amend the election portion by deleting the reference to a paper ballot or any specific election requirement. Another section the should be updated is the method for notifying the officers of an absence. Currently written notice is to be given to the Chair. Proposed change to permit notice to secretary or any member of the executive committee by any means. Ms. Koppa will draft language for the February Executive Committee meeting which will then be available for voting at the March Council meeting.

Chief Collins moved to adjourn, Attorney Larson seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:42 PM.

Respectfully submitted,

  
Patricia Koppa  
Council Secretary



# **MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**



## **Executive Committee MEETING NOTICE**

DATE: February 19, 2018  
TIME: 12:15 p.m.  
PLACE: Manitowoc County Courthouse, Room 119  
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of January 22, 2018 Executive Committee meeting minutes.
3. Discussion and action, if required, regarding: (discussion may overlap)
  - a. Drug court update.
  - b. Diversion Program update.
  - c. Pretrial Services Committee report.
4. Discussion of proposed By-Law amendments.
5. Discussion of next meeting dates and agendas:
  - a. Council: March 7, 2018
  - b. Executive Committee: March 19, 2018
6. Adjournment.

Date: February 13, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Minutes of the Manitowoc County Criminal Justice Coordinating Council  
Executive Committee  
February 19, 2018 12:15 p.m.  
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Judge Mark Rohrer, Attorney Ann Larson, and Kevin Mueller

Excused: Two Rivers Chief of Police Joe Collins

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski.

Chair Jacalyn LaBre called the meeting to order at 12:16 p.m. Attendance sheet circulated. A motion to approve the minutes of the January 22, 2018 meeting was made by Judge Mark Rohrer with a second by Ann Larson. Upon the vote, motion approved unanimously.

Chair LaBre turned the meeting over to Jason Latva for his regular update. Drug court now has 10 clients. Some are ready for Phase 3 of the program. Has had luck with several of the local employers, including Metalware and Manitowoc Coffee, are interested in offering employment opportunities. Volunteer hours are also being arranged with Humane Society. A portion of the Drug Court team will be attending the annual conference in April. Supervisor Falkowski asked several questions about the participants. 9 of 10 are from Manitowoc, the tenth a Two Rivers resident. Transportation can be a concern but has not yet been. Group discussed possible contact with the cab companies for assistance outside bus hours.

Some clients have encountered bumps along their road. This is important and part of the process. The new UA system has been an improvement. Lab results are back promptly. Worth noting that as clients advance, new developments also bring new challenges. Team has been able to work through so far.

Consideration must be given to finding ways to help the many individuals that need and want help but are not in the criminal situation to find themselves eligible for drug court. Are other programs something to be developed?

Diversion. Some of the new letters have gone out. There are a few participants and the first ones are graduating to the next phase of that programming.

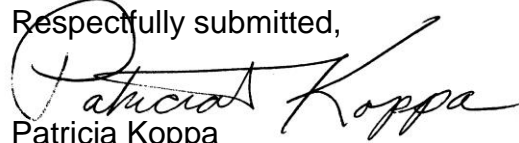
Pre-trial Services: Ann Larson discussed a request for proposals with Lori Fure. That process is too cumbersome. Ms. Fure believes we are able to simply select which of the two agencies we want to work with based upon which better fits our needs. A meeting will be held to create a list of "needs" so that the companies can submit information regarding the cost of such services.

Bylaws. The proposed amendments and reorganization structure proposed by Ms. Koppa were reviewed. Judge Rohrer moved to approve and Atty. Larson seconded the motion. All approved. As to the additional question regarding seat held by the Human Services Department Director now that Patricia Dodge is the only director Ms. Koppa will talk with Ms. Dodge and determine her preference regarding delegation of authority or alternative representation.

Next Council meeting will be March 7. March 19 is the Executive Committee meeting.

Kevin Mueller moved to adjourn, Mark Rohrer seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:43 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Patricia Koppa". The signature is written in black ink and is positioned above the printed name and title.

Patricia Koppa  
Council Secretary





# **MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE**



**DATE:** March 7, 2018  
**TIME:** 4:45 p.m.  
**PLACE:** Manitowoc County Communications And Technology Building, Room 111-112  
1024 South Ninth Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jacalyn LaBre.
2. Consideration and corrections to January 3, 2018 meeting minutes.
3. Reports and action, if required, regarding:
  - a. Drug court update.
  - b. Diversion Program update.
4. Report and action, if required, regarding Pre-trial services subcommittee.
5. Consideration and action regarding proposed By-law amendments.
6. Announcement of next meeting dates:
  - a. Council: May 9, 2018
  - b. Executive Committee: March 19, 2018
7. Adjournment.

Date: March 1, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

# Manitowoc County Criminal Justice Coordinating Council

## Minutes

March 7, 2018

Manitowoc Communications and Technology Building, Rm 111/112

Attendance: Council members Present:, County Board Supervisor James Falkowski, Lori Fure, Sheriff Robert Hermann, , District Attorney Jacalyn LaBre (Chair), Attorney Ann Larson, Chief JoAnn Mignon, and Clerk of Court Lynn Zigmunt.

Excused/Absent: Chief Joe Collins, Attorney Phil Hoff, Kevin Mueller, Cindy Oswald, Judge Mark Rohrer (Vice-Chair), County Executive Bob Ziegelbauer.

Others: Patricia Koppa, Darlene Wellner, Patti Klein and others who did not sign attendance sheet.

Supervisor James Falkowski moved to approve the minutes of the January 3, 2018 meeting. Chief JoAnn Mignon seconded the motion. Motion passed unanimously.

Chair LaBre asked for any discussion regarding the proposed amendments to the Bylaws. All present had had an opportunity to review the proposal. Ms. Patricia Koppa noted that she consulted with Human Services Department Director Patricia Dodge regarding the Council seat assigned to the Human Services Director. She is interested in attending when able or the minimum of once every four meetings. Therefore, no change is needed regarding that portion of the By-laws. Ms. Dodge designates Lori Fure as her designee when not in attendance. There being no other discussion regarding the proposal, Chief Mignon moved that the amendments to the By-laws be adopted as proposed. Attorney Ann Larson seconded the motion. Motion passed unanimously. Ms. Koppa will incorporate the amendments into the By-laws and provide a copy to all members.

Jerry Mutchie provided the report regarding Drug Court. The participants continue to make progress. There are now participants in three phases. There are also three participants in the Diversion program. One additional candidate is being screened.

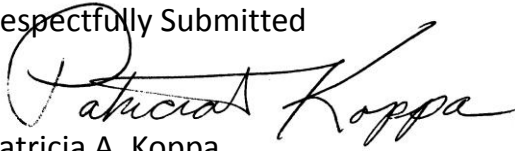
The lab-tested rather than instant read UA tests have improved accuracy and been cost effective as there are fewer false positives and the ability to test for a wider range of substances. Turn around is within 36 hours.

Attorney Larson reported that the Pre-trial services group has narrowed down its wish list and is able to contact the potential providers for cost estimates. Funding for services has not been located at this time.

Chair LaBre noted the meeting date for May 2 and that the Executive Committee will meet on March 19 and April 17.

Motion to adjourn made by Supervisor Falkowski, seconded by Attorney Larson. Passed unanimously adjourning at 4:56 p.m.

Respectfully Submitted

A handwritten signature in black ink, reading "Patricia A. Koppa". The signature is written in a cursive style with a large, looped initial "P".

Patricia A. Koppa  
Council Secretary



## **MANITOWOC YOUTH INTERVENTION NETWORK (MYIN) MEETING NOTICE**

DATE: Thursday, March 15, 2018  
TIME: 10:30am - Noon  
PLACE: Manitowoc County Human Services  
926 South 8<sup>th</sup> Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order and Introductions
2. Kids at Hope Updates: Introductory Training on April 10<sup>th</sup> & Master's Institute
3. Updates:
  - a. CJCC – Ann Larson and/or Patti Koppa
  - b. DRAI (Statewide Detention Risk Assessment Instrument) – Stacy Ledvina
4. Manitowoc County Youth Justice Data Presentation
5. Upcoming Meetings: June 28<sup>th</sup>, September 20<sup>th</sup> and December 13<sup>th</sup>.

Dated: March 7, 2018

Stacy Ledvina,  
Manitowoc County JDAI  
Coordinator and MYIN chair

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



## MANITOWOC YOUTH INTERVENTION NETWORK (MYIN) MEETING MINUTES

DATE: Thursday, March 15, 2018

TIME: 10:30am - 12:00pm

PLACE: Manitowoc County Human Services, 926 South 8<sup>th</sup> Street, Manitowoc

1. Call to Order and Introductions  
Attendees: Stacy Ledvina (Human Services), Thomas Mann (JusticePoint), Dave Vorpahl (Manitowoc Police Dept.), Scott Luchterhand (Manitowoc Police Dept.), Christma Hockhammer (Lakeshore CAP), Jackie LaBre (District Attorney).
2. Kids at Hope– Next Introductory Training is April 10<sup>th</sup> – see attached flyer.
3. Data presentation – Data on 2017 use of detention and referral to juvenile court was provided via PowerPoint. The PowerPoint will be sent along with the minutes for the meeting.
4. 2018 meeting dates –June 28, September 20, and December 13<sup>th</sup>, 2018.

Dated: March 19, 2018

Stacy Ledvina,  
Manitowoc County JDAI Coordinator  
and MYIN chair

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



# **MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**



## **Executive Committee MEETING NOTICE**

DATE: March 19, 2018  
TIME: 12:15 p.m.  
PLACE: Manitowoc County Courthouse, Room 119  
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of February 19, 2018 Executive Committee meeting minutes.
3. Discussion and action, if required, regarding:
  - a. Drug court update.
  - b. Diversion Program update.
  - c. Pretrial Services Committee report.
4. Discussion regarding risk assessment device and possible data collection.
5. Discussion of next meeting dates and agendas:
  - a. Council: May 9, 2018
  - b. Executive Committee: April 16, 2018
6. Adjournment.

Date: March 13, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Minutes of the Manitowoc County Criminal Justice Coordinating Council  
Executive Committee  
March 19, 2018 12:15 p.m.  
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Attorney Ann Larson, and Kevin Mueller

Excused: Two Rivers Chief of Police Joe Collins, and Judge Mark Rohrer

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski.

Chair Jacalyn LaBre called the meeting to order at 12:16 p.m. Attendance taken. A motion to approve the minutes of the February 19, 2018 meeting was made by Ann Larson with a second by Kevin Mueller. Upon vote, motion approved unanimously.

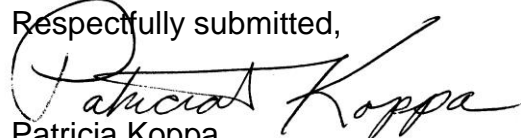
Chair LaBre turned the meeting over to Jason Latva. There are now Eleven drug court participants: including 2 in phase 3 and 3 in phase 2. Anticipates reaching service maximum by the Fall of the year. Anticipates that will be with 20-some participants. More resources are becoming available: the T-Box sober living facility will be opening soon. The Treatment Court Professionals conference is in April. A large portion of treatment team are attending. Still only signing up the fourth person for pre-charge diversion. Need to be patient and get the word out.

Attorney Ann Larson reported that she is talking with Justice Point and Wisconsin Community Services in the next few days and will be able to report program costs. The next effort will be to find the money and determine which department will take responsibility. As for the risk assessment, after discussion, committee decided not to expand the purposes for which we use it at this time. From the State level, there is still an expectation that the Arnold Foundation tool will become available within the year.

Next Council meeting will be May 2, 2018. Due to the Treatment Court professionals conference, the April executive committee meeting is moved to April 23. Kevin Mueller noted that he can have some low risk offender statistics available for the next Executive meeting. There may also be a request for an additional By-Law amendment from the County Board regarding their representation on the Council.

Mr. Mueller moved to adjourn, Attorney Larson seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:39 PM.

Respectfully submitted,

A handwritten signature in cursive script, reading "Patricia Koppa". The signature is written in dark ink and is positioned above the printed name and title.

Patricia Koppa  
Council Secretary



# **MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**



## **Executive Committee MEETING NOTICE**

DATE: April 23, 2018  
TIME: 12:15 p.m.  
PLACE: Manitowoc County Courthouse, Room 119  
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of March 19, 2018 Executive Committee meeting minutes.
3. Discussion and action, if required, regarding:
  - a. Drug court update including report on recently attended conference.
  - b. Diversion Program update.
  - c. Pretrial Services Committee report.
4. Report by Kevin Mueller and discussion regarding Department of Corrections services to low risk offenders.
5. Discussion of next meeting dates and agendas:
  - a. Council: May 9, 2018
  - b. Executive Committee: May 21, 2018
6. Adjournment

Date: April 18, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



**Minutes of the Manitowoc County Criminal Justice Coordinating Council  
Executive Committee  
April 23, 2018 12:15 p.m.  
Manitowoc County Courthouse, Room 119**

Attendance: Judge Mark Rohrer, Attorney Ann Larson, and Kevin Mueller.

Excused: District Attorney Jacalyn LaBre and Two Rivers Chief of Police Joe Collins.

Others in attendance: Patricia Koppa, Jason Latva.

Vice Chair Judge Mark Rohrer called the meeting to order at 12:18 p.m. Attendance taken. A motion to approve the minutes of the March 19, 2018 meeting was made by Kevin Mueller with a second by Attorney Ann Larson. Upon the vote, motion approved unanimously.

Judge Rohrer turned the meeting over to Jason Latva.

Drug Court: Mr. Latva reported current participation at 13 individuals. The living facility has been most helpful. Currently 5 men and 5 women are at the facility. Several bicycles were obtained at the city auction and will be repaired for use by those residents. As for the conference, it was somewhat elementary for the team but there was at least one good breakout session. One processing change being considered is whether to conduct the full Compass assessment earlier in the process to better tailor services.

Diversion: Three individuals, another being assessed. While low, this is a 17% response rate. Need to continue explaining the concept when the opportunity presents itself. The program provides treatment, sobriety, case management

Both Mr. Latva and Judge Rohrer mentioned that it is not too early to start thinking about funding after the five year grant. These particular grants do not renew after that. Can't predict if others will be made available. County funding and other options need to be considered.

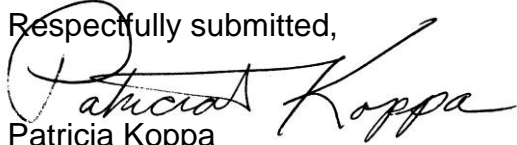
Judge Rohrer then asked Attorney Larson to report on the pre-trial services. Attorney Larson feels that by all measures Justice Point is better able to meet the identified needs. Nick Sayner indicated the cost would be about \$50-60,000 per year to hire someone and have local supervision. Must determine how to get that funding and promote going forward.

Next Kevin Mueller reported on low risk offenders being referred to the Department of Corrections for probation supervision. At the moment in time he ran the numbers, 72 individuals of 807 under supervision were "truly low risk." It is these persons for which he is seeking an alternative disposition. Asks that the information be shared with Atty. LaBre as well as the other judges and that everyone give it thought until it can next be discussed.

Next Council meeting will be May 2, 2018 followed by executive meetings only through the summer. Next Executive meeting is May 21.

Attorney Larson moved to adjourn, Mr. Mueller seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:51 PM.

Respectfully submitted,

  
Patricia Koppa  
Council Secretary



# **MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE**



**DATE:** May 2, 2018  
**TIME:** 4:45 p.m.  
**PLACE:** Manitowoc County Communications And Technology Building  
Room 111-112  
1024 South Ninth Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jacalyn LaBre.
2. Consideration and corrections to March 7, 2018 meeting minutes.
3. Reports and action, if required, regarding:
  - a. Drug court update, including information about state grant.
  - b. Diversion Program update.
4. Report from Pre-trial services subcommittee.
5. Discussion regarding Department of Corrections low risk offenders.
6. Announcement of next meeting dates:
  - a. Council: September 5, 2018
  - b. Executive Committee: May 21, 2018
7. Adjournment.

Date: April 26, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

# Manitowoc County Criminal Justice Coordinating Council

## Minutes

May 2, 2018

Manitowoc Communications and Technology Building, Rm 111/112

Attendance: Council members Present: Human Services Director Patricia Dodge, County Board Supervisor James Falkowski, Sheriff Robert Hermann, Attorney Phil Hoff, District Attorney Jacalyn LaBre (Chair), Kevin Mueller, Judge Mark Rohrer (Vice-Chair), and Clerk of Court Lynn Zigmunt.

Excused/Absent: Chief Joe Collins, Attorney Ann Larson, Chief JoAnn Mignon, Cindy Oswald, County Executive Bob Ziegelbauer.

Others: Patricia Koppa; Jason Latva; Jerry Mutchie; and Daniela Imig, WCS

Meeting called to order by Chair Jacalyn LaBre at 4:47 p.m.

Supervisor James Falkowski moved to approve the minutes of the March 7, 2018 meeting. Sheriff Robert Hermann seconded the motion. Motion passed unanimously.

Chair LaBre asked for the report regarding Drug Court. Jason Latva reported that there are 12 participants. Six have obtained employment, three have drivers licenses. Participants have completed fifty hours of community services. The UA testing system is working without issues. Community Support remained strong, Mayor Justin Nickels attended the session earlier today. One contemplated change is to conduct the compass assessment for potential participants even earlier in the process.

Mr. Latva noted that while the grant is renewable for five years, there isn't a program for funding after that. The county will be expected to take over. Since it takes 18 months to complete the programming, it would be necessary to stop accepting candidates as of June 2020 unless there is planning for funding past 2021. Members asked about the renewal application submitted in 2017; Department Director Patricia Dodge worked with Jason on the renewal. The grant starts with a budget, but the budget must be revised to reflect actual expenses. Once the process was understood the agencies were able to work together.

As for Diversion, twenty-five letters were sent out. There continue to be three participants and another candidate is being screened. This program is for nine months and the participants are doing well.

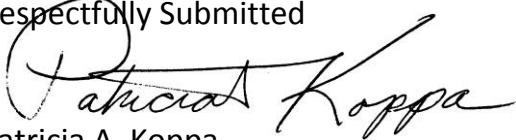
As Attorney Larson was not present, Patricia Koppa noted the comment from the executive committee meeting that implementation of the pre-trial program would likely require an employee at the cost of approximately \$50-60,000 per year.

Mr. Mueller provided information regarding low risk offenders currently being supervised by Probation and Parole in Manitowoc County. Such individuals are seen by an agent once every three or so months. Research says that over serving, including via supervision, a low risk individual increases recidivism. Concern that resources could be better utilized on medium and high risk offenders. Group discussed possible alternatives and options to avoid having the individuals in the probation system. Would change the sentencing system and would require getting the COMPASS assessment information prior to sentencing. All agreed that getting the Assessment tool from the Arthur foundation would assist but that still has not been released. The state also plans on using it with others and it is not likely to be available to Manitowoc County immediately upon release. Also discussion of whether state would provide assistance in lieu of higher staffing for corrections. If risk is determined early enough, there may be options.

Chair LaBre noted there would be no meetings over the summer so that the next Council meeting is September 5. The Executive Committee will continue to meet over summer with the tentative dates being May 21, June 18, July 16, and August 20

Motion to adjourn made by Judge Mark Rohrer, seconded by Mr. Miller. Passed unanimously adjourning at 5:31 p.m.

Respectfully Submitted

A handwritten signature in black ink, reading "Patricia Koppa". The signature is fluid and cursive, with the first name "Patricia" written in a larger, more prominent script than the last name "Koppa".

Patricia A. Koppa  
Council Secretary



# **MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**



## **Executive Committee MEETING NOTICE**

DATE: May 21, 2018  
TIME: 12:15 p.m.  
PLACE: Manitowoc County Courthouse Room 119  
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of April 23, 2018 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
  - a. Drug Court
  - b. Diversion Program
  - c. Pretrial Services Committee Report
4. Discussion regarding DOC supervision of low risk offenders.
5. Discussion regarding possible tracking of racial disparity concerns.
6. Discussion of next meeting dates and agendas:
  - a. Council: September 5, 2018
  - b. Executive Committee: June 18, 2018
7. Adjournment.

Date: May 17, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Minutes of the Manitowoc County Criminal Justice Coordinating Council  
Executive Committee  
May 21, 2018 12:15 p.m.  
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Judge Mark Rohrer, Attorney Ann Larson, Kevin Mueller, and Two Rivers Chief of Police Joe Collins

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski.

Chair Jacalyn LaBre called the meeting to order at 12:18 p.m. Attendance taken. A motion to approve the minutes of the April 23, 2018 meeting was made by Chief Joe Collins with a second by Kevin Mueller. Upon the vote, motion approved unanimously.

Chair Jacalyn LaBre **Error! Reference source not found.** turned the meeting over to Jason Latva. Drug Court continues to have 13 participants with the 14th to start on May 29. Four potential candidates are being assessed. Team is trying a new self assessment tool regarding drug usage, but isn't quite convinced it is effective. Will make a few more attempts before deciding on continued use.

Drug Court team received the "Democracy in Action" award from the League of Women voters on May 16. Nine participants attended with the team. Team paid for own and participants meals at the dinner. The Valdres Journal has completed a series of articles. Diversion has had an applicant but does not expect participation. Discussion of funding: Badger care will cover Intensive out-patient, but nothing labeled inpatient care.

Chair Jacalyn LaBre then asked Attorney Larson for an update on pre-trial services. Ann has been attempting contact with the Department of Justice regarding any potential grants.

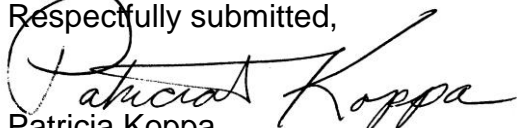
New agenda item: Disparity. Attorney Larson would like us to consider finding out if there is disparity in Manitowoc County's system. Discussion revealed this means different things to each of the areas within the system. Doesn't want to focus on implicit bias as much as disparate treatment. Chief Collins ased that any efforts and discussion remain sensitive due to the defensive posture many take. Also consider what particular situations may due to statistics and realize that there may be a reason behind what on the service appears to be an issue. Judge Rohrer expressed interest but suggests determining what we really want to address. Do we want to develop data? Or do we want to provide trainings? If data, what do we want to measure. Group is asked to consider for next Executive committee meeting.

Under a previous item, there was no further discussion or information on the low risk individuals placed on supervision. Noted that earlier assessment would be helpful.

Next Council meeting will be September 5, 2018 and the next Executive meeting is slated for June 18, 2018. Upon discussion, committee moved the Executive meeting to July 9 to cover both June and July.

Judge Mark Rohrer moved to adjourn, Ann Larson seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:50 p.m.

Respectfully submitted,

  
Patricia Koppa  
Council Secretary



# **MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**



## **Executive Committee MEETING NOTICE**

**DATE:** July 9, 2018  
**TIME:** 12:15 p.m.  
**PLACE:** Manitowoc County Courthouse Room 119  
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of May 21, 2018 Executive Committee meeting minutes.
3. Introduction of Court Commissioner Charles Wingrove.
4. Update, discussion and action, if required, regarding: (discussion may overlap)
  - a. Drug Court
  - b. Diversion Program
5. Discussion pursuing pre-trial services, diversity training or alternative services for low risk offenders.
6. Discussion of next meeting dates and agendas:
  - a. Council: September 5, 2018
  - b. Executive Committee: August 20, 2018
7. Adjournment.

Date: July 3, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Minutes of the Manitowoc County Criminal Justice Coordinating Council  
Executive Committee  
July 9, 2018 12:15 p.m.  
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Judge Mark Rohrer, Attorney Ann Larson, Kevin Mueller, and Two Rivers Chief of Police Joe Collins

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski and Court Commissioner Charles Wingrove.

Chair Jacalyn LaBre called the meeting to order at 12:16p.m. Attendance was taken. A motion to approve the minutes of the June 4, 2018 meeting was made by Chief Joe Collins with a second by Judge Mark Rohrer. Upon the vote, motion approved unanimously.

Chair Jacalyn LaBre introduced Charles Wingrove, the new family Court Commissioner. Commissioner Wingrove will back up Commissioner Koppa for bail hearings. He wanted to attend the meeting due to having practiced extensively in Criminal Law and having been part of the CJCC in Sheboygan County. Provided information that will be interesting to explore further regarding how services are provided, and funded, there.

Chair LaBre then turned the meeting over to Jason Latva. The Drug Court continues to be successful. There are now participants in four phases of the program. Individual goals are being met as far as therapy attendance, community service completion and obtaining jobs. There are now five people in the diversion program as well. DA LaBre, Jason and perhaps Attorney Larson will be attending a free training regarding diversion. With the help of the DA's intern, some tracking of various information has begun. Will be able to pass this information along. This is helpful because the state has not gotten its data collection program operational due to staff turnover. Jason also noted that the grant application must be re-written in September for the next year.

Next Attorney Larson reported that the Pre-trial services request is in holding primarily due to lack of a funding source. She is trying to find a grant opportunity that would fit. There is supposed to still be a need of counties to volunteer for application of state funds. Commissioner Wingrove noted that Sheboygan County had funding come from the Sheriff's Department as the diversion helped them avoid housing inmates out of county. This might be an option for Manitowoc to start thinking about as we have maximum population. There is a different training which may be available and she will attend one or the other. Kevin Mueller noted that he has learned the Compass assessment cannot be administered by his agents unless there has been a Pre-sentence investigation. DOC suggested using the Arnold assessment. But that has not yet been released, nor have the Wisconsin Pilot Counties been named.

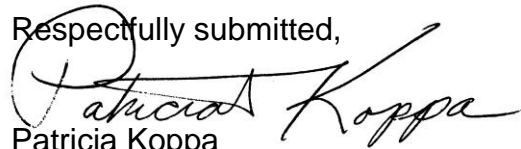


Commissioner Wingrove mentioned some other tools used in Sheboygan, such as early release from Probation. After discussion, it seemed as though agents are utilizing this process. Judge Rohrer will discuss including in appropriate orders with the other judges..

Next Council meeting will be September 5, 2018 and the next Executive meeting is slated for August 20, 2018. Dan Hartwig should get an invitation to the next CJCC.

Judge Mark Rohrer moved to adjourn, Chief Joe Collins seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:44 PM.

Respectfully submitted,

A handwritten signature in cursive script, reading "Patricia Koppa". The signature is written in black ink and is positioned to the right of the typed name.

Patricia Koppa  
Council Secretary



# **MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**



## **Executive Committee MEETING NOTICE**

DATE: August 21, 2018  
TIME: 12:15 p.m.  
PLACE: Manitowoc County Courthouse Room 119  
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of July 9, 2018 Executive Committee meeting minutes.
3. Introduction of any new participants.
4. Update, discussion and action, if required, regarding: (discussion may overlap)
  - a. Drug court
  - b. Diversion Program
5. Discussion and action setting agenda for upcoming Council Meeting.
6. Discussion of next meeting dates and agendas:
  - a. Council: September 5, 2018
  - b. Executive Committee: September 17, 2018
7. Adjournment.

Date: August 15, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Minutes of the Manitowoc County Criminal Justice Coordinating Council  
Executive Committee  
August 21, 2018 12:15 p.m.  
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Judge Mark Rohrer, Kevin Mueller, and Two Rivers Chief of Police Joe Collins.

Excused: Attorney Ann Larson.

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski, Cecilia Held, Nancy Slattery, Dan Hartwig.

Chair Jacalyn LaBre called the meeting to order at 12:15 p.m. Attendance taken. A motion to approve the minutes of the July 9, 2018 meeting was made by Judge Mark Rohrer with a second by Chief Joe Collins. Upon the vote, motion approved unanimously.

Chair Jacalyn LaBre turned the meeting over to Jason Latva for the Drug Court update. Mr. Latva provided a series of numbers representing the hard work of the drug court participants. The Court continues to have amazing success. Members are getting jobs and improving their educations. There have been 20 relapse events over the course of the year. Numbers will be further updated and presented at the general meeting. Notes that we are close to capacity. Judge Rohrer notes that he feels the success has been overwhelming. The strength of the team is critical to the success. Jason is instrumental.

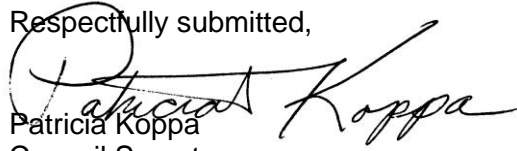
Mr. Latva notes the first graduation is scheduled for October 21, assuming no set back. Others are on track for December and January. Research indicates "long term success" cannot be claimed or measured for three to five years. Notes that one measure of compliance with grant is to have first drug court appearance within 50 days of the arrest. We are at 37 days so well within the acceptable range. We are within all the goals. Asked to include this at the general meeting as well. Discussions are taking place for future funding. However, are aware of limitations and will keep an eye on that going forward.

Diversion is continuing. Five participants, one more candidate. One is nearly ready to graduate.

Next Council meeting will be September 5, 2018 and the next Executive meeting is slated for September 17, 2018. General meeting should include Drug Court Anniversary presentation. Press should be invited. Include a pretrial update.

Judge Mark Rohrer moved to adjourn, Chief Joe Collins seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:43 PM.

Respectfully submitted,

  
Patricia Koppa  
Council Secretary



# MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: September 5, 2018  
TIME: 4:45 p.m.  
PLACE: Manitowoc County Communications And Technology Building, Room 111-112  
1024 South Ninth Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jacalyn LaBre.
2. Consideration and corrections to May 2, 2018 meeting minutes.
3. Report from Pre-trial services subcommittee.
4. Reports and action, if required, regarding:
  - a. Drug court update, Anniversary Presentation.
  - b. Diversion Program update.
  - c. Discussion of Drug Court Goals.
5. Announcement of next meeting dates:
  - a. Council: November 7, 2018
  - b. Executive Committee: To be set
6. Adjournment.

Date: September 4, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

# Manitowoc County Criminal Justice Coordinating Council

## Minutes

September 5, 2018

Manitowoc Communications and Technology Building, Rm 111/112

Attendance: Council members Present: County Board Supervisor James Falkowski, Lori Fure as HSD designee, Attorney Phil Hoff, District Attorney Jacalyn LaBre (Chair), Attorney Ann Larson, Chief JoAnn Mignon, Kevin Mueller, Cindy Oswald, Judge Mark Rohrer (Vice-Chair), County Executive Bob Ziegelbauer and Clerk of Court Lynn Zigmunt.

Excused/Absent: Chief Joe Collins, Patricia Dodge, Sheriff Robert Hermann.

Others present: Judge Bob Dewane, Patricia Koppa, Charles Wingrove, Dan Hartwig, Nancy Slattery, Darlene Wellner, Jason Latva, Jerry Mutchie.

Chair Jacalyn LaBre called the meeting to order at 4:49 p.m.

Judge Mark Rohrer moved to approve the minutes of the May 2, 2018 meeting. Attorney Ann Larson provided the second. Motion passed unanimously.

Chair LaBre asked Attorney Ann Larson for the pre-trial report. Ms. Larson noted that at this point, the nature of the desired options is clear and the evidence regarding such programming shows success. Commissioner Charles Wingrove advised that Sheboygan County funds the programs from the Sheriff's Budget as the alternative is incarceration. Copies of a report from Sheboygan County was provided to the Executive Committee members. Attorney Larson noted that her research makes her confident that Justice Point would be effective as their program is evidence based. Cost estimate was a staff person and \$60,000 to operate. If the money can be found, options are available.

Chair LaBre then recognized Jason Latva for his reports. Drug Court has been in operation for a year. There are many measures showing great success of the program. Every participant would have been incarcerated if not in the program as this is a post-conviction program. Estimated incarceration cost saved exceeds \$359,000. The participants continue to make progress. There are now participants in all five phases, with two scheduled to graduate. Those in attendance questioned Mr. Latva and made comments regarding observations and success to date. Graduation will not be the end of support. There will be an alumni group and efforts to remain in contact as ongoing support is needed. One aspect of showing support is the upcoming picnic. This is critical because for most, their background has not modelled success. Trust and missing life skills are real challenges for participants. This is reflected in the average duration of Phase 2. Important to note, success can be attributed to a variety of factors. One is that the court continues to evolve. The process and procedures are reviewed and modified as needed.

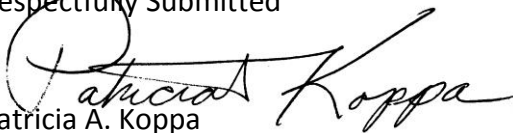
Discussion of Drug Court Goals: The success of the program is such that the goal originally set are too narrow. Mr. Latva will broaden the goals. For example, there was a reduction of bail jumping. This isn't appropriate as drug court is post-conviction. Additionally, the participants have had no arrests at all during participation. So some other measure regarding reduction of crime would be more appropriate.

Diversion program participants also are showing success. Still working at greater participation; however, combined the programs are nearing capacity of the available services.

Chair LaBre noted the next meeting date as November 7 and that the Executive Committee meeting for September will be set shortly.

Motion to adjourn made by Attorney Phil Hoff, seconded by Attorney Larson. Passed unanimously adjourning at 5:28 p.m.

Respectfully Submitted

  
Patricia A. Koppa  
Council Secretary



# **MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**



## **Executive Committee MEETING NOTICE**

DATE: September 17, 2018  
TIME: 12:15 p.m.  
PLACE: Manitowoc County Courthouse Room 119  
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of August 21, 2018 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
  - a. Drug Court
  - b. Diversion Program
4. Discussion if any, regarding materials previously received regarding the Sheboygan ATI (Alternatives to Incarceration Program).
5. Discussion of next meeting dates and agendas:
  - a. Council: November 7, 2018
  - b. Executive Committee: October 15, 2018
6. Adjournment.

Date: September 12, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



**NOTE:** There was not a quorum present. Therefore, no minutes or attendance report are available for this meeting.



**MANITOWOC COUNTY  
CRIMINAL JUSTICE COORDINATING  
COUNCIL  
Executive Committee  
MEETING NOTICE**

DATE: September 17, 2018  
TIME: 12:15 p.m.  
PLACE: Manitowoc County Courthouse Room 119  
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of August 21, 2018 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
  - a. Drug Court
  - b. Diversion Program
4. Discussion if any, regarding materials previously received regarding the Sheboygan ATI (Alternatives to Incarceration Program).
5. Discussion of next meeting dates and agendas:
  - a. Council: November 7, 2018
  - b. Executive Committee: October 15, 2018
6. Adjournment.

Date: September 19, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.





# **MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**



## **Executive Committee MEETING NOTICE**

DATE: October 15, 2018  
TIME: 12:15 p.m.  
PLACE: Manitowoc County Courthouse Room 119  
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of August 21, 2018 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
  - a. Drug court
  - b. Diversion Program
4. Update, discussion and action, if required, regarding Pre-trial Services.
5. Discussion if any, regarding materials previously received regarding the Sheboygan ATI (Alternatives to Incarceration Program)
6. Discussion of next meeting dates and agendas:
  - a. Council: November 7, 2018.
  - b. Executive Committee: November 19, 2018
7. Adjournment

Date: October 3, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Minutes of the Manitowoc County Criminal Justice Coordinating Council  
Executive Committee  
October 15, 2018 12:15 p.m.  
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Judge Mark Rohrer, Kevin Mueller, and Attorney Ann Larson.

Excused: Two Rivers Chief of Police Joe Collins.

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski, Supervisor Nick Muench

Chair Jacalyn LaBre called the meeting to order at 12:15 p.m. Attendance taken. A motion to approve the minutes of the August 21, 2018 meeting was made by Ann Larson with a second by Kevin Mueller. Upon the vote, motion approved unanimously.

Chair Jacalyn LaBre began the Drug Court update as Jason Latva had not yet arrived. Noted that there is a new diversion program in Marathon County regarding the Operation After Revocation cases. She will get more information on that as it is an area of concern here too. Noted that while at the Diversion program training, many counties have low participation. Education seems to be an important element. October 23 will see the first Drug Court graduation.

Attorney Ann Larson provided an update on the Pre-trial services. Workgroup has met twice since the last executive session. Joy Brixius, was able to provide some information regarding the jail population. We are at a new high population. It is unknown whether this is seasonal or whether the numbers will be sustained. However, population has been exceeding 230 for a number of weeks. Inmates are currently being housed out of county at \$35/\$50 per day. It would not take long for that expense to exceed the cost of an employee to supervise a reporting site. Of the inmates on the particular day approximately 20% were in custody solely on cash bonds. Some of these individuals would likely be able to be released if services were in place. Additionally some were on a PO hold due to new charges and also on cash bail for those charges. Some of this group might also be able to be in the community if there were services. It appears there is justification to proceed. Upon discussion, it was decided that it was time to put before the full council for a formal recommendation. Attorney Larson is examining possible grant opportunities. Judge Rohrer noted that the cost of housing forty individuals out of county for 30 days at the \$50 daily cost meets the \$60,000 request. Must watch population carefully to determine if this is a short or long term problem. Attorney Larson noted that some "solutions" are not proven to be effective and that we should be careful to avoid imposing such requirements. For example, the SCRAM alcohol monitoring device does not reduce recidivism long term. However, a reporting site can have significant impact on missed appearances which can lead to warrants and additional charges.

Patricia Koppa introduced Supervisor Nick Muench who has been appointed as the alternate representative from the County Board to the CJCC. Supervisor Muench is interested in part due to his military service and interest in Veteran Court services.

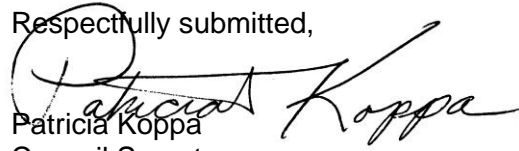
Discussion continued regarding whether a guideline should be set up regarding the potential use of services. For example, are there particular offense categories that should not be released. Is this something that should be within the discretion of the court official setting bail?

As Jason Latva had arrived, Chair LaBre turned the meeting over to him for any information missed by the rest of the Drug Court team. He indicated that the application for the 2019 grant renewal was submitted. There is one drug court participant returning to the program after a period of incarceration at the Milwaukee House of Detention. There are three persons still in the diversion program.

Next Council meeting will be November 7, 2018 and the next Executive meeting is slated for November 19, 2018. General meeting should include a discussion of pre-trial services need..

Attorney Larson moved to adjourn, Judge Rohrer seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:45 PM.

Respectfully submitted,



Patricia Koppa  
Council Secretary



# MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: November 7, 2018  
TIME: 4:45 p.m.  
PLACE: Manitowoc County Communications And Technology Building, Room 111-112  
1024 South Ninth Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jacalyn LaBre.
2. Consideration and corrections to September 5, 2018 meeting minutes.
3. Introduction of any new members and guests attending.
4. Reports and action, if required, regarding: (discussion will overlap due to interplay between programs.)
  - a. Drug court
  - b. Diversion Program
5. Report from Pre-Trial Services:
  - a. Need for service – jail population
  - b. Available resources
  - c. Discussion of Council's role to recommend, agency ability to implement
6. Announcement of next meeting dates:
  - a. Council: January 3, 2018
  - b. Executive Committee: November 19, 2018
7. Adjournment.

Date: October 31, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

# Manitowoc County Criminal Justice Coordinating Council

## Minutes

November 7, 2018

Manitowoc Communications and Technology Building, Rm 111/112

Attendance: Council members Present: County Board Supervisor James Falkowski, Lori Fure, Sheriff Robert Hermann, District Attorney Jacalyn LaBre (Chair), Attorney Ann Larson, Kevin Mueller, Cindy Oswald, Judge Mark Rohrer (Vice-Chair), and County Executive Bob Ziegelbauer.

Excused/Absent: Chief Joe Collins, HSD Director Patricia Dodge, Attorney Phil Hoff, Chief JoAnn Mignon, Clerk of Court Lynn Zigmunt.

Others attending: Patricia Koppa, Dan Hartwig, Joy Brixius, Jason Latva, Cecilia Held, Nancy Slattery

Call to order by Vice Chair Judge Mark Rohrer at 4:51. Chair DA Jacqueline LaBre will be arriving as soon as able. Vice Chair Rohrer asked if there were any corrections to the minutes of the September 5, 2018 meeting. No corrections were offered. Supervisor James Falkowski moved to approve the minutes. Kevin Mueller provided the second and minutes were unanimously approved.

Vice Chair Rohrer noted that there are some guests and soon to be new members: Sheriff Elect Dan Hartwig, Family Court Commissioner Charles Wingrove and Jail Administrator Joy Brixius. All introduced selves.

Vice Chair Rohrer turned the meeting over for reports.

Jason Latva reported

- a. Drug court continues to operate successfully: 19 current participants. Broken down, 3 in phase 1, 4 in phase 2, 4 in phase 3, 5 in phase 4, 3 in phase 5 - first graduation in October, just one termination.
- b. Diversion Program 3 current, 3 have graduated. Training in Sept with DA and Jerry Munchie Outside these established programs. Recently were awarded a grant for administering Vivitrol in the jail.

Greatly exceeded the expectations set as goals for the original grant request. Cannot significantly change the stated goals since the annual applications are renewal of the original grant. For the participants, what we must now look at will be the 3 years post-graduation. State has a definition for recidivism and it is different than where we began. Grant renewals have the "refined" goals. Jason will share once there has been approval by state.

Attorney Ann Larson reported from the Pre-Trial Services Committee

- a. Need for service –Attorney Larson reviewed a bit of history. Started examining sometime ago as assigned by council. Jail population has sky rocketed. There is a significant percentage in jail solely on cash bail. Use of the assessment tool could help determine who can be safely released into the community. Are not currently the tool using in any fashion. Need to resume scoring. Individuals who score low or perhaps even medium risk could be released with check/in supervision. Under what conditions would depend on their needs which we cannot currently assess. Attorney Larson and Commissioner Koppa talked about the purposes and implementation. Koppa noted that the court officials would still have discretion and would not rely solely on the assessments; someone accused of a serious offense scored low, still would not be released solely due to the score. Commissioner Wingrove noted Sheboygan and Door county programs and the use of monitors for “forced sobriety.” GPS is another available tool. There was an example regarding use of a monitor by drug court. Discussed the current jail population and cost of out of county housing and the transport. In making the out of county transport, selected individuals who would not need to come back frequently.
- b. Available resources - Ann mentioned that Justice Point is available in the community. Some discussion regarding difference between doing it in house vs a contract. Since we can find funds to address out of county placements, should be able to do this if the need remains at current level.
- c. Discussion of Council’s role to recommend, agency ability to implement – Grants do not seem to be available. It will be necessary for program to be under the budget and supervision of some existing department. Many counties place under Sheriff’s Office. Sheriff Hermann provided some historical numbers and year to date costs for out of county housing. Jail Administrator Joy Brixius provided some of the details regarding the October 1 population.

Question to the council: should committee continue to pursue looking at the details as it is time intensive process. Supervisor Falkowski yes, County Executive Ziegelbauer indicated could not approve without specifics, further jail officials and other county officials need to be able to review any proposal without any presumption of approval of funding. Charles noted Huber officers were part of the committee in Sheboygan. Based upon this information, the committee will continue.

Next meeting dates:

- a. Council January 2, 2019
- b. Executive Committee: November 19, 2018.

Motion to adjourn by Supervisor Falkowski, second by Judge Rohrer. Adjournment at 5:36.

Respectfully Submitted

  
Patricia A. Koppa  
Council Secretary



## **MANITOWOC YOUTH INTERVENTION NETWORK (MYIN) MEETING NOTICE**

**DATE:** Thursday, November 15, 2018

**TIME:** 10:30am - Noon

**PLACE:** Manitowoc County Human Services, 926 South 8<sup>th</sup> Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order and Introductions
2. Kids at Hope Updates: August 20<sup>th</sup> event with Rick Miller and Erin Gruwell and grant funding.
3. Updates:
  - a. CJCC – Ann Larson and/or Patti Koppa
  - b. DRAI (Statewide Detention Risk Assessment Instrument) – Stacy Ledvina
  - c. Victims Subcommittee
4. Review/discussion the MYIN Values, Vision and Mission Statements – attached. (Last re-confirmed 8/20/15).
5. Reivew/discuss the Purpose of Detention – attached. (Developed in 2014, never re-confirmed).
6. Meetings: This will be the last meeting of 2018. 2019 meetings will be discussed/scheduled.

Dated: September 10, 2018

Stacy Ledvina,  
Manitowoc County JDAI Coordinator and  
MYIN chair

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



## **MANITOWOC YOUTH INTERVENTION NETWORK (MYIN) MEETING MINUTES**

DATE: Thursday, November 15, 2018

TIME: 10:30am - 11:30am

PLACE: Manitowoc County Human Services, 926 South 8<sup>th</sup> Street, Manitowoc

### **1. Call to Order and Introductions**

Attendees: Stacy Ledvina (Human Services), Thomas Mann (JusticePoint), Dave Vorpahl (Manitowoc Police Dept.), Julie Poff (Human Services), Miranda Check (Manitowoc Police Dept.), Kevin Mueller (Probation and Parole), Larry Ledvina (Sheriff's Office), Bob Dewane (Circuit Court Judge), Chad Odegard (Human Services), Mary Halada (Health Department), Pat Koppa (Court Commissioner), Patricia Dodge (Human Services Director), Melissa Wiesner (Two Rivers Police Dept.), Ann Larson (Public Defender's Office)

2. Kids at Hope Updates– Rick Miller and Erin Gruwell were in Manitowoc on 8/20/18 as a kick off for the Two Rivers School District. In addition, there was a community event held that evening. Rick Miller returned the following week to do training at Washington Jr High and Jefferson Elementary schools. Rick also met with a group of Kids at Hope leaders to discuss the future of Manitowoc's Kids at Hope efforts. Healthiest Manitowoc County will begin community work on this effort in early 2019. A grant has been submitted to the Dept of Justice to be able to continue working on Kids at Hope efforts. The grant allows for a one year subscription to the Ticometer, which has been used twice at HSD to document our efforts at being trauma-informed. It would also allow for up to six individuals to attend the Master's Institute in Phoenix, AZ and for Manitowoc to host a Mini-Master's in late 2019.

### **3. Updates:**

- a. CJCC – data collection has been a barrier to moving forward with pretrial services, although there is a consensus that this is needed in Manitowoc. There is agreement/understanding that low risk/low needs individuals do not necessarily need to be incarcerated if other options were available. A needs assessment was being utilized, but is not currently being used. Drug court had it's first graduate on Oct 23, 2018 after just 14months. The court is going very well and around 20 individuals have participated. The next CJCC meeting is 1/2/19 at 445pm. Pat will look into having MYIN on the agenda for an update to the CJCC.
- b. DRAI – There was suppose to be a meeting on 9/24/18 to discuss data from the first half of 2016, but Reisha Mitchell from DOJ resigned the week before and the meeting was cancelled. A JDAI meeting is scheduled for 12/10/18 but there is nothing scheduled for the DRAI at this time. When TPC hearings are held, the DRAI should be given to all parties, but this has not been happening on a consistent basis.



- c. Victims Subcommittee – Stacy has approached the DA’s office about the possibility of having the new Victim Witness Coordinator (Mary Ann) chair this committee and have it be focused on victims issues in general, under the umbrella of the CJCC. The DA’s office was not present, but Stacy will follow up with Jackie about this.
4. Review/discussion of the MYIN Values, Vision and Mission Statements. History regarding the document were provided. Initially they were adopted after a great deal of discussion and input from the Annie E Casey Foundation related to the start up of our JDAI efforts. The initial version was adopted on 10/3/13. An update that included “builds trust and engages youth and their families” was added to the values statement in August, 2015. The values, vision and mission were reaffirmed 8/20/15. After discussion about the term “juvenile” being a negatively perceived term, it was decided that the work “juvenile” should be replaced with the word “youth” throughout the document. This will result in two changes in the values statement, one change to the vision and one change to the mission statement. With these changes, the Values, Vision and Mission Statements were reaffirmed.
5. Review/discussion of the Purpose of Detention. This document was also created with the assistance of the Annie E Casey Foundation in December, 2013. It does not appear that we have reviewed/updated or reaffirmed the Purpose of Detention since this time. There were initial discussion about the lack of resources and that detention is used from time to time when we don’t have anywhere else to send youth. This type of problem tends to ebb and flow and when it is problematic, it is often a small number of youth that are impacted. Although we don’t have a shelter facility, we do have foster homes that can help out with non-secure options when it is appropriate. Even counties with many resources tend to struggle with some youth who are difficult to place and end up in detention or end up staying in detention longer due to a lack of resource.

There were some questions about GPS monitoring as an alternative to incarceration. Manitowoc has a program, but the use of CPS monitors is only a tool. Some people recently found out that the monitoring staff are not on-call 24/7 and this was a surprise, although the GPS program has been run in this manner for many, many year. It was decided that this would be a good educational topic and should be part of the focus of our next meeting. Stacy and Tom Mann will do a presentation for the next MYIN meeting.

It was decided that a longer discussion was needed and the Purpose of Detention was postponed until 2019,

6. Mary Halada reported that the YRBS (Youth Risk Behavior Study) will be done again in 2019 and all middle and high schools in the county have agreed to participate, which will lead to very valuable information on our youth.

7. 2019 meetings – it was decided that three meetings would be held in 2019 as follows:
- a. 2/7/19 – 1030am – GPS monitoring presentation and Purpose of Detention will be the topics.
  - b. 5/2/19 – 1030am – Data presentation on 2018 data from youth justice.
  - c. October, 2019: exact date and topic to be determined.

Dated: November 20, 2018

Stacy Ledvina,  
Manitowoc County JDAI  
Coordinator and MYIN chair

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



# **MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**



## **Executive Committee MEETING NOTICE**

DATE: December 17, 2018  
TIME: 12:15 p.m.  
PLACE: Manitowoc County Courthouse Room 119  
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of October 15, 2018 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
  - a. Drug court.
  - b. Diversion Program.
  - c. Any requests of Council for 2019?
4. Discussion and action to provide directions to Pre-trial Services Committee following Council's charge to continue work.
5. Discussion of next meeting dates and agendas:
  - a. Council: January 2, 2019.
  - b. Executive Committee: January 14, 2019 (regular date is Martin Luther King day).
6. Adjournment.

Date: December 12, 2018

Chair Jacalyn LaBre

Prepared by: Patricia Koppa  
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Minutes of the Manitowoc County Criminal Justice Coordinating Council  
Executive Committee  
December 17, 2018 12:15 p.m.  
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Attorney Ann Larson, and Kevin Mueller.

Excused: Judge Mark Rohrer, and Two Rivers Chief of Police Joe Collins.

Others in attendance: Patricia Koppa, Jason Latva.

Chair Jacalyn LaBre called the meeting to order at 12:22 p.m. Attendance taken. A motion to approve the minutes of the October 15, 2018 meeting was made by Ann Larson with a second by Kevin Mueller. Upon the vote, motion approved unanimously.

Chair Jacalyn LaBre turned the meeting over to Jason Latva. Drug court participants continue to do well. There are two about to be terminated, but 2 new participants are waiting. Currently there are 4 individuals in phase 1, 2 in phase 2, 5 in phase 3, 4 in phase 4 and 4 in phase 5. The phase 5 participants are scheduled to graduate during regular drug court sessions in January and February 2019.

Other news: Deputy Ian Thompson is leaving the drug court team. Deputy Inspector Joy Brixius (Jail Administrator) will be taking his place. The drug court policy and procedure manual update is currently under review in Madison. The UA and lab testing process has been going well with Justice Point. Ten of the 19 current participants have jobs. The Dept. of Justice website says that Manitowoc County has been awarded the renewal grant, however, no paperwork has been received. The 2019 Vivitrol grant has also been approved. Will begin administration to jail inmates so that 40 can receive first dose before release. Program in place through June 30, 2019. Participant Christmas party was a success. Alumni group will begin with the new graduates. Noted that team has gotten dental coverage and "new teeth" for some participants.

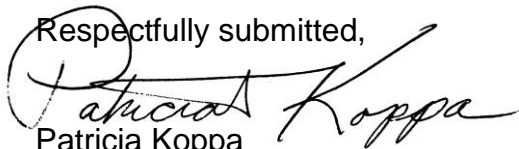
Continuing to reach out to increase diversion program participation.

Next discussed the Pre-trial Services question. Attorney Ann Larson asked for direction based upon the general "go ahead" from the Council. Recommended getting specific cost estimates and information from Justice Point as well as numbers from Joy. Specific information regarding what is offered in the surrounding counties. Must work with incoming Sheriff Hartwig and his staff. Will target having this information available for the March CJCC meeting.

Next Council meeting will be January 2, 2019. MYIN update is on the schedule. The next Executive meeting is slated for January 14, 2019 (as 1-21 is Martin Luther King Day.)

Kevin Mueller moved to adjourn, Ann Larson seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:45 PM.

Respectfully submitted,

  
Patricia Koppa  
Council Secretary