

2015 – 2016

COUNTY BOARD PROCEEDINGS

COUNTY BOARD OF SUPERVISORS OF MANITOWOC COUNTY



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Sessions: April 14, 2015 - March 15, 2016

Published per Wisconsin Statutes Chapter 59.23(2)(a)

2015-2016 OFFICIAL PROCEEDINGS

MANITOWOC COUNTY BOARD OF SUPERVISORS STATE OF WISCONSIN, MANITOWOC COUNTY

Chairperson of the County Board

Jim Brey

Vice Chairpersons

**Kevin L. Behnke
Rick Gerroll**

**Prepared by:
Jamie J. Aulik, County Clerk
Lois M. Kiel, County Clerk
Laurie Heier, Administrative Assistant**

March 2016

2015/2016 OFFICIAL PROCEEDINGS
MANITOWOC COUNTY BOARD OF SUPERVISORS

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MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, April 14, 2015

7:00 p.m.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at University of Wisconsin - Manitowoc, in the City of Manitowoc, being the 14th day of April 2015, for the purpose of transacting business as a Board of Supervisors.

Chairperson Jim Brey called the meeting to order at 7:00 p.m.

Supervisor Weiss gave the invocation which was followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 24 members present: Baumann, Behnke, Brey, Burke, Cavanaugh, Dufek, Dyzak, Falkowski, Gerroll, Hansen, Henrickson, Hoffman, Holschbach, Kohlman, Kopecky, Maresh, Metzger, Vogel, Vogt, Waack, Wagner, Weiss, Williams, and Zimmer. Supervisor Nickels was excused.

On a motion by Supervisor Behnke, seconded by Supervisor Baumann the March 17, 2015 meeting minutes were approved unanimously.

County Clerk Jamie Aulik announced changes to the agenda. Supervisor Weiss moved, seconded by Supervisor Henrickson to approve the agenda. Upon vote, the motion carried unanimously.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation to Karen Zahn, Foster Care Coordinator. Ms. Zahn noted that there are 73 young people in foster care and they are currently looking for additional foster parents. She introduced foster parents Anne and Kirk Jansen and Karie and Jeremy Ladwig. Ms. Jansen explained that they adopted a 5 year old through the Foster Care system and they are currently fostering a 16 month old girl. Ms. Ladwig recommended becoming a foster parent and expressed their happiness in adopting their 9 year old nephew through the system.

Chairperson Brey read a Proclamation Commending Anna Gries Manitowoc County Outgoing "Fairest of the Fair."

Highway Commissioner Gary Kennedy gave an overview of services offered at the airport along with a review of the 2014 budget. Mr. Kennedy referred to a handout for the CAVU Flight Academy where twelve students graduated in 2014, and for Maxair, a company which provides executive air charter services. In reviewing the 2014 budget, he explained the year end net income was a positive \$3,000. He answered supervisors' questions.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 7:18 p.m.

Kim Van Drisse, Town of Kossuth, and a representative of the Lakeshore Equine Trail Riders presented information along with a request for the Manitowoc County Parks Department to open an eight mile section of the Devils River Trail to horseback riders. The club proposed to adopt and maintain the trail area and provide necessary signage and informational brochures. Ms. Van Drisse asked for a follow up response to the request.

Mary Dean, Town of Two Creeks, spoke in support of the zoning amendment request for William Paul and Claudia Dean.

No one else present wished to speak, subsequently Chairperson Brey closed public comment at 7:25.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Dave Korinek to complete a vacancy on the Planning and Park Commission expiring July 2015. Supervisor Vogt moved, seconded by Supervisor Henrickson to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Lynne Kaminski to the Traffic Safety Commission. Supervisor Kopecky moved, seconded by Supervisor Henrickson to approve the appointment. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Aging & Disability Resource Center Board: Supervisor Wagner announced the Commission on Aging will meet on April 29 and the ADRC Board meeting will follow.

Board of Health: Supervisor Metzger gave a brief report. The next meeting will be May 14.

Criminal Justice Coordinating Council: Supervisor Vogel gave a brief report.

Executive Committee: Chairperson Brey gave a brief report.

Supervisor Behnke moved, seconded by Supervisor Burke to adopt Resolution 1 (2015/2016-1) Supporting Adequate State Funding for University of Wisconsin-Manitowoc. Upon discussion and vote, the motion carried with 20 ayes and 4 noes. Supervisors Dyzak, Falkowski, Kohlman, and Zimmer voted no; all other supervisors vote aye.

**RESOLUTION SUPPORTING ADEQUATE STATE FUNDING FOR
UNIVERSITY OF WISCONSIN - MANITOWOC**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has long enjoyed a relationship with the University of
2 Wisconsin (“UW”) and the State of Wisconsin to provide post-secondary and extension
3 education in Manitowoc County; and
4

5 WHEREAS, that partnership has been consistent with the “Wisconsin Idea” in that the
6 resources of the UW are applied to solving problems of the region and conducting outreach
7 activities so that more than traditional degree tracked college students are provided educational
8 opportunities; and
9

10 WHEREAS, the facilities of UW-Manitowoc represent a cumulative investment worth
11 more than \$30 million by Manitowoc County taxpayers under the understanding that the State of
12 Wisconsin and the UW System would continue to adequately support its share of a
13 comprehensive educational program at these facilities and through the partnership arrangement
14 for which the county has unfailingly provided its share; and
15

16 WHEREAS, UW-Manitowoc has a \$5,000,000 annual impact on Manitowoc County; and
17

18 WHEREAS, Governor Walker recommends in his 2015-2017 state budget proposal a
19 \$300,000,000 decrease in funding to the UW System in his biennial budget, as well as
20 eliminating the ability of the state building commission to allocate funds from the state building
21 trust fund, to equip county owned campuses with movable equipment (e.g. desks, chairs, lab
22 tables, technology equipment, etc.); and
23

24 WHEREAS, while it is yet unknown exactly how the reduction will be distributed by the
25 UW Board of Regents, if prior methods are utilized, Manitowoc County expects a funding loss
26 of \$300,000 of state support to UW-Manitowoc; and
27

28 WHEREAS, eliminating the state building commission’s authority to fund moveable
29 equipment at UW System college campuses would have the effect of preventing new buildings
30 or renovation to existing buildings at UW-Manitowoc, including preventing a much needed
31 upgrade to UW-Manitowoc’s science facilities; and
32

33 WHEREAS, the Manitowoc County Board of Supervisors believes that the proposed cuts
34 to the UW budget, if distributed as expected, will harm the delivery of educational services and
35 the local economy in terms of job creating and wage growth in Manitowoc County, and that the
36 cuts will diminish the return on Manitowoc County’s investment in educational services and
37 facilities for which Manitowoc County partners with the State of Wisconsin and the UW System;
38

39 NOW, THEREFORE, BE IT RESOLVED, that the Manitowoc County Board of
40 Supervisors strongly encourages the Wisconsin Legislature to make changes to Governor
41 Walker's 2015-2017 state budget proposal so the UW Board of Regents has adequate resources
42 to distribute to UW-Manitowoc in order for it to maintain the effectiveness of our educational
43 partnerships in public service to the residents of Manitowoc County and the State of Wisconsin;
44 and

45
46 BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this
47 resolution to Governor Walker, the Joint Finance Committee of the Wisconsin Legislature, and
48 the legislators for Manitowoc County.

Dated this 14th day of April 2015.

Respectfully submitted by the Executive Committee.

LEGISLATIVE POLICY STATEMENT

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

Bob Ziegelbauer, County Executive.

Expo-Ice Center Board: Supervisor Cavanaugh gave a brief report. The next meeting will be May 6.

Finance Committee: Supervisor Hansen gave a brief report.
Supervisor Hansen moved, seconded by Supervisor Holschbach to adopt Resolution 2 Authorizing Fund Balance Designations, Carry-Over, Transfers, and Reappropriation of Specified Funds from 2014 to 2015. Discussion followed.

Supervisor Behnke moved, seconded by Supervisor Williams to substitute the original resolution submitted to the Finance Committee Authorizing Fund Balance Designation, Carry-Over, Transfers, and Reappropriation of Specified Funds from 2014 to 2015. Upon discussion and vote, the motion failed with 12 ayes and 12 noes. Supervisors Brey, Burke, Cavanaugh, Dufek, Hansen, Henrickson, Holschbach, Kopecky, Metzger, Vogel, Wagner, and Weiss voted no; all other supervisors voted aye.

Upon discussion and vote on Resolution 2 (2015/2016-2) Authorizing Fund Balance Designations, Carry-Over, Transfers, and Reappropriation of Specified Funds from 2014 to 2015 the motion carried with 22 ayes and 2 noes. Supervisors Kohlman and Zimmer voted no; all other supervisors voted aye.

**RESOLUTION AUTHORIZING FUND BALANCE DESIGNATIONS,
CARRY-OVER, TRANSFERS, AND REAPPROPRIATION OF
SPECIFIED FUNDS FROM 2014 TO 2015**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, events occur after the adoption of the Annual Budget that affect various
2 program activities and their appropriations for a given budget year; and
3

4 WHEREAS, some of the activities, programs, and projects that were planned for the 2014
5 budget year did not take place, were not completed, or are on going and must be carried over into
6 the next budget year; and
7

8 WHEREAS, the County Board has previously adopted Resolution Implementing Fund
9 Balance Policy In Accordance With GASB Statement No. 54 in December 2011; and
10

11 WHEREAS, the Comptroller/Auditor has compiled a pre-audit list designating those
12 activities, programs, projects, and funds that should be carried forward and reappropriated in the
13 2015 budget; and
14

15 WHEREAS, the appropriate oversight committees and the Finance Committee have
16 reviewed the requests and recommend that the designation, carry over, transfer, and
17 reappropriation requests be approved; and
18

19 WHEREAS, Wisconsin statutes and county board rules require that the county board take
20 official action to authorize the designation, carry over, transfer, and reappropriation of funds;
21 and
22

23 WHEREAS, sound financial practice requires that such carry over designations and
24 transfers be recorded in the official books of the County; and
25

26 WHEREAS, any additional items or adjustments that may be required at the completion
27 of the County's external audit will be brought to the County Board in a separate resolution at the
28 conclusion of the field work of the external audit;
29

30 NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of
31 Supervisors that the following funds and their designations are authorized to be carried over from
32 the official books of the county for the year ended December 31, 2014 to the official books of the
33 county for the year ending December 31, 2015; that the funds be reappropriated and expended as
34 may be required; and that the 2015 Annual Budget is amended and the appropriate line items in
35 the General Fund or Debt Service Fund may be increased as necessary:
36

NON-SPENDABLE FUND BALANCE

Account Number	Description	Amount
100.34100	Resrwd-Property Taxes	\$1,797,381.27
100.34103	Resrwd-Mortgage Receivable	\$99,000.00
100.34115	Resrwd-Prepaid Items	\$25,414.14
100.34120	Resrwd-Inventory	\$40,325.05
TOTAL		\$1,962,120.46

RESTRICTED FUND BALANCE

Account Number	Description	Amount
100.34235	Unres/Desig-Silver Lake Dona	\$0.00
100.34236	Unres/Desig-Maribel Caves	\$6,441.81
100.34237	Unres/Desig-Cato Falls	\$0.00
100.34240	Unres/Desig-Public Health	\$7,500.04
100.34241	Unres/Desig-Park Snow Mobile	\$0.00
100.34245	Unres/Desig-Veterans Srv	\$30,745.61
100.34270	Unres/Desig-Lnd Rec Modern	\$181,221.51
100.34271	Unres/Desig-ROD Redaction	\$105,197.48
100.34284	Unres/Desig-UW Extension	\$2,941.22
TOTAL		\$334,047.67

COMMITTED FUND BALANCE

Account Number	Description	Amount
100.34232	Unres/Desig-Mapping	\$62,046.45
100.34233	Unres/Desig-Area Plan PP	\$78,576.26
100.34274	Unres/Desig-Park Dept	\$68,133.38
100.34275	Unres/Desig-Sheriffs Dept	\$40,000.00
100.34277	Unres/Desig-Vehicle Pool PW	\$94,178.50
100.34280	Unres/Desig-Emgt Hazmat	\$162,668.74
100.34282	Unres/Desig-Personnel	\$5,000.00
100.34286	Unres/Desig-County Board (Technology)	\$4,995.00
100.34289	Unres/Desig-Elections CC	\$88,003.38
100.34290	Unres/Desig-Treasurer Outlay	\$12,200.00
100.34293	Unres/Desig-Communications Pro	\$164,838.83
100.34294	Unres/Desig-PW-PBX Phone Sys	\$145,614.01
100.34295	Unres/Desig-Future Cap Proj	\$76,468.80
TOTAL		\$1,002,723.35

ASSIGNED FOR SUBSEQUENT YEARS

Account Number	Description	Amount
100.34210	Unres/Desig-Sub Yr Bdgt	\$1,491,740.11;

and

BE IT FURTHER RESOLVED that \$500,000.00 of the Unres/Desig-Sub Yr Bdgt amount shown be transferred to the Debt Service Fund with \$250,000.00 being appropriated in 2015 Budget as an additional payment against the County's 2013 GO Note with Associated Bank; and

BE IT FURTHER RESOLVED that remaining funds in the County's Special Revenue Funds, Debt Service Funds, and Capital Projects Funds be carried forward for their intended purpose as previously approved by the County Board and may be reappropriated in the 2015 budget as may be required; and

BE IT FURTHER RESOLVED that the following grant and project funds are authorized to be carried over from the official books of the County for the year ended December 31, 2014 to the official books of the County for the year ending December 31, 2015; that they may be expended; and that the 2015 Annual Budget is amended and the following line items are increased by the amounts shown:

GENERAL FUND

Description/Purpose	Account	Category	Amount
CDBG DOC Ag Ed Center Grant	56200.53059	Expense	\$22,500.00
CDBG DOC Ag Ed Center Grant	56200.43570.35	Revenue	\$22,500.00
Shoreline Zoning Grant	63000.52946	Expense	\$10,000.00
Shoreline Zoning Grant	63000.43584	Revenue	\$10,000.00

SOIL & WATER SPECIAL REVENUE FUND

Description/Purpose	Account	Category	Amount
NOI/NOD Cost Share DNR	61112.55916	Expense	\$150,000.00
MPO/NOD Project DNR	61112.43581.08	Revenue	\$150,000.00
West Twin River	61239.53005	Expense	\$5,122.97
West Twin River (FB 207.34251)	61239.69999	Fund Bal.	\$5,122.97;

and

BE IT FURTHER RESOLVED that the Comptroller/Auditor is directed to record such information in the official books of the County for the year ended December 31, 2014 and for the year ending December 31, 2015 as may be required.

Dated this 14th day of April 2015.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Carries over and transfers the amounts specified from the 2014 budget to the 2015 budget and amends the 2015 Annual Budget as may be required.



Office of the County Executive

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April 16, 2015

Members of the Manitowoc County Board:

I am writing you today to inform you that I am issuing a line item veto to line number 69⁽¹⁾ of Resolution No. 2015/2016-2⁽²⁾. I am also striking line 75 with the understanding that the Comptroller will be reflecting the correct Total of \$997,728.35 for that category of fund balance in our books for the year ended December 31, 2014.

As my previous memo stated, the carryover resolution is not a substitute for the budget process. All of the items that appeared on the original resolution are items that are required by state law, grant covenant, or by prior action of the County Board at budget time.

The amount deleted (\$4,995.00) would be returned to the Undesignated General Fund. It will continue to be available to be appropriated at budget time.

The budget process works well. It is a time where we have a chance to prioritize ALL of the various requests and match them to available funds. This allows us to provide high quality services that are affordable to taxpayers.

We will continue to work together in the budget process. I am grateful to the County Board for their willingness to join me in working to manage our county's financial condition. This will help keep us on course for the future.

I would appreciate and ask for your support of this veto to finalize our 2014 books. As always, please don't hesitate to call on me if I can ever be of assistance to you.

Sincerely,

A handwritten signature in black ink that reads "Bob Ziegelbauer".

Bob Ziegelbauer
Manitowoc County Executive

Supervisor Hansen moved, seconded by Supervisor Hoffman to adopt Resolution 3 (2015/2016-3) Authorizing Acceptance of Coastal Management Grant for LIDAR Data Collection. Upon vote, the motion carried with 23 ayes and 1 no. Supervisor Kohlman voted no; all other supervisors voted aye.

No. 2015/2016 - 3

**RESOLUTION AUTHORIZING ACCEPTANCE OF COASTAL MANAGEMENT
GRANT FOR LIDAR DATA COLLECTION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, elevation data is among the most widely used Geographic Information
2 System datasets by public and private entities for a broad range of applications; and
3

4 WHEREAS, Light Detection and Ranging (LiDAR) mapping is an accepted method of
5 generating precise and directly georeferenced elevation data across landscapes and shallow-water
6 areas; and
7

8 WHEREAS, the U.S. Geological Survey (USGS) established the 3D Elevation Program
9 (3DEP) on July 18, 2014 to develop partnerships for the collection of LiDAR and derived
10 elevation data to respond to the growing needs for high-quality, three-dimensional mapping data
11 of the United States; and
12

13 WHEREAS, the Wisconsin Coastal Management Program (WCMP), located in the
14 Wisconsin Department of Administration, wrote a successful grant application on behalf of
15 Manitowoc County to obtain a 50% cost share for LiDAR through the USGS 3DEP program;
16 and
17

18 WHEREAS, Manitowoc County has a Land Records Modernization Fund derived from
19 document recording fees taken in by the Register of Deeds office through the county's
20 participation in the Wisconsin Land Information Program; and
21

22 WHEREAS, the Manitowoc County Land Information Council approved using money in
23 the Land Records Modernization Fund for LiDAR data collection at its meeting on December 2,
24 2014;
25

26 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
27 Supervisors authorizes accepting the USGS 3DEP grant through WCMP for LiDAR data
28 collection; and
29

30 BE IT FURTHER RESOLVED that revenues in the Register of Deeds - Land Records
31 Modernization Activity budget are amended by the amount of the grant and contributions
32 received; that expenditures in the Register of Deeds - Land Records Modernization Activity
33 budget are amended by an amount equal to the grant, matching funds, and contributions; and the
34 Comptroller/Auditor is directed to record such information in the official books of the County for
35 the year ending December 31, 2015 as may be required.

Dated this 14th day of April 2015.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Increases Revenues in the 2015 Adopted Budget by \$116,412.50. Increases Expenditures by \$232,825.00. Reduces Unreserved/Designated for Land Records Modernization Fund Balance by \$116,412.50 as the County's required grant participation amount.

APPROVED: Bob Ziegelbauer, County Executive.

Highway Committee: Supervisor Gerroll gave a brief report. The next meeting will be May 12.

Human Services Board: Supervisor Henrickson gave a brief report. The next meeting will be April 23.

Lakeland Care District: Chairperson Brey gave a brief report. The next meeting will be April 15.

Land Conservation Committee/Natural Resources & Education Committee: Supervisor Wagner gave a brief report. The Land Conservation Committee will meet May 21.

Personnel Committee: Supervisor Behnke gave a brief report.

Planning and Park Commission: Supervisor Waack moved, seconded by Supervisor Vogel to adopt Resolution 4 (2015/2016-4) Authorizing 2015-2016 Snowmobile Trail Program. Upon discussion and vote, the motion carried with 23 ayes and 1 no. Supervisor Kohlman voted no; all other supervisors vote aye.

No. 2015/2016 - 4

RESOLUTION AUTHORIZING 2015-2016 SNOWMOBILE TRAIL PROGRAM

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Snowmobile Aids Program provides funds for the
2 acquisition, development, and maintenance of public snowmobile trails in eligible counties; and
3

4 WHEREAS, Manitowoc County has completed 42 years of participation in the
5 Wisconsin Snowmobile Aids Program by acquiring, developing, insuring, and maintaining
6 public snowmobile trails in the county in accordance with Wisconsin Department of Natural
7 Resources standards; and

8
9 WHEREAS, Manitowoc County is eligible to continue its participation in the Wisconsin
10 Snowmobile Aids Program and has budgeted \$62,087.50 for its Snowmobile Trail Program to
11 cover the costs for 248.35 miles of trails; and
12

13 WHEREAS, the Parks Department has provided the County Board with a trail system
14 map showing the 248.35 miles of trail that are included in the Manitowoc County Snowmobile
15 Trail Program;
16

17 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
18 Supervisors approves the trail system map provided by the Parks Department; and
19

20 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors hereby
21 designates the Parks Department as the agency to act on behalf of Manitowoc County in
22 submitting applications for state snowmobile aids for acquisition, bridge rehabilitation,
23 development, insurance, and maintenance costs of the county's public snowmobile trail system;
24 and
25

26 BE IT FURTHER RESOLVED that the Park Director is authorized to sign documents
27 and take the actions necessary to undertake, direct, and complete the 2015-2016 Manitowoc
28 County Snowmobile Trail Program; and
29

30 BE IT FURTHER RESOLVED that upon completion of acquisition, development, and
31 redevelopment of the snowmobile trails through the Manitowoc County Snowmobile Trail
32 Program, the trails will be designated as public snowmobile trails; and
33

34 BE IT FURTHER RESOLVED that Manitowoc County will, subject to the limits of
35 funds appropriated for such purposes, provide for adequate maintenance of the trails and
36 facilities that have been funded for acquisition and maintenance through the Wisconsin
37 Snowmobile Aids Program in accordance with DNR requirements and funding criteria; comply
38 with state and federal rules for the program; maintain the completed project in an attractive,
39 inviting, and safe manner; keep facilities open to the general public during reasonable hours
40 consistent with the type of facility; and obtain approval in writing from the DNR before any
41 changes are made in the use of the project site.

Dated this 14th day of April 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: No tax levy impact. The \$62,087.50 is included in the 2015 approved budget. The State of Wisconsin reimburses the County the total amount spent on the program.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Hoffman to enact Ordinance 5 (2015/2016-5) Amending Zoning Map (William Paul and Claudia Dean). Upon vote the motion carried unanimously.

No. 2015/2016 - 5

ORDINANCE AMENDING ZONING MAP
(William Paul and Claudia Dean)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on March 23, 2015; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in Government Lot 2, Section 31, T21N, R25E, Town of
12 Two Creeks, commencing at the W¼ Corner of said Section 31; thence easterly
13 along north R/W of Sandy Bay Road, a distance of 210 feet; thence northerly
14 251.5 feet to the point of real beginning; thence continue northerly approximately
15 785 feet; thence easterly approximately 982 feet to the water's edge of Lake
16 Michigan; thence southeasterly approximately 851 feet; thence westerly 1,301
17 feet to the point of beginning, said parcel containing approximately 23.22 acres of
18 land, is hereby rezoned from Exclusive Agriculture (EA) to Large Estate (LE).

Dated this 14th day of April 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Baumann to enact Ordinance 6 (2015/2016-6) Amending Zoning Map (Samuel and Megan Harrison). Upon vote, the motion carried unanimously.

ORDINANCE AMENDING ZONING MAP
(Samuel and Megan Harrison)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on March 23, 2015; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in the NE¼, NW ¼, Section 36, T17N, R21E, Town of
12 Schleswig, commencing at the N¼ Corner of said Section 36; thence westerly
13 approximately 658.27 feet to the east line of the west half of the east half of said
14 NW¼, which is the point of real beginning; thence southerly approximately
15 602.98 feet; thence westerly approximately 315.93 feet; thence northerly
16 approximately 262 feet; thence northwesterly approximately 76.52 feet; thence
17 northerly approximately 315.39 feet; thence easterly approximately 421.71 feet to
18 the point of real beginning, said parcel containing approximately 5.034 acres of
19 land, and is hereby rezoned from Large Estate Residential (LE) to Small Estate
20 Residential (SE).

Dated this 14th day of April 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Falkowski to enact Ordinance 7 (2015/2016-7) Amending Zoning Map (Robin and Orlis Larson). Upon vote, the motion carried unanimously.

ORDINANCE AMENDING ZONING MAP
(Robin and Orlis Larson)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on March 23, 2015; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in the NW¼, SW¼, Section 32, T21N, R23E, Town of
12 Gibson, commencing at the W¼ Corner of said Section 32; thence easterly
13 approximately 33 feet to the east right-of-way of Melnik Road which is the point
14 of real beginning; thence continue easterly approximately 1296 feet; thence
15 southerly approximately 319 feet; thence westerly approximately 1034 feet;
16 thence northerly approximately 28 feet; thence westerly approximately 255 feet;
17 thence northerly along the east r/w of Melnik Road approximately 281 feet to the
18 point of real beginning, said parcel containing approximately 9.46 acres of land,
19 and is hereby rezoned from Large Estate (LE) to General Agriculture (GA).

Dated this 14th day of April 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Holschbach to enact Ordinance 8
(2015/2016-8) Amending Zoning Map (Wusterbarth Enterprises). Upon discussion and vote, the
motion carried unanimously.

No. 2015/2016 - 8

ORDINANCE AMENDING ZONING MAP
(Wusterbarth Enterprises)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on October 27, 2014, and
3 March 23, 2015; and
4

5 WHEREAS, the Planning and Park Commission, after a careful consideration of

6 testimony and an examination of the facts, recommends that the petition be approved for the
7 reasons stated in the attached report;

8
9 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does
10 ordain as follows:

11
12 A parcel of land located in the NW¼, NW¼, Section 24, T17N, R21E, Town of
13 Schleswig, Manitowoc County, Wisconsin, commencing at the NW corner of said
14 Section 24; thence easterly along the centerline of CTH XX approximately 254
15 feet; thence southerly approximately 33 feet to the south r/w of CTH XX which is
16 the point of real beginning; thence continue southerly approximately 155 feet;
17 thence westerly approximately 10 feet; thence southerly approximately 279.39 feet;
18 thence easterly approximately 66 feet; thence southerly approximately 280 feet;
19 thence easterly approximately 70 feet; thence southerly approximately 228.82 feet;
20 thence westerly approximately 35 feet; thence southerly approximately 138.5 feet;
21 thence southeasterly approximately 153 feet; thence southerly approximately 49.95
22 feet; thence easterly approximately 937 feet; thence northerly approximately 1278
23 feet; thence westerly along the south r/w of CTH XX approximately 1060 feet to
24 the point of real beginning, said parcel containing approximately 30 acres of land
25 and is hereby rezoned from Natural Area (NA) to Large Estate (LE).

Dated this 14th day of April 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Hoffman to enact Ordinance 9 (2015/2016-9)
Amending Manitowoc County Code Chapter 8 General Zoning and Land Use Regulation
Ordinance (Technical Amendments and Corrections). Upon vote, the motion carried
unanimously.

No. 2015/2016 - 9

**ORDINANCE AMENDING MANITOWOC COUNTY CODE CHAPTER 8
GENERAL ZONING AND LAND USE REGULATION ORDINANCE**
(Technical Amendments and Corrections)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County adopted a comprehensive revision of Manitowoc County
2 Code Chapter 8, General Zoning and Land Use Regulation Ordinance, on November 7, 2011; and

3
4 WHEREAS, the State of Wisconsin adopted Wisconsin Administrative Code ch. ATP
5 49 which became effective January 1, 2014 and implements Wisconsin's farmland preservation
6 program under Wis. Stat. ch. 91; and
7

8 WHEREAS, various technical amendments are needed to sections of the General Zoning
9 and Land Use Regulation Ordinance, which relate to the Exclusive Agriculture (EA) zoning
10 district to be consistent with Wisconsin Administrative Code ch. ATP 49; and
11

12 WHEREAS, the Planning and Park Commission, after providing the required notice, held
13 a public hearing on a petition for a zoning ordinance amendment on March 23, 2015; and
14

15 WHEREAS, the Planning and Park Commission, after a careful consideration of
16 testimony and an examination of the facts, recommends certain technical amendments to the
17 General Zoning and Land Use Regulation Ordinance;
18

19 NOW, THEREFORE, the Manitowoc County Board of Supervisors does ordain as
20 follows:
21

22 Manitowoc County Code § 8.07, Definitions, is amended so that the definition of
23 "Contiguous" reads as follows:
24

25 "Contiguous" means adjacent to or sharing a common boundary. A lot, parcel, or tract is
26 contiguous with another lot, parcel, or tract if they have all, or part, ~~or any point~~ of any
27 boundary line in common. Lots, parcels, or tracts that are separated by a pipeline, private
28 road, public road, railroad, right-of-way, river, section line, stream, transportation
29 easement, transmission line, or transmission right-of-way are contiguous. Lots, parcels,
30 or tracts that only meet at a single point are not contiguous.
31

32 Manitowoc County Code § 8.09(2)(cm), pertaining to principal uses in an Exclusive
33 Agriculture district, is created to read as follows:
34

35 (cm) Farm and non-farm residences that existed prior to January 1, 2014.
36

37 Manitowoc County Code § 8.09(2)(d), pertaining to principal uses in an Exclusive
38 Agriculture district, is amended as follows:
39

40 (d) Farm residence, one single-family.
41

42 Manitowoc County Code § 8.09(2)(g), permitting "private garages" as a principal use in
43 an Exclusive Agriculture district, is deleted in its entirety.
44

Manitowoc County Code § 8.09(3)(bm), pertaining to accessory uses in an Exclusive Agriculture district, is created to read as follows:

(bm) Private garages.

Manitowoc County Code § 8.09(4)(b), pertaining to conditional uses in an Exclusive Agriculture district, is amended as follows:

(b) Non-Profit Community uses consistent with Wis. Stat. § 91.46(5).

Manitowoc County Code § 8.22, pertaining to farm consolidation in an Exclusive Agriculture district, is amended as follows:

(1) Any parcel that is part of a farm consolidation and that contains a farm residence or structure that existed prior to January 1, 2014 ~~at the time the town in which the parcel is located originally adopted exclusive agriculture zoning~~ may be divided into two parcels, both of which will retain Exclusive Agriculture EA zoning, provided that:

(a) the first parcel contains the farm residence, is at least 1 acre, but less than 20 acres, and has at least 100 feet of frontage;

(b) the second parcel is at least 20 acres; and

(c) the ratio of non-farm residential acreage in the first parcel to farm acreage in the second parcel must not exceed 1:20.

(2) The residence and any other structures on the first parcel will be deemed to be nonconforming structures subject to the provisions contained in sec. 8.20.

Dated this 14th day of April 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack reported the next meeting will be May 18.

Public Safety Committee: Supervisor Henrickson gave a brief report. The next meeting will be May 13.

Public Works Committee: Supervisor Weiss gave a brief report.

Supervisor Weiss moved seconded by Supervisor Cavanaugh to adopt Resolution 10 (2015/2016-10) Approving Assignment of Harbor Town Center Sign Easement. Upon vote, the motion carried unanimously.

No. 2015/2016 - 10

**RESOLUTION APPROVING ASSIGNMENT OF HARBOR TOWN
CENTER SIGN EASEMENT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, on April 19, 2002, Manitowoc County entered into a Sign Easement
2 Agreement with Dewey Properties, LLC which granted Dewey Properties, LLC an easement to
3 construct and maintain a sign in an approximately 40' x 40' area located on the Manitowoc
4 County Expo Center lands near the southwest corner of U.S. Interstate Highway 43 and U.S.
5 Highway 151; and
6

7 WHEREAS, the Sign Easement Agreement was amended on January 14, 2008 for the
8 purpose of revising the location of the easement area, such that the easement area was moved
9 approximately 200 feet to the southeast, and was revised in size to be 50' x 30'; and
10

11 WHEREAS, Paragraph 10 of the Sign Easement Agreement provides that Dewey
12 Properties, LLC may assign the rights and obligations contained within the Sign Easement
13 Agreement provided "Any such assignment shall be approved by County before it takes effect;"
14 and
15

16 WHEREAS, Dewey Properties, LLC has indicated to Manitowoc County its intent to sell
17 several properties within the Harbor Town Center Shopping Center, including the pylon sign on
18 the easement area, to an affiliate of American Realty Capital Properties, a publically traded real
19 estate investment trust; and
20

21 WHEREAS, Dewey Properties, LLC has requested that Manitowoc County approve the
22 assignment of its rights under the Sign Easement Agreement as amended to American Realty
23 Capital Properties;
24

25 NOW THEREFORE BE IT RESOLVED, that the Manitowoc County Board of
26 Supervisors approves Dewey Properties, LLC's assignment of rights and obligations under the
27 Sign Easement Agreement as amended to American Realty Capital Properties and the County
28 Clerk is authorized to sign an Assignment of Sign Easement Agreement acknowledging
29 Manitowoc County's approval of the assignment as requested by Dewey Properties, LLC.

Dated this 14th day of April 2015.

Respectfully submitted by the Public Works.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Announcements: Supervisor Henrickson alerted everyone about two recent scams involving a bogus phone call from the “IRS” demanding payment of fines on owed taxes and a call from a fake “relative” requesting money.

Supervisor Behnke invited everyone to the Town of Newton’s annual meeting on April 21.

Supervisor Behnke moved to adjourn, seconded by Supervisor Maresh, and the motion was adopted by acclamation. The meeting adjourned at 8:50 p.m.

Respectfully submitted,
Jamie J. Aulik, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, May 19, 2015

7:00 p.m.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at University of Wisconsin - Manitowoc, in the City of Manitowoc, being the 19th day of May 2015, for the purpose of transacting business as a Board of Supervisors.

Chairperson Jim Brey called the meeting to order at 7:03 p.m.

Supervisor Gerroll gave the invocation which was followed by the National Anthem sung by the Clipper City Chordsmen.

Chairperson Brey presented a Proclamation Honoring the Manitowoc County Chapter of Barbershoppers.

Roll call: 24 members present: Baumann, Behnke, Brey, Burke, Cavanaugh, Dufek, Falkowski, Gerroll, Hansen, Henrickson, Hoffman, Holschbach, Kohlman, Kopecky, Maresh, Metzger, Nickels, Vogel, Vogt, Waack, Wagner, Weiss, Williams, and Zimmer. Supervisor Dyzak was excused.

On a motion by Supervisor Weiss, seconded by Supervisor Behnke the April 14, 2015 meeting minutes were approved unanimously.

Deputy County Clerk Lois Kiel announced changes to the agenda. Supervisor Hoffman moved, seconded by Supervisor Baumann to approve the agenda. Upon vote, the motion carried unanimously.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

Chairperson Brey presented a Proclamation Commemorating the Life and Service of Trevor J. Casper to the Casper family.

Chairperson Brey presented a Proclamation Commemorating the Life and Service of Edward J. "Ed" Spurney to his son Joe Spurney and grandson Samuel Spurney. Sam Spurney thanked the Board for the honor and noted that his grandfather was proud to serve on the County Board.

Chairperson Brey read Certificates of Appreciation for retiring employees Margaret Badini, Joan Cohen, Gerald Lorenz, Dawn Madsen, and Roberta Ott.

Chairperson Brey presented a Proclamation Proclaiming June Dairy Month to Supervisor Catherine Wagner.

Chairperson Brey presented a Proclamation Honoring the SS Badger Car Ferry to Supervisor

Todd Holschbach. Supervisor Holschbach shared that he was reminded by the car ferry owner that his father, Assemblyman Vern Holschbach, was instrumental in the SS Badger running as a passenger car ferry between Manitowoc and Ludington. Supervisor Holschbach noted that his father was proud of its economic impact on Manitowoc County.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 7:20 p.m.

Mark Kanz, Point Beach Nuclear Power Plant Site Communications Manager, invited the Board to tour the nuclear plant prior to the June 16 meeting which will take place at the Energy Center.

Maura Yost, Town of Centerville, addressed the Board regarding the position of a single qualified Human Services Director. Ms. Yost objected to personal attacks that took place at a recent committee meeting. She requested an Attorney General's opinion for clarification on the requirement for the position of Human Services Director.

No one else present wished to speak, subsequently Chairperson Brey closed public comment at 7:30.

UNFINISHED BUSINESS

Chairperson Brey requested a motion to open discussion with possible action on the County Executive's line item veto of Resolution 2015/2016-2 Authorizing Fund Balance Designations, Carry-Over, Transfers, and Reappropriation of Specified Funds from 2014 to 2015. There was no motion, therefore the line item veto was upheld.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Bob Ziegelbauer's appointments of John Kropp, Karl Puestow, Travis Waack and alternate Sherry Rezba for a two year term expiring June 2017 on the Local Emergency Planning Committee. Supervisor Maresh moved, seconded by Supervisor Vogel to approve the appointments. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Bob Ziegelbauer's appointments of Ananda Hughes and David Stoelting for a three year term expiring July 1, 2018 on the Kiel Public Library Board of Trustees. Supervisor Bauknecht moved, seconded by Supervisor Waack to approve the appointments. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Aging & Disability Resource Center Board: Supervisor Wagner reported the next meeting will be June 30.

Board of Health: Supervisor Vogel gave a brief report. The next meeting will be June 11.

Supervisor Vogel moved, seconded by Supervisor Metzger to enact Ordinance 1 (2015/2016-11) Amending Manitowoc County Code Ch. 7 (Local Enforcement and Appeals of Certain

Food and Health Regulations). Upon vote, the motion carried with 23 ayes and 1 no. Supervisor Kohlman voted no; all other supervisors voted aye.

No. 2015/2016 - 11

**ORDINANCE AMENDING MANITOWOC COUNTY CODE CH. 7
(Local Enforcement and Appeals of Certain Food and Health Regulations)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County Chapter 7 contains the Public Health Ordinance; and

2
3 WHEREAS, Manitowoc County adopted a significantly updated Public Health Ordinance
4 on June 17, 2009; and

5
6 WHEREAS, as part of the amendment process, Manitowoc County adopted various statutes
7 and administrative codes by reference; and

8
9 WHEREAS, administrative codes adopted by reference include Wis. Admin. Code chs.
10 DHS 172, 173, 175, 178, 195, 196, 197, and 198; and

11
12 WHEREAS, Wis. Admin. Code chs. DHS 172, 173, 175, 178, 195, 196, 197, and 198
13 provide that Manitowoc County have certain enforcement and appeal procedures; and

14
15 WHEREAS, Manitowoc County provides enforcement and appeal procedures by reference
16 in accordance with Wis. Admin. Code chs. DHS 172, 173, 175, 178, 195, 196, 197, and 198; and

17
18 WHEREAS, the Board of Health recommends that the Manitowoc County Code be
19 amended to incorporate certain statutory language into the Public Health Ordinance regarding
20 appeal procedures for orders relating to immediate danger to health, in addition to including such
21 procedures by reference;

22
23 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
24 ordain as follows:

25
26 Manitowoc County Code § 7.06 is amended as follows:

27
28 The provisions of Wis. Stats. chs. 97, 251, and 254; Wis. Stats. §§ 66.0417 and 95.21; Wis.
29 Admin. Code ch. ATCP 75; Wis. Admin. Code chs. DHS 172, 173, 175, 178, 192, 195, 196,
30 197, and 198; and Wis. Admin. Code chs. Comm. 26 and 90 are adopted and incorporated
31 into this code by reference.

32
33 Manitowoc County Code § 7.34(2m) is created to read as follows:

34
35 (2m) Enforcement of Certain Food and Health Regulations.
36

37 (a) Whenever, as a result of an inspection, the health officer has reasonable cause to believe
38 that any examined food constitutes, or that any construction, sanitary condition, operation or
39 method of operation of a premises or equipment used on a premises creates an immediate danger to
40 health, the health officer may issue a temporary order and cause it to be delivered to the permittee,
41 or to the owner or custodian of the food, or to both. The order may prohibit the sale or movement of
42 the food for any purpose, prohibit the continued operation or method of operation of specific
43 equipment, require the premises to cease any other operation or method of operation which creates
44 the immediate danger to health, or set forth any combination of these requirements. The health
45 officer may order the cessation of all operations authorized by a permit only if a more limited order
46 does not remove the immediate danger to health. Except as provided in section 7.34(2m)(c), no
47 temporary order is effective for longer than 14 days from the time of its delivery, but a temporary
48 order may be reissued for one additional 14 day period, if necessary to complete the analysis or
49 examination of samples, specimens, or other evidence.

50
51 (b) No food described in a temporary order issued and delivered under section 7.34(2m)(a)
52 may be sold or moved and no operation or method of operation prohibited by the temporary order
53 may be resumed without the approval of the health officer, until the order has terminated, or the
54 time period specified in section 7.34(2m)(a) has run out, whichever occurs first. If upon
55 completed analysis and examination, the health officer determines that the food, construction,
56 sanitary condition, operation or method of operation of the premises or equipment does not
57 constitute an immediate danger to health, the permittee, owner or custodian of the food or premises
58 shall be promptly notified in writing and the temporary order shall terminate upon his or her
59 receipt of the written notice.

60
61 (c) If the analysis or examination shows that the food, construction, sanitary condition,
62 operation or method of operation of the premises or equipment constitutes an immediate danger to
63 health, the permittee, owner or custodian shall be notified within the effective period of the
64 temporary order issued under section 7.34(2m)(a). Upon receipt of the notice, the temporary
65 order remains in effect until a final decision is issued under section 7.34(2m)(d), and no food
66 described in the temporary order may be sold or moved and no operation or method of operation
67 prohibited by the order may be resumed without the approval of the health officer.

68
69 (d) A notice issued under section (2m)(c) shall be accompanied by notice of a hearing as
70 provided in Wis. Stat. § 68.11 (1). The County shall hold a hearing no later than 15 days after the
71 service of the notice, unless both parties agree to a later date. Notwithstanding Wis. Stat. § 68.12,
72 a final decision shall be issued under Wis. Stat. § 68.12 within 10 days of the hearing. The
73 decision may order the destruction of food, the diversion of food to uses which do not pose a
74 danger to health, the modification of food so that it does not create a danger to health, changes to
75 or replacement of equipment or construction, other changes in or cessations of any operation or
76 method of operation of the equipment or premises, or any combination of these actions necessary
77 to remove the danger to health. The decision may order the cessation of all operations authorized
78 by the permit only if a more limited order will not remove the immediate danger to health.

79
80 (e) A proceeding under this section 7.34(2m), or the issuance of a permit after notification of
81 procedures under this section, does not constitute a waiver by the County of its authority to rely on

82 a violation of any statute, administrative code or ordinance as the basis for any subsequent
83 suspension or revocation of the permit or any other enforcement action arising out of the violation.

Dated this 19th day of May 2015.

Respectfully submitted by the Board of Health.

FISCAL IMPACT: Indeterminable.

APPROVED: Bob Ziegelbauer, County Executive.

Criminal Justice Coordinating Council: Supervisor Vogel gave a brief report. The next meeting will be June 3 and the Executive meeting will be June 15.

Executive Committee: Chairperson Brey gave a brief report.

Expo-Ice Center Board: Supervisor Cavanaugh gave a brief report. The next meeting will be June 3.

Finance Committee: Supervisor Hansen gave a brief report.

Supervisor Hansen moved, seconded by Supervisor Holschbach to adopt Resolution 2 (2015/2016-12) Authorizing Participation in United Way Campaign. Upon discussion and vote, the motion carried with 19 ayes and 5 noes. Supervisors Falkowski, Henrickson, Kohlman, Williams, and Zimmer voted no; all other supervisors voted aye.

No. 2015/2016 - 12

RESOLUTION AUTHORIZING PARTICIPATION IN UNITED WAY CAMPAIGN

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County is committed to improving the quality of life for all of
2 its citizens and recognizes that private, not-for-profit organizations make a significant
3 contribution to the quality of life in Manitowoc County; and
4

5 WHEREAS, United Way Manitowoc County, Inc. conducts an annual campaign that
6 gives employees an opportunity to support charitable causes through a payroll giver's plan and to
7 support more than two dozen different organizations in Manitowoc County that insure basic
8 needs are met, increase self-sufficiency, nurture children and youth, promote health and healing,
9 and strengthen families; and
10

11 WHEREAS, Manitowoc County has determined that a single, combined campaign such
12 as the United Way is the most efficient and effective way to provide its employees with an
13 opportunity to contribute to charitable organizations;
14

15 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
16 Supervisors designates United Way Manitowoc County, Inc. as the organization authorized to
17 offer an opportunity to enroll in a payroll giver's plan to Manitowoc County employees, officers,
18 and officials from now through December 31, 2015, with payroll deductions to be made during
19 the 2016 calendar year; and

20
21 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors
22 authorizes and encourages the voluntary participation of its employees, officers, and officials in
23 the United Way campaign.

Dated this 19th day of May 2015.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Indeterminable.

APPROVED: Bob Ziegelbauer, County Executive.

Highway Committee: Supervisor Gerroll gave a brief report.

Human Services Board: Supervisor Cavanaugh gave a brief report. The next meeting will be May 28.

Lakeland Care District: Chairperson Brey gave a brief report.

Land Conservation Committee/Natural Resources & Education Committee: Supervisor Wagner reported the Land Conservation Committee will meet May 21 and the Natural Resources & Education Committee will meet on June 11.

Personnel Committee: Supervisor Behnke gave a brief report.

Planning and Park Commission: Supervisor Waack reported the next meeting will be May 26.

Public Works Committee: Supervisor Weiss gave a brief report. The next meeting will be June 10.

Transportation Coordinating Committee: Supervisor Weiss reported the next meeting will be June 10.

Miscellaneous: Finance Committee and Public Works Committee:

Supervisor Hansen moved, seconded by Supervisor Cavanaugh to adopt Resolution 3 (2015/2016-13) Authorizing Sale of Property Located at 5053 Expo Drive, Manitowoc by Land Contract to Harley Estates, LLC. Upon vote, the motion carried unanimously.

No. 2015/2016 - 13

**RESOLUTION AUTHORIZING SALE OF PROPERTY LOCATED AT 5053 EXPO
DRIVE, MANITOWOC BY LAND CONTRACT TO HARLEY ESTATES, LLC**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Public Works and Finance Committees have received an offer from
2 Harley Estates, LLC to purchase that certain county owned property located at 5053 Expo Drive,
3 Manitowoc, Wisconsin by Land Contract; and
4

5 WHEREAS, the terms of Land Contract are such that the purchase price is \$126,656.00,
6 with \$1,000.00 paid at the execution of the Land Contract, and the balance of \$125,656.00,
7 together with interest at the rate of 4% per annum, shall be paid as follows:
8

- 9 • 18 monthly payments of \$1,272.46
- 10 • A balloon payment on the balance of \$110,241.38 to be paid on or before January
11 1, 2017;

12 and
13

14 WHEREAS, the Public Works and Finance Committees have reviewed the conditions of
15 the sale by Land Contract and recommend approval in order to place the property back on the tax
16 rolls and generate revenue for the County;
17

18 NOW THEREFORE BE IT RESOLVED, that the Manitowoc County Board of
19 Supervisors approves the sale of that certain county owned property located at 5053 Expo Drive,
20 Manitowoc, Wisconsin to Harley Estate, LLC for \$126,656.00 by Land Contract; and
21

22 BE IT FURTHER RESOLVED, that due to the potential complexity of the proposed
23 transaction, the Public Works and Finance Committees may jointly approve changes to the terms
24 of the proposed Land Contract upon the recommendation of the County Executive, except that
25 the purchase price may not be changed; and
26

27 BE IT FURTHER RESOLVED, that the County Executive, the County Clerk, the
28 Corporation Counsel, and such other county personnel as may be required are authorized to take
29 such action as may be necessary to complete this transaction; and
30

31 BE IT FURTHER RESOLVED, that the proceeds from the sale be placed in a separate
32 account established for the sale of county owned property.
33

Dated this 19th day of May 2015.

Respectfully submitted by the Finance Committee and Public Works Committee.

FISCAL IMPACT: Sales proceeds as received will be deposited with the County Treasurer.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Behnke moved, seconded by Supervisor Hansen to adopt Resolution 4 (2015/2016-14) Approving Town of Newton Zoning Ordinance. Upon vote, the motion carried unanimously.

No. 2015/2016 - 14

RESOLUTION APPROVING TOWN OF NEWTON ZONING ORDINANCE

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has adopted a zoning ordinance under to Wis. Stat. §
2 59.69; and

3
4 WHEREAS, the Town of Newton amended its zoning ordinance on May 13, 2015 by
5 rezoning property owned by Ralph Lutze in accordance with Wis. Stat. § 60.62; and

6
7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances are subject to
8 county board approval in counties that have adopted a zoning ordinance under Wis. Stat. § 59.69;
9 and

10
11 WHEREAS, the Town of Newton has submitted its amended zoning ordinance to the
12 county board for approval, and a copy of the amended zoning ordinance has been provided to
13 each member of the county board for review;

14
15 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
16 Supervisors approves the amended zoning ordinance that was adopted by the Town Board of the
17 Town of Newton on May 13, 2015.

Dated this 19th day of May 2015.

Respectfully submitted by Kevin L. Behnke, Supervisor.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Announcements: County Clerk Jamie Aulik announced that the Selective Service Board had an opening for a board member from our area and applications were available.

Supervisor Henrickson invited everyone to go on a jail tour prior to the June 10 Public Safety meeting.

Supervisor Gerroll moved to adjourn, seconded by Supervisor Behnke, and the motion was adopted by acclamation. The meeting adjourned at 8:15 p.m.

Respectfully submitted,
Jamie J. Aulik, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, June 16, 2015

7:00 p.m.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at Point Beach Energy Center, in the Town of Two Creeks, being the 16th day of June 2015, for the purpose of transacting business as a Board of Supervisors.

Chairperson Jim Brey called the meeting to order at 7:00 p.m.

Supervisor Hoffman gave the invocation, which was followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Town of Two Creeks Chairperson Lee Engelbrecht welcomed supervisors and gave a brief overview of the town's history.

Roll call: 20 members present: Baumann, Behnke, Brey, Burke, Cavanaugh, Dyzak, Falkowski, Gerroll, Hansen, Henrickson, Hoffman, Maresh, Metzger, Nickels, Vogel, Vogt, Waack, Weiss, Williams, and Zimmer. Supervisors Dufek, Holschbach, Kohlman, Kopecky, and Wagner were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Vogel the May 19, 2015 meeting minutes were approved unanimously.

County Clerk Jamie Aulik announced changes to the agenda. Supervisor Weiss moved, seconded by Supervisor Maresh to approve the agenda. Upon vote, the motion carried unanimously.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

Chairperson Brey read Certificates of Appreciation for retiring employees Patricia Jane Babcock for 7 years as the Veterans' Service Officer and Mary Zellner for 36 years with the Clerk of Court's Office.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 7:04 p.m.

No one present wished to speak, subsequently Chairperson Brey closed public input.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Chairperson Jim Brey to the Lakeland Care District Board for a three year term expiring June 2018. Supervisor Weiss moved, seconded by Supervisor Henrickson to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Rick Kohlbeck to the Expo-Ice Center Board to complete a vacancy expiring December 31, 2017. Supervisor Weiss moved, seconded by Supervisor Cavanaugh to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Adam Glodowski to the Kiel Public Library Board of Trustees to complete a vacancy expiring July 1, 2018. Supervisor Baumann moved, seconded by Supervisor Waack to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Jeremy Sehloff to the Manitowoc-Calumet Library System Board of Trustees to complete a vacancy expiring January 2018. Supervisor Zimmer moved, seconded by Supervisor Hansen to approve the appointment. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Aging & Disability Resource Center Board: Supervisor Waack reported the next meeting will be June 30.

Board of Health: Supervisor Vogel gave a brief report. The next meeting will be August 13.

Criminal Justice Coordinating Council: Supervisor Vogel reported the next meeting will be July 1 and the Executive meeting will be July 20.

Executive Committee: Chairperson Brey gave a brief report.

Expo-Ice Center Board: Supervisor Cavanaugh gave a brief report. The next meeting will be July 1.

APPOINTMENT BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Todd Brehmer as Manitowoc County Veterans' Service Officer. Supervisor Hoffman moved, seconded by Supervisor Henrickson to approve the appointment. Upon voice vote, the motion carried unanimously.

Veterans' Service Officer Todd Brehmer gave a brief overview of his employment history and noted that he looked forward to working with Manitowoc County's veterans.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Highway Committee: Supervisor Gerroll gave a brief report.

Human Services Board: Supervisor Cavanaugh gave a brief report. The next meeting will be June 25.

Lakeland Care District: Chairperson Brey gave a brief report and answered Supervisors'

questions.

Land Conservation Committee/Natural Resources & Education Committee: Supervisor Waack reported the next meeting will be August 13.

Personnel Committee: Supervisor Behnke moved, seconded by Supervisor Baumann to adopt Resolution 1 (2015/2016-15) Amending Employee Policy Manual Section 18.03 Compensatory Time and Adding Section 18.04 Adjustment Time Off. Upon discussion and vote, the motion carried unanimously.

No. 2015/2016 - 15

**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL SECTION
18.03 COMPENSATORY TIME AND ADDING SECTION 18.04
ADJUSTMENT TIME OFF**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has established an Employee Policy Manual to provide
2 uniform personnel policies and procedures; and
3

4 WHEREAS, it has been Manitowoc County's long standing practice to permit employees
5 occupying positions required to be staffed at all times to accumulate "adjustment time off" for
6 hours worked in excess of those for which an employee is regularly scheduled, but not
7 constituting overtime, subject to the approval of the employee's supervisor; and
8

9 WHEREAS, the adjustment time off practice currently is not expressly provided in the
10 Employee Policy Manual; and
11

12 WHEREAS, the Personnel Committee has reviewed the practice of adjustment time off
13 and determined that expanding the practice to all non-exempt employees will provide flexibility
14 to employees and supervisors without increasing cost to Manitowoc County; and
15

16 WHEREAS, reducing this practice to writing assures clarity of understanding and
17 consistency in practice; and
18

19 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
20 Supervisors amends the Manitowoc County Employee Policy Manual § 18.03(4) as follows:
21

- 22 (4) Non-exempt employees may use their compensatory time off at any time which is
23 scheduled and approved by their department director or supervisor. Employees
24 can request a payout of compensatory time at any time.
25

26 and
27

BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors creates § 18.04 of the Manitowoc County Employee Policy Manual to read as follows:

18.04 Adjustment Time Off

- (1) Non-exempt employees may elect adjustment time off in lieu of payment for regular hours worked that do not constitute overtime, but are above those for which an employee is regularly scheduled, subject to the mutual agreement of the employee and his/her supervisor.
- (2) Non-exempt employees shall earn adjustment time off on a straight time basis for each regular hour worked in excess of the employee's regular work schedule.
- (3) Non-exempt employees may use their adjustment time off at any time which is scheduled and approved by their department director or supervisor. Employees can request a payout of adjustment time at any time.
- (4) Non-exempt employees may bank up to a maximum of 50 hours of adjustment time subject to annual pay out pursuant to paragraph (5) of this Section 18.04.
- (5) Employees with an adjustment time balance at the end of the calendar year will be paid out any balance at the rate of pay in effect at the end of the calendar year.
- (6) Employees who separate from employment shall be paid out any adjustment time balance at the rate of pay in effect at the time the separation occurs.

and

BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors rennumbers the former §§ 18.04 through 18.08 of the Employee Policy Manual to §§ 18.05 through 18.09 respectively.

Dated this 16th day of June 2015.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Behnke moved, seconded by Supervisor Maresh to adopt Resolution 2 (2015/2016-16) Amending Employee Policy Manual Sections 3.02 Advertisement and 4.01 Hiring Procedure for Regular Positions. Upon vote, the motion carried unanimously.

No. 2015/2016 - 16

**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL SECTIONS
3.02 ADVERTISEMENT AND 4.01 HIRING PROCEDURE FOR
REGULAR POSITIONS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has established an Employee Policy Manual to provide
2 uniform personnel policies and procedures; and
3

4 WHEREAS, Section 3.02 of the Employee Policy Manual provides that Manitowoc
5 County must advertise every position to be filled in the newspaper; and
6

7 WHEREAS, at the time that Section 3.02 of the Employee Policy Manual was approved,
8 Manitowoc County did not have a website and did not conduct electronic recruitment; and
9

10 WHEREAS, from January 1, 2014 through April 7, 2015, 74% of applicants reported that
11 they learned of employment opportunities with Manitowoc County via Manitowoc County's
12 website and the Job Center of Wisconsin; and
13

14 WHEREAS, from January 1, 2014 through April 7, 2015, 15% of applicants reported that
15 they learned of employment opportunities with Manitowoc County through newspaper ads; and
16

17 WHEREAS, the cost of running an employment ad ranges from \$1,200-\$1,500 per ad; and
18

19 WHEREAS, the Personnel Committee has reviewed the cost of newspaper advertising
20 against the benefits provided, and recommends that Section 3.02 of the Employee Policy Manual
21 be amended to make advertising in the newspaper discretionary rather than mandatory; and
22

23 WHEREAS, amending the policy to require that the positions be listed on Manitowoc
24 County's website and the Job Center of Wisconsin will provide effective public notice of
25 employment opportunities with Manitowoc County;
26

27 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
28 Supervisors amends the Manitowoc County Employee Policy Manual § 3.02 to read as follows:
29

30 3.02 Advertisement
31

32 Unless an eligibility list exists for the vacant position, every position available for hire
33 from the outside labor market shall be listed on Manitowoc County's website and the Job
34 Center of Wisconsin. Additional public notification may be provided at the discretion of
35 the hiring manager.~~Unless an eligibility list exists for the vacant position, every position~~
36 ~~available for hire from the outside labor market shall be advertised to afford all persons a~~

37 ~~reasonable opportunity to apply for the position. All advertisements will state that~~
38 ~~Manitowoc County is an equal opportunity employer.~~

39
40 and

41
42 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors
43 amends the Manitowoc County Employee Policy Manual § 4.01(3) to read as follows:
44

45 (3) If the position is not filled internally the position will be listed as provided in
46 Section 3.02 of this Employee Policy Manual ~~advertised~~, unless recruitment has
47 been conducted for an identical position within the past six months and a qualified
48 applicant pool is available.

Dated this 16th day of June 2015.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: Will reduce advertising costs but the amount is indeterminable.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Behnke moved, seconded by Supervisor Vogt to adopt Resolution 3 (2015/2016-17)
Amending Employee Policy Manual Section 12.03 Holidays. Upon vote, the motion carried
unanimously.

No. 2015/2016 - 17

**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL
SECTION 12.03 HOLIDAYS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has established an Employee Policy Manual to provide
2 uniform personnel policies and procedures; and
3

4 WHEREAS, Section 12.03 of the Employee Policy Manual provides Manitowoc
5 County's policy regarding the grant and usage of holiday time; and
6

7 WHEREAS, it has been Manitowoc County's long standing practice to permit employees
8 occupying positons required to be staffed at all times to not have "designated holidays," and
9 instead be able to schedule holiday time off at any time, subject to the Department Director's
10 approval; and
11

12 WHEREAS, the practice used for employees occupying positons required to be staffed at
13 all times regarding usage of holiday time currently is not expressly provided in the Employee
14 Policy Manual; and

WHEREAS, the Personnel Committee has reviewed § 12.03 of the Employee Policy Manual and determined that Manitowoc County's long standing practice regarding holiday time as applicable to employees occupying positions required to be staffed at all times should be reduced to writing and included in the Employee Policy Manual; and

WHEREAS, reducing this practice to writing assures clarity of understanding and consistency in practice;

NOW, THEREFORE, BE IT RESOLVED that that the Manitowoc County Board of Supervisors amends the Manitowoc County Employee Policy Manual §12.03 to read as follows:

12.03 Holidays

- (1) Full-time employees ~~are will be~~ granted ten paid holidays. ~~Holidays for part-time employees are pro-rated based upon the percentage of full time paid. Actual holidays are New Year's Day, Spring Holiday, Memorial Day, July 4, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day, and New Year's Eve. An actual holiday that falls on a Saturday may be observed on the preceding Friday, and an actual holiday that falls on a Sunday may be observed on the following Monday.~~
- (2) Holidays for part-time hourly employees are pro-rated based upon the percentage of full-time paid. To be eligible for holiday pay the employee must have worked the scheduled house of work on the last workday prior to the holiday and the scheduled hours of work of the workday following the holiday, except:
 - (a) ~~When the employee's absence has been prior approved by the employee's supervisor.~~
 - (b) ~~Because of illness. The employee may be asked to present a physician's certificate to verify the necessity to be absent from work. Any expense required to obtain the physician's statement shall be paid by Manitowoc County.~~
- (3) Holidays for part-time salaried employees are granted so that there is no reduction in salary in the weeks in which holidays occur. Employees with alternative religious preferences may take off their religious holidays, but will be required to substitute available paid leave for which they are eligible.
- (4) For employees other than those in positions required to be staffed at all times, holidays are designated as follows: New Year's Day, Spring Holiday, Memorial Day, July 4, Labor Day, Thanksgiving Day, day after Thanksgiving Day, Christmas Eve, Christmas Day and New Year's Eve. When a designated holiday falls on a Saturday employees will be granted the holiday time off on the preceding Friday. When a designated holiday

falls on a Sunday employees will be granted holiday time off on the following Monday. When Christmas Eve and Christmas Day fall on Saturday and Sunday respectively employees will be granted the following Monday and Tuesday as holiday time off. When New Year's Eve and New Year's Day fall on Saturday and Sunday respectively employees will be granted the following Monday and Tuesday as holiday time off. ~~An exempt employee who is scheduled to work on an actual holiday will be paid a \$100 premium for each actual holiday worked.~~

- (5) Positions required to be staffed at all times do not have designated holidays. Employees may schedule holiday time off at any time, subject to their supervisor's approval.
- (6) Employees occupying positions that are required to be staffed at all times and were unable to use holiday time off during a calendar year may request an extension of time to utilize the holiday time off from the Department Director. The Department Director may grant the extension only if the employee can demonstrate both that they requested holiday time off and that the request was denied due to staffing demands. Extensions cannot exceed 6 months.
- (7) Employees who occupy positions required to be staffed at all times who separate from employment shall be required to repay holidays taken in excess of the number of designated holidays that have occurred at the time of separation. For example, an employee who uses 8 holidays by August 1st may be required to repay 4 holidays because only 4 designated holidays had occurred as of August 1 (New Year's Day, Spring Holiday, Memorial Day and July 4th.)
- (8) To be eligible for holiday pay the employee must have worked the scheduled hours of work on the last workday prior to the holiday and the scheduled hours of work of the workday following the holiday, except:
 - (a) When the employee's absence has been prior approved by the employee's supervisor.
 - (b) Because of illness. The employee may be asked to present a physician's certificate to verify the necessity to be absent from work. Any expense required to obtain the physician's statement shall be paid by Manitowoc County.
- (9) Employees with alternative religious preferences may take off their religious holidays, but will be required to substitute available paid leave for which they are eligible.
- (10) Salaried employees scheduled to work on the actual calendar date of a holiday will be paid a \$100 premium for each actual holiday worked.

Dated this 16th day of June 2015.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Planning and Park Commission: Supervisor Waack moved, seconded by Supervisor Maresh to enact Ordinance 4 (2015/2016-18) Amending Zoning Map (Mitchell and Carrie Kersten). Upon vote, the motion carried unanimously.

No. 2015/2016 - 18

ORDINANCE AMENDING ZONING MAP
(Mitchell and Carrie Kersten)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on May 26, 2015; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in the NW¼, NW¼, Section 35, T20N, R23E, Town
12 of Kossuth, commencing at the NW Corner of said Section 35; thence
13 southerly along the centerline of Wagon Wheel Road approximately 849 feet;
14 thence easterly approximately 33 feet to the east r/w of Wagon Wheel Road
15 which is the point of real beginning; thence continue easterly approximately
16 464 feet; thence southerly approximately 471 feet; thence westerly
17 approximately 464 feet; thence northerly along the east r/w of Wagon Wheel
18 Road approximately 471 feet the point of real beginning, said parcel
19 containing approximately five acres of land and is hereby rezoned from
20 General Agriculture (GA) to Large Estate Residential (LE).

Dated this 16th day of June 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Hoffman to adopt Resolution 4a (2015/2016-19) Authorizing Out-Of-State Travel (Andrea Raymakers). Upon vote, the motion carried unanimously.

No. 2015/2016 - 19

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL
(Andrea Raymakers)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Zoning Department maintains a portion of the
2 geographic information system (GIS) used by multiple county departments along with the
3 GIS website that is used by businesses and citizens of Manitowoc County; and
4

5 WHEREAS, Andrea Raymakers is employed as the GIS Specialist for the Planning
6 and Zoning Department; and
7

8 WHEREAS, the software systems supporting this environment are in a state of
9 constant change and the Planning and Zoning Department must stay current with these
10 changes through continuing education; and
11

12 WHEREAS, Manitowoc County pays annual software maintenance to ESRI for our
13 GIS software and that payment includes complimentary registration to the ESRI International
14 User Conference, a weeklong information exchange between the ESRI user community and
15 ESRI staff; and
16

17 WHEREAS, ESRI is hosting its International User Conference from July 19 to July
18 24, 2015 in San Diego, California; and
19

20 WHEREAS, all travel expenses will be paid by Andrea Raymakers, and she will
21 benefit from the information provided at the conference;
22

23 NOW, THEREFORE, BE IT RESOLVED, that the Manitowoc County Board of
24 Supervisors authorizes GIS Specialist Andrea Raymakers to travel out-of-state to attend the
25 ESRI International User Conference from July 21 to July 24, 2015 in San Diego, California.

Dated this 16th day of June 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: Lodging, meals, and travel, will be paid by Andrea Raymakers.
Estimated wages and benefits for the time at conference is \$1,670.00 (5 days July 20-24).

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack answered supervisors' questions and reported the next meeting will be June 23.

Public Safety Committee: Supervisor Henrickson moved, seconded by Supervisor Falkowski to adopt Resolution 5 (2015/2016-20) Authorizing Out-Of-State Travel (Joseph Keil). Upon vote, the motion carried unanimously.

No. 2015/2016 - 20

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL
(Joseph Keil)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, impaired driving continues to be one of the greatest and most persistent
2 threats to public safety; and
3

4 WHEREAS, the Drug Recognition Expert (DRE) Program has proven to be effective in
5 training officers to detect and remove impaired drivers from our roadways; and
6

7 WHEREAS, the International Association of Chiefs of Police (IACP) DRE Training
8 Conference on Drugs, Alcohol and Impaired Driving will present updates on drug trends, legal
9 issues, innovative technology, medical research and conditions that mimic drug use, and
10 initiatives to officers, trainers, prosecutors and other professionals at a Training Conference on
11 Drugs, Alcohol and Impaired Driving in Cincinnati, Ohio, August 10-12, 2015; and
12

13 WHEREAS, Deputy Joseph Keil holds National Instructor Drug Recognition Expert
14 Status, and DRE training will allow him to continue to provide other Sheriff's Office officers
15 with medical and scientific foundations of the various components of the DRE protocol; and
16

17 WHEREAS, the Wisconsin Department of Transportation, Bureau of Transportation
18 Safety will fund 100% of the cost of the training, airfare, lodging, and meals for Deputy Joseph
19 Keil to attend the IACP DRE Training Conference on Drugs, Alcohol and Impaired Driving in
20 Cincinnati, Ohio, August 10-12, 2015;
21

22 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
23 Supervisors authorizes Deputy Joseph Keil to attend the IACP DRE Training Conference on
24 Drugs, Alcohol and Impaired Driving in Cincinnati, Ohio, August 10-12, 2015.

Dated this 16th day of June 2015.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: No tax levy impact. The Wisconsin Department of Transportation will pay all expenses except wages and benefits. Estimated wage and benefit cost is \$984.00

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Henrickson gave a brief report. The next meeting will be July 15.

Public Works Committee: Supervisor Weiss gave a brief report.

Safety Net Accountability Panel: Supervisor Henrickson gave a brief report.

Transportation Coordinating Committee: Supervisor Weiss gave a brief report.

Miscellaneous: Human Services and Personnel Committees:

Supervisor Henrickson moved, seconded by Supervisor Williams to adopt Resolution 6 (2015/2016-21) Authorizing Additional Human Services Staffing (Waiver Specialist). Upon vote, the motion carried unanimously.

No. 2015/2016 - 21

RESOLUTION AUTHORIZING ADDITIONAL HUMAN SERVICES STAFFING
(Waiver Specialist)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Human Services Department's Children and Families Division is
2 responsible for administering and implementing the Children's Long Term Support Waivers; and
3

4 WHEREAS, there are currently 20 children who are dually eligible for both the Children's
5 Long Term Support (CLTS) Waiver and Comprehensive Community Services (CCS); and
6

7 WHEREAS, the CCS Program has been unable to enroll these children into the program;
8 and
9

10 WHEREAS, more than half of these children have been on a waitlist for CCS for more
11 than a year, and
12

13 WHEREAS, referrals to the current CLTS program have been averaging 4 per week; and
14

15 WHEREAS, current staffing capacity to address both the waitlisted children and the new
16 referral intensity has reached a maximum resulting in reduced service time to children and
17 families, increasing stress-related issues with the children, and the current staff; and
18

19 WHEREAS, reimbursement to the county for case management (\$97.50/hour) will cover
20 the cost of a new Waiver Specialist when that worker achieves a full caseload of between 20 and
21 30 clients (approximately 75 percent of work time is billable);
22

23 NOW, THEREFORE, BE IT RESOLVED that the number of authorized Waiver
24 Specialists in the Child & Family Services Division of the Human Services Department is

25 increased by 1.0 full-time-equivalent positions and will be filled in accordance with the county's
26 personnel policies ; and
27

28 BE IT FURTHER RESOLVED that the 2015 budget is amended accordingly and that the
29 Comptroller/Auditor is directed to record such information in the official books of the County for
30 the year ending December 31, 2015 as may be required.

Dated this 16th day of June 2015.

Respectfully submitted by the Human Services Board and Personnel Committee.

FISCAL IMPACT: The estimated annual first year cost of 1.0 FTE Waiver Specialist position is \$74,420. As their beginning date is estimated to be August 3, 2015, the cost for 2015 is estimated to be \$31,008. Funds to cover the cost for 2015 will come from the Human Services Department Special Revenue Fund Assigned Fund Balance.

Two-thirds vote required as it amends the 2015 adopted budget.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Henrickson moved, seconded by Supervisor Cavanaugh to adopt Resolution 7 (2015/2016-22) Authorizing Additional Human Services Staffing (Child Protective Services Ongoing Workers). Upon vote, the motion carried unanimously.

No. 2015/2016 - 22

RESOLUTION AUTHORIZING ADDITIONAL HUMAN SERVICES STAFFING
(Child Protective Services Ongoing Workers)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Human Services Department's Children and Families Division is
2 responsible for providing ongoing mandated child protection services; and
3

4 WHEREAS, the number of cases that require out-of-home placements have increased
5 from 49 in October of 2014 to 79 as of May of 2015, a 62% increase in 7 months; and
6

7 WHEREAS, the increase in placements has made a huge impact on the workload of the
8 ongoing unit social workers due to state and federal mandates for children in out-of-home care;
9 and
10

11 WHEREAS, there are currently 75 open families in the Child Protective Services (CPS)
12 unit, 65 children in out-of-home care, and 38 out-of-home care providers resulting in 188
13 required contacts a month. These contacts, as well as the case requirements, make it necessary
14 for an additional 1.5 positions in the CPS unit. The additional time will allow workers to make
15 better decisions, will reduce the amount of time children spend in out-of-home care, and will
16 enable children to achieve permanency quicker;

17
18 NOW, THEREFORE, BE IT RESOLVED that the number of authorized CPS Ongoing
19 Workers in the Child & Family Services Division of the Human Services Department is
20 increased by 1.5 full-time-equivalent positions and will be filled in accordance with the county's
21 personnel policies; and

22
23 BE IT FURTHER RESOLVED that the 2015 budget is amended accordingly and that the
24 Comptroller/Auditor is directed to record such information in the official books of the County for
25 the year ending December 31, 2015 as may be required.

Dated this 16th day of June 2015.

Respectfully submitted by the Human Services Board and Personnel Committee.

FISCAL IMPACT: The estimated annual first year cost of 1.5 FTE CPS Ongoing Worker positions is \$115,019. As their beginning date is estimated to be August 3, 2015, the cost for 2015 is estimated to be \$47,925. Funds to cover the cost for 2015 will come from the Human Services Department Special Revenue Fund Assigned Fund Balance.

Two-thirds vote required as it amends the 2015 adopted budget.

APPROVED: Bob Ziegelbauer, County Executive.

Announcements: Supervisor Vogt invited everyone to the Father's Day Seafood Fly at the airport on Sunday, June 21.

Supervisor Gerroll moved to adjourn, seconded by Supervisor Burke, and the motion was adopted by acclamation. The meeting adjourned at 7:42 p.m.

Respectfully submitted,
Jamie J. Aulik, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, July 21, 2015

7:00 p.m.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at University of Wisconsin - Manitowoc, in the City of Manitowoc, being the 21st day of July 2015, for the purpose of transacting business as a Board of Supervisors.

Chairperson Jim Brey called the meeting to order at 7:00 p.m.

Supervisor Behnke gave the invocation which was followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 22 members present: Baumann, Behnke, Brey, Burke, Cavanaugh, Dufek, Dyzak, Falkowski, Gerroll, Hansen, Hoffman, Kohlman, Kopecky, Maresh, Nickels, Vogel, Vogt, Waack, Wagner, Weiss, Williams, and Zimmer. Supervisors Henrickson, Holschbach, and Metzger were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Baumann the June 16, 2015 meeting minutes were approved unanimously.

The County Clerk announced changes to the agenda. Supervisor Hoffman moved, seconded by Supervisor Maresh to approve the agenda. Upon vote, the motion carried unanimously.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation Commemorating the Life and Service of Claude R. Barta to the Barta family. Jill Chadek, thanked the Board for the honor for her father and noted that he was always proud of being a lifelong resident of Manitowoc County.

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation Commending Clean Sweep Program Volunteers and Staff to Public Works Director Gerry Neuser. On behalf of the volunteers, Mr. Neuser thanked the Board for their support on this project which saved thousands of pounds of hazardous waste from going into the landfill.

Chairperson Brey read Certificates of Appreciation for retiring employees Annette McDonald for 39 years with the Register of Deeds, and Nancy Kleppe for 25 years with Manitowoc County.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 7:10 p.m.

Comptroller Todd Reckelberg introduced Michael Konecny, External Auditor from Schenk

Audit Business Solutions, who summarized results of their audit and explained that the county continued to be in good financial condition which was illustrated by a reduction of uncollected taxes, a positive balance in Human Services Revenue Fund, and a significant reduction in long term debt. They answered supervisors' questions.

Lakeshore CAP Executive Director Michael Huck provided an overview of the history of Lakeshore CAP's beginnings in 1964, which has grown to encompass all of northeastern Wisconsin. Mr. Huck explained their mission is to assist families to seek self-sufficiency through the programs, services, and partnerships. In 2014, 2,300 people sought assistance from Lakeshore Cap. The agency plans to establish a relationship with the ADRC of the Lakeshore to address issues with the aging population. Mr. Huck thanked the Board for their support.

Maura Yost, Town of Centerville, reminded the Board of the Wisconsin Bill of Rights which allows citizens to speak freely. Ms. Yost advocated for a single qualified Human Services Director.

Nancy Slattery, Town of Cooperstown, announced to the Board that the League of Women Voters will focus on a study of poverty in Manitowoc County.

No one else present wished to speak, subsequently Chairperson Brey closed public comment at 7:59 p.m.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Bob Ziegelbauer's appointments of Charles Nate and Ralph Schuh to the Board of Adjustment for a three year term expiring July 2018. Supervisor Cavanaugh moved, seconded by Supervisor Vogt to approve the appointments. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Bob Ziegelbauer's appointments of Dan Pawlitzke and alternate Peter Wills to the Northeast Wisconsin Regional Economic Partnership for a one year term expiring 2016. Supervisor Weiss moved, seconded by Supervisor Hansen to approve the appointments. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Dave Korinek to the Planning and Park Commission for a seven year term expiring July 2022. Supervisor Waack moved, seconded by Supervisor Hoffman to approve the appointment. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Aging & Disability Resource Center Board: Supervisor Wagner reported the next meeting will be August 25

Board of Health: Supervisor Vogel reported the next meeting will be August 13.

Criminal Justice Coordinating Council: Supervisor Vogel gave a brief report. The next meeting will be August 5.

Executive Committee: Chairperson Brey gave a brief report.

Expo-Ice Center Board: Supervisor Cavanaugh gave a brief report. The next meeting will be August 5.

Finance Committee: Supervisor Hansen gave a brief report.

Highway Committee: Supervisor Gerroll gave a brief report.

Human Services Board: Supervisor Cavanaugh moved, seconded by Supervisor Williams to adopt Resolution 1 (2016/2016-23) Authorizing Out-Of-State Travel (Stacy Ledvina and Patricia Koppa). Upon vote, the motion carried with 21 ayes and 1 no. Supervisor Kohlman voted no; all other supervisors voted aye.

No. 2015/2016 - 23

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL
(Stacy Ledvina and Patricia Koppa)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Human Services Department has been a pilot for the Annie E. Casey
2 Foundation's Juvenile Detention Alternative Initiative (JDAI); and
3

4 WHEREAS, Manitowoc County Court Commissioner Patricia Koppa, and Youth and
5 Family Services Supervisor Stacy Ledvina have been instrumental in the implementation of
6 JDAI and best practice for juvenile justice; and
7

8 WHEREAS, Patricia Koppa and Stacy Ledvina have been invited to attend the Annie E.
9 Casey Foundation Inter-Site Conference scheduled for September 28 – 30, 2015 in Phoenix,
10 Arizona; and
11

12 WHEREAS, all conference and travel expenses will be paid by the Wisconsin
13 Department of Justice, the Annie E. Casey Foundation, or both; and
14

15 WHEREAS, Manitowoc County staff will benefit from the information provided at the
16 conference;
17

18 NOW, THEREFORE, BE IT RESOLVED, that the Manitowoc County Board of
19 Supervisors authorizes Patricia Koppa and Stacy Ledvina to travel out-of-state to attend the
20 Annie E. Casey Foundation Inter-Site JDAI Conference scheduled for September 28 – 30, 2015
21 in Phoenix, Arizona.

Dated this 21st day of July 2015.

Respectfully submitted by the Human Services Board.

FISCAL IMPACT: Conference costs, including lodging, meals, and travel, will be paid by the Wisconsin Department of Justice and/or the Annie E. Casey Foundation. Estimated salary and benefit costs for the individuals while attending the conference are \$1,156 for Stacy Ledvina and \$1,565 for Patricia Koppa and are not reimbursed by DOJ or the Annie E. Casey Foundation.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Cavanaugh reported the next meeting will be August 28.

Lakeland Care District: Chairperson Brey gave a brief report.

Land Conservation Committee/Natural Resources & Education Committee: Supervisor Wagner reported the next Land Conservation meeting will be September 17 and the next Natural Resources & Education Committee will meet August 13.

Personnel Committee: Supervisor Behnke reported the next meeting will be August 4.

Planning and Park Commission: Supervisor Waack moved, seconded by Supervisor Vogt to enact Ordinance 2 (2015/2016-24) Amending Zoning Map (Joel Graf). Upon vote, the motion carried unanimously.

No. 2015/2016 - 24

ORDINANCE AMENDING ZONING MAP
(Joel Graf)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 22, 2015; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in the SE¼ , SE¼, Section 17, T17N, R22E, Town of
12 Meeme, commencing at the SE Corner of said Section 17; thence northwesterly
13 along the centerline of CTH M approximately 1375 feet; thence northeasterly
14 approximately 50 feet to the east r/w of CTH M which is the point of real
15 beginning; thence continue northeasterly approximately 440 feet; thence westerly
16 approximately 580 feet; thence southeasterly along the east r/w of CTH M

17 approximately 355 feet to the point of real beginning, said parcel containing
18 approximately two acres of land and is hereby rezoned from General Agriculture
19 (GA) to Small Estate (SE).

Dated this 21st day of July 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Baumann to enact Ordinance 3 (2015/2016-25) Amending Zoning Map (Brian Haese). Upon vote, the motion carried unanimously.

No. 2015/2016 - 25

ORDINANCE AMENDING ZONING MAP
(Brian Haese)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 22, 2015; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in the SW¼, NW¼, Section 27, T19N, R21E, Town of
12 Rockland, commencing at the W¼ Corner of said Section 27; thence northeasterly
13 along the centerline of Milwaukee Street approximately 1150 feet; thence easterly
14 approximately 33 feet to the east r/w of Milwaukee Street which is the point of
15 real beginning; thence continue easterly approximately 445 feet; thence northerly
16 approximately 235 feet; thence west/southwesterly along the east r/w of
17 Milwaukee Street approximately 565 to the point of real beginning, said parcel
18 containing approximately 2.0 acres of land and is hereby rezoned from General
19 Agriculture (GA) to Small Estate (SE).

Dated this 21st day of July 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Maresh to enact Ordinance 4 (2015/2016-26) Amending Zoning Map (Duane Hendricks). Upon vote, the motion carried unanimously.

No. 2015/2016 - 26

ORDINANCE AMENDING ZONING MAP
(Duane Hendricks)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 22, 2015; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in the NW¼, NW¼, Section 9, T20N, R23E, Town of
12 Kossuth, commencing at the Northwest Corner of Section 9; thence along the northerly
13 line of the NW¼ South 89°34'02" East 752.40 feet to the point of beginning; thence
14 continuing South 89°34'02" East 290.08 feet; thence South 1°49'17" East 790.24 feet;
15 thence South 89°56'34" West 290.00 feet; thence North 1°49'17" West 792.72 feet to the
16 point of beginning, said parcel containing approximately 5.267 acres of land and is
17 hereby rezoned from Natural Area (NA) to Large Estate (LE).

Dated this 21st day of July 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Cavanaugh to enact Ordinance 5 (2015/2016-27) Amending Zoning Map (Tim Thor). Upon vote, the motion carried unanimously.

No. 2015/2016 - 27

ORDINANCE AMENDING ZONING MAP
(Tim Thor)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 22, 2015; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in the NW¼, NE¼, Section 9, T19N, R21E, Town of
12 Rockland, commencing at the North ¼ Corner of said Section 9; thence
13 S86°01 '04"E along the North Line of said NE ¼ a distance of 573.70 feet to the
14 NE Corner of Tract 1 of Certified Survey Map recorded in Volume 20, Page 329;
15 thence S0°24'56"E along the East Line of said Tract 1 a distance of 370.88 feet to
16 the SE Corner of said Tract 1, the Point of Real Beginning; thence continue
17 S0°24'56"E along the extended East Line of said Tract 1 a distance of 262.72 feet;
18 thence N86°56'51"W a distance of 258.41 feet to the extended West Line of said
19 existing Tract 1; thence N0°24'56"W along said extended West Line a distance of
20 266.93 feet to the SW Corner of said Tract 1; thence S86°01 '04"E along the
21 South Line of said Tract 1 a distance of 258.70 feet to the Point of Real
22 Beginning, said Tract containing 1.568 acres or 68,309 square feet of land more
23 or less and is hereby rezoned from Large Estate (LE) to Industrial (ID).

Dated this 21st day of July 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack reported the next meeting will be August 24.

Public Safety Committee: Supervisor Vogel reported the next meeting will be August 12.

Public Works Committee: Supervisor Weiss moved, seconded by Supervisor Dyzak to adopt Resolution 6 (2015/2016-28) Authorizing Out-Of-Sate Travel (Craig Breit). Upon vote, the motion carried with 21 ayes and 1 no. Supervisor Kohlman voted no; all other supervisors voted aye.

No. 2015/2016 - 28

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL

(Craig Breit)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Public Works Department maintains and supports critical detention
2 hardware and security software systems in the Manitowoc County Law Enforcement Center and
3 Jail; and

4
5 WHEREAS, maintenance and repair of the detention locking system is of the utmost
6 importance for the safety and security of the jail staff, other jail inmates, and the citizens of
7 Manitowoc County; and

8
9 WHEREAS, Craig Breit is the Jail Maintenance Technician for the Public Works
10 Department and provides 24/7/365 support and repair of all Law Enforcement Center and Jail
11 detention locking systems; and

12
13 WHEREAS, for Craig Breit to stay current and provide this type of support and repair he
14 must maintain a certain level of training; and

15
16 WHEREAS, Southern Folger, the manufacturer and designer of the detention locking
17 equipment in the Law Enforcement Center and Jail offers the training necessary to support and
18 repair the detention locking systems; and

19
20 WHEREAS, training is offered by Southern Folger only at their facility in San Antonio,
21 Texas, October 13 through October 16, 2015, and by completing this training Manitowoc County
22 will be able to perform maintenance and repair services in-house rather than contracting for those
23 services;

24
25 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
26 Supervisors authorizes Jail Maintenance Technician, Craig Breit, to attend the training program
27 to support and repair the detention locking systems at the Law Enforcement Center and Jail at the
28 Southern Folger training facility in San Antonio, Texas, October 13 through October 16, 2015.

Dated this 21st day of July 2015.

Respectfully submitted by the Public Works Committee.

FISCAL IMPACT: Travel and estimated training costs are \$ 2,746 (Training - \$ 1,000; Hotel - \$400; Air - \$700; Meals - \$264; Car Rental - \$400) are included in the approved 2015 Public Works Department budget. Estimated wages and benefits for the time at training is \$ 1,072.

APPROVED: Bob Ziegelbauer, County Executive.

Miscellaneous: Supervisor Bob Cavanaugh

Supervisor Cavanaugh moved, seconded by Supervisor Falkowski to adopt Resolution 7 (2015/2016-29) Approving Town of Franklin Zoning Ordinance. Upon vote, the motion carried unanimously.

RESOLUTION APPROVING TOWN OF FRANKLIN ZONING ORDINANCE

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has adopted a zoning ordinance under to Wis. Stat.
2 § 59.69; and
3

4 WHEREAS, the Town of Franklin amended its zoning ordinance on June 9, 2015 by
5 rezoning property owned by Larry Krepline in accordance with Wis. Stat. § 60.62; and
6

7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances are subject to
8 county board approval in counties that have adopted a zoning ordinance under Wis. Stat. § 59.69;
9 and
10

11 WHEREAS, the Town of Franklin has submitted its amended zoning ordinance to the
12 county board for approval, and a copy of the amended zoning ordinance has been provided to
13 each member of the county board for review;
14

15 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
16 Supervisors approves the amended zoning ordinance that was adopted by the Town Board of the
17 Town of Franklin on June 9, 2015.

Dated this 21st day of July 2015.

Respectfully submitted by Bob Cavanaugh, Supervisor.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Maresh moved to adjourn, seconded by Supervisor Zimmer, and the motion was adopted by acclamation. The meeting adjourned at 8:29 p.m.

Respectfully submitted,
Jamie J. Aulik, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, August 18, 2015

7:00 p.m.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at University of Wisconsin - Manitowoc, in the City of Manitowoc, being the 18th day of August 2015, for the purpose of transacting business as a Board of Supervisors.

Chairperson Jim Brey called the meeting to order at 7:01 p.m.

Supervisor Norb Vogt gave the invocation which was followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 24 members present: Baumann, Behnke, Brey, Burke, Cavanaugh, Dufek, Dyzak, Falkowski, Gerroll, Hansen, Henrickson, Hoffman, Kohlman, Kopecky, Maresh, Metzger, Nickels, Vogel, Vogt, Waack, Wagner, Weiss, Williams, and Zimmer. Supervisor Holschbach was excused.

On a motion by Supervisor Behnke, seconded by Supervisor Gerroll the July 21st, 2015 meeting minutes were approved unanimously.

The Deputy County Clerk announced changes to the agenda. Supervisor Weiss moved, seconded by Supervisor Hoffman to approve the agenda. Upon vote, the motion carried unanimously.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

Supervisor Bob Cavanaugh introduced the 2015 Fairest of the Fair Cheyenne Mueller who is majoring in agronomy at UW-Plattville. Ms. Mueller thanked everyone for the opportunity to serve as Fairest of the Fair. She gave an overview of fair activities and handed out a Fair brochure.

Chairperson Brey read a Proclamation Declaring September as Juror Appreciation Month.

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation Recognizing Fall Prevention Awareness Month to ADRC of the Lakeshore Director Cathy Ley. Ms. Ley explained that the prevention program is a collaboration with community partners to bring awareness to the community. Ms. Ley thanked the Board for the recognition.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 7:14 p.m.

Maura Yost, Town of Centerville, addressed the Board regarding the appointment of a single

Human Services Director. Ms. Yost asked the Board to take the necessary actions as directed by County Code to appoint a single Human Services Director.

No one else present wished to speak, subsequently Chairperson Brey closed public comment at 7:22 p.m.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Bob Ziegelbauer's appointments of Deb Holschbach and alternates Bonny Range and Lisa Sherman to the Local Emergency Planning Committee for a two year term expiring September 2017. Supervisor Vogt moved, seconded by Supervisor Hansen to approve the appointments. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Aging & Disability Resource Center Board: Supervisor Wagner reported the next meeting will be August 25.

Board of Health: Supervisor Vogel gave a brief report. The next meeting will be September 10.

Criminal Justice Coordinating Council: Supervisor Vogel reported the next meeting will be September 2 and the CJCC Executive Committee will meet September 21.

Expo-Ice Center Board: Supervisor Cavanaugh gave a brief report. The next meeting will be September 2.

Finance Committee: Supervisor Dufek gave a brief report. Supervisor Dufek moved, seconded by Supervisor Williams to adopt Resolution 1 (2015/2016-30) Denying Claim (Brian Halada). Upon vote, the motion carried unanimously.

No. 2015/2016 - 30

Resolution Denying Claim (Brian Halada)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Brian Halada filed a claim on July 8, 2015 seeking unspecified payment in
2 order to replace a windshield for damage to his windshield that was allegedly the result of a rock
3 thrown from a Highway Department truck on July 1, 2015; and
4

5 WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to
6 its insurance carrier; and
7

8 WHEREAS, the insurance carrier has reviewed the information provided, investigated
9 the facts, and determined that the county has no liability for the claim; and
10

11 WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the
12 insurance carrier's recommendation that the claim be denied and that the county issue a formal
13 disallowance;
14

15 NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of
16 Supervisors that the claim is denied and that the Corporation Counsel and County Clerk are
17 directed to provide such notice of the denial of the claim as may be required.

Dated this 18th day of August 2015.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Indeterminable.

APPROVED: Bob Ziegelbauer, County Executive.

Chairperson Brey called a recess at 7:30 p.m. and the Board reconvened at 7:36 p.m.

Highway Committee: Supervisor Gerroll gave a brief report. The next meeting will be September 15.

Human Services Board: Supervisor Henrickson gave a brief report. The next meeting will be August 27.

Lakeland Care District: Chairperson Brey reported the next meeting will be August 19.

Land Conservation Committee/Natural Resources & Education Committee: Supervisor Wagner reported the next Land Conservation meeting will be September 17 and the Natural Resources & Education Committee will meet October 8.

Personnel Committee: Supervisor Behnke moved, seconded by Supervisor Baumann to adopt Resolution 2 (2015/2016-31) Authorizing Out-Of-State Travel (Todd Brehmer). Upon vote, the motion carried unanimously.

No. 2015/2016 - 31

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL
(Todd Brehmer)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Veterans Service Department provides critical support to veterans,
2 active duty military personnel, military retirees, members of the Wisconsin National Guard,
3 Reservists, and their families in obtaining state and federal benefits for which they qualify; and
4

5 WHEREAS, Manitowoc County's Veterans Service Officers must attend continuing
6 education classes each year to stay current with changes in laws, regulations, statutes, and
7 program guidelines and to maintain accreditation with the National Department of Veterans
8 Affairs and other veterans service organizations; and
9

10 WHEREAS, attendance at the Ohio State Association of County Veterans Service
11 Officers Conference in Ohio from September 20, 2015 to September 25, 2015 will provide the
12 necessary training for Todd Brehmer to achieve accreditation with the National Department of
13 Veterans Affairs and other veterans service organizations through the National Association of
14 County Veterans Service Officers;
15

16 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
17 Supervisors authorizes Veterans Service Officer Todd Brehmer to attend the Ohio State
18 Association of County Veterans Service Officers Conference in Ohio from September 20, 2015
19 to September 25, 2015.

Dated this 18th day of August 2015.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: Conference costs, including lodging, meals, and transportation, is
estimated to cost \$1,950 which is included in the Veterans Service Office
2015 adopted budget. Estimated salary and benefit costs for Todd
Brehmer while attending the conference are \$1,335.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Behnke moved, seconded by Supervisor Maresh to adopt Resolution 3 (2015/2016-32)
Amending Employee Policy Manual Section 11.01 (Pay Plan) and Deleting Sections 11.02
(Reclassification) and 11.03 (Demotion). Upon vote, the motion carried unanimously.

No. 2015/2016 - 32

**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL SECTION 11.01 (PAY
PLAN) AND DELETING SECTIONS 11.02 (RECLASSIFICATION) AND 11.03
(DEMOTION)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, on September 23, 2014 the Manitowoc County Board of Supervisors
2 approved Ordinance No. 2014/2015-39 repealing and recreating Chapter 5 of the Manitowoc
3 County Code; and

4
5 WHEREAS, due to the repeal and recreation of Chapter 5, it is necessary to make a
6 technical correction to Section 11.01 (Pay Plan) of the Manitowoc County Employee Policy
7 Manual to reflect the changes made in 2014; and

8
9 WHEREAS, in 2012 Manitowoc County adopted and implemented a comprehensive pay
10 plan; and

11
12 WHEREAS, the 2012 comprehensive pay plan renders Section 11.02 (Reclassification)
13 and Section 11.03 (Demotion) of the Manitowoc County Employee Policy Manual inapplicable;

14
15 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
16 Supervisors amends the Manitowoc County Employee Policy Manual as follows:

17
18 Section 11.01 (Pay Plan) is amended to read as follows:

19
20 Compensation plans for Manitowoc County are described in Section 5.05~~2~~ of the
21 Manitowoc County Code of Ordinances.

22
23 Section 11.02 (Reclassification), is deleted in its entirety;

24
25 Section 11.03 (Demotion), is deleted in its entirety;

26
27 BE IT FURTHER RESOLVED that Section 11.04 (Compensation during Temporary
28 Assignment) is renumbered to Section 11.02, Section 11.05 (Uniform Allowance) is renumbered
29 to 11.03, Section 11.06 (Moving Allowances) is renumbered to 11.04, and Section 11.07 (Meals)
30 is renumbered to 11.05.

Dated this 18th day of August 2015.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

The next meeting will be September 1.

Planning and Park Commission: Supervisor Waack reported the next meeting will be August 24.

Public Safety Committee: Supervisor Henrickson gave a brief report.

Supervisor Henrickson moved, seconded by Supervisor Falkowski to adopt Resolution 4 (2015/2016-33). Upon vote, the motion carried with 23 ayes and 1 no. Supervisor Kohlman voted no; all other supervisors voted aye.

No. 2015/2016 - 33

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL
(Nancy H. Crowley)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Nancy H. Crowley, Manitowoc County Emergency Management Director, is on the
2 Board of Directors for the National Radiological Emergency Preparedness (NREP) Conference
3 Steering Committee; and
4

5 WHEREAS, as a director, she is expected to attend the mid-year planning meeting that will be
6 held in Charleston, South Carolina from October 7 through October 9, 2015; and
7

8 WHEREAS, all expenses (airfare, hotel, meals, and surface transportation) will be borne by
9 NextEra Energy Point Beach, operator of the Point Beach Nuclear Plant, as provided for in the
10 adopted 2015 budget;
11

12 NOW, THEREFORE, BE IT RESOLVED the Manitowoc County Board of Supervisors hereby
13 grants permission for Nancy H. Crowley to attend the mid-year planning meeting of the National
14 Radiological Emergency Preparedness Conference in Charleston, South Carolina from October 7
15 through October 9, 2015.

Dated this 18th day of August 2015.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: FISCAL IMPACT: No tax levy impact. Expenses for the trip are included in the 2015 adopted budget for Emergency Management including an equal revenue amount that is reimbursed to Manitowoc County by NextEra Energy (Point Beach). Estimated salary and benefits paid while attending conference is \$2,120.

APPROVED: Bob Ziegelbauer, County Executive.

Public Works Committee: Supervisor Weiss gave a brief report. The next meeting will be September 9.

Miscellaneous: Finance Committee and Public Works Committee: Supervisor Weiss moved,

seconded by Supervisor Hansen to adopt Resolution 5 (2015/2016-34) Appropriating and Transferring \$45,000 from the General Fund Undesignated Account and Transferring to the New Public Health Department Capital Project Fund Account for Completion of Public Works Garage. Upon vote, the motion carried unanimously.

No. 2015/2016 - 34

**RESOLUTION APPROPRIATING AND TRANSFERRING \$45,000 FROM THE
GENERAL FUND UNDESIGNATED ACCOUNT AND TRANSFERRING TO THE NEW
PUBLIC HEALTH DEPARTMENT CAPITAL PROJECT FUND ACCOUNT FOR
COMPLETION OF PUBLIC WORKS GARAGE**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, in August of 2012, Manitowoc County began a project it labeled the New
2 Health Department Project ("Project"); and
3

4 WHEREAS, the Project as described consisted of a number of parts including:
5 purchasing a building located at 1028 South 9th Street; remodeling of that building; demolition
6 of the old Health Department building; demolition of the Public Works maintenance garage; re-
7 grading and blacktopping of these areas for additional courthouse parking; replacing the
8 electrical service for the Courthouse; and, constructing a replacement maintenance garage for the
9 Public Works Department maintenance garage that was demolished as part of removing the old
10 Health Department building; and
11

12 WHEREAS, all parts of the Project have been completed except for the replacement
13 garage for the Public Works Department; and
14

15 WHEREAS, a maintenance garage is needed by the Public Works Department in the
16 downtown campus area for equipment and supplies storage to efficiently maintain the buildings
17 and grounds of the Courthouse, Human Services Building, Communications & Technology
18 Building, Law Enforcement Center, Health Department Building, and Administration Building;
19 and
20

21 WHEREAS, the Public Works Department has investigated the cost of a new stand-alone
22 garage and the cost of a garage addition to the existing Law Enforcement Center Patrol Car
23 Storage Garage (PCSG), and the addition to the PCSG is estimated to be \$20,000 less expensive
24 than the stand-alone option; and
25

26 WHEREAS, funds remaining in the New Public Health Department Capital Project Fund
27 account are approximately \$30,000, and the replacement garage is estimated to cost \$75,000;
28

29 NOW, THEREFORE, BE IT RESOLVED that the County Board authorizes the
30 Comptroller to appropriate and transfer \$45,000 from the General Fund Undesignated account to

31 the New Public Health Department Capital Project Fund account for the purpose of completing
32 the Project; and
33

34 BE IT FURTHER RESOLVED that the Comptroller is to record such information in the
35 books of the County for the year ending December 31, 2015.

Dated this 18th day of August 2015.

Respectfully submitted by the Finance Committee and Public Works Committee.

FISCAL IMPACT: Reduces the amount available in the General Fund Undesignated account
by the \$45,000 transfer.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Kevin Behnke: Supervisor Behnke moved, seconded by Supervisor Baumann to
adopt Resolution 6 (2015/2016-35) Approving Town of Newton Zoning Ordinance Amendment
(Dan Kleiber). Upon vote, the motion carried unanimously.

No. 2015/2016 - 35

**RESOLUTION APPROVING TOWN OF NEWTON ZONING ORDINANCE
AMENDMENT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Town of Newton has adopted a zoning ordinance under Wis. Stat.
2 § 60.62; and
3

4 WHEREAS, Manitowoc County has adopted a zoning ordinance under Wis. Stat.
5 § 59.69; and
6

7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and
8 amendments thereto, are subject to county board approval in counties that have adopted a zoning
9 ordinance under Wis. Stat. § 59.69; and
10

11 WHEREAS, the Town of Newton amended its zoning ordinance on August 12, 2015 by
12 rezoning property owned by Dan Kleiber in accordance with Wis. Stat. § 60.62; and
13

14 WHEREAS, the Town of Newton has submitted its amended zoning ordinance to the
15 Manitowoc County Board of Supervisors for its approval, and a copy of the amended zoning
16 ordinance has been provided to each member of the county board for review;
17

18 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
19 Supervisors approves the amended zoning ordinance of the Town of Newton as adopted by the
20 Town Board of the Town of Newton on August 12, 2015.

Dated this 18th day of August 2015.

Respectfully submitted by Kevin L. Behnke, Supervisor.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Behnke moved, seconded by Supervisor Maresh to adopt Resolution 7 (2015/2016-36) Approving Town of Newton Zoning Ordinance Amendment (Michelle Hallwachs). Upon vote, the motion carried unanimously.

No. 2015/2016 - 36

**RESOLUTION APPROVING TOWN OF NEWTON ZONING ORDINANCE
AMENDMENT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Town of Newton has adopted a zoning ordinance under Wis. Stat.
2 § 60.62; and
3

4 WHEREAS, Manitowoc County has adopted a zoning ordinance under Wis. Stat.
5 § 59.69; and
6

7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and
8 amendments thereto, are subject to county board approval in counties that have adopted a zoning
9 ordinance under Wis. Stat. § 59.69; and
10

11 WHEREAS, the Town of Newton amended its zoning ordinance on August 12, 2015 by
12 rezoning property owned by Michele Hallwachs in accordance with Wis. Stat. § 60.62; and
13

14 WHEREAS, the Town of Newton has submitted its amended zoning ordinance to the
15 Manitowoc County Board of Supervisors for its approval, and a copy of the amended zoning
16 ordinance has been provided to each member of the county board for review;
17

18 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
19 Supervisors approves the amended zoning ordinance of the Town of Newton that was adopted by
20 the Town Board of the Town of Newton on August 12, 2015.

Dated this 18th day of August 2015.

Respectfully submitted by Kevin L. Behnke, Supervisor.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Gerroll moved to adjourn, seconded by Supervisor Vogel, and the motion was adopted by acclamation. The meeting adjourned at 7:58 p.m.

Respectfully submitted,
Lois Kiel, Manitowoc County Deputy Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, September 15, 2015

7:00 p.m.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at University of Wisconsin - Manitowoc, in the City of Manitowoc, being the 15th day of September 2015, for the purpose of transacting business as a Board of Supervisors.

Chairperson Jim Brey called the meeting to order at 7:00 p.m.

Chairperson Jim Brey gave the invocation which was followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 23 members present: Baumann, Behnke, Brey, Burke, Cavanaugh, Dufek, Dyzak, Falkowski, Hansen, Henrickson, Hoffman, Holschbach, Kohlman, Kopecky, Maresh, Metzger, Nickels, Vogel, Vogt, Waack, Weiss, Williams, and Zimmer. Supervisors Gerroll and Wagner were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Henrickson the August 18, 2015 meeting minutes were approved unanimously.

The County Clerk announced there were no changes to the agenda.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

Chairperson Brey and County Executive Bob Ziegelbauer presented a Proclamation Honoring 4-H Week to 4-H and Youth Development Educator Kevin Palmer. Mr. Palmer thanked the Board and invited everyone to 4-H Family Fun night and to the Sock Hop in honor of retiree Ruth Aebischer.

Chairperson Brey read a Proclamation Declaring Crime Prevention Month.

Chairperson Brey read Certificates of Appreciation for Ruth Aebischer for over 46 years with the UW-Extension and George Kunz for over 26 years with the Sheriff's Department.

Corporation Counsel Peter Conrad discussed the Attorney General letter dated August 27, 2015 which referenced the Human Services Director position. Discussion followed.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 7:15 p.m.

No one present wished to speak, subsequently Chairperson Brey closed public input.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Marc Holsen as Manitowoc County Highway Commissioner. Supervisor Behnke moved, seconded by Supervisor Maresh to approve the appointment. Upon voice vote, the motion carried unanimously. Mr. Holsen thanked the County Executive and the Board for the appointment and noted that he looks forward to running the department as efficiently retiring Commissioner Kennedy. Commissioner Kennedy thanked the Board for the opportunity to serve the county.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Aging & Disability Resource Center Board: Supervisor Waack gave a brief report. The next meeting will be September 22.

Board of Health: Supervisor Vogel reported the next meeting will be October 8.

Criminal Justice Coordinating Council: Supervisor Vogel reported the next meeting will be October 7 and the CJCC Executive Committee will meet September 21.

Executive Committee: Chairperson Brey gave a brief report and reminded the Board there will be a meeting on October 13 for the county executive's presentation of the 2016 budget and the public hearing on the budget will be October 26.

Expo-Ice Center Board: Supervisor Cavanaugh gave a brief report. The next meeting will be October 7.

Finance Committee: Supervisor Hansen gave a brief report. Supervisor Hansen moved, seconded by Supervisor Holschbach to adopt Resolution 1 (2015/2016-37) Authorizing Out-Of-State Travel (Kristi Tuesburg). Upon vote, the motion carried unanimously.

No. 2015/2016 - 37

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL (Kristi Tuesburg)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Register of Deeds Office maintains and supports the
2 Land Information System used by multiple county departments, title companies, attorneys and
3 citizens of Manitowoc County; and
4

5 WHEREAS, recording fees collected by the Manitowoc County Register of Deeds Office
6 support the design, development and implementation of the Land Information System;
7

8 WHEREAS, the software supporting the Land Information System is in a state of change
9 and the Register of Deeds Office must stay current with those changes through continuing
10 education and software development; and

11
12 WHEREAS, Manitowoc County's land records software vendor, Deketo Land Records,
13 is holding a training and development session in Mackinaw City, Michigan from September 23
14 to 25, 2015, which will provide an opportunity for the Register of Deeds Office to stay current
15 with changes in the software for its Land Information System;

16
17 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
18 Supervisors authorizes Chief Deputy Register of Deeds Kristi Tuesburg to attend the Deketo
19 Land Records training and development sessions in Mackinaw City, Michigan from September
20 23 to 25, 2015.

Dated this 15th day of September 2015.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Travel and conference costs, not to exceed \$750.00 will be paid out of the
Land Records Fund. Estimated wages and benefits for the time at conference is \$914.00.

APPROVED: Bob Ziegelbauer, County Executive.

The next meeting will be October 19.

Highway Committee: Supervisor Behnke gave a brief report and answered supervisors'
questions.

Human Services Board: Supervisor Henrickson gave a brief report. The next meeting will be
October 27.

Lakeland Care District: Chairperson Brey gave a brief report. The next meeting will be
September 16.

Land Conservation Committee/Natural Resources & Education Committee: Supervisor Waack
reported the Land Conservation Committee will meet September 17 and the Natural Resources &
Education Committee will meet October 8.

Personnel Committee: Supervisor Behnke gave a brief report. Supervisor Behnke moved,
seconded by Supervisor Baumann to adopt Resolution 2 (2015/2016-38) Amending Employee
Policy Manual Section 18.06 Field Training Officer Premium. Upon vote, the motion carried
unanimously.

**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL
SECTION 18.06 FIELD TRAINING OFFICER PREMIUM**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has established an Employee Policy Manual to provide
2 uniform policies and procedures; and
3

4 WHEREAS, the Sheriff's Department and Joint Dispatch Center have developed field
5 training officer programs to assist in the training of new employees; and
6

7 WHEREAS, the Sheriff's Department and Joint Dispatch Center have experienced
8 increased staff turnover due to employee retirements and the increased turnover has increased the
9 responsibilities of the designated field training officers; and
10

11 WHEREAS, the effective training of new corrections officers and emergency dispatchers
12 is dependent upon the existence of the field training officer program; and
13

14 WHEREAS, field training officers have requested the opportunity to accrue adjustment
15 time off in lieu of the hourly premium paid; and
16

17 WHEREAS, field training officers represented by WPPA already have the option to
18 accrue adjustment time off in lieu of the hourly premium paid;
19

20 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
21 Supervisors amends the Manitowoc County Employee Policy Manual §18.06 as follows:
22

23 18.06 Field Training Officer Premium
24

25 Sheriff's Department and Joint Dispatch Center employees who are designated as
26 field training officers shall be paid \$1.50 per hour premium during the hours that
27 they are assigned to and acting as a field training officer. Employees may elect to
28 receive one hour of adjustment time for every 8 hours worked as a field training
29 officer in lieu of the \$1.50 per hour premium.

Dated this 15th day of September 2015.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: Indeterminable. If adjustment time is taken as time off, costs will be reduced by approximately \$12 per 8 hour shift. If adjustment time is paid out at the end of the year, costs will be increased by approximately \$12 per 8 hour shift.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Behnke moved, seconded by Supervisor Baumann to adopt Resolution 3 (2015/2016-39) Amending Employee Policy Manual Section 4.02 Temporary Help – Extra Hire. Upon discussion and vote, the motion carried with 17 ayes and 6 noes. Supervisors Burke, Henrickson, Kohlman, Kopecky, Nickels, and Vogel voted no; all other supervisors voted aye.

No. 2015/2016 - 39

**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL SECTION
4.02 TEMPORARY HELP - EXTRA HIRE**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Affordable Care Act requires that health insurance be offered to
2 temporary employees working 30 or more hours per week for 6 months or longer; and
3

4 WHEREAS, the Affordable Care Act requires that health insurance be offered to
5 employees who have separated from regular employment for less than 13 weeks prior to being
6 reinstated as a temporary employee; and
7

8 WHEREAS, providing health insurance to temporary employees increases the cost of
9 Manitowoc County's health care plan; and
10

11 WHEREAS, adopting a uniform policy that protects Manitowoc County from these
12 additional costs will assure clarity of understanding and consistency in practice; and
13

14 WHEREAS, deleting Section 4.02(2) of the Employee Policy manual is a technical
15 correction that reflects the changes adopted by the Manitowoc County Board of Supervisors on
16 June 16, 2015;
17

18 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
19 Supervisors amends the Manitowoc County Employee Policy Manual §4.02 as follows:
20

- 21 (2) ~~Temporary or extra hire positions must be advertised. Department directors may~~
22 ~~seek a waiver of this requirement from the County Executive. The Personnel~~
23 ~~Department shall report to the Personnel Committee all waivers~~
24 ~~granted. Temporary employment for persons scheduled to work 30 hours or more~~
25 ~~per week must be less than 6 months.~~
26

27 and
28

29 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors creates
30 § 4.02(3) of the Manitowoc County Employee Policy Manual to read as follows:
31

32 (3) All former employees of Manitowoc County must have a break in service of at
33 least 13 weeks prior to being hired into a temporary position.

34
35 and

36
37 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors
38 rennumbers the former §§ 4.02(3) through 4.02(5) of the Employee Policy Manual to §§ 4.02(4)
39 through 4.02(6) respectively.

Dated this 15th day of September 2015.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Planning and Park Commission: Supervisor Waack moved, seconded by Supervisor Hoffman to adopt Resolution 4 (2015/2016-40) Adopting Manitowoc County Planning and Zoning Department Fee Schedule. Upon discussion and vote, the motion carried with 19 ayes and 4 noes. Supervisors Dyzak, Falkowski, Nickels, and Zimmer voted no; all other supervisors voted aye.

No. 2015/2016 - 40

**RESOLUTION ADOPTING MANITOWOC COUNTY PLANNING AND ZONING
DEPARTMENT FEE SCHEDULE**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County Code § 4.13(2) provides that the fees that the Planning
2 and Zoning Department is authorized to charge must be set by County Board resolution and
3 reviewed annually by the Planning and Park Commission; and

4
5 WHEREAS, the Planning and Park Commission has reviewed the Planning and Zoning
6 Department fee schedule and recommends that it be adjusted; and

7
8 WHEREAS, a copy of the proposed Planning and Zoning Department fee schedule has
9 been provided to the County Board;

11 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
12 Supervisors approves the proposed Planning and Zoning Department Fee Schedule to be
13 effective January 1, 2016, and directs that a copy of the fee schedule be included as an appendix
14 to Manitowoc County Code Chapter 4, Finances.

Dated this 15th day of September 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: Indeterminable.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Vogt to enact Ordinance 5 (2015/2016-41) Amending Manitowoc County Code Chapter 13 Private Sewage System Ordinance. Upon discussion and vote, the motion carried with 21 ayes and 2 noes. Supervisors Falkowski and Kohlman voted no; all other supervisors voted aye.

No. 2015/2016 - 41

**ORDINANCE AMENDING MANITOWOC COUNTY CODE CHAPTER 13
PRIVATE SEWAGE SYSTEM ORDINANCE**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Chapter 13 of the Manitowoc County Code regulates private sewage
2 systems; and
3

4 WHEREAS, Section 13.09(2)(a) of the Manitowoc County Code provides that a
5 complete inspection of a private on site waste treatment system ("POWTS") must be completed
6 at certain times, including when there is a conveyance of the property on which a structure that is
7 serviced by a POWTS is located; and
8

9 WHEREAS, the 2015-2017 Wisconsin State Budget bill prohibits local governmental
10 units (including counties) from creating or enforcing an ordinance that requires an owner of real
11 property to take certain actions with respect to the property either: 1) before the owner may sell,
12 refinance, or transfer title to the property; 2) at the time of the sale or refinancing of, or the
13 transfer of title to, the property; or, 3) within a certain period of time after selling, refinancing, or
14 transferring title to the property; and
15

16 WHEREAS, the Manitowoc County Planning and Park Commission recommends that
17 Manitowoc County continue to require POWTS inspections in order to protect the health and
18 welfare of the county's residents and that Manitowoc County Code Chapter 13, Private Sewage
19 System Ordinance be amended to clarify that Manitowoc County's POWTS inspection
20 requirement does not fall within any of the three time periods prohibited by Wisconsin statute;

21
22 NOW, THEREFORE, the County Board of Supervisors of the county of Manitowoc does
23 ordain as follows:

24
25 Manitowoc County Code § 13.09(2)(a) is amended as follows:

26
27 (2) A complete inspection of a POWTS is required:

28
29 (a) upon the ~~when there is a~~ conveyance, merger, partition, subdivision, or
30 transfer of the property on which the POWTS is located or of the property
31 on which a structure serviced by the POWTS is located.
32

Dated this 15th day of September 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Baumann to enact Ordinance 6 (2015/2016-42) Amending Zoning Map (Pamela Backus). Upon vote, the motion carried unanimously.

No. 2015/2016 - 42

ORDINANCE AMENDING ZONING MAP
(Pamela Backus)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on August 24, 2015; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;

7
8 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc
9 does ordain as follows:

10
11 A part of Lot 1 of Certified Survey Map recorded in Volume 23, Page 337, as
12 Document No. 959606, located in the Northeast Quarter (NE1/4) of the Southeast
13 (SE1/4) of Section Seventeen (17), Township Seventeen (17) North, Range
14 Twenty-Two (22) East, Town of Meeme, Manitowoc County, Wisconsin
15 containing 133,381 square feet (3.06 acres) of land and being described by:
16 commencing at the Southeast Quarter Corner of said Section 17; thence
17 N00°40'01"E along the East line of the SE¼ of said Section 17, a distance of
18 1330.31 feet to the Southeast Corner of said Lot 1; thence N86°51'33"W along the
19 south line of said Lot 1, a distance of 619.89 feet to the point of beginning; thence
20 continuing N86°51'33"W along said south line 303.61 feet; thence S83°43'34"W
21 along said south line 194.35 feet to East Right of Way line of C.T.H. "M"; thence
22 N40°26'42"W along said East line 153.20 feet; thence Northwesterly 17.02 feet
23 along said East line and the arc of curve to the right, having a radius of 5739.99 feet,
24 and a chord of which bears N40°21'29"W 17.02 feet to the Northwest corner of
25 said Lot 1; thence N67°55'33"E along the northerly line of said Lot 1, a distance of
26 469.15 feet; thence N58°20'35"E along said northerly line 87.86 feet; thence
27 S35°43'05"E 162.69 feet; thence S09°34'34"E 47.25 feet; thence S08°09'21"W
28 104.34 feet; thence S07°58'04"E 66.05 feet; to the point of beginning, said parcel
29 containing approximately 3.06 acres of land and is hereby rezoned from General
30 Agriculture (GA) to Small Estate Residential (SE).

Dated this 15th day of September 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Williams to enact Ordinance 7 (2015/2016-43) Amending Zoning Map (Todd and Melissa Graf). Upon vote, the motion carried unanimously.

No. 2015/2016 - 43

ORDINANCE AMENDING ZONING MAP
(Todd and Melissa Graf)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on August 24, 2015; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc
9 does ordain as follows:
10

11 A parcel of land located in the SE1/4, SE1/4, Section 17, T17N-R22E, Town of
12 Meeme, commencing at the SE Corner of said Section 17; thence northwesterly
13 along the centerline of CTH M approximately 1160 feet; thence northeasterly
14 approximately 50 feet to the east r/w of CTH M which is the point of real
15 beginning; thence continue northeasterly approximately 195 feet; thence
16 northwesterly approximately 180 feet; thence southwesterly approximately 195
17 feet; thence southeasterly along the east r/w of CTH M approximately 180 feet to
18 the point of real beginning, said parcel containing approximately .80 acres of land
19 and is hereby rezoned from Large Estate (LE) to General Agriculture (GA).

Dated this 15th day of September 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Cavanaugh to enact Ordinance 8
(2015/2016-44) Amending Zoning Map (Aaron and Bobbi Jo Robley). Upon vote, the motion
carried unanimously.

No. 2015/2016 - 44

ORDINANCE AMENDING ZONING MAP
(Aaron and Bobbi Jo Robley)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on August 24, 2015; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;

7
8 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc
9 does ordain as follows:

10
11 A parcel of land located in the NW¼, NE¼, Section 10, T18N-R22E, Town of
12 Liberty, commencing at the N1/4 Corner of said Section 10; thence easterly along
13 the centerline of English Lake Road approximately 1165 feet; thence southerly
14 approximately 33 feet to the south r/w of English Lake Road which is the point of
15 real beginning; thence continue southerly approximately 270 feet; thence easterly
16 approximately 45 feet; thence northerly approximately 274 feet; thence westerly
17 along the south r/w of English Lake Road approximately 45 feet to the point of
18 real beginning, said parcel containing approximately .28 acres of land and is
19 hereby rezoned from General Agriculture (GA) Rural Residential (RR).
20

Dated this 15th day of September 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

The next meeting will be October 26.

Public Safety Committee: Supervisor Henrickson gave a brief report.

Public Works Committee: Supervisor Weiss gave a brief report. The next meeting will be
October 14.

Safety Net Accountability Panel: Supervisor Henrickson gave a brief report.

Supervisor Falkowski moved to adjourn, seconded by Supervisor Hansen and the motion was
adopted by acclamation. The meeting adjourned at 8:07 p.m.

Respectfully submitted,
Jamie J. Aulik, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, October 13, 2015

7:00 p.m.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at University of Wisconsin - Manitowoc, in the City of Manitowoc, being the 13th day of October 2015, for the purpose of transacting business as a Board of Supervisors.

Chairperson Jim Brey called the meeting to order at 7:00 p.m.

Supervisor Cathy Wagner gave the invocation which was followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 21 members present: Baumann, Behnke, Brey, Burke, Cavanaugh, Dufek, Dyzak, Falkowski, Hansen, Henrickson, Hoffman, Holschbach, Kohlman, Metzger, Vogel, Vogt, Waack, Wagner, Weiss, Williams, and Zimmer. Supervisors Gerroll, Kopecky, Maresh, and Nickels were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Weiss the September 15, 2015 meeting minutes were approved unanimously.

The County Clerk announced changes to the agenda. Supervisor Henrickson moved, seconded by Supervisor Baumann to approve the agenda. Upon vote, the motion carried unanimously.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

Chairperson Brey reported that he approved out of state travel on an emergency basis for a Sheriff's Department employee who was attending a training seminar that took place prior to the October 13 County Board session.

Chairperson Brey, and Supervisors Metzger and Vogt each gave a brief report regarding the 2015 Wisconsin Counties Association Conference where they attended various informational business meetings and workshops. Chairperson Brey noted a change in the process for election of the Board of Directors which will now take place with an election at the annual meeting.

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation Declaring Manitowoc Recycles Day 2015 to Public Works Director Gerry Neuser. Mr. Neuser thanked the County Board for enabling Manitowoc County to enter into the twenty fifth year of recycling.

County Executive Bob Ziegelbauer presented the proposed 2016 budget. Executive Ziegelbauer commented that this will be the 10th year that a typical property owner will see a slight decrease in the taxes they pay for Manitowoc County government. County Government is in strong financial shape. Mr. Ziegelbauer explained that while maintaining low debt, the county is

preparing for large future expenditures that include bridge construction on County Trunk “R”, renovation of the University of Wisconsin facility, and major modifications in Room B-15 in the Courthouse. He answered supervisors’ questions.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 7:35 p.m.

Rick Tisler, Town of Franklin, referred to an email he sent to supervisors and others regarding health insurance comparable with two contiguous counties that illustrated low deductibles and no co-pays when compared to Manitowoc County proposed health insurance high deductibles and 10 and 20 percent co-pays. Mr. Tisler explained that he contacted human resource departments and asked the same questions regarding employer and employee insurance costs, deductibles, and co-pays of each county.

Maura Yost, Town of Centerville, requested the Board to appoint a single Human Services Director as directed by state law.

Jim Theyerl, Town of Manitowoc, commented that he has been reporting issues to the Personnel Department from information that he is receiving from county employees. Mr. Theyerl expressed the opinion that the County Board should be reduced by one half of its members.

No one present else wished to speak, subsequently Chairperson Brey closed public input at 7:45 p.m.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Aging & Disability Resource Center Board: Supervisor Wagner gave a brief report. The next meeting will be November 24.

Board of Health: Supervisor Vogel gave a brief report. The next meeting will be November 12.

Criminal Justice Coordinating Council: Supervisor Vogel gave a brief report. The next meeting will be November 11.

Expo-Ice Center Board: Supervisor Cavanaugh gave a brief report. The next meeting will be November 4.

Finance Committee: Supervisor Dufek gave a brief report and answered supervisors’ questions. The next meeting will be October 19.

Highway Committee: Supervisor Behnke gave a brief report.

Human Services Board: Supervisor Henrickson gave a brief report and answered supervisors’ questions. The next meeting will be October 22.

Lakeland Care District: Chairperson Brey gave a brief report.

Land Conservation Committee/Natural Resources & Education Committee: Supervisor Wagner gave a brief report. The next NREC meeting will be December 10.

Personnel Committee: Supervisor Behnke gave a brief report. Supervisor Behnke moved, seconded by Supervisor Vogt to adopt Resolution 1 (2015/2016-45) Amending Employee Policy Manual Section 28.09 Vehicle Operation. Upon discussion and vote, the motion carried unanimously.

No. 2015/2016 - 45

**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL SECTION 28.09
VEHICLE OPERATION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has established an Employee Policy Manual to establish
2 uniform personnel policies and procedures; and
3

4 WHEREAS, Section 28.09 of the Employee Policy Manual provides Manitowoc
5 County's policy regarding vehicle operation; and
6

7 WHEREAS, proactive risk management can control and minimize liability exposure; and
8

9 WHEREAS, the Personnel Committee has reviewed § 28.09 (Vehicle Operation) of the
10 Employee Policy Manual and determined that Manitowoc County's vehicle operation policy
11 should be updated to minimize the County's liability exposure and that such updates should be
12 reduced to writing and included in the Employee Policy Manual; and
13

14 WHEREAS, the revised vehicle operation policy has been reviewed with all Department
15 Directors and allows Departments the continued discretion needed for the specific demands of
16 the department; and
17

18 WHEREAS, the revised vehicle operation policy provides clarity to employees while still
19 providing discretion that may be needed from time to time due to the nature of the work
20 performed; and
21

22 WHEREAS, reducing this practice to writing assures clarity of understanding and
23 consistency in practice;
24

25 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
26 Supervisors amends the Manitowoc County Employee Policy Manual §28.09 (Vehicle
27 Operation) to read as follows:
28

28.09 Vehicle Operation

- (1) In the case that this policy conflicts with departmental policies regarding vehicle operation, the departmental policy shall prevail.
- (4)(2) Only ~~specifically authorized~~ employees who possess a valid license or permit for the equipment being used shall operate County owned vehicles or personally owned vehicles on County business in the performance of official duties.
- (3) Employees may be responsible for damage to County owned vehicles resulting from reckless or abusive handling or operation.
- (2)(4) ~~Drivers~~Employees shall know and obey all state and local motor vehicle laws applicable to the operation of their vehicle. Car insurance must be maintained at least at the minimum level required by state law. Remember that inattentive driving is a violation of law. Avoid distractions while driving. Employees are encouraged to include information on their cell phone message to indicate that they are unavailable to talk while driving.
- (5) Use of alcohol, drugs or other substances, including over the counter medications that in any way may impair driving ability, is prohibited.
- (3)(6) ~~The employee~~Employees shall drive at safe speeds, no greater than that permitted by law. Traffic, road and weather conditions shall be given consideration in determining safe speed, within the legal limit, at which the vehicle shall be operated.
- (4)(7) Employees shall not allow unauthorized persons to drive, operate, or ride in or on a County vehicle. Employees should never allow anyone to ride in any part of the vehicle not specifically intended for passenger use.
- (8) Employees are expected to wear seat belts at all times while in a moving vehicle whether they are the driver or a passenger. Employees should never allow anyone to ride in a seat that does not have a working seat belt. Properly installed car seats or booster seats must be used for all children under 80 pounds. It is understood that employees may not be able to comply with these requirements in situations involving emergency transportation.
- (9) Never leave keys in the vehicle. Avoid leaving materials or inventory in plain view where they will be susceptible to theft or damage when possible. Drivers are responsible for the security of the vehicle and cargo.
- (10) Employees are required to immediately report to their supervisor any crashes and moving violations received while driving in the performance of official duties.

Dated this 13th day of October 2015.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Planning and Park Commission: Supervisor Waack reported the next meeting will be October 26.

Public Safety Committee: Supervisor Henrickson reported the next meeting will be November 11.

Public Works Committee: Supervisor Weiss reported the next meeting will be October 14.

Announcement: Chairperson Brey reminded supervisors that the next meeting will be Monday, October 26.

Supervisor Baumann moved to adjourn, seconded by Supervisor Vogel and the motion was adopted by acclamation. The meeting adjourned at 8:07 p.m.

Respectfully submitted,
Jamie J. Aulik, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, October 26, 2015

7:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at University of Wisconsin - Manitowoc, in the City of Manitowoc, being the 26th day of October 2015, for the purpose of conducting the Annual Meeting and Public Hearing on the Budget as a Board of Supervisors.

Chairperson Jim Brey called the meeting to order at 7:01 p.m.

Supervisor Dyzak gave the invocation which was followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 24 members present: Baumann, Brey, Burke, Cavanaugh, Dufek, Dyzak, Falkowski, Gerroll, Hansen, Henrickson, Hoffman, Holschbach, Kohlman, Kopecky, Maresh, Metzger, Nickels, Vogel, Vogt, Waack, Wagner, Weiss, Williams, and Zimmer. Supervisor Behnke was excused.

On a motion by Supervisor Holschbach, seconded by Supervisor Henrickson the October 13, 2015 meeting minutes were approved unanimously.

The clerk announced changes to the agenda. Supervisor Hoffman moved, seconded by Supervisor Weiss to approve the agenda. Upon vote, the motion carried unanimously.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

Personnel Director Sharon Cornils presented a handout which illustrated both costs and comparisons of the Manitowoc County self-insured health insurance plan alongside other insurance plans, and also an update on the 2016 pay plan in the proposed budget. There will be no increase in employee premium contributions in 2016, but deductibles will be increased and a 10% co-insurance will be applied after deductible. Ms. Cornils described proposed changes in the 2016 pay plan which include a pay increase for performance based on an the employee's evaluation score, which could give an employee a 1.5% or a 3% pay increase. She answered supervisors' questions.

Chairperson Brey recognized Roncalli High School students who were in attendance at the meeting.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open on the 2016 proposed budget open at 7:34 p.m.

Maura Yost, Town of Centerville, spoke in support of a single qualified Human Services Director. Ms. Yost appealed to the Board to fund the position.

Jim Theyerl, Town of Manitowoc, opposed the proposed pay plan increases. Mr. Theyerl voiced the opinion that employees should be terminated when not performing satisfactory work.

No one else present wished to speak at the public hearing on the 2016 proposed budget, subsequently Chairperson Brey closed public comment at 7:40 p.m. and opened public comment on any non-budget items.

Ed Hansen, City of Manitowoc, urged the Board to approve a referendum that could create a countywide sales tax to fund the demolition of the Mirro Building. Mr. Hansen noted that the Mirro Company provided jobs not only for city residents, but also for many families throughout the county.

No one else present wished to speak on non-budget issues, subsequently Chairperson Brey closed public input at 7:43 p.m.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Finance Committee: Supervisor Hansen moved, seconded by Supervisor Holschbach to adopt Resolution 1 (2015/2016-46) Cancelling County Checks Not Presented Within Two Years of Issuance (Treasurer). Upon vote, the motion carried unanimously.

No. 2015/2016 - 46

**RESOLUTION CANCELLING COUNTY CHECKS NOT PRESENTED WITHIN
TWO YEARS OF ISSUANCE
(Treasurer)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, a few of the thousands of checks issued by Manitowoc County are not
2 presented for payment within two years of their date of issuance, and
3

4 WHEREAS, the County Treasurer is required to account for these uncashed checks in the
5 reserve to the County's checking account, and
6

7 WHEREAS, Wis. Stat. §59.64(4e) provides that the County Board may, at its annual
8 meeting, cancel checks which have not been presented for payment within two years of their
9 issuance; and
10

11 WHEREAS, those checks shown on the attached list were issued by Manitowoc County
12 prior to October 31, 2013, and were not presented for payment within two years of their
13 issuance;
14

15 NOW, THEREFORE, BE IT RESOLVED that the checks shown on the attached list are
16 hereby cancelled and without value; and
17

18 BE IT FURTHER RESOLVED that the payee of a canceled check may make application

19 to the County Board Chair and County Clerk to have a new check issued for the original amount,
20 without interest, and that the County Treasurer shall issue such a check within sixty days of
21 written notice of approval of such application by the County Board Chair and County Clerk.

Dated this 26th day of October 2015.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT:	Increased available cash balance in Account 100-001	\$7,176.07
	Increased available cash balance in Account 160-485	\$49.02
	<u>Increased available cash balance in Account 126-770</u>	<u>\$553.94</u>
	Total increase in available cash balance	\$7,779.03

APPROVED: Bob Ziegelbauer, County Executive.

Public Safety Committee: Supervisor Henrickson moved, seconded by Supervisor Falkowski to adopt Resolution 2 (2015/2016-47) Cancelling Checks Not Presented Within Two Years of Issuance (Sheriff's Department). Upon vote, the motion carried unanimously.

No. 2015/2016 - 47

**RESOLUTION CANCELLING CHECKS NOT PRESENTED
WITHIN TWO YEARS OF ISSUANCE
(Sheriff's Department)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, some of the thousands of checks issued by the Manitowoc County Sheriff's
2 Office from the Inmate Trust Account are not presented for payment within two years of their
3 date of issuance; and

4
5 WHEREAS, the Sheriff is required to account for uncashed checks in the Sheriff's Office
6 checking account; and

7
8 WHEREAS, Wis. Stat. § 59.64(4)(e) provides that the County Board may, at its annual
9 meeting, cancel checks which have not been presented for payment within two years of their
10 issuance; and

11
12 WHEREAS, those checks shown on the attached list were issued by the Manitowoc
13 County Sheriff's Office prior to October 31, 2013 and were not presented for payment within
14 two years of their issuance;

15
16 NOW, THEREFORE, BE IT RESOLVED the checks shown on the attached list are

17 hereby cancelled and without value; and

18

19 BE IT FURTHER RESOLVED that the payees of these cancelled checks may within six
20 years make application to the County Board Chair and County Clerk to have a new check issued
21 for the original amount, without interest, and that the County Treasurer shall issue such a check
22 within sixty days of written notice of approval of such application by the County Board Chair
23 and County Clerk.

Dated this 26th day of October 2015.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: Increases available cash balance in Account 100.23409 by \$574.34.

APPROVED: Bob Ziegelbauer, County Executive.

ANNOUNCEMENTS: Chairperson Brey congratulated Supervisor Gerroll on his 24th wedding anniversary. He reminded supervisors that the next meeting will be November 3.

Supervisor Maresh moved to adjourn, seconded by Supervisor Holschbach, and the motion was adopted by acclamation. The meeting adjourned at 7:46 p.m.

Respectfully submitted,
Jamie J. Aulik, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, November 3, 2015

7:00 p.m.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at University of Wisconsin - Manitowoc, in the City of Manitowoc, on November 3, 2015, for the purpose of transacting business as a Board of Supervisors.

Chairperson Jim Brey called the meeting to order at 7:00 p.m.

Supervisor Sue Maresh gave the invocation which was followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 24 members present: Baumann, Behnke, Brey, Burke, Cavanaugh, Dufek, Dyzak, Falkowski, Gerroll, Hansen, Henrickson, Hoffman, Holschbach, Kohlman, Kopecky, Maresh, Metzger, Nickels, Vogel, Vogt, Waack, Wagner, Weiss, and Williams. Supervisor Zimmer was excused.

Chairperson Brey acknowledged supervisors and attendees who had served or are currently serving in the military.

On a motion by Supervisor Henrickson, seconded by Supervisor Baumann the October 26, 2015 meeting minutes were approved unanimously.

The County Clerk announced changes to the agenda. Supervisor Vogt moved, seconded by Supervisor Maresh to approve the agenda. Upon vote, the motion carried unanimously.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS
Chairperson Brey declared public comment open at 7:04 p.m.

UW-Manitowoc Dean Charles Clark, Manitowoc, talked about the reorganization of the University of Wisconsin system and introduced Dr. Martin Rudd who will be the new Regional Chief Executive Officer for the Wisconsin northeast region which includes UW-Manitowoc.

Dr. Martin Rudd, Appleton, stated that he is originally from southwest England and is the current Chief Executive Officer at UW-Fox Valley. He is looking forward to connecting with the community.

Dean Charles Clark thanked the Board for their support and noted that it has been an honor to serve this community.

John Neuser, Town of Cato, spoke in support of the rezone to his property and explained that he seeks to preserve good farmland.

Tom Lenz, Town of Newton, asked the Board to support the rezone of the Paul Muench property.

Maura Yost, Town of Centerville, requested the Board to create and fund a single Human Services Department Director position.

Paul Muench, Town of Liberty, spoke in support of the rezone to his property in the Town of Liberty.

No one present else wished to speak, subsequently Chairperson Brey closed public input at 7:15 p.m.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Bob Ziegelbauer's appointments of Jody Beyer, Mike Plate, Rob Voss, Russell Zipperer, and Jeremy Hawig to the Expo-Ice Center Board for a three year term expiring December 31, 2018. Supervisor Behnke moved, seconded by Supervisor Cavanaugh to approve the appointments. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Bob Ziegelbauer's appointments of Nancy Crowley, Supervisor Rick Henrickson and alternate Supervisor Randy Vogel, Chris Meyer, Dave Funkhauser and alternate Robert Hennings, Jr., Amy Wergin and Gerald Wiesner to the Local Emergency Planning Committee for a two year term expiring December 31, 2017. Supervisor Kopecky moved, seconded by Supervisor Baumann to approve the appointments. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Bob Ziegelbauer's appointments of Michael Galvan, Marc Holsen, alternate Jason Orth, and Barbara Herrmann to the Traffic Safety Commission. Supervisor Henrickson moved, seconded by Supervisor Vogel to approve the appointments. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Tom Hoffman to the Veterans Service Commission for a three term expiring December 2018. Supervisor Vogt moved, seconded by Supervisor Falkowski. Upon vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Finance Committee: Supervisor Hansen moved, seconded by Supervisor Holschbach to adopt Resolution 1 (2015/2016-48) Adopting 2016 Budget and Property Tax Levy. Upon discussion and vote, the motion carried with 20 ayes and 4 noes. Supervisors Burke, Kopecky, Metzger, and Vogel voted no; all other supervisors voted aye.

No. 2015/2016 - 48

RESOLUTION ADOPTING 2016 BUDGET AND PROPERTY LEVY

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

WHEREAS, a detailed copy of the County Executive's proposed 2016 annual budget has been made available to each county supervisor and to the general public; and

WHEREAS, the proposed 2016 annual budget was presented to the Manitowoc County Board of Supervisors at its meeting on October 13, 2015; and

WHEREAS, formal publication of a budget summary and announcement of a public hearing was made in accordance with Wis. Stat. § 65.90 and Wis. Stat. ch. 985 in the Manitowoc Herald Times Reporter on October 11, 2015; and

WHEREAS, a public hearing on the proposed 2016 annual budget was held for the purpose of obtaining public input and the proposed 2016 annual budget was reviewed by the Manitowoc County Board of Supervisors at its annual meeting on October 26, 2015; and

WHEREAS, under Manitowoc County Code §§ 5.02(3)(c), (d) and (e) Manitowoc County has adopted a compensation plan under which an employee's pay progression up to the midpoint of the pay range is based on overall job performance that meets or exceeds job requirements; an employee's progression from midpoint to maximum is based on performance that consistently exceeds proficient performance levels for incumbents in the class of positions; and a lump sum pay adjustment may be provided to employees whose wage rates exceed the maximum of the wage schedule in recognition of performance that consistently exceeds proficient performance levels for incumbents in the class of positions; and

WHEREAS, changes in the Manitowoc County pay plan are included in the proposed 2016 annual budget which will allow for performance based wage increases for employees above midpoint who do not meet the current requirements for such an increase; and

WHEREAS, an actuarial analysis of Manitowoc County's group health plan indicates that an additional \$827,592 in funding would be required to maintain the status quo for the health plan; and

WHEREAS, the projected increase in health insurance is due to a multitude of factors including an increase in the number of high cost claims, as well as the Affordable Care Act's requirement of an "imbedded deductible" limiting maximum out of pocket expenses for an individual to \$6,550 per year; and

WHEREAS, changes in the Manitowoc County group health plan are included in the proposed 2016 annual budget which allow Manitowoc County to maintain the current cost of the group health plan, including no increase in employee premium contribution, and help to ensure that Manitowoc County will not be subject to a "Cadillac Tax" in 2018;

NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of Supervisors hereby adopts a Governmental Funds Budget and a service delivery Proprietary

Fund Budget for the calendar year beginning January 1, 2016 as indicated in the attached 2016 annual budget for Manitowoc County and any attachments or addenda thereto; and

BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors hereby authorizes that the following sums of money be raised for the ensuing year:

State Special Charges - Charitable & Penal	\$	1,143.59
County Aid Bridges (Wis. Stat. § 82.08)	\$	170,169.67
Illegal Real Estate Taxes Charged Back (Prior Year)	\$	13,406.01
<u>All Other County Taxes</u>	<u>\$</u>	<u>29,079,253.00</u>
Gross County Tax Levy	\$	29,263,972.27;

and

BE IT FURTHER RESOLVED that Manitowoc County shall apportion the tax for Bridges under Wis. Stat. § 82.08 on the taxable property of the participating districts; and

BE IT FURTHER RESOLVED that Manitowoc County shall enter in the Tax Apportionment State Taxes for Forestry Mill Tax, Wis. Stat. § 70.58(2), the amount of \$882,943.41; and

BE IT FURTHER RESOLVED that Manitowoc County shall enter in the Tax Apportionment, State Special Charges for Charitable and Penal purposes, as follows:

<u>Dane County Proceedings, Mendota Commitments</u>	<u>\$1,143.59</u>
Total	\$1,143.59;

and

BE IT FURTHER RESOLVED that Manitowoc County Officials are hereby directed to reapportion the illegal real estate taxes charged back in the amount of \$13,406.01; and

BE IT FURTHER RESOLVED that the 2016 annual budget in detail hereto attached shall be made a part of the Tax Levy; and

BE IT FURTHER RESOLVED that under the Manitowoc County pay plan pursuant to Manitowoc County Code §§ 5.02(3)(c), (d) and (e) for 2016:

1. Employees below midpoint who meet or exceed job requirements (*i.e.* receive a cumulative score of 1.75 or greater on their employee evaluation) are eligible for a step increase
2. Employees between midpoint and maximum who exceed job requirements (*i.e.* receive a cumulative score of between 2.01 and 2.74 employee evaluation) will receive a 1.50% increase

3. Employees between midpoint and maximum whose performance exceeds the proficient performance level for incumbents (*i.e.* receive a cumulative score of 2.75 or greater on their employee evaluation) will receive a 3.0% increase
4. Employees at or above maximum who exceed job requirements (*i.e.* receive a cumulative score of between 2.01 and 2.74 employee evaluation) will receive a 1.50% increase, paid to them per pay period for the following year
5. Employees at or above maximum whose performance exceeds the proficient performance level for incumbents (*i.e.* receive a cumulative score of 2.75 or greater on their employee evaluation) will receive a 3.0% increase, paid to them per pay period for the following year;

and

BE IT FURTHER RESOLVED that effective January 1, 2016, the plan design of Manitowoc County's group health plan will be changed as follows:

1. For employees and elected officials, except those employees classified as a "protective occupation participant" pursuant to Wis. Stat. § 40.02 who were hired prior to July 1, 2011:
 - a. The deductible shall be increased to \$2,500 for a single plan, and \$5,000 for either an employee plus children or family plan
 - b. Services will be paid at 90% after the deductible is met (*i.e.* a 10% co-pay after the deductible is met)
 - c. Services will be paid at 100% after an employee meets the imbedded deductible, \$6,550 for an individual, and \$13,100 for a family
2. For employees classified as a "protective occupation participant" pursuant to Wis. Stat. § 40.02 who were hired prior to July 1, 2011:
 - a. The deductible shall be increased to \$4,500 for a single plan, and \$9,000 for either an employee plus children or family plan
 - b. Services will be paid at 80% after the deductible is met (*i.e.* a 20% co-pay after the deductible is met)
 - c. Services will be paid at 100% after an employee meets the imbedded deductible, \$6,550 for an individual, and \$13,100 for a family;

and

135 BE IT FURTHER RESOLVED that the Comptroller/Auditor is authorized to make any
136 technical corrections to the budget that are necessary.
137
138

Dated this 3rd day of November 2015.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Requires a composite tax levy and rate, based upon the budget book as printed, as follows:

Tax Levy of \$29,263,972.27

Composite Tax Rate of \$5.822530 per \$1,000 of equalized value.

APPROVED: Bob Ziegelbauer, County Executive.

Board of Health: Supervisor Vogel reported the next meeting will be November 12.

Criminal Justice Coordinating Council: Supervisor Vogel reported the next meeting will be November 4.

Executive Committee: Chairperson Brey gave a brief report.

Expo-Ice Center Board: Supervisor Cavanaugh reported the next meeting will be November 4.

Human Services Board: Supervisor Henrickson gave a brief report. The next meeting will be December 10.

Lakeland Care District: Chairperson Brey reported the next meeting will be November 18.

Land Conservation Committee/Natural Resources & Education Committee: Supervisor Wagner gave a brief report. The next Land Conservation Committee will meet on November 19 and the NREC meeting will be December 10.

Personnel Committee: Supervisor Behnke reported the next meeting will be December 1.

Planning and Park Commission: Supervisor Waack moved, seconded by Supervisor Hoffman to enact Ordinance 2 (2015/2016-49) Repealing Manitowoc County Code Chapter 23 (Private Water System). Upon vote, the motion carried unanimously.

No. 2015/2016 - 49

**ORDINANCE REPEALING MANITOWOC COUNTY CODE
CHAPTER 23, PRIVATE WATER SYSTEM ORDINANCE**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County adopted Manitowoc County Code Chapter 23, Private
2 Water Systems Ordinance on July 20, 2004; and
3

4 WHEREAS, under Chapter 23 of the Manitowoc County Code all private well locations
5 and well and drill hole abandonments require a county permit; and
6

7 WHEREAS, the Manitowoc County Planning and Park Commission finds that a county
8 permit is not necessary as these activities can be regulated by the Wisconsin Department of Natural
9 Resources in a manner that will continue to protect the county's drinking water and groundwater
10 resources; and
11

12 WHEREAS, the Manitowoc County Planning and Park Commission recommends that
13 Manitowoc County Code Chapter 23, Private Water Systems Ordinance be repealed in its entirety;
14

15 NOW, THEREFORE, the Manitowoc County Board of Supervisors does ordain as
16 follows:
17

18 Manitowoc County Code Chapter 23 Private Water System Ordinance is hereby repealed
19 in its entirety.

Dated this 3rd day of November 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Vogel to enact Ordinance 3 (2015/2016-50)
Amending Zoning Map (Paul Muench). Upon vote, the motion carried unanimously.

No. 2015/2016 - 50

ORDINANCE AMENDING ZONING MAP
(Paul Muench)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on October 26, 2015; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated in
6 the attached report;

7
8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does
9 ordain as follows:

10
11 A parcel of land located in the East One-half (E½) of the Southwest Quarter (SW¼)
12 of the Southeast Quarter (SE¼) of Section 36, Township 18 North, Range 22 East,
13 excepting therefrom the following described real estate, to-wit: the North 700 feet
14 of the East 300 feet; and the South 620 feet of the East 18 feet, said parcel
15 containing approximately 14.92 acres and is hereby rezoned from Exclusive
16 Agriculture (EA) to General Agriculture (GA).

Dated this 3rd day of November 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Baumann to enact Ordinance 4 (2015/2016-51) Amending Zoning Map (John Neuser). Upon vote, the motion carried unanimously.

No. 2015/2016 - 51

ORDINANCE AMENDING ZONING MAP
(John Neuser)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held a
2 public hearing on a petition for a zoning ordinance amendment on October 26, 2015; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony and
5 an examination of the facts, recommends that the petition be approved for the reasons stated in
6 the attached report;

7
8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does ordain
9 as follows:
10

11 Two parcels of land located in the East One-half (E½) of the Northeast Quarter
12 (NE¼) of Section 27, Township 19 North, Range 23 East, Town of Manitowoc
13 Rapids, Excepting Therefrom the following: Tracts Numbered One (1), Two (2),
14 Three (3) and Four (4) of a Certified Survey recorded in Volume 1 of Certified
15 Survey Maps, page 639, Document #415133, said parcel containing
16 approximately 75.7 acres of land and is hereby rezoned from General Agriculture
17 (GA) to Exclusive Agriculture (EA).
Dated this 3rd day of November 2015.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

The next meeting will be December 7.

Public Safety Committee: Supervisor Henrickson reported the next meeting will be December 9.

Public Works Committee: Supervisor Weiss gave a brief report. The next meeting will be November 11.

Transportation Coordinating Committee: Supervisor Weiss gave a brief report. The next meeting will be November 18.

Miscellaneous: Supervisor Vogel moved, seconded by Supervisor Behnke to adopt Resolution 4a (2015/2016-52) Approving Town of Newton Farmland Preservation Zoning Ordinance. Upon vote, the motion carried unanimously.

No. 2015/2016 - 52

**RESOLUTION APPROVING TOWN OF NEWTON FARMLAND
PRESERVATION ZONING ORDINANCE**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Town of Newton has adopted a zoning ordinance under Wis. Stat.
2 § 60.62; and
3

4 WHEREAS, Manitowoc County has adopted a zoning ordinance under Wis. Stat.
5 § 59.69; and
6

7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and
8 amendments thereto, are subject to county board approval in counties that have adopted a zoning
9 ordinance under Wis. Stat. § 59.69; and

10
11 WHEREAS, the Town of Newton has elected to review and update its zoning ordinance
12 in order to meet the requirements of Wis. Stat. ch. 91, and obtain certification from the
13 Wisconsin Department of Agriculture Trade and Consumer Protection (DATCP) for farmland
14 preservation zoning; and

15
16 WHEREAS, on October 26, 2105, the Town of Newton received certification from
17 DATCP for the Town of Newton's farmland preservation zoning ordinance; and

18
19 WHEREAS, on November 2, 2015, the Town of Newton adopted, in accordance with
20 Wis. Stats. ch. 91 and § 60.62, amendments to its zoning ordinance incorporating the DATCP
21 certified Town of Newton farmland preservation zoning ordinance; and

22
23 WHEREAS, the Town of Newton has submitted its farmland preservation zoning
24 ordinance to the Manitowoc County Board of Supervisors for approval, and

25
26 WHEREAS, a copy of the Town of Newton farmland preservation zoning ordinance has
27 been provide to each member of the Manitowoc County Board of Supervisors for review;

28
29 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
30 Supervisors approves the Town of Newton's farmland preservation zoning ordinance as adopted
31 by the Town Board of the Town of Newton on November 2, 2015.

Dated this 3rd day of November 2015.

Respectfully submitted by Randy Vogel, Supervisor.

FISCAL IMPACT: None

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Vogel moved, seconded by Supervisor Cavanaugh to adopt Resolution 5 (2015/2016-53) Approving Town of Newton Zoning Ordinance (Fred Gorte). Upon vote, the motion carried unanimously.

No. 2015/2016 - 53

RESOLUTION APPROVING TOWN OF NEWTON ZONING ORDINANCE
(Fred Gorte)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Town of Newton has adopted a zoning ordinance under Wis. Stat.
2 § 60.62; and

3
4 WHEREAS, Manitowoc County has adopted a zoning ordinance under Wis. Stat.
5 § 59.69; and

6
7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and
8 amendments thereto, are subject to county board approval in counties that have adopted a zoning
9 ordinance under Wis. Stat. § 59.69; and

10
11 WHEREAS, the Town of Newton amended its zoning ordinance on November 2, 2015 by
12 rezoning that certain property owned by Fred Gorte in accordance with Wis. Stat. § 60.62; and

13
14 WHEREAS, the Town of Newton has submitted its amended zoning ordinance to the
15 Manitowoc County Board of Supervisors for its approval, and a copy of the amended zoning
16 ordinance has been provided to each member of the county board for review;

17
18 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
19 Supervisors approves the amended zoning ordinance of the Town of Newton that rezones that
20 certain property owned by Fred Gorte and was adopted by the Town Board of the Town of
21 Newton on November 2, 2015.

Dated this 3rd day of November 2015.

Respectfully submitted by Randy Vogel, Supervisor.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Announcement: County Clerk Jamie Aulik announced election information will be emailed to supervisors and posted online. The 2016 County Board calendar for County Board meetings will be available for supervisors in December.

Supervisor Williams had viewed a recent presentation on foster parenting and stressed the need for foster parents in Manitowoc County.

Supervisor Gerroll moved to adjourn, seconded by Supervisor Maresh and the motion was adopted by acclamation. The meeting adjourned at 7:35 p.m.

Respectfully submitted,
Jamie J. Aulik, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, December 15, 2015

7:00 p.m.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at University of Wisconsin - Manitowoc, in the City of Manitowoc, on December 15, 2015, for the purpose of transacting business as a Board of Supervisors.

Chairperson Jim Brey called the meeting to order at 7:00 p.m.

Supervisor Rita Metzger gave the invocation which was followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 21 members present: Baumann, Behnke, Brey, Burke, Cavanaugh, Dufek, Dyzak, Falkowski, Gerroll, Henrickson, Hoffman, Holschbach, Kohlman, Maresh, Metzger, Nickels, Vogel, Vogt, Waack, Wagner, Weiss, Williams, and Zimmer. Supervisors Hansen, Henrickson, Kopecky, and Nickels were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Holschbach the November 3, 2015 meeting minutes were approved unanimously.

The County Clerk announced changes to the agenda. Supervisor Weiss moved, seconded by Supervisor Wagner to approve the agenda. Upon vote, the motion carried unanimously.

REPORTS OF COUNTY SUPERVISORS, OFFIERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer and Chairperson Jim Brey presented a certificate of appreciation to Gary Kennedy for over 34 years with the Highway Department. Mr. Kennedy thanked the Board for the opportunity to serve Manitowoc County.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 7:07 p.m.

Maura Yost, Town of Centerville, addressed the Board regarding eliminating waste in government and protecting public safety. Ms. Yost was concerned that the costs of recent law suits was going to be charged back to the Sheriff's Department and could result in reduced morale among employees and affect jail operations.

Jim Theyerl, Town of Manitowoc, spoke on the lawsuit against the county and the attorney fees he had incurred.

No one present else wished to speak, subsequently Chairperson Brey closed public input at 7:16 p.m.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Lori Fure as Human Services Director, Clinical Services Division. Supervisor Baumann moved, seconded to Supervisor Williams to approve the appointment. Upon voice vote, the motion carried unanimously. Ms. Fure thanked the Board for the opportunity to serve in this challenging position.

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Judy Ruggirello to the Human Services Board for a three year term expiring December 2018. Supervisor Cavanaugh moved, seconded by Supervisor Waack to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Bradley Lucia to the Long Term Support Committee to complete a vacancy expiring April 30, 2018. Supervisor Vogel moved, seconded by Supervisor Gerroll to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Bob Ziegelbauer's appointments of Cheryl Nessman, Peggy Turnbull, and Robert Vollendorf to the Manitowoc-Calumet Library System Board of Trustees for a three year term expiring January 2019. Supervisor Holschbach moved, seconded by Supervisor Maresh to approve the appointments. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Aging & Disability Resource Center Board: Supervisor Wagner moved, seconded by Supervisor Behnke to adopt Resolution 1 (2015/2016-54) Amending 2015 Budget (Aging & Disability Resource Center). Upon vote, the motion carried unanimously.

No. 2015/2016 - 54

RESOLUTION AMENDING 2015 BUDGET (Aging & Disability Resource Center)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Greater Wisconsin Agency on Aging Resources, Inc. (Agency) and the
2 Department of Health Services have changed their formulas they use to allocate Older
3 Americans Act grant funds and state funds to the Aging and Disability Resource Center
4 (ADRC); and
5

6 WHEREAS, the Aging & Disability Resource Center Board recommends that
7 Manitowoc County amend the 2015 budget to reflect the following changes in revenue and
8 expenditures for the Nutrition Services Incentive Program (NSIP):
9

Revenue or Expense	Account Number	Description	Amount
-----------------------	-------------------	-------------	--------

12	Revenue	46100.43566.02	NSIP IIIC1	\$ 349
13	Expense	46100.52940	Contracted Food IIIC1	\$ 349
14				
15				
16	Revenue	46250.43566.04	NSIP IIIC2	\$ 5,586
17	Expense	46250.52940	Contracted Food IIIC2	\$ 5,586
18				

19 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
 20 Supervisors amends the 2015 Aging & Disability Resource Center Budget by the amounts stated
 21 above; and

22
 23 BE IT FURTHER RESOLVED, that the Comptroller/Auditor is directed to record such
 24 information in the official books of Manitowoc County for the year ending December 31, 2015,
 25 as may be required.

Dated this 15th day of December 2015.

Respectfully submitted by the Aging & Disability Resource Center Board.

FISCAL IMPACT: No tax levy impact. Increased budgeted revenue and expenses by \$5,935.

APPROVED: Bob Ziegelbauer, County Executive.

The next meeting will be January 16.

Board of Health: Supervisor Vogel gave a brief report. The next meeting will be January 14.

Criminal Justice Coordinating Council: Supervisor Vogel reported the next meeting will be January 6 and the next meeting of the Executive Criminal Justice Coordinating Council will be January 11.

Executive Committee: Chairperson Brey gave a brief report and answered supervisors' questioned.

Expo-Ice Center Board: Supervisor Cavanaugh gave a brief report. The next meeting will be January 6.

Finance Committee: Supervisor Dufek gave a brief report. Supervisor Dufek moved, seconded by Supervisor Williams to adopt Resolution 2 (2015/2016-55) to Terminate Coverage with the Local Government Property Insurance Fund (LGPIF) and Elect Property Insurance Coverage from the New Municipal Property Insurance Company (MPIC). Upon vote, the motion carried unanimously.

**RESOLUTION TO TERMINATE COVERAGE WITH THE LOCAL
GOVERNMENT PROPERTY INSURANCE FUND (LGPIF) AND ELECT
PROPERTY INSURANCE COVERAGE FROM THE NEW MUNICIPAL
PROPERTY INSURANCE COMPANY (MPIC)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has insured its property against loss through the Local
2 Government Property Insurance Fund (LGPIF) for a number of years; and

3
4 WHEREAS, the 2015-2017 state budget proposed to eliminate the LGPIF; and

5
6 WHEREAS, while the state budget did not eliminate the LGPIF, the state indicated that it
7 would continue the LGPIF until July of 2019, but with premiums of up to 100% of current rates;
8 and

9
10 WHEREAS, Manitowoc County's general liability insurance provider, WMMIC, has
11 partnered with Cities and Villages Mutual Insurance Corporation and the League of Wisconsin
12 Municipalities Mutual Insurance Corporation to form a new municipal property insurance
13 company (MPIC) to provide a viable option for local municipalities with property insurance; and

14
15 WHEREAS, the three mutual entities have provided a start-up fund of Three Million and
16 00/100 Dollars (\$3,000,000.00); and

17
18 WHEREAS, MPIC is eligible to issue insurance policies beginning on October 1, 2015;
19 and

20
21 WHEREAS, all information from LGPIF can be transferred to MPIC, so no application is
22 necessary; and

23
24 WHEREAS, after doing due diligence in comparing available market alternatives, MPIC
25 is the best alternative to provide Manitowoc County with property insurance; and

26
27 WHEREAS, pursuant to the requirements of Wis. Stat. § 605.21(3), to withdraw from the
28 LGPIF Manitowoc County must provide a certified notice to LGPIF by majority vote that it has
29 elected to withdraw from the fund;

30
31 NOW, THEREFORE, BE IT RESOLVED, that the Manitowoc County Board of
32 Supervisors elects to withdraw from the Local Government Property Insurance Fund at 12:00
33 a.m. on March 1, 2016; and

34
35 BE IT FURTHER RESOLVED that a certified notice of this resolution be sent to the
36 Local Government Property Insurance Fund and the appropriate forms be completed; and

38 BE IT FURTHER RESOLVED that Manitowoc County hereby elects to become part of
39 the Municipal Property Insurance Company effective at 12:00 a.m. March 1, 2016; and
40

41 BE IT FURTHER RESOLVED that the Manitowoc County Clerk is directed to provide a
42 certified copy of this resolution to the Manitowoc County Comptroller and that the Manitowoc
43 County Comptroller is directed to take such action as necessary to carry out the provisions of this
44 resolution.

Dated this 15th day of December 2015.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Indeterminable, however the coverage(s) to be provided by and through
MPIC and the related premium(s) is estimated to be less than that charged
by LGPIF.

APPROVED: Bob Ziegelbauer, County Executive.

Highway Committee: Supervisor Gerroll gave a brief report. The next meeting will be February 9.
Supervisor Gerroll moved, seconded by Supervisor Hoffman to adopt Resolution 3 (2015/2016-
56) Establishing Speed Zone on County Trunk Highway VV in the Town of Two Rivers. Upon
vote, the motion carried unanimously.

No. 2015/2016 - 56

**RESOLUTION ESTABLISHING SPEED ZONE ON COUNTY TRUNK HIGHWAY VV
(TOWN OF TWO RIVERS)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 349.11 authorizes Manitowoc County, on the basis of an
2 engineering and traffic investigation and subject to certain limitations, to determine and declare a
3 reasonable and safe speed limit on all or part of a highway that is under its jurisdiction; and
4

5 WHEREAS, Manitowoc County Code Section 15.03(1) authorizes the Highway
6 Committee to recommend speed limits to the County Board of Supervisors; and
7

8 WHEREAS, Manitowoc County Code Section 15.03(2) authorizes the County Board to
9 adopt speed limits and speed zones by resolution, which becomes effective when appropriate
10 signs giving notice of the speed limit have been erected and are in place; and
11

12 WHEREAS, Manitowoc County Traffic & Safety Commission conducted a traffic
13 investigation with respect to a portion of County Trunk Highway VV in the Town of Two Rivers
14 near the intersection of Tannery Road and 45th Street; and

15
16 WHEREAS, based on that traffic investigation, the Highway Committee recommends
17 that the current 25 mph speed limit on County Trunk Highway VV be extended for west bound
18 traffic entering Two Rivers city limits an additional 1,000 feet further to the east of the existing
19 speed zone beginning approximately 900 feet west of Riverview Drive; and
20

21 WHEREAS, the City of Two Rivers has agreed to pay fifty percent (50%) of the cost for
22 the new signage required;
23

24 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
25 Supervisors extends the current 25 mph speed limit on County Trunk Highway VV for west
26 bound traffic entering Two Rivers city limits an additional 1,000 feet further to the east of the
27 existing speed zone beginning approximately 900 feet west of Riverview Drive; and
28

29 BE IT FURTHER RESOLVED that the Highway Department shall erect such signs as
30 may be required and necessary to implement this resolution; and
31

32 BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this resolution
33 to the Sheriff's Department.

Dated this 15th day of December 2015.

Respectfully submitted by the Highway Committee.

FISCAL IMPACT: Cost of manufacturing and installing new signage is estimated to cost
\$2,700 with the City of Two Rivers to reimburse Manitowoc County for
fifty percent (50%) of the cost.

APPROVED: Bob Ziegelbauer, County Executive.

Human Services Board: Supervisor Cavanaugh gave a brief report. The next meeting will be
January 28.

Lakeland Care District: Chairperson Brey gave a brief report and answered supervisors'
questions.

Land Conservation Committee/Natural Resources & Education Committee: Supervisor
Wagner reported the Land Conservation Committee will meet on January 21 and the NREC will
meet February 11.

Personnel Committee: Supervisor Behnke gave a brief report. Supervisor Behnke moved,
seconded by Supervisor Maresh to adopt Resolution 4 (2015/2016-57) Amending Employee
Policy Manual §4.10 (Classification of Employees), Repealing and Recreating §13.04 (Worker's
Compensation), and Adding §8.12 (Off Duty Conduct). Upon discussion and vote, the motion

carried with 18 ayes and 3 noes. Supervisors Burke, Metzger, and Weiss voted no; all other supervisors voted aye.

No. 2015/2016 - 57

**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL § 4.10
(CLASSIFICATION OF EMPLOYEES), REPEALING AND RECREATING §13.04
(WORKER'S COMPENSATION), AND ADDING §8.12 (OFF DUTY CONDUCT)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has established an Employee Policy Manual to provide
2 uniform personnel policies and procedures; and
3

4 WHEREAS, Section 4.10 of the Employee Policy Manual provides Manitowoc County's
5 policy regarding time worked and overtime; and
6

7 WHEREAS, Section 13.04 of the Employee Policy Manual provides Manitowoc
8 County's policy regarding Worker's Compensation; and
9

10 WHEREAS, Section 8 of the Employee Policy Manual generally provides Manitowoc
11 County's policies regarding performance standards; and
12

13 WHEREAS, updates must be made to the Employee Policy Manual from time-to-time to
14 keep the policies current, reflect current practice, and address new issues and circumstances; and
15

16 WHEREAS, the proposed revision to §4.10 (Classification of Employees) of the
17 Employee Policy Manual provides additional clarification to employees about the requirement to
18 record all hours worked; and
19

20 WHEREAS, the proposed repeal and recreation of §13.04 (Worker's Compensation) of
21 the Employee Policy Manual updates Manitowoc County's policy to reflect current practice; and
22

23 WHEREAS, the proposed addition of §8.12 (Off Duty Conduct) to the Employee Policy
24 Manual provides information to employees about the circumstances under which off duty
25 conduct may have employment related consequences, and provides guidance to employees
26 regarding their off-duty use of social media;
27

28 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
29 Supervisors amends Manitowoc County Employee Policy Manual § 4.10(2) to read as follows:
30

- 31 (2) Non-Exempt Employees: Those employees covered under the Fair Labor
32 Standards Act, which requires that employees be paid for all hours worked.
33 ~~overtime be paid at a rate of time and one-half for all hours worked over 40 in a~~
34 ~~seven day work week.~~ Employees are required to record all time worked. This
35 includes time spent after work hours monitoring and responding to e-mail, text

36 messages, and phone calls. Non-exempt employees must be paid at a rate of time
37 and one-half for all hours worked over 40 in a seven day work week. Employees
38 engaged in law enforcement activities are covered under Section 207(k) of the
39 FLSA, which requires that overtime be paid at the rate of time and one-half for
40 working more than 171 hours in a 28 day work period. Collective bargaining
41 agreements must also be referenced regarding employees eligibility for overtime.

42
43 and;

44
45 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors repeals
46 §13.04 (Worker's Compensation) of the Manitowoc County Employee Policy Manual in its
47 entirety and recreates it to read as follows:

48
49 13.04 Worker's Compensation

- 50
51 (1) Employees shall report all injuries to their supervisor and complete the Initial
52 Report of Injury form as soon as possible.
53
54 (2) All claims will be treated as work related until a determination is made by the
55 worker's compensation administrator.
56
57 (3) Pursuant to Wisconsin Statutes 102.13, fraudulent claims filed shall be referred to
58 the District Attorney for prosecution.
59
60 (4) Employees unable to return to their regular position due to a work related injury
61 shall be required to return to restricted duty as authorized by their treating
62 physician whenever restricted duty is available. Failure to return to work on
63 restricted duty as authorized by the treating physician will result in the loss of
64 temporary disability benefits.
65
66 (5) Temporary disability benefits are paid in accordance with Wis. Statutes 102.43
67 and provide two-thirds of the average weekly earnings during the period of
68 disability. Manitowoc County will supplement the temporary disability benefit to
69 continue the employee in full pay status for the first 30 scheduled work days
70 following the work related injury.
71
72 (6) Employees remaining off of work for more than 30 scheduled work days will be
73 required to substitute available accrued leave to remain in full pay status until
74 accrued leave is exhausted. Employees may select which accrued leave to use
75 and in what order.
76
77 (7) The third party administrator will notify the employee in writing if the
78 determination is made that the claim is not compensable. The written notice will
79 provide information about the right to appeal this determination.
80

(8) If the claim is determined to be not compensable Manitowoc County will recover all temporary disability benefits paid. The method of recovery will be discussed with the employee and may be accomplished through deductions in other accrued paid time or through payroll deduction.

(9) Fringe benefits will continue to accrue while an employee is receiving worker's compensation benefits. The employee shall remain responsible for payment of the employee share of any fringe benefit.

and;

BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors creates §8.12 of the Manitowoc County Employee Policy Manual to read as follows:

8.12 Off Duty Conduct

(1) While your free time is generally not subject to restriction by Manitowoc County, any action taken while off duty that is reasonably related to your employment with Manitowoc County and has an actual or reasonably foreseeable adverse effect on Manitowoc County operations may result in just progressive discipline. In determining the actual or foreseeable adverse effect on Manitowoc County operations the following factors will be considered:

(a) If the off duty conduct interferes with your ability to perform your job duties.

(b) If the off duty conduct leads to the refusal, reluctance or inability of other employees to work with you.

(2) Use of Social Media: Employees are urged not to post information regarding Manitowoc County operations, their jobs, or other employees which may lead to morale issues in the workplace or detrimentally affect Manitowoc County operations. This can be accomplished by thinking before you post, being civil to others and their opinions, and not posting personal information about others unless you have their permission. You are personally responsible for the content you publish on blogs, wikis, or any form of social media. Be mindful that what you post will be public for a long time. Be also mindful that if Manitowoc County receives a complaint from an employee about information you have posted about that employee, Manitowoc County may need to investigate that complaint to insure that there has been no violation of Manitowoc County's employment policies. In the event that there is such a complaint you will be expected to cooperate in any investigation of that complaint, including providing access to the posts at issue.

Dated this 15th day of December 2015.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None

APPROVED: Bob Ziegelbauer, County Executive.

Planning and Park Commission: Supervisor Waack reported the next meeting will be January 25.

Public Safety Committee: Supervisor Vogel gave a brief report. The next meeting will be January 13.

Public Works Committee: Supervisor Weiss gave a brief report. The next meeting will be January 13.

Transportation Coordinating Committee: Supervisor Weiss gave a brief report.

Miscellaneous: Supervisor Behnke moved, seconded by Supervisor Falkowski to adopt Resolution 6 (2015/2016-58) Approving Town of Newton Zoning Ordinance (Carol Shallue). Upon vote, the motion carried unanimously.

No. 2015/2016 - 58

RESOLUTION APPROVING TOWN OF NEWTON ZONING ORDINANCE
(Carol Shallue)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Town of Newton has adopted a zoning ordinance under Wis. Stat.
2 § 60.62; and
3

4 WHEREAS, Manitowoc County has adopted a zoning ordinance under Wis. Stat.
5 § 59.69; and
6

7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and
8 amendments thereto, are subject to county board approval in counties that have adopted a zoning
9 ordinance under Wis. Stat. § 59.69; and
10

11 WHEREAS, the Town of Newton amended its zoning ordinance on December 9, 2015 by
12 rezoning that certain property owned by Carol Shallue in accordance with Wis. Stat. § 60.62; and
13

14 WHEREAS, the Town of Newton has submitted its amended zoning ordinance to the
15 Manitowoc County Board of Supervisors for its approval, and a copy of the amended zoning
16 ordinance has been provided to each member of the county board for review;
17

18 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
19 Supervisors approves the amended zoning ordinance of the Town of Newton that rezones that

20 certain property owned by Carol Shallue and was adopted by the Town Board of the Town of
21 Newton on December 9, 2015.

Dated this 15th day of December 2015.

Respectfully submitted by Kevin Behnke, Supervisor.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Resignation: County Clerk Jamie Aulik proffered his resignation to Sheriff Rob Hermann, effective January 1, 2016. Clerk Aulik explained that his move to become Deputy Emergency Services Director was bittersweet because he enjoyed being the County Clerk. He thanked County Executive Ziegelbauer and Emergency Management Director Nancy Crowley for the opportunity to serve in his new capacity.

APPOINTMENT BY COUNTY BOARD CHAIR

Chairperson Brey recommended the appointment of Lois Kiel to complete Jamie Aulik's term expiring January 2017. Supervisor Holschbach moved, seconded by Supervisor Kohlman to approve the appointment. Upon voice vote, the motion carried unanimously. Ms. Kiel expressed that it is humbling and an honor to be appointed as County Clerk. She thanked the Board for their confidence and is looking forward to following in Clerk Aulik's footsteps.

Announcement: Chairperson Brey announced there will be an open house scheduled in the near future at the Expo Grounds regarding the potential sale of a portion of Expo property.

Chairperson Brey announced that there will be a committee of the whole meeting scheduled for January 28 at LTC.

Supervisor Vogel moved to adjourn, seconded by Supervisor Baumann and the motion was adopted by acclamation. The meeting adjourned at 8:15 p.m.

Respectfully submitted,
Jamie J. Aulik, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, January 26, 2016

7:00 p.m.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at University of Wisconsin - Manitowoc, in the City of Manitowoc, on January 26, 2016, for the purpose of transacting business as a Board of Supervisors.

Chairperson Jim Brey called the meeting to order at 7:00 p.m.

Supervisor Greg Dufek gave the invocation which was followed by the Pledge of Allegiance to the Flag by the entire assembly.

Roll call: 22 members present: Baumann, Behnke, Brey, Burke, Cavanaugh, Dufek, Dyzak, Falkowski, Hansen, Henrickson, Hoffman, Holschbach, Kopecky, Maresch, Metzger, Vogel, Vogt, Waack, Wagner, Weiss, Williams, and Zimmer. Supervisors Kohlman, Gerroll, and Nickels were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Baumann the December 15, 2015 meeting minutes were approved unanimously.

The County Clerk announced changes to the agenda. Supervisor Weiss moved, seconded by Supervisor Hansen to approve the agenda. The motion carried with a voice vote.

REPORTS OF COUNTY SUPERVISORS, OFFIERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation thanking Jamie J Aulik for his years of service as County Clerk. Mr. Aulik thanked everyone and mentioned that it was his honor to work with the County Board and citizens of Manitowoc County.

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation to Big Brothers Big Sisters, Executive Director, Michelle Linville Proclaiming the month of January 2016 as Mentoring Month for Big Brothers Big Sisters. Ms. Linville noted that there are 40 kids that are in need of a Big Brother who could make a big impact on a child by spending one hour a week with one of them.

County Executive Bob Ziegelbauer and Chairperson Jim Brey read a certificate of appreciation for Linda Flentje for over 35 years with Manitowoc County.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 7:11 p.m. on matters not related to the sale of the Expo Property. No one present wished to speak on non-Expo property issues, subsequently Chairperson Brey opened public comment on the sale of Expo property to Meijer Store.

Charlie Matthews, City of Manitowoc, supported the sale of the Expo property to Meijer Store.

Kathy Strickland, City of Manitowoc, supported the sale of the Expo property to Meijer Store.

Dick Nitch, City of Manitowoc, supported the sale of the Expo property.

Doug Behnke, City of Manitowoc, opposed the sale of the Expo property.

Marie Kohlbeck, Town of Kossuth, opposed the sale of the Expo property.

Patty Simmet, Town of Cato, requested the Board table the sale of the Expo property.

Randy Binverse, Town of Manitowoc Rapids, requested the Board table the sale of the Expo property.

Tonya Dvorak, City of Manitowoc, requested the Board table the sale of the Expo property.

Todd Humphrey, City of Sheboygan Falls, opposed the sale of the Expo property.

Pete Wills, Town of Greenleaf, supported the supported the sale of the Expo property.

Lisa Taylor, Town of Mishicot, opposed the sale of the Expo property.

Corey Stock, Town of Newton, opposed the sale of the Expo property.

Don Kiel, Village of Whitelaw, opposed the sale of the Expo property.

Joseph Dvorak, Town of Kossuth, opposed the sale of the Expo property.

Maura Yost, Town of Newton, supported the sale of the Expo property.

Tricia Tienor, Village of Valders, opposed the sale of the Expo property.

Casey Stock, Town of Centerville, opposed the sale of the Expo property.

Jason Swoboda, City of Two Rivers, opposed the sale of the Expo property.

Marvin Braun, Town of Cato, requested the Board table the sale of the Expo property.

Heather Geraldson, Town of Cato, opposed the sale of the Expo property.

Dave Gauger, City of Manitowoc, opposed the sale of the Expo property.

Dick Pollen, City of Manitowoc, supported the sale of the Expo property.

Scott Theil, City of Sheboygan, opposed the sale of the Expo property.

Rick Klein, City of Manitowoc, opposed the sale of the Expo property.

Sheila Leamer, City of Manitowoc, opposed the sale of the Expo property.

Dave Schultz, City of Manitowoc, opposed the sale of the Expo property.

Jody Beyer, City of Two Rivers, supported the sale of the Expo property.

Hager Nelson, City of Two Rivers, opposed the sale of the Expo property.

Randy Thiel, City of Manitowoc, supported the sale of the Expo property.

Charles Lohmeyer, City of Manitowoc, opposed the sale of the Expo property.

Dave Gauger, City of Manitowoc, opposed the sale of the Expo property.

Kathy Strickland, City of Manitowoc, supported the sale of the Expo property.

Corey Stock, Town of Newton, opposed the sale of the Expo property.

Jason Swoboda, City of Two Rivers, opposed the sale of the Expo property.

No one else present wished to speak, subsequently Chairperson Brey closed public input at 8:35 p.m.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Paul Granger to Joint Dispatch for a two year term expiring January 2018. Supervisor Vogel moved, seconded to Supervisor Behnke to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Nick Reimer and Scott Luchterhand to Traffic Safety Commission. Supervisor Hendrickson moved, seconded by Supervisor Holschbach to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Jay Muchin to Ethics Board for a three year term expiring February 28, 2019. Supervisor Holschbach moved, seconded by Supervisor Maresh to approve the appointment. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Public Works Committee: Supervisor Weiss moved, seconded by Supervisor Zimmer to adopt Resolution 2 Accepting Real Estate Option Contract for the Sale of Approximately 27.5 Acres of Expo Property and Authorizing the County to Execute the Agreement and Effectuate the Sale upon Exercise of the Option. Discussion followed.

Supervisor Vogel moved, seconded by Supervisor Burke to Table Resolution 2 Accepting Real Estate Option Contract for the Sale of Approximately 27.5 Acres of Expo Property and Authorizing the County to Execute the Agreement and Effectuate the Sale upon Exercise of the Option until February County Board Meeting. Upon discussion and vote, the motion failed with 8 ayes and 14 noes. Supervisors Weiss, Hansen, Zimmer, Baumann, Williams, Holschbach, Vogt, Dufek, Dyzak, Maresh, Behnke, Hendrickson, Falkowski, and Chairperson Brey voted no; all other supervisors voted aye.

Supervisor Vogel moved, seconded by Supervisor Metzger to indefinitely postpone Resolution 2a Accepting Real Estate Option Contract for the Sale of Approximately 27.5 Acres of Expo Property and Authorizing the County to Execute the Agreement and Effectuate the Sale upon Exercise of the Option. Upon discussion and vote, motion failed with 7 ayes and 15 noes. Supervisors Hoffman, Weiss, Hansen, Zimmer, Baumann, Williams, Holschbach, Vogt, Dufek, Dyzak, Maresh, Behnke, Hendrickson, Falkowski, and Chairperson Brey voted no; all other supervisors voted aye.

Discussion followed on the main motion to adopt Resolution 2b (2015/2016-59) Accepting Real Estate Option Contract for the Sale of Approximately 27.5 Acres of Expo Property and Authorizing the County to Execute the Agreement and Effectuate the Sale upon Exercise of the Option. Upon vote, the motion carried 15 ayes and 7 noes. Supervisor Hoffman, Vogel, Wagner, Metzger, Cavanaugh, Kopecky, Burke voted no; all other supervisors voted aye.

No. 2015/2016 - 59

**RESOLUTION ACCEPTING REAL ESTATE OPTION CONTRACT FOR
THE SALE OF APPROXIMATELY 27.5 ACRES OF EXPO PROPERTY
AND AUTHORIZING THE COUNTY TO EXECUTE THE AGREEMENT
AND EFFECTUATE THE SALE UPON EXERCISE OF THE OPTION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Meijer Stores Limited Partnership (“Meijer”), a Michigan limited
2 partnership, whose address is 2929 Walker Avenue, NW, Grand Rapids, Michigan 49544,
3 submitted a Real Estate Option Contract (the “Option Contract”) to Manitowoc County to
4 purchase approximately 27.5 acres of property located at the Manitowoc County Expo Grounds,
5 on the terms and conditions described in the Option Contract; and
6

7 WHEREAS, the Option Contract has been reviewed by the Executive Committee, the
8 Finance Committee, the Public Works Committee, and Expo-Ice Center Board; and
9

10 WHEREAS, while the Expo-Ice Center Board recommend against the sale of the
11 property, the Finance Committee and Public Works Committee have recommended Manitowoc
12 County enter into the Option Contract with Meijer; and
13

14 WHEREAS, it is intended that funds from the sale would be reserved in the Expo Special
15 Revenue Fund so that those funds may be used to update and maintain the infrastructure on the

16 Expo Grounds so that the remaining Expo Grounds property can continue to be utilized for the
17 County Fair and other activities that take place within its buildings for the long term;
18

19 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
20 Supervisors hereby approves the Option Contract with Meijer and authorizes appropriate
21 Manitowoc County Staff to execute the papers necessary to carry out the terms and conditions of
22 the Option Contract, up to and including the sale of the property described therein; and
23

24 BE IT FURTHER RESOLVED that the Comptroller/Auditor is directed to record such
25 information in the official books of the County for the year ending December 31, 2016.

Dated this 26th day of January 2016.

Respectfully submitted by the Public Works Committee and Finance Committee.

FISCAL IMPACT: The County would receive \$10,000 if the option to purchase is not exercised and the first option term expires. The County would receive \$20,000 if the first option term is extended pursuant to terms contained in the contract, but the option to purchase is still not exercised and the contract is allowed to expire. The County would receive \$4,600,000 adjusted for credits due any party as provided in the Contract if the option to purchase is exercised.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Weiss gave a brief report. The next meeting will be February 10.

Chairperson Brey moved to adjourn for short recess at 9:42 p.m. and reconvened at 9:50 p.m.

Miscellaneous: Chairperson Brey moved, seconded by Supervisor Behnke to adopt Resolution 3 Resolution Amending County Board Rules. Discussion followed.

Amendment: Supervisor Vogel moved, seconded by Supervisor Metzger to Resolution 3 – (a) 2nd line remove “move”, add “USE”; 4th line remove “from the Expo Special Revenue Fund to”, add “FOR”; remove “other fund”, add “PURPOSE OTHER THAN THE PURCHASE AND DEVELOPMENT OF A NEW MANITOWOC COUNTY EXPO GROUNDS.” Discussion followed. Upon vote, motion failed with 5 ayes and 17 noes. Supervisors Hoffman, Weiss, Hansen, Zimmer, Baumann, Williams, Holschbach, Vogt, Dufek, Waack, Dyzak, Maresh, Behnke, Kopecky, Hendrickson, Falkowski, and Chairperson Brey voted no; all other supervisors voted aye.

Discussion took place on the main motion to adopt Resolution 3a (2015/2016-60) Amending County Board Rules. Upon discussion and vote, the motion carried unanimously.

RESOLUTION AMENDING COUNTY BOARD RULES

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Board of Supervisors adopted Resolution No.
2 2014/2015-1 which established rules for the County Board Elected April 2014 (the “County
3 Board Rules”) on April 22, 2014; and
4

5 WHEREAS, Section 32 of the County Board Rules provides that the rules may be
6 amended by a two-thirds vote of the members of the county board; and
7

8 WHEREAS, the Manitowoc County Board of Supervisors has accepted a Real Estate
9 Option Contract (“Option Contract”) that permits Meijer Stores Limited Partnership to purchase
10 approximately 27.5 acres of real property located at the Manitowoc County Expo Grounds (the
11 “Property”) on the terms and conditions described in the Option Contract; and
12

13 WHEREAS, the Manitowoc County Board of Supervisors intends for the proceeds from
14 the sale of the Property to be used only for Expo related activities; and
15

16 WHEREAS, in order to assert its commitment to using the proceeds from the sale of the
17 Property only for Expo related activities, the Manitowoc County Board of Supervisors desires to
18 amend its own rules to require a four-fifths vote of the members of the county board to move the
19 proceeds received from the sale of the Property from the Expo Special Revenue Fund to any
20 other fund;
21

22 NOW, THEREFORE, BE IT RESOLVED that County Board Rules are amended as
23 follows:
24

25 Rule 29A is created to read as follows:
26

27 (a) Expo Special Revenue Fund. A four-fifths vote of the members of the county board is
28 required to move any proceeds that were received from the sale of real property located at the
29 Manitowoc County Expo Grounds pursuant to the Real Estate Option Contract approved by the
30 Manitowoc County Board of Supervisors on January 26, 2016 from the Expo Special Revenue
31 Fund to any other fund.
32

Dated this 26th day of January 2016.

Respectfully submitted by Jim Brey, Chariman.

FISCAL IMPACT: None.

LEGISLATIVE POLICY STATEMENT:

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

Bob Ziegelbauer, County Executive.

Board of Health: Supervisor Vogel moved, seconded by Supervisor Kopecky to adopt Resolution 1 (2015/2016-61) Approving 2015 Health Department Budget Adjustment. Upon vote, the motion carried unanimously.

No. 2015/2016 - 61

RESOLUTION APPROVING 2015 HEALTH DEPARTMENT BUDGET ADJUSTMENT

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Health Department provides numerous public health
2 services to the residents of Manitowoc County that are funded by the return of our federal and
3 state tax dollars through grants, and
4

5 WHEREAS, when preparing its annual budget, the Health Department can only include
6 grant funds that it has been scheduled or contracted to receive during the calendar year covered
7 by the budget; and
8

9 WHEREAS, the Health Department learns of changes in grant funding after the budget
10 has been approved because various federal and state grants are administered on a state or federal
11 fiscal year, rather than a calendar year basis; and
12

13 WHEREAS, the following changes in grant funding have taken place since the 2015
14 Annual Budget was approved:
15

16	Immunization	\$807
17	MCH Block Grant	\$4,395
18	Prevention Block Grant	\$8,014
19	Public Health Preparedness: Ebola Supplement	\$18,055
20	WIC	(\$11,141)
21	WIC Breast Feeding Peer Counseling	\$3,080
22	HPV Immunization	\$7,083
23	WWWP	(\$3,325);

24
25 and

26
27 WHEREAS, the Manitowoc County Board of Health recommends that the Manitowoc
28 County Board of Supervisors amend the 2015 Annual Budget to incorporate these changes;
29

30 NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of
31 Supervisors that the appropriate revenue and expense line items in the 2015 Annual Budget are
32 hereby amended to incorporate the changes shown above and that the Comptroller/Auditor is
33 hereby directed to record such information in the official books of the County for the year ended
34 December 31, 2015, as may be required.

Dated this 26th day of January 2016.

Respectfully submitted by the Board of Health.

FISCAL IMPACT: No Tax Levy Impact. Increases revenue and expenses by equal amounts
for the program areas listed.

APPROVED: Bob Ziegelbauer, County Executive.

Aging & Disability Resource Center Board: Supervisor Wagner gave a brief report. The next
meeting will be March 22.

Expo-Ice Center Board: Supervisor Cavanaugh reported the next meeting will be February 3.

Finance Committee: Supervisor Hansen gave a brief report.

Highway Committee: Supervisor Behnke gave a brief report.

Human Services Board: Supervisor Hendrickson reported the next meeting will be February 25.

Lakeland Care District: Chairperson Brey gave a brief report.

Land Conservation Committee/Natural Resources & Education Committee: Supervisor
Wagner gave a brief report. The next LCC meeting will be on March 17 and the NREC will
meet February 11.

Planning and Park Commission: Supervisor Waack reported the next meeting will be February
22.

Public Safety Committee: Supervisor Hendrickson gave a brief report. The next meeting will be
February 10.

Announcement: Chairperson Brey announced that there will be a committee of the whole
meeting scheduled for January 28 at 5:30 at LTC.

Supervisor Baumann moved to adjourn, seconded by Supervisor Zimmer and the motion was
adopted by acclamation. The meeting adjourned at 10:21 p.m.

Respectfully submitted,
Lois Kiel, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, February 23, 2016

7:00 p.m.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at University of Wisconsin - Manitowoc, in the City of Manitowoc, on February 23, 2016, for the purpose of transacting business as a Board of Supervisors.

Chairperson Jim Brey called the meeting to order at 7:00 p.m.

Supervisor Jim Brey gave the invocation which was followed by the Pledge of Allegiance to the Flag by the entire assembly.

Roll call: 22 members present: Baumann, Behnke, Brey, Burke, Cavanaugh, Dufek, Dyzak, Falkowski, Gerroll, Hansen, Henrickson, Hoffman, Holschbach, Maresh, Metzger, Nickels, Vogel, Vogt, Waack, Weiss, Williams, and Zimmer. Supervisors Kohlman, Kopecky, and Wagner were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Weiss the January 26, 2016 meeting minutes were approved unanimously.

The County Clerk announced changes to the agenda. Supervisor Hoffman moved, seconded by Supervisor Baumann to approve the agenda. The motion carried with a voice vote.

REPORTS OF COUNTY SUPERVISORS, OFFIERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation to Clyde Mueller's granddaughter in recognition for Clyde's years of service on the County Board. She noted that Clyde took great pride in his work with county government.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Maura Yost, Town of Centerville, addressed the Board regarding the appointment of a single Human Services Director. Ms. Yost asked the Board to take the necessary actions as directed by County Code to appoint a single Human Services Director.

No one else present wished to speak, subsequently Chairperson Brey closed public input at 7:10 p.m.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Shannon Wanek to the Board of Health. Supervisor Vogel moved, seconded by Supervisor Baumann to approve the appointment. Upon voice vote, the motion carried unanimously.

RESIGNATION:

County Board Chair accepted County Treasurer Cheryl Duchow's resignation effective March 15, 2016.

APPOINTMENT BY COUNTY BOARD CHAIR

Chairperson Brey recommended the appointment of Nancy Saueressig as County Treasurer effective March 15, 2016 to complete County Treasurer Cheryl Duchow's term expiring January 2017. Supervisor Henrickson moved, seconded by Supervisor Vogt to approve the appointment. Upon voice vote, the motion carried unanimously. Ms. Saueressig expressed that it is an honor to be appointed as County Treasurer. She thanked the Board for their confidence and is excited to take on this new opportunity.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Aging & Disability Resources Center Board: Supervisor Waack gave a brief report. The next meeting will be March 22.

Board of Health: Supervisor Vogel gave a brief report. The next meeting will be March 10.

Criminal Justice Coordinating Council: Supervisor Vogel gave a brief report. The next meeting will be April 6.

Expo-Ice Center Board: Supervisor Cavanaugh gave a brief report. The next meeting will be March 2.

Finance Committee: Supervisor Hansen gave a brief report. Supervisor Hansen moved, seconded by Supervisor Williams to adopt Resolution 1 (2015/2016-62) Authorizing Out-of-State Travel (Cathy DeLain). Upon vote, the motion carried unanimously.

No. 2015/2016 - 62

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Information Systems Department maintains and supports the geographic
2 information system (GIS) used by multiple county departments and the GIS websites used by
3 businesses and citizens of Manitowoc County; and
4

5 WHEREAS, the software systems supporting this environment are in a state of constant
6 change and the Information Systems Department must stay current with these changes through
7 continuing education; and
8

9 WHEREAS, Manitowoc County participates in the Wisconsin Land Information Program
10 (WLIP) and has received a \$1,000 grant for the training and education of a county employee for
11 the design, development, and implementation of a land information system; and
12

13 WHEREAS, Manitowoc County pays annual software maintenance to Esri for its GIS
14 software and that payment includes complimentary registration to the Esri International User

15 Conference, a weeklong information exchange between the Esri user community and Esri staff;
16 and
17

18 WHEREAS, Esri is hosting its International User Conference from June 27 to July 1,
19 2016 in San Diego, California; and
20

21 WHEREAS, GIS Coordinator Cathy DeLain wishes to attend the ESRI International User
22 Conference, the cost of which shall be partially offset by the application of the \$1,000 WLIP
23 grant;
24

25 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
26 Supervisors authorizes GIS Coordinator Cathy DeLain to attend the 5-day Esri International User
27 Conference from June 27 to July 1, 2016 in San Diego, California at a total travel and conference
28 costs, not to exceed \$1,500 which will be partially offset by the \$1,000 WLIP grant.

Dated this 23rd day of February 2016.

Respectfully submitted by the Finance Committee

FISCAL IMPACT: Total travel and conference costs, not to exceed \$1,500 which will be
partially offset by a \$1,000 grant incorporated into the 2016 adopted
budget of the Land Records Modernization activity. Estimated wages and
benefits for the time at conference is \$2,037.

APPROVED: Bob Ziegelbauer, County Executive.

Human Services Board: Supervisor Henrickson moved, seconded by Supervisor Maresh to adopt
Resolution 2 (2015/2016-63) Authorizing Out-of-State Travel (Judy Wiesbrook). Upon vote, the
motion carried unanimously.

No. 2015/2016 - 63

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL

(Judy Wiesbrook)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Human Services Department is dedicated to
2 evidence based practices in all aspects of juvenile justice; and
3

4 WHEREAS, the Human Services Department hosted its first Kids at HOPE event in
5 October, 2015 with the topic The Soul, Science and Culture of HOPE, which included a
6 community presentation with Kids at Hope founders Rick Miller and Antwone Fisher; and

7
8 WHEREAS, the first Kids at HOPE event was attended by hundreds of community
9 leaders and county residents; and

10
11 WHEREAS, Manitowoc County Restorative Justice Program Coordinator Judy
12 Wiesbrook works with juveniles to create a positive outcome from past negative choices; and

13
14 WHEREAS, a second Kids at HOPE event is being planned in the county to provide an
15 introduction on the science and research behind the Kids at HOPE program; and

16
17 WHEREAS, a Kids at Hope Master's Institute will be held from May 1 to 6, 2016, in
18 Phoenix, Arizona; and

19
20 WHEREAS, attendance at a Kids at HOPE Master's Institute provides training and
21 information that will be used to expand and enhance the second Kids at HOPE event; and

22
23 WHEREAS, all expenses to attend the Kids at HOPE Master's Institute will be paid by
24 an Early Intervention Grant from the Wisconsin Department of Children and Families; and

25
26 WHEREAS, staff will benefit from the information provided at the conference;

27
28 NOW, THEREFORE, BE IT RESOLVED, that the Manitowoc County Board of
29 Supervisors authorizes Judy Wiesbrook to travel out-of-state to attend the Kids at Hope Master's
30 Institute from May 1 to 6, 2016, in Phoenix, Arizona.

Dated this 23rd day of February 2016.

Respectfully submitted by the Human Services Board.

FISCAL IMPACT: No tax levy impact. Conference costs, including lodging, meals, and travel, will be paid by the Wisconsin Department of Children and Families program through a grant. Estimated personnel costs while away at the conference are \$982 and are not reimbursed by the grant.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Henrickson moved, seconded by Supervisor Williams to adopt Resolution 3 (2015/2016-64) Authorizing Out-of-State Travel (Stacy Ledvina). Upon vote, the motion carried unanimously.

No. 2015/2016 - 64

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL
(Stacy Ledvina)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Human Services Department is required to keep current on Juvenile
2 Court intake methods and processes; and
3

4 WHEREAS, Manitowoc County Youth and Family Services Supervisor Stacy Ledvina is
5 the President of the Wisconsin Juvenile Court Intake Association (WJCIA); and
6

7 WHEREAS, the WJCIA President is encouraged to attend the National Council of
8 Juvenile and Family Court Judges National Conference, a national conference, during their term
9 as President; and
10

11 WHEREAS, attendees of the National Council of Juvenile and Family Court Judges
12 National Conference benefit from the information provided at the conference; and
13

14 WHEREAS, the 2016 National Council of Juvenile and Family Court Judges National
15 Conference will be held from March 20 to 23, 2016 in Las Vegas, Nevada; and
16

17 WHEREAS, all conference and travel expenses will be paid by WJCIA;
18

19 NOW, THEREFORE, BE IT RESOLVED, that the Manitowoc County Board of
20 Supervisors authorizes Stacy Ledvina to travel out-of-state to attend the National Council of
21 Juvenile and Family Court Judges National Conference from March 20 to 23, 2016, in Las
22 Vegas, Nevada.

Dated this 23rd day of February 2016.

Respectfully submitted by the Human Services Board.

FISCAL IMPACT: No tax levy impact. Conference costs, including lodging, meals, and
travel, will be paid by the Wisconsin Juvenile Court Intake Association.
Estimated personnel costs while away at the conference are \$1,596 and are
not reimbursed by WJCIA.

APPROVED: Bob Ziegelbauer, County Executive.

The next meeting will be February 25.

Lakeland Care District: Chairperson Brey gave a brief report.

Land Conservation Committee/Natural Resources & Education Committee: Supervisor Waack
gave a brief report.

Personnel Committee: Supervisor Behnke gave a brief report. Supervisor Behnke moved, seconded by Supervisor Baumann to adopt Resolution 4 (2015/2016-65) Amending Employee Policy Manual §8.07 (County Property) and §12.03 (Holidays). Upon discussion and vote, the motion carried unanimously.

No. 2015/2016 - 65

**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL § 8.07
(COUNTY PROPERTY) AND § 12.03 (HOLIDAYS)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has established an Employee Policy Manual to provide
2 uniform personnel policies and procedures; and
3

4 WHEREAS, Section 8.07 of the Employee Policy Manual provides Manitowoc County's
5 policy regarding employee use of Manitowoc County property; and
6

7 WHEREAS, Section 12.03 of the Employee Policy Manual provides Manitowoc
8 County's policy regarding paid holiday time off; and
9

10 WHEREAS, updates must be made to the Employee Policy Manual from time-to-time to
11 keep the policies current, reflect current practice, and address new issues and circumstances; and
12

13 WHEREAS, the proposed revision to § 8.07 (County Property) of the Employee Policy
14 Manual provides employees with guidance on the permissible incidental use of the telephone and
15 computer resources; and
16

17 WHEREAS, the proposed revision to § 12.03 (Holidays) of the Employee Policy Manual
18 provides clarification as to which days will be assigned as holiday time off when Christmas Eve,
19 Christmas Day, New Year's Eve, and New Year's Day fall on a weekend;
20

21 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
22 Supervisors amends the Manitowoc County Employee Policy Manual §§ 8.07(3) to read as
23 follows:
24

- 25 (3) Incidental use of the telephone and Computer Resources is permitted to the extent
26 that the use does not interfere with the performance of job duties and does not
27 create an expense for Manitowoc County.~~County property shall be used only for~~
28 ~~County purposes. Use of County property for private or personal reasons is~~
29 ~~prohibited. Theft or improper use of County property is sufficient grounds for~~
30 ~~discipline, up to and including discharge.~~

31
32 and

33
34 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors creates
35 § 8.07(4) of the Manitowoc County Employee Policy Manual to read as follows:
36

- 37 (4) Other than for incidental use as expressly permitted by this Employee Policy
38 Manual, County property shall be used only for County purposes. Use of County
39 property for private or personal reasons is prohibited. Theft or improper use of
40 County property is sufficient grounds for discipline, up to and including
41 discharge.
42

43 and

44
45 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors
46 amends the Manitowoc County Employee Policy Manual §12.03(4) to read as follows:
47

- 48 (4) For employees other than those in positions required to be staffed at all times,
49 holidays are designated as follows: New Year's Day, Spring Holiday, Memorial
50 Day, July 4, Labor Day, Thanksgiving Day, Day after Thanksgiving Day,
51 Christmas Eve, Christmas Day, and New Year's Eve. Except as provided herein
52 for Christmas Eve, Christmas Day, New Year's Eve, and New Year's Day,
53 ~~When a designated holiday falls on a Saturday employees will be granted the~~
54 ~~holiday time off on the preceding Friday, and - When a designated holiday falls~~
55 ~~on a Sunday employees will be granted holiday time off on the following~~
56 ~~Monday. When Christmas Eve and Christmas Day fall on Saturday and Sunday~~
57 ~~respectively employees will be granted the following Monday and Tuesday as~~
58 ~~holiday time off. When New Year's Eve and New Year's Day fall on a Saturday~~
59 ~~and Sunday respectively employees will be granted the following Monday and~~
60 ~~Tuesday as holiday time off.~~
61

62 and

63
64 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors creates
65 §§ 12.03(5) and (6) of the Manitowoc County Employee Policy Manual to read as follows:
66

- 67 (5) When Christmas Day falls on a Saturday, employees will be granted the following
68 Monday as holiday time off. When Christmas Eve and Christmas Day fall on
69 Saturday and Sunday respectively employees will be granted the following
70 Monday and Tuesday as holiday time off. When Christmas Eve and Christmas
71 Day fall on a Sunday and Monday respectively employees will be granted the
72 following Monday and Tuesday as holiday time off.
73

(6) When New Year's Day falls on a Saturday, employees will be granted the following Monday as holiday time off. When New Year's Eve and New Year's Day fall on a Saturday and Sunday respectively employees will be granted the following Monday and Tuesday as holiday time off. When New Year's Eve and New Year's Day fall on a Sunday and Monday respectively employees will be granted the following Monday and Tuesday as holiday time off.

and

BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors rennumbers the former §§ 12.03(5) through (10) of the Manitowoc County Employee Policy Manual to §§ 12.03(7) through (12) respectively.

Dated this 23rd day of February 2016.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Behnke moved, seconded by Supervisor Vogt to adopt Resolution 5 (2015/2016-66) Authorizing Out-of-State Travel (Aimee Augustine). Upon vote, the motion carried unanimously.

No. 2015/2016 - 66

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Veterans Service Department provides critical support to veterans, active duty military personnel, military retirees, members of the Wisconsin National Guard, reservists, and their families in obtaining the state and federal benefits for which they qualify; and

WHEREAS, the Manitowoc County's Veterans Service Officers must attend continuing education classes each year to stay current with changes in laws, regulations, statutes, and program guidelines and to maintain accreditation with the National Department of Veterans Affairs and other veterans service organizations; and

WHEREAS, attendance at the National Association of County Veterans Service Officers annual conference will provide the necessary training for Aimee Augustine to achieve continuing

13 education credits in compliance with accreditation through the National Association of County
14 Veterans Service Officers;

15
16 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
17 Supervisors authorizes Deputy Veterans Service Officer Aimee Augustine to attend the National
18 Association of County Veterans Service Officers Conference in South Carolina from May 14,
19 2016 to May 20, 2016.

Dated this 23rd day of February 2016.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: Conference costs, including lodging, meals, and transportation, is estimated to cost \$2,070 which is included in the Veterans Service Office 2016 adopted budget. Estimated salary and benefit costs for Aimee Augustine while attending the conference are \$1,295.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Behnke moved, seconded by Supervisor Cavanaugh to adopt Resolution 5a (2015/2016-67) Establishing Salaries for Elected Offices of Register of Deeds, Treasurer and County Clerk. Upon discussion and vote, the motion carried unanimously.

No. 2015/2016 - 67

RESOLUTION ESTABLISHING ELECTED OFFICIAL'S COMPENSATION
(County Clerk, Register of Deeds, and Treasurer)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wisconsin Stat. § 59.22 provides that the total annual compensation of
2 certain elected officials, exclusive of reimbursements, must be established before the earliest
3 time for filing nomination papers for office and that this compensation shall not be increased or
4 decreased during the official's term; and

5
6 WHEREAS, the Personnel Committee has reviewed the salary of the County Clerk,
7 Register of Deeds, and Treasurer and recommends that the salary for these offices be increased
8 by 1.5 percent for 2017, 2 percent for 2018, 1.5 percent for 2019, and 1.5 percent for 2020; and

9
10 WHEREAS, the Personnel Committee recommends that these elected officials be offered
11 the same fringe benefit package that is offered to appointed, full-time Department Directors;

13 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
14 Supervisors set the following salaries as the total annual compensation for the elected offices of
15 County Clerk, Register of Deeds, and Treasurer:
16

	2017	2018	2019	2020
County Clerk	\$64,073.14	\$65,354.60	\$66,334.92	\$67,329.94
Register of Deeds	\$64,073.14	\$65,354.60	\$66,334.92	\$67,329.94
Treasurer	\$64,073.14	\$65,354.60	\$66,334.92	\$67,329.94

17
18 and
19

20 BE IT FURTHER RESOLVED that the total annual compensation set for 2020 will
21 continue for ensuing terms unless changed by the County Board in accordance with State law;
22 and
23

24 BE IT FURTHER RESOLVED that each of these officials shall participate in the
25 Wisconsin Retirement System (WRS) on a pre-tax basis in accordance with State law, that each
26 elected official is required to pay his or her share of the total WRS contribution as required by
27 law, that the County will pay only its share of the total WRS contribution as required by law, and
28 that it is expressly recognized that the respective shares may change if State law is changed or if
29 the WRS rate is adjusted as authorized by law; and
30

31 BE IT FURTHER RESOLVED that these elected officials are eligible for and may elect
32 to receive health insurance through the County's Group Health Insurance Plan on the same terms
33 and conditions, such as co-pays, deductibles, and premium contributions, any of which may be
34 modified from time to time, as are offered to full-time, appointed Department Directors; and
35

36 BE IT FURTHER RESOLVED that these elected officials are eligible for and may elect
37 to receive any other fringe benefits, such as dental, vision, or life insurance, on the same terms
38 and conditions, any of which may be modified from time to time, as are offered to full-time,
39 appointed Department Directors; and
40

41 BE IT FURTHER RESOLVED that these elected officials are eligible for and may
42 participate in such other programs, such as deferred compensation and wellness, on the same
43 terms and conditions, any of which may be modified from time to time, as are offered to full-
44 time, appointed Department Directors; and
45

46 BE IT FURTHER RESOLVED that, the foregoing notwithstanding, these elected
47 officials: a) are not eligible for; b) do not accrue; or c) are not paid for any leave, such as holiday
48 leave, long-term disability, sick leave, or vacation leave; and
49

50 BE IT FURTHER RESOLVED that the County shall make all disbursements, payments,
51 and withholdings, such as for F.I.C.A., liability insurance, income taxes, and worker's
52 compensation, as may be required by Federal and State law.

Dated this 23rd day of February 2016.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT:	2017	2018	2019	2020
Wages	\$3,787.56	\$8,913.40	\$12,834.68	\$16,814.76
FICA	\$289.75	\$681.88	\$981.85	\$1,286.33
WRS	\$249.98	\$588.28	\$847.09	\$1,109.77
TOTAL	\$4,327.29	\$10,183.56	\$14,663.62	\$19,210.86

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Behnke moved, seconded by Supervisor Maresh to adopt Resolution 6 (2015/2016-68) Repealing and Recreating Employee Policy Manual §23 (Computer Resources) and Employee Policy Manual §8.05 (Productivity). Upon discussion and vote, the motion carried 21 ayes and 1 no. Supervisor Metzger voted no; all other supervisors voted aye.

No. 2015/2016 - 68

**RESOLUTION REPEALING AND RECREATING EMPLOYEE POLICY MANUAL
SECTION 23 (COMPUTER RESOURCES) AND § 8.05 (PERSONAL BUSINESS)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has established an Employee Policy Manual to provide
2 uniform personnel policies and procedures; and
3

4 WHEREAS, Section 23 of the Employee Policy manual provides Manitowoc County's
5 policy regarding use of Manitowoc County computer resources; and
6

7 WHEREAS, Section 8.05 of the Employee Policy manual provides Manitowoc County's
8 policy regarding the conduct of personal business on Manitowoc County time; and
9

10 WHEREAS, updates must be made from time-to-time to keep the policies current, reflect
11 current practice, and address new issues and circumstances; and
12

13 WHEREAS, the proposed revision to Section (Computer Resources) updates technology
14 references, increases security for Manitowoc County Computer Resources, and establishes
15 uniform practices throughout Manitowoc County; and

16
17 WHEREAS, the proposed revision to §8.05 (Personal Business) establishes productivity
18 standards for employees and addresses the use of mobile phones during work hours;

19
20 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
21 Supervisors repeals Section §23 Computer Resources in its entirety and recreates it to read as
22 follows:

23
24 23.01 Purpose

25
26 Manitowoc County provides Computer Resources to its employees so that they can
27 perform work necessary to the effective operation of Manitowoc County government.
28 This Computer Resources Policy sets forth rules and guidelines for the security and use
29 of Computer Resources. In addition to this Computer Resources Policy, the use of
30 Manitowoc County Computer Resources is subject to all applicable County, local, state,
31 and federal laws, policies, regulations, rules, and court orders.

32
33 23.02 Reservation of Rights

34
35 Because Computer Resources are provided for the purpose of conducting government
36 business, Manitowoc County expressly reserves the right to monitor, access, and review
37 the information placed on Computer Resources to ensure that no illegal or improper use
38 occurs. Additionally, Manitowoc County expressly reserves the right to disclose such
39 information as it deems necessary. This reservation of rights is subject to such
40 limitations as may be imposed by County, local, state, and federal laws, policies,
41 regulations, rules and court orders.

42
43 23.03 Definitions

- 44
45 (1) “Computer Resources” means any hardware, software, data or intellectual
46 property that is owned, managed, maintained, or created by Manitowoc County.
47
48 (2) “Computer User” is any person who uses a Computer Resource or personally
49 owned device for the purpose of conducting County business.
50
51 (3) “Record” is as defined by Wisconsin Statutes 19.32(2), or any successor statute
52 thereto.

53
54 23.04 Legal Responsibility

- (1) Computer Users are subject to and responsible for complying with all applicable County, local, state, and federal laws, policies, regulations, rules, and court orders.
- (2) Computer Users are responsible for complying with all contractual obligations related to Computer Resources, including all requirements and limitations contained in any contract, license, or agreement.
- (3) Computer Users are responsible for reporting a violation of any County, local, state, or federal policy, regulation, rule, law, or court order to the Information Systems Director.

23.05 Security of Computer Resources

- (1) Computer Users shall adhere to all Information Systems Department controls and procedures, avoid any action that would damage Computer Resources, and report any Computer Resource malfunctions to the Information Systems Department.
- (2) Computer Users shall take reasonable precautions to prevent the disclosure of their password and are prohibited from disclosing their password to any person other than a member of the Information Systems Department. Computer Users shall immediately inform the Information Systems Department if their password becomes compromised, disclosed, lost or stolen.
- (3) Computer Users shall not use any other person's username and password. This prohibition does not apply to Information Systems employees.
- (4) Computer Users shall abide by all administrative rights settings established by the Information Systems Department. Computer Users do not have administrative rights and privileges on any Computer Resource unless specifically authorized by the Information Systems Department. Administrative rights and privileges granted by the Information Systems Department are limited to actions needed for a specific software program to function and do not allow other exceptions to this Computer Resources Policy. Computer Users exceeding the administrative rights and privileges granted may have those rights revoked.
- (5) Computer Users shall not connect personally owned devices to Computer Resources. Unauthorized personally owned devices that have been connected to Computer Resources will be removed by the Information Systems Department.

23.06 Purchase and Installation of Computer Resources

- (1) The Information Systems Department is responsible for the research, selection, and purchase of all Computer Resources.

- 100
101 (2) Computer Users shall not purchase or install Computer Resources unless
102 authorized by the Information Systems Department.
103

104 23.07 Electronic Mail (E-Mail)
105

- 106 (1) E-Mail may not be used for any purpose that violates any Manitowoc County
107 ordinance or policy.
108
109 (2) Computer Users must include their signature block in all communications sent
110 using Computer Resources and personally owned devices used to conduct County
111 business. The signature block must contain the following: employee name, title,
112 department and phone number.
113
114 (3) Computer Users must clearly identify themselves as the author of any
115 communication that they are sending on behalf of another user.
116
117 (4) Stationary backgrounds and personal embellishments are not allowed. This
118 prohibition includes, but is not limited to: pictures, quotations, slogans, icons or
119 emoticons.
120
121 (5) Manitowoc County does not normally inspect the contents of E-mail or disclose
122 the contents of E-mail to anyone other than the sender or the intended recipient
123 unless required to do so by County, local, state, or federal law, policy, regulation,
124 rule, or court order. However, Manitowoc County expressly reserves all rights
125 contained in Section 23.02 of this Computer Resources Policy. Further,
126 Manitowoc County will cooperate with County, local, state, and federal law
127 enforcement officials in any investigation relating to E-mail transmitted or
128 received using Computer Resources or personally owned devices used to conduct
129 County business, and may disclose such information consistent with the
130 requirements of County, local, state, and federal laws, policies, regulations, rules,
131 and court orders.
132
133 (6) Computer Users receiving or transmitting HIPAA protected information must
134 utilize a Computer Resource owned by Manitowoc County.
135
136 (7) Computer Users who access County E-mail on a personally owned mobile device
137 shall use a secure environment installed by the Information Systems Department
138 on the Computer User's personally owned mobile device. Information Systems
139 will install a secure environment only upon receipt of a written request from the
140 Department Director.
141
142 (8) Computer Users conducting County business on a Computer Resource or
143 personally owned device are creating a Record as described in Section 23.03(3) of

144 this Computer Resources Policy. The Record may be subject to disclosure as
145 described in Section 23.07(5).
146

147 23.08 Internet Access
148

- 149 (1) Internet access may not be used for any purpose that violates any Manitowoc
150 County ordinance or policy.
151
- 152 (2) All Internet use must be in conformity with County, local, state, and federal laws,
153 policies, regulations, rules, and court orders.
154
- 155 (3) Password protected Wi-Fi Internet Access is limited to authorized Computer
156 Resources.
157

158 23.09 Social Media
159

- 160 (1) Social media may not be used for any purpose that violates any Manitowoc
161 County ordinance or policy.
162
- 163 (2) All information released by the use of Social Media must be approved by the
164 Department Director.
165
- 166 (3) The use of Social Media is expressly limited to the dissemination of information.
167 Social media platforms used may not allow the use of “Post” or “Reply.” All
168 comments should be deleted within 1 business day after posting.
169

170 23.10 Prohibited Actions
171

172 The use of Computer Resources is governed by this Computer Resources Policy, the
173 Employee Policy Manual, the Manitowoc County Code, and by other County, local, state,
174 and federal laws, policies, regulations, rules, and court orders. Computer Users are
175 responsible for their use of Computer Resources and are advised that the following
176 specific actions are expressly prohibited:
177

- 178 (1) Using Computer Resources for purposes that would violate any Manitowoc
179 County ordinance or policy.
180
- 181 (2) Accessing Computer Resources without permission or proper authorization.
182
- 183 (3) Taking any action with the intention of corrupting, damaging, or destroying any
184 Computer Resource.
185

- 186 (4) Using Computer Resources in any way that results in a violation of intellectual
187 property rights, including but not limited to copyrights and software licensing
188 agreements.
189
190 (5) Using Computer Resources to harass or threaten any person or to invade the
191 privacy of any person in any way.
192
193 (6) Using Computer Resources with the intention of accessing, viewing, storing, or
194 distributing obscene or pornographic material except when doing so is necessary
195 to perform official duties and is authorized by the Department Director.
196

197 23.11 Contractor Access to Computer Resources
198

199 Although this Employee Policy Manual is primarily designed to establish uniform
200 policies and procedures regarding County personnel, there are instances where the
201 policies and procedures contained herein must necessarily apply to entities and
202 individuals beyond just the employees of Manitowoc County. The use of Computer
203 Resources is one such instance. Accordingly, this Section 23 shall apply to any and all
204 individuals and entities (collectively "Contractor") that use Computer Resources. In
205 addition to all of the preceding subsections of this Section 23, the following shall apply to
206 any Contractor that uses Computer Resources:
207

- 208 (1) Contractor access to computer resources is contingent upon the Contractor
209 agreeing to and incorporating the terms of this Computer Resources Policy into
210 the contract for services between Contractor and Manitowoc County.
211
212 (2) If Contractor violates this Computer Resources Policy, Manitowoc County may,
213 at its sole discretion, deny Contractor access to Computer Resources. In such a
214 case, Contractor shall still be responsible to complete its duties and obligations
215 under any contract with Manitowoc County without delay, and any additional
216 expense incurred in doing so shall be paid solely by Contractor.
217
218 (3) If Contractor's violation of the Computer Resources Policy results in any damage
219 to Manitowoc County, including but not limited to Computer Resources,
220 Contractor shall be responsible for payment of damages.
221

222 and
223

224 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors repeals
225 Section §8.05 (Personal Business) in its entirety and recreates it to read as follows:
226

227 8.05 Productivity
228

229 Employees are expected to meet high productivity standards. Standards contributing to
230 high productivity include but are not limited to:

- 231
- 232 (1) Being at your work site prepared to begin work at the scheduled start time and
233 working until the scheduled end time.
- 234
- 235 (2) Avoiding distractions and fully engaging in work while on paid time.
- 236
- 237 (3) Avoiding unnecessary distractions of others at work.
- 238
- 239 (4) Minimizing the need to conduct personal business during work hours. Except in
240 the case of an emergency or when authorized by a supervisor, the use of
241 personally owned mobile devices for personal use is prohibited during work time.

Dated this 23rd day of February 2016.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None

APPROVED: Bob Ziegelbauer, County Executive.

Planning and Park Commission: Supervisor Waack gave a brief report. The next meeting will be March 28. Supervisor Waack moved, seconded by Supervisor Hoffmann to adopt Resolution 7 (2015/2016-69) Adopting the 2016 Manitowoc County Parks and Open Space Plan. Upon discussion and vote, the motion carried unanimously.

No. 2015/2016 - 69

**RESOLUTION ADOPTING THE 2016 MANITOWOC COUNTY PARKS AND OPEN
SPACE PLAN**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission has identified the need to update the
2 Manitowoc County Parks and Open Space Plan; and
3

4 WHEREAS, staff of the Parks Department and the Planning and Zoning Department, in
5 conjunction with Manitowoc County villages and cities have worked to update Manitowoc
6 County's Park and Open Space Plan; and
7

8 WHEREAS, the Manitowoc County Parks and Open Space Plan provides guidance to
9 Manitowoc County, as well as the cities, villages, and towns of Manitowoc County to meet the
10 recreation needs of the people and to aid in preserving the natural resources of the area; and

11
12 WHEREAS, adoption of the 2016 Manitowoc County Parks and Open Space Plan is a
13 requirement to be eligible for certain financial aid opportunities administered by the State of
14 Wisconsin and the Federal Government that regard recreation and open space programs;

15
16 NOW, THEREFORE BE IT RESOLVED that the Manitowoc County Board does hereby
17 approve and adopt the 2016 Manitowoc County Parks and Open Space Plan.

Dated this 23rd day of February 2016.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: Funds that paid for the cost of updating the plan were included in the Park
Department Budgets.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Holschbach to adopt Resolution 8
(2015/2016-70) Authorizing Grant Application (Cherney Maribel Caves Park). Upon vote, the
motion carried unanimously.

No. 2015/2016 - 70

RESOLUTION AUTHORIZING GRANT APPLICATIONS
(Cherney Maribel Caves Park)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, due to the loss of trees during a storm that occurred in 2013 at Maribel
2 Caves County Park, upgrades to the landscape are required to reduce erosion around the pavilion
3 and bathrooms; and
4

5 WHEREAS, the Wisconsin Department of Natural Resources is requiring Manitowoc
6 County to install interpretive informational signage at Cherney Maribel Caves Park; and
7

8 WHEREAS, there are two potential funding sources available that can help offset
9 Manitowoc County's cost of upgrading the landscape and installing interpretive signage at
10 Cherney Marible Caves Park; and
11

12 WHEREAS, the first potential source of funding is from the Friends of Resources
13 Wildlife and Recreational Development (FORWARD) Endowment, a private non-profit
14 organization; and

15
16 WHEREAS, the second potential funding source is grant funding through the County
17 Conservation Aids program of the Wisconsin Department of Natural Resources (WDNR); and

18
19 WHEREAS, upgrading the landscape and installing interpretive signage at Cherney
20 Marible Caves Park is estimated to cost \$5,000.00; and

21
22 WHEREAS, Manitowoc County has already budgeted \$2,000 in the Manitowoc County
23 parks department 2016 adopted budget to upgrade the landscape and install interpretive signage
24 at Cherney Marible Caves Park; and

25
26 WHEREAS, the remainder of the cost to upgrade the landscape and install interpretive
27 signage at Cherney Marible Caves Park would be funded by a \$3,000 grant from the FORWARD
28 Endowment Fund; and

29
30 WHEREAS, to the extent that Manitowoc County does not receive any or all of the
31 \$3,000 grant from the FORWARD Endowment Fund, Manitowoc County will apply for a grant
32 from the WDNR County Conservation Aids program to ensure a total outside grant contribution
33 of \$3,000;

34
35 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
36 Supervisors authorizes the Parks Superintendent to apply for and accept grant funds from
37 FORWARD Endowment Fund and the WDNR County Conservation Aids program in the total
38 amount of up to \$3,000 for the project; and

39
40 BE IT FURTHER RESOLVED that the Parks Superintendent is authorized to sign
41 documents and take actions necessary to complete the project as authorized in the grant
42 applications including obtaining any permits that may be required; and

43
44 BE IT FURTHER RESOLVED that Manitowoc County will comply with all state and
45 federal laws, rules, and regulations pertaining to a grant award; and

46
47 BE IT FURTHER RESOLVED that the Comptroller/Auditor is directed to record such
48 information in the official books of the County for the year ending December 31, 2016 as may be
49 required.

Dated this 23rd day of February 2016.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: No tax levy impact. Increases Park Grant Revenue and operational
expenses by equal amounts, \$3,000.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Falkowski to adopt Resolution 9 (2015/2016-71) Authorizing (Recreational Boat Facility) Grant Application (Harpt Lake Boarding Dock). Upon vote, the motion carried unanimously.

No. 2015/2016 - 71

RESOLUTION AUTHORIZING GRANT APPLICATION
(Harpt Lake Boarding Dock)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County provides public access facilities to Harpt Lake,
2 including a boarding dock/fishing pier, boat ramp, and parking area; and
3

4 WHEREAS, the public boarding dock/fishing pier on Harpt Lake is in need of major
5 repairs; and
6

7 WHEREAS, the State of Wisconsin Department of Natural Resources ("WDNR")
8 administers a Recreational Boating Facilities Grant program that provides cost sharing of up to
9 50% of eligible expenses for projects related to water access; and
10

11 WHEREAS, replacing the Harpt Lake boarding dock/fishing pier is estimated to cost
12 \$20,000.00; and
13

14 WHEREAS, the cost of replacing the Harpt Lake boarding dock/fishing pier will be
15 funded as follows: 50% (\$10,000) by the Recreational Boating Facilities Grant; 25% (\$5,000) by
16 the Manitowoc County Fish and Game Association (a private non-profit association); and, 25%
17 (\$5,000) by the Manitowoc County Park Department; and
18

19 WHEREAS, Manitowoc County's \$5,000 contribution to the Harpt Lake boarding
20 dock/fishing pier replacement will be funded as follows: \$1,000 will come from its 2016 adopted
21 budget; and, \$4,000 will come from trading in two (2) existing piers; and
22

23 WHEREAS, Manitowoc County wishes to request grant assistance from the WDNR for
24 the purpose of replacing the public boarding dock/fishing pier on Harpt Lake;
25

26 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
27 Supervisors authorizes the Park Superintendent to apply for and accept a Recreational Boating
28 Facility Grant from the WDNR in the project amount of \$20,000.00 for the construction and
29 installation of a public boarding dock/fishing pier on Harpt Lake; and
30

31 BE IT FURTHER RESOLVED that Manitowoc County will meet the financial
32 obligations of the Recreational Boating Facilities Grant if approved; and

33
34 BE IT FURTHER RESOLVED that the Park Superintendent is authorized to sign
35 documents and take actions necessary to complete the project as authorized in the Recreational
36 Boating Facilities Grant application including obtaining any permits that may be required; and
37

38 BE IT FURTHER RESOLVED that the Comptroller/Auditor is directed to record such
39 information in the official books of the County for the year ending December 31, 2016 as may be
40 required.

Dated this 23rd day of February 2016.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: No tax levy impact. Increases the 2016 Park Department expenditure budget by \$19,000 and increases the 2016 Park Department revenue budget by \$19,000 as follows: \$10,000 from Recreational Boating Facility Grant; \$5,000 from Manitowoc County Fish and Game Association; and, \$4,000 Park Department revenue from trading in of 2 old docks. The \$20,000 total needed to complete the project is reached by including \$1,000 already in the Park Department 2016 adopted budget.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Vogel to adopt Resolution (2015/2016-72) Authorizing Grant Application 10 (Silver Lake Waterway Project). Upon discussion and vote, the motion carried unanimously.

No. 2015/2016 - 72

RESOLUTION AUTHORIZING GRANT APPLICATIONS
(Silver Lake Waterway Project)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Silver Lake County Park, which is owned by the Holy Family Convent of
2 Franciscan Sisters of Christian Charity and is leased to Manitowoc County on a 20 year lease,
3 has experienced numerous flood events; and
4

5 WHEREAS, while the berms and boat launch area were originally designed that a flood
6 event that occurs once in a twenty-five year time period, Silver Lake is experiencing flood events
7 that are occurring twice every five years; and
8

9 WHEREAS, the numerous flood events are affecting the water quality of Silver Lake,
10 which in turn affects the fish population and stimulates the growth of invasive plant species; and

11
12 WHEREAS, upgrades to the berms, boat launch area, and replacement of the current
13 bridge are required to reduce flooding and improve the water quality in Silver Lake; and
14

15 WHEREAS, the following funding sources are available to pay for the project: the
16 Wisconsin Department of Natural Resources (WDNR) County Conservation Aids Program;
17 WDNR Recreational Boating Facilities Grant (RBF) program; and, Friends of Resources
18 Wildlife and Recreational Development (FORWARD) Endowment (a private non-profit
19 association); and
20

21 WHEREAS, the project cost is estimated to be \$300,000.00 (\$85,000.00 for engineering
22 fees, \$65,000.00 to raise the berms, and \$150,000.00 for the bridge and boat launch
23 replacement), which will be funded 50% (\$150,000.00) by the grant funds mentioned above and
24 50% (\$150,000.00) in matching funds committed in writing by the Holy Family Convent of
25 Franciscan Sisters of Christian Charity;
26

27 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
28 Supervisors authorizes the Park Superintendent to apply for and accept grants from the WDNR
29 and FORWARD in the total amount of up to \$150,000.00 for the project; and
30

31 BE IT FURTHER RESOLVED, that the Park Superintendent is authorized to invoice and
32 accept a donation on behalf of Manitowoc County from the Franciscan Sisters of Christian
33 Charity of up to \$150,000.00 to be used for the project; and
34

35 BE IT FURTHER RESOLVED that the Park Superintendent is authorized to sign
36 documents and take actions necessary to complete the project as authorized in the grant
37 application, including obtaining any permits that may be required; and
38

39 BE IT FURTHER RESOLVED that the Comptroller/Auditor is directed to record such
40 information in the official books of the County for the year ending December 31, 2016 as may be
41 required.

Dated this 23rd day of February 2016.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: No tax levy impact. Increases Park Department revenues and expenses by like amounts, up to \$300,000 based upon the amounts authorized by the granting agencies (WDNR and FORWARD) and Franciscan Sisters of Christian Charity matching donation.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Baumann to enact Ordinance 11 (2015/2016-73) Amending Zoning Map (JT School District #1). Upon vote, the motion carried unanimously.

No. 2015/2016 - 73

ORDINANCE AMENDING ZONING MAP
(JT School District #1)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 25, 2016; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc
9 does ordain as follows:
10

11 A parcel of land located in the NE¼, SW¼, Section 23, T17N, R22E, Town of
12 Meeme, commencing at the Center of said Section 23 which is the point of real
13 beginning; thence S89°16'30"W, 977 feet along Centerline of CTH XX; thence
14 S0°34'0"W, 735 feet; thence N89°16'30"E, 435.6 feet; thence N0°34'0"E, 200
15 feet; thence N89°16'30"E, 541.4 feet; thence N0°34'0"E, 535 feet to the point of
16 real beginning, said parcel containing approximately 14 acres of land and is
17 hereby rezoned from Large Estate (LE) to General Agriculture (GA).

Dated this 23rd day of February 2016.
Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Zimmer to enact Ordinance 12 (2015/2016-74) Amending Zoning Map (Marek Enterprises). Upon vote, the motion carried unanimously.

No. 2015/2016 - 74

ORDINANCE AMENDING ZONING MAP
(Marek Enterprises)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 25, 2016; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc
9 does ordain as follows:
10

11 A parcel of land located in the W¼, SE¼, SW¼, Section 5, T20N, R23E, Town of
12 Kossuth, commencing at the S¼ Corner of said Section 5; thence westerly
13 approximately 990 feet; thence northerly approximately 35 feet to the north r/w of
14 CTH K which is the point of real beginning; thence continue northerly
15 approximately 710 feet; thence westerly approximately 325 feet; thence southerly
16 approximately 710 feet; thence easterly along the north r/w of CTH K
17 approximately 325 feet to the point of real beginning, said parcel containing
18 approximately 5.30 acres of land and is hereby rezoned from General Agriculture
19 (GA) to Commercial Business (CB); and
20

21 A parcel of land located in the W¼, SE¼, SW¼, Section 5, T20N, R23E, Town of
22 Kossuth, commencing at the S¼ Corner of said Section 5; thence westerly
23 approximately 990 feet; thence northerly approximately 745 feet which is the
24 point of real beginning; thence continue northerly approximately 580 feet; thence
25 westerly approximately 325 feet; thence southerly approximately 580 feet; thence
26 easterly approximately 325 feet to the point of real beginning, said parcel
27 containing approximately 4.33 acres of land and is hereby rezoned from General
28 Agriculture (GA) to Exclusive Agriculture (EA).

Dated this 23rd day of February 2016.
Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Waack moved, seconded by Supervisor Hoffmann to enact Ordinance 13
(2015/2016-75) Amending Zoning Map (Meadowlawn Acres, LLC). Upon vote, the motion
carried unanimously.

No. 2015/2016 - 75

ORDINANCE AMENDING ZONING MAP
(Meadowlawn Acres, LLC)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 25, 2016; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc
9 does ordain as follows:
10

11 A parcel of land located in part of the SW¹/₄, SW¹/₄ and part of the NW¹/₄, SW¹/₄,
12 Section 1, T20N, R24E, Town of Two Rivers, commencing at the SW¹/₄ Corner of
13 said Section 1; thence N00°37'44"E, 1,063 feet along the west line of the SW¹/₄ of
14 said Section 1; thence N89°22'16"E, 35.00 feet to the east r/w of Tannery Road,
15 which is the point of real beginning; thence N00°37'44"E, 405.27 feet along east
16 r/w of Tannery Road; thence N89°22'16"E, 287.45 feet; thence S00°37'44"W,
17 405.27 feet; thence S89°22'16"W, 287.45 feet to the point of real beginning, said
18 parcel containing approximately 2.69 acres of land and is hereby rezoned from
19 General Agriculture (GA) to Small Estate (SE); and
20

21 A parcel of land located in part of the SW¹/₄, SW¹/₄ and part of the NW¹/₄, SW¹/₄,
22 Section 1, T20N, R24E, Town of Two Rivers, commencing at the SW¹/₄ Corner of
23 said Section 1; thence N00°37'44"E, 1,038 feet along the west line of the SW ¹/₄
24 of said Section 1; thence N89°22'16"E, approximately 35.00 feet to the east r/w
25 of Tannery Road, which is the point of real beginning; thence N00°37'44"E,
26 25.00 feet along east r/w of Tannery Road; thence N89°22'16"E, 287.45 feet;
27 thence N00°37'44"E, 405.27 feet; thence S89°22'16"W, 287.45 feet; thence
28 N00°37'44"E, 506.50 feet; thence N89°22'16"E, 430.00 feet; thence
29 S00°37'44"W, 936.77 feet; thence S89°22'16"W, 430.00 feet to the point of real
30 beginning, said parcel containing approximately 6.60 acres of land and is hereby
31 rezoned from General Agriculture (GA) to Exclusive Agriculture (EA).

Dated this 23rd day of February 2016.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Public Safety Committee: Supervisor Henrickson gave a brief report. Supervisor Hendrickson moved, seconded by Supervisor Falkowski to adopt Resolution 14 (2015/2016-76) Authorizing Acceptance of 2015 Cops Office Anti-Heroin Task Force Grant Funds. Upon vote, the motion carried unanimously.

No. 2015/2016 - 76

RESOLUTION AUTHORIZING ACCEPTANCE OF 2015 COPS OFFICE ANTI-HEROIN TASK FORCE GRANT FUNDS

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Sheriff's Office has been awarded a 2015 COPS
2 Office Anti-Heroin Task Force Grant from the Wisconsin Department of Justice; and
3

4 WHERE, 2015 COPS Office Anti-Heroin Task Force Grant runs over the 2016 and 2017
5 calendar years; and
6

7 WHEREAS, the Wisconsin Department of Justice will allocate additional resources to
8 local multi-jurisdictional drug task forces for reimbursement of overtime hours spent on
9 conducting heroin and opiate investigations, further enhancing existing agency partnerships, and
10 increasing intelligence sharing; and
11

12 WHEREAS, the Wisconsin Department of Justice will also enhance the statewide
13 intelligence database that is populated with intelligence information that will help identify
14 distribution networks in support of drug investigative enforcement efforts, enhance de-
15 confliction efforts, and create a statewide list of resource agencies;
16

17 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
18 Supervisors hereby authorizes the Manitowoc County Sheriff's Office to accept the 2015 COPS
19 Office Anti-Heroin Task Force Grant funds from the Wisconsin Department of Justice; and
20

21 BE IT FURTHER RESOLVED that the 2015 COPS Office Anti-Heroin Task Force
22 Grant funds be allocated over a two year project period including the years 2016 and 2017 in the
23 amount of of \$12,600 per year (\$25,200 total over the two year project period); and
24

25 BE IT FURTHER RESOLVED that the 2016 budget is amended by the amount of the
26 grant funds allocated and that the Comptroller/Auditor is directed to record such information in
27 the official books of Manitowoc County for the year ending December 31, 2016 as may be
28 required.

Dated this 23rd day of February 2016.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: No tax levy impact. Increases revenue (27500.43211 COPS Grant) by \$12,600 and expenditures (27500.51250 Metro Overtime) by \$4,200 and (27500.52999 Other Contract Services) by \$8,400 in the 2016 budget.

APPROVED: Bob Ziegelbauer, County Executive.

Public Works Committee: Supervisor Weiss gave a brief report.

Supervisor Gerroll moved to adjourn, seconded by Supervisor Holschbach and the motion was adopted by acclamation. The meeting adjourned at 7:59 p.m.

Respectfully submitted,
Lois Kiel, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, March 15, 2016

7:00 p.m.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at University of Wisconsin - Manitowoc, in the City of Manitowoc, on March 15, 2016, for the purpose of transacting business as a Board of Supervisors.

Chairperson Jim Brey called the meeting to order at 7:00 p.m.

Supervisor Mark Kopecky gave the invocation which was followed by the Pledge of Allegiance to the Flag by the entire assembly.

Roll call: 25 members present: Baumann, Behnke, Brey, Burke, Cavanaugh, Dufek, Dyzak, Falkowski, Gerroll, Hansen, Henrickson, Hoffman, Holschbach, Kohlman, Kopecky, Maresh, Metzger, Nickels, Vogel, Vogt, Waack, Wagner, Weiss, Williams, and Zimmer.

On a motion by Supervisor Behnke, seconded by Supervisor Baumann the February 23, 2016 meeting minutes were approved unanimously.

The County Clerk announced changes to the agenda. Supervisor Weiss moved, seconded by Supervisor Maresh to approve the agenda. The motion carried with a voice vote.

REPORTS OF COUNTY SUPERVISORS, OFFIERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation to Cheryl Duchow in recognition of her retirement along with her many years of service to the county. Mrs. Duchow was grateful for the joyous ride working for the county and is looking forward to her retirement, even though she will miss her friends.

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation to Supervisor Mark Kopecky in recognition of his 4 years of service to the County Board.

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation to Supervisor Patricia Kohlman in recognition of her 4 years of service to the County Board.

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation to Supervisor Laurie Burke in recognition of her 6 years of service to the County Board.

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation to Supervisor Greg Dufek in recognition for his 10 years of service to the County Board.

Jerry Halverson, Soil & Water Conservation Director, gave a presentation on the 10-year Land and Water Resource Management Plan prepared by the Land Conservation Committee that addresses water quality and soil erosion, determines best management practices and education strategy, and monitors progress in Manitowoc County.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Roxanna Strawn, City of Manitowoc, thanked the County Board, on behalf of the UW Manitowoc Dean, for their continued support and future development of the UW Manitowoc campus.

Maura Yost, Town of Centerville, addressed the Board regarding the appointment of a single Human Services Director. Ms. Yost asked the Board to take the necessary actions as directed by County Code to appoint a single Human Services Director.

No one else present wished to speak, subsequently Chairperson Brey closed public input at 7:48 p.m.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Bob Ziegelbauer's appointment of Judy Ruggirello to the Lakeland Care District Board. Supervisor Vogt moved, seconded by Supervisor Burke to approve the appointment. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Aging & Disability Resources Center Board: Supervisor Wagner gave a brief report.

Board of Health: Supervisor Metzger gave a brief report. The next meeting will be April 14.

Criminal Justice Coordinating Council: The next meeting will be April 6.

Expo-Ice Center Board: Supervisor Cavanaugh gave a brief report. The next meeting will be April 6.

Finance Committee: Supervisor Hansen gave a brief report. Supervisor Hansen moved, seconded by Supervisor Williams to adopt Resolution 1 (2015/2016-77) Authorizing Out-of-State Travel (Scott Blumreich). Upon vote, the motion carried 24 ayes and 1 no. Supervisor Kohlman voted no; all other supervisors voted aye.

No. 2015/2016 - 77

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL (Scott Blumreich)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

- 1 WHEREAS, the Information Systems Department maintains and supports critical
- 2 hardware and software systems that assist law enforcement agencies, fire departments, and
- 3 emergency medical service providers in providing critical care and support services to the
- 4 citizens of Manitowoc County; and
- 5

6 WHEREAS, the software systems supporting this environment are in a state of constant
7 change and the Information Systems Department must stay current with these changes through
8 continuing education, and
9

10 WHEREAS, the Aegis MSP Users Conference from April 24 through April 26, 2016 in
11 Phoenix, Arizona is the primary means by which Manitowoc County can stay current with these
12 changes and provides an excellent forum to exchange ideas, learn new methodologies, and
13 participate in hands-on seminars to improve the skill sets required to maintain the systems;
14

15 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
16 Supervisors authorizes Aegis Administrator Scott Blumreich to attend the three-day Annual
17 Aegis MSP Users Conference from April 24 through April 26, 2016 in Phoenix, Arizona at a
18 total travel and conference cost not to exceed \$2,630.00.

Dated this 15th day of March 2016.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Travel and conference costs, not to exceed \$2,630.00 are included in the approved Information Systems budget. Estimated wages and benefits for the time at conference is \$623.

Conference:	\$ 1,495.00
Hotel:	\$ 295.00
Air:	\$ 648.00
Meals:	\$ 92.00
<u>Park & Mileage:</u>	<u>\$ 100.00</u>
	\$2,630.00

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Hansen moved, seconded by Supervisor Cavanaugh to adopt Resolution 2 (2015/2016-78) Denying Claim (Emily Steiner). Upon vote, the motion carried unanimously.

No. 2015/2016 - 78

RESOLUTION DENYING CLAIM
(Emily Steiner)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Emily Steiner filed a claim with Manitowoc County for \$100.00 on January
2 27, 2016, alleging that she had to pay a \$100.00 insurance deductible when repairing damages to
3 her car caused from falling snow that was pushed over an overpass by a Manitowoc County
4 snowplow; and

5
6 WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to
7 its insurance carrier; and

8
9 WHEREAS, the insurance carrier has reviewed the information provided, investigated
10 the facts, and determined that the county has no liability for the claim; and

11
12 WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the
13 insurance carrier's recommendation that the claim be denied and that the county issue a formal
14 disallowance;

15
16 NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of
17 Supervisors that the claim is denied and that the Corporation Counsel and County Clerk are
18 directed to provide such notice of the denial of the claim as may be required.

 Dated this 15th day of March 2016.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Indeterminable.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Hansen moved, seconded by Supervisor Baumann to adopt Resolution 3 (2015/2016-79) Denying Claim (Virginia Parlato). Upon vote, the motion carried unanimously.

No. 2015/2016 - 79

RESOLUTION DENYING CLAIM

(Virginia Parlato)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Virginia Parlato filed a claim with Manitowoc County in the amount of
2 \$10,378.00 for medical expense reimbursement on February 10, 2016, alleging that her minor
3 child was injured while skating at the Manitowoc County Expo Center; and

4
5 WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to
6 its insurance carrier; and

7
8 WHEREAS, the insurance carrier has reviewed the information provided, investigated
9 the facts, and determined that Manitowoc County has no liability for the claim; and

10
11 WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the
12 insurance carrier's recommendation that the claim be denied and that the county issue a formal
13 disallowance;

14
15 NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of
16 Supervisors that the claim is denied and that the Corporation Counsel and County Clerk are
17 directed to provide such notice of the denial of the claim as may be required.

Dated this 15th day of March 2016.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Indeterminable.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Hansen moved, seconded by Supervisor Williams to adopt Resolution 3a (2015/2016-80) Authorizing Fund Balance Designations, Carry-over, Transfers, and Reappropriation of Specified Funds from 2015 to 2016. Upon vote, the motion carried unanimously.

No. 2015/2016 - 80

**RESOLUTION AUTHORIZING FUND BALANCE DESIGNATIONS,
CARRY-OVER, TRANSFERS, AND REAPPROPRIATION OF
SPECIFIED FUNDS FROM 2015 TO 2016**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, events occur after the adoption of the Annual Budget that affect various
2 program activities and their appropriations for a given budget year; and
3

4 WHEREAS, some of the activities, programs, and projects that were planned for the 2015
5 budget year did not take place, were not completed, or are ongoing and must be carried over into
6 the next budget year; and
7

8 WHEREAS, the County Board has previously adopted Resolution Implementing Fund
9 Balance Policy In Accordance With GASB Statement No. 54 in December 2011; and
10

11 WHEREAS, the Comptroller/Auditor has compiled a pre-audit list designating those
12 activities, programs, projects, and funds that should be carried forward and reappropriated in the
13 2016 budget; and
14

WHEREAS, the appropriate oversight committees and the Finance Committee have reviewed the requests and recommend that the designation, carry over, transfer, and reappropriation requests be approved; and

WHEREAS, Wisconsin statutes and County Board rules require that the County Board take official action to authorize the designation, carry over, transfer, and reappropriation of funds; and

WHEREAS, sound financial practice requires that such carry over designations and transfers be recorded in the official books of Manitowoc County; and

WHEREAS, any additional items or adjustments that may be required at the completion of Manitowoc County's external audit will be brought to the County Board in a separate resolution at the conclusion of the field work of the external audit;

NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of Supervisors authorizes the following funds and their designations to be carried over from the official books of the county for the year ended December 31, 2015 to the official books of the county for the year ending December 31, 2016; that the funds be reappropriated and expended as may be required; and, that the 2016 Annual Budget is amended and the appropriate line items in the General Fund or Debt Service Fund may be increased as necessary:

NON-SPENDABLE FUND BALANCE

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
100.34100	Resrwd-Property Taxes	\$1,607,321.44
100.34103	Resrwd-Mortgage Receivable	\$99,000.00
100.34115	Resrwd-Prepaid Items	\$44,291.00
100.34120	Resrwd-Inventory	\$53,100.22
TOTAL		\$1,803,712.66

RESTRICTED FUND BALANCE

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
100.34240	Unres/Desig-Public Health	\$6,624.29
100.34245	Unres/Desig-Veterans Srv	\$38,633.24
100.34270	Unres/Desig-Lnd Rec Modern	\$70,572.18
100.34271	Unres/Desig-ROD Redaction	\$91,507.48
100.34284	Unres/Desig-UW Extension	\$2,142.39
TOTAL		\$209,479.58

COMMITTED FUND BALANCE

Account Number	Description	Amount
100.34232	Unres/Desig-Mapping	\$67,370.03
100.34233	Unres/Desig-Area Plan PP	\$88,576.26
100.34274	Unres/Desig-Park Dept	\$0.00
100.34275	Unres/Desig-Sheriffs Dept	\$81,692.00
100.34277	Unres/Desig-Vehicle Pool PW	\$94,178.50
100.34278	Unres/Desig-D.A. Office	\$6,900.00
100.34280	Unres/Desig-Emgt Hazmat	\$159,823.36
100.34282	Unres/Desig-Personnel	\$4,000.00
100.34288	Unres/Desig-PW Continuing Proj.	\$38,000.00
100.34289	Unres/Desig-Elections CC	\$113,003.38
100.34290	Unres/Desig-Treasurer Outlay	\$12,200.00
100.34293	Unres/Desig-Communications Pro	\$191,408.31
100.34294	Unres/Desig-PW-PBX Phone Sys	\$172,795.17
100.34295	Unres/Desig-Future Cap Proj	\$0.00
TOTAL		\$1,029,947.01

ASSIGNED FOR SUBSEQUENT YEARS

Account Number	Description	Amount
100.34210	Unres/Desig-Sub Yr Bdgt	\$231,149.00

and

BE IT FURTHER RESOLVED that \$500,000.00 of the Unres/Undesig General Fund Balance be transferred to the Debt Service Fund; and

BE IT FURTHER RESOLVED that remaining funds in Manitowoc County's Special Revenue Funds, Debt Service Funds, and Capital Projects Funds be carried forward for their intended purpose as previously approved by the County Board and may be reappropriated in the 2016 budget as may be required; and

BE IT FURTHER RESOLVED that the following grant and project funds are authorized to be carried over from the official books of Manitowoc County for the year ended December 31, 2015 to the official books of Manitowoc County for the year ending December 31, 2016; that they may be expended; and that the 2016 Annual Budget is amended and the following line items are increased by the amounts shown:

GENERAL FUND

Description/Purpose	Account	Category	Amount
ROD-LiDar Grant Expense	17150.52999.01	Expense	\$100,835.00
ROD-LiDar Grant Revenue	17150.43510.06	Revenue	\$100,835.00

SOIL & WATER SPECIAL REVENUE FUND

Description/Purpose	Account	Category	Amount
West Twin River	61239.53005	Expense	\$5,222.97
West Twin River (FB 207.34251)	61239.69999	Fund Bal.	\$5,222.97;

and

BE IT FURTHER RESOLVED that the Comptroller/Auditor is directed to record such information in the official books of Manitowoc County for the year ended December 31, 2015 and for the year ending December 31, 2016 as may be required.

Dated this 15th day of March 2016.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Carries over and transfers the amounts specified from the 2015 budget to the 2016 budget and amends the 2016 Annual Budget as may be required.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Hansen moved, seconded by Supervisor Weiss to adopt Resolution 3b (2015/2016-81) Approving Land Information Plan. Upon vote, the motion carried unanimously.

No. 2015/2016 - 81

RESOLUTION APPROVING MANITOWOC COUNTY LAND INFORMATION PLAN

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

WHEREAS, the State of Wisconsin established a Land Records Modernization Program in 1989; and

WHEREAS, a county that established a Land Information Office and adopted a State approved land records modernization Plan was able to participate in the Land Records Modernization Program; and

WHEREAS, Manitowoc County established a Land Information Office in 1989, adopted a State approved Land Records Modernization Plan in 1991, updated the plan in 2000, 2005 and 2011, and has continuously participated in the Land Records Modernization Program; and

WHEREAS, the Land Records Modernization Program is now called the Land Information Program and the Land Records Modernization Plan is now called the Land Information Plan; and

WHEREAS, a Land Information Plan is required for Manitowoc County to continue its participation in the Land Information Program; and

18
19 WHEREAS, participation in the Land Information Program will allow Manitowoc
20 County to retain certain fees and qualify for certain grants; and

21
22 WHEREAS, the 2013 state budget bill known as Act 20 required counties to update and
23 submit their Land Information Plans to the Wisconsin Department of Administration every three
24 years after being approved by the county's Land Information Council; and

25
26 WHEREAS, the Manitowoc County Land Information Council approved a draft
27 Manitowoc County Land Information Plan for 2016 - 2018 on December 22, 2015; and

28
29 WHEREAS, the proposed Manitowoc County Land Information Plan for 2016 - 2018 as
30 approved by the Manitowoc County Land Information Council has been provided to the County
31 Board;

32
33 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
34 Supervisors approves the Manitowoc County Land Information Plan for 2016 - 2018.

Dated this 15th day of March 2016.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Highway Committee: Supervisor Gerroll gave a brief report. Next meeting will be on an as needed basis.

Human Services Board: Supervisor Cavanaugh gave a brief report. Next meeting will be March 24.

Lakeland Care District: Chairperson Brey gave a brief report. Next meeting will be March 16.

Land Conservation Committee/Natural Resources & Education Committee: Supervisor Wagner gave a brief report. Supervisor Wagner moved, seconded by Supervisor Holschbach to adopt Resolution 4 (2015/2016-82) Approving Land and Water Resource Management Plan. Upon discussion and vote, the motion carried unanimously.

No. 2015/2016 - 82

**RESOLUTION APPROVING LAND AND WATER RESOURCE MANAGEMENT
PLAN**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wisconsin Stat. ch. 92 requires counties to develop a Land and Water
2 Resource Management Plan; and

3
4 WHEREAS, the Land and Water Resource Management Plan fosters and supports a
5 locally led process that improves decision-making, streamlines administrative and delivery
6 mechanisms, and better utilizes local, state, and federal funds to protect a County's land and
7 water resources; and

8
9 WHEREAS, Manitowoc County has developed a Land and Water Resource Management
10 Plan after taking into consideration existing resource management plans, current state mandates,
11 Manitowoc County ordinances, and the priority concerns of Manitowoc County residents and
12 local natural resource professionals; and

13
14 WHEREAS, the Manitowoc County Land and Water Resource Management Plan that
15 has been developed will serve as a guide to Manitowoc County departments, state and federal
16 agencies, citizens, and organizations when targeting their resources to protect and improve
17 Manitowoc County's natural resources; and

18
19 WHEREAS, a copy of the Manitowoc County Land and Water Resource Management
20 Plan has been provided to the Manitowoc County Board of Supervisors;

21
22 WHEREAS, the Manitowoc County Land Conservation Committee recommends that the
23 Manitowoc County Board adopt the Manitowoc County Land and Water Resource Management
24 Plan as presented;

25
26 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
27 Supervisors adopts the Land and Water Resource Management Plan as presented as a blueprint
28 for an effective land and water program for Manitowoc County; and

29
30 BE IT FURTHER RESOLVED that the Land Conservation Committee/Natural
31 Resources and Education Committee and the Soil and Water Conservation Department serve as
32 the facilitator and lead agency in implementing and updating the Manitowoc County Land and
33 Water Resource Management Plan.

Dated this 15th day of March 2016.

Respectfully submitted by the Land Conservation Committee/Natural Resources and Education
Committee.

FISCAL IMPACT: Approval of the Plan qualifies Manitowoc County for grant funds from
DNR and DATCP.

APPROVED: Bob Ziegelbauer, County Executive.

The next Land Conservation Committee will be March 17 and the NREC will meet on April 14.

Personnel Committee: Supervisor Behnke gave a brief report. Supervisor Behnke moved, seconded by Supervisor Baumann to adopt Resolution 5 (2015/2016-83) Authorizing Additional Sheriff's Department Staffing (Registered Nurse). Upon discussion and vote, the motion carried unanimously.

No. 2015/2016 - 83

**RESOLUTION AUTHORIZING ADDITIONAL SHERIFF'S DEPARTMENT
STAFFING
(Registered Nurse)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, an increased population in the Manitowoc County jail requires that priority
2 be given to filling vacant correctional officer positions as quickly as possible; and
3

4 WHEREAS, an increase in the number and complexity of medical issues in the
5 Manitowoc County jail has caused an increased need for nursing hours; and
6

7 WHEREAS, providing medical care within the confines of the Manitowoc County jail is
8 less expensive than having to transport inmates for required medical care; and
9

10 WHEREAS, the existing .20 full-time-equivalent licensed practical nurse position for the
11 Manitowoc County jail will become vacant on April 1, 2016; and
12

13 WHEREAS, eliminating the .20 full-time-equivalent licensed practical nurse position and
14 replacing it with a 1.0 full-time-equivalent registered nurse position for the Manitowoc County
15 jail will provide the additional nursing hours required;
16

17 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
18 Supervisors eliminates the .20 full-time-equivalent licensed practical nurse position in the
19 Sheriff's Department effective April 1, 2016; and
20

21 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors
22 authorizes an additional 1.0 full-time-equivalent registered nurse in the Sheriff's Department; and
23

24 BE IT FURTHER RESOLVED that the new 1.0 full-time-equivalent registered nurse
25 position will be filled in accordance with the county's personnel policies; and
26

27 BE IT FURTHER RESOLVED that two vacant correctional officer positions will be filled
28 prior to hiring the new 1.0 full-time-equivalent registered nurse; and
29

30 BE IT FURTHER RESOLVED that the 2016 budget is amended accordingly and that the
31 Comptroller/Auditor is directed to record such information in the official books of the County for
32 the year ending December 31, 2016 as may be required.

Dated this 15th day of March 2016.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: The \$51,000 cost for the remaining portion of 2016 was included in the 2015 to 2016 carryover resolution.

APPROVED: Bob Ziegelbauer, County Executive.

Planning and Park Commission: The next meeting will be March 28.

Public Safety Committee: Supervisor Henrickson gave a brief report. Supervisor Hendrickson moved, seconded by Supervisor Falkowski to adopt Resolution 6 (2015/2016-84) Authorizing Out-of-State Travel (Megan Hansen). Upon vote, the motion carried unanimously.

No. 2015/2016 - 84

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL
(Megan Hansen)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the complex field of forensic science requires continuing education and
2 specialized training for medicolegal death investigators to remain current in their field; and
3

4 WHEREAS, as a medicolegal death investigator, Deputy Coroner Megan Hansen is
5 required to fully and accurately investigate deaths, which require her to testify to the cause and
6 manner of death in a court of law; and
7

8 WHEREAS, advanced continuing education continues to reduce the cost of diagnostics
9 for the Manitowoc County Coroner's Office; and
10

11 WHEREAS, Medicolegal experts and practitioners will be presenting information that
12 will enhance and advance the Deputy Coroner's areas of expertise at a five day Medicolegal
13 Investigation of Death Training conference from April 17 through April 22, 2016 in St. Louis,
14 MO;
15

16 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
17 Supervisors authorizes Deputy Coroner Megan Hansen to attend the five day Medicolegal
18 Investigation of Death Training conference from April 17 through April 22, 2016 in St. Louis,
19 MO.

Dated this 15th day of March 2016.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: Conference costs including travel, lodging and meals not to exceed \$2,094 have been included in the Coroner's approved budget for 2016. The estimated cost of wages and benefits while the Deputy Coroner is away attending this conference is \$1,060.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Henrickson moved, seconded by Supervisor Cavanaugh to adopt Resolution 7 (2015/2016-85) Authorizing Out-of-State Travel (Nancy Crowley). Upon vote, the motion carried 23 ayes and 2 no. Supervisor Kohlman and Supervisor Metzger voted no; all other supervisors voted aye.

No. 2015/2016 - 85

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL
(Nancy H. Crowley)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Nancy H. Crowley, Manitowoc County Emergency Services Director, is on
2 the Board of Directors for the National Radiological Emergency Preparedness (NREP)
3 Conference Steering Committee; and
4

5 WHEREAS, as a director, Nancy H. Crowley is expected to attend the NREP Conference
6 that will be held in Charleston, SC from April 30 to May 6, 2016; and
7

8 WHEREAS, all expenses (airfare, hotel, meals, and surface transportation) associated with
9 Nancy Crowley's attendance at the conference will be borne by NextEra Energy Point Beach, as
10 provided for in the adopted 2016 budget;
11

12 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of Supervisors
13 authorizes Nancy H. Crowley to travel out-of-state to attend the National Radiological
14 Emergency Preparedness Conference in Charleston, SC from April 30 to May 6, 2016.

Dated this 15th day of March 2016.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: No tax levy impact. Expenses for the trip are included in the 2016 adopted budget for Emergency Management, which includes an equal revenue amount that will be reimbursed to Manitowoc County by NextEra Energy (Point Beach). Estimated salary and benefits paid while attending conference is \$2,660.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Henrickson moved, seconded by Supervisor Falkowski to adopt Ordinance 8 (2015/2016-86) Repealing Manitowoc County Code §.4.13(3x). Upon discussion and vote, the motion carried unanimously.

No. 2015/2016 - 86

ORDINANCE REPEALING MANITOWOC COUNTY CODE § 4.13(3x)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County adopted Manitowoc County Code § 4.13(3x) on December
2 16, 2008 for the purpose of establishing a fee to process applications and issue photographic
3 identification to those officers who have retired from the Manitowoc County Sheriff's Department
4 and are qualified to carry a concealed weapon in accordance with 18 U.S.C. § 926C; and

5
6 WHEREAS, the safety of Manitowoc County law enforcement personnel, both active and
7 retired, is of the paramount concern to Manitowoc County; and

8
9 WHEREAS, allowing retired Manitowoc County law enforcement officers the ability to
10 readily meet the requirements of 18 U.S.C. § 926C will assist in providing security for retired
11 officers; and

12
13 WHEREAS, even though the Sheriff will no longer charge a fee, the Sheriff will continue to
14 process applications and issue photographic identification to those officers who have retired from
15 the Manitowoc County Sheriff's Department and are qualified to carry a concealed weapon in
16 accordance with 18 U.S.C. § 926C; and

17
18 WHEREAS, the Manitowoc County Public Safety Committee concurs with the Sheriff's
19 recommendation that Manitowoc County Code § 4.13(3x) be repealed;

20
21 NOW, THEREFORE, the Manitowoc County Board of Supervisors does ordain as follows:

22
23 Manitowoc County Code § 4.13(3x) is repealed in its entirety.

Dated this 15th day of March 2016.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: Indeterminable.

APPROVED: Bob Ziegelbauer, County Executive.

Public Works Committee: Supervisor Weiss gave a brief report. Next meeting will be April 13.

Miscellaneous-Finance Committee and Public Works Committee

Supervisor Weiss moved, seconded by Supervisor Hansen to adopt Resolution 9 (2015-2016-87) Appropriating \$322,000 from the General Fund Undesignated and Transferring to the UW Manitowoc Capital Project Fund for Architectural and Engineering Services and Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Upon vote, the motion carried unanimously.

No. 2015/2016 – 87

**RESOLUTION APPROPRIATING \$322,000 FROM THE GENERAL FUND
UNDESIGNATED AND TRANSFERRING TO THE UW MANITOWOC CAPITAL
PROJECT FUND FOR ARCHITECTURAL AND ENGINEERING SERVICES AND
DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM
PROCEEDS OF BORROWING**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, in January of 2012, the UW-Manitowoc Facility Planning Task Force
2 (“Task Force”) was created to perform an evidence-based study of the UW-Manitowoc campus
3 facilities and begin a project to compile, review, and synthesize facility-related data in order to
4 determine UW-Manitowoc’s future facility needs; and
5

6 WHEREAS, the Task Force was comprised of members of the UW-Manitowoc Faculty,
7 UW-Manitowoc Administration, UW-Manitowoc Foundation, UW-Extension, Manitowoc
8 County Public Works Department, and Manitowoc County Board of Supervisors ; and
9

10 WHEREAS, the Task Force gathered and reviewed volumes of information ranging from
11 modern teaching pedagogies and safety guidelines, to the studies of the building systems and
12 equipment, to energy and space usage; and
13

14 WHEREAS, the Task Force met regularly over a period of 17 consecutive months,
15 completing its work in June of 2013 and forwarding the Facilities Task Force Report to the
16 Manitowoc County Board of Supervisors; and
17

18 WHEREAS, in the Facilities Task Force Report, the Task Force recommended a
19 proposed UW-Manitowoc Science and Art Renovation and Infrastructure Upgrade Project
20 (“Project”) to address the most critical needs of the UW-Manitowoc campus, namely the
21 renovation of the 1962-era science laboratories and classrooms, art department teaching spaces,
22 information technology facilities, and the 1962-era mechanical infrastructure; and
23

24 WHEREAS, UW-Manitowoc Faculty hosted numerous tours of the existing campus and
25 facilities to educate the Manitowoc County Board of Supervisors on the critical facility needs
26 outlined in the Task Force recommendation; and
27

28 WHEREAS, preliminary construction cost estimates for the Project are \$5,000,000 with
29 UW Colleges contributing up to 20% of the needed funds for movable equipment and the UW-
30 Manitowoc Foundation creating a fundraising campaign to assist in raising capital funds; and
31

32 WHEREAS, the Manitowoc County Executive's 2016 budget that was approved by the
33 Manitowoc County Board of Supervisors laid the foundation for funding the Project in 2017; and
34

35 WHEREAS, architectural and engineering work must be completed in 2016 in order for
36 construction to begin on the Project in 2017; and
37

38 WHEREAS, Bray Architects, the architectural firm commissioned to assist the Task
39 Force throughout its initial study has submitted a proposal for architectural and engineering
40 services for the Project; and
41

42 WHEREAS, Bray Architects is the preferred design firm of the Task Force; and
43

44 WHEREAS, the Public Works Department, Public Works Committee, and Finance
45 Committee have investigated the Project, its associated costs, and the proposal for architectural
46 and engineering services submitted by Bray Architects; and
47

48 WHEREAS, the Public Works Committee and the Finance Committee recommend that
49 the Manitowoc County Board of Supervisors appropriate funding for the architectural and
50 engineering services for the Project in the amount of \$322,000; and
51

52 WHEREAS, Manitowoc County intends to reimburse the expenditures made for such
53 architectural and engineering services with the proceeds of tax-exempt bonds or promissory
54 notes to be issued by Manitowoc County or such other financing mechanism as is approved for
55 the Project;
56

57 NOW, THEREFORE, BE IT RESOLVED that the County Board authorizes the
58 Comptroller to appropriate and transfer \$322,000 from the General Fund Undesignated Fund
59 Balance to the UW Manitowoc Capital Project Fund to fund architectural and engineering
60 expenses for the proposed UW-Manitowoc Science and Art Renovation and Infrastructure
61 Upgrade Project; and
62

63 BE IT FURTHER RESOLVED that the County officially declares its intent under
64 Treasury Regulations Section 1.150-2 to reimburse the expenditures made to pay such expenses
65 from the proceeds of future borrowing and, accordingly, the Comptroller is to return the
66 \$322,000 allocated for the architectural and engineering services to the General Fund
67 Undesignated Fund from the future borrowing mechanism used to fund the construction of the
68 UW Manitowoc Science and Art Renovation and Infrastructure Upgrade Project.

Dated this 15th day of March 2016.

Respectfully submitted by the Public Works Committee and Finance Committee.

FISCAL IMPACT: Reduces the amount available in the General Fund Undesignated account by the \$322,000 transfer until such time as the monies are returned to the Fund.

APPROVED: Bob Ziegelbauer, County Executive.

Announcements: Chairperson Brey noted there are two county board meetings in April - April 19 at 5:45 p.m. and April 26 at 7:00 p.m. Brey encouraged voter participation on April 5.

Supervisor Gerroll moved to adjourn, seconded by Supervisor Holschbach and the motion was adopted by acclamation. The meeting adjourned at 8:29 p.m.

Respectfully submitted,
Lois Kiel, Manitowoc County Clerk

COUNTY BOARD PROCEEDINGS INDEX

APPOINTMENTS

April 14, 2015 Session:

- ▶ Planning and Park Commission: Dave Korinek.
- ▶ Traffic Safety Commission: Lynne Kaminski.

May 19, 2015 Session:

- ▶ Local Emergency Planning Committee: John Kropp, Karl Puestow, Travis Waack and alternate Sherry Rezba.
- ▶ Kiel Public Library Board of Trustees: Ananda Hughes and David Stoelting.

June 16, 2015 Session:

- ▶ Lakeland Care District Board: Chairperson Jim Brey.
- ▶ Expo-Ice Center Board: Rick Kohlbeck.
- ▶ Veterans Service Officer/Department Director: Todd Brehmer.
- ▶ Kiel Public Library Board of Trustees: Adam Glodowski.
- ▶ Manitowoc-Calumet Library System Board of Trustees: Jeremy Schloff.

July 21, 2015 Session:

- ▶ Board of Adjustment: Charles Nate and Ralph Schuh.
- ▶ Northeast Wisconsin Regional Economic Partnership: Dan Pawlitzke and alternate Peter Wills.
- ▶ Planning and Park Commission: Dave Korinek.

August 18, 2015 Session:

- ▶ Local Emergency Planning Committee: Deb Holschbach and alternates Bonny Range and Lisa Sherman.

September 15, 2015 Session:

- ▶ Manitowoc County Highway Commissioner: Marc Holsen.

November 3, 2015 Session:

- ▶ Expo-Ice Center Board: Jody Beyer, Mike Plate, Rob Voss, Russell Zipperer and Jeremy Hawig.
- ▶ Local Emergency Planning Committee: Nancy Crowley, Supervisor Rick Henrickson, alternate Supervisor Randy Vogel, Chris Meyer, Dave Funkhauser, alternate Robert Hennings, Jr., Amy Wergin and Gerald Wiesner.
- ▶ Traffic Safety Commission: Michael Galvan, Marc Holsen, alternate Jason Orth and citizen member Barbara Herrmann.
- ▶ Veterans Service Commission: Tom Hoffman.

December 15, 2015 Session:

- ▶ Human Services Director: Lori Fure.
- ▶ Human Services Board: Judy Ruggirello.
- ▶ Long Term Support Planning Committee: Bradley Lucia.
- ▶ Manitowoc-Calumet Library System Board of Trustees: Cheryl Nessman, Peggy Turnbull and Robert Vollendorf.

APPOINTMENTS continued...

January 26, 2016 Session:

- ▶ Joint Dispatch Board: Paul Granger.
- ▶ Traffic Safety Commission: Nick Reimer and Scott Luchterhand.
- ▶ Ethics Board: Jay Muchin.

February 23, 2016 Session:

- ▶ Board of Health: Shannon Wanek.
- ▶ Manitowoc County Treasurer: Nancy Saueressig.

March 15, 2016 Session:

- ▶ Lakeland Care District Board: Judy Ruggirello.

COMMUNICATIONS

April 14, 2015 Session:

1. Brown County – Resolution Supporting Proposed Legislation Prohibiting Manufacturing Personal Care Products Containing Microbeads.
2. Buffalo County – Resolution Opposing Changes to Wisconsin's Current Long-Term Care System.
3. Outagamie County – Resolution Supporting Legislation Prohibiting Sale of Lighters to Minors.
4. Outagamie County – Resolution Supporting Poster Providing Information Regarding Human Trafficking Resource Center Hotline.
5. Wood County – Resolution Opposing SB 21 and AB 21 Relating to Repealing Wisconsin Fund Program.
6. Brown, Buffalo, Grant Langlade, and Ozaukee Counties – Resolution Opposing County-Wide Assessment Initiative Contained in Proposed State Budget.

May 19, 2015 Session:

1. Outagamie County, Pepin County, Price County and Taylor County – Resolution Requesting State Funding to Support Communicable Disease Control.
2. Door County and Waupaca County – Resolution Opposing County-Wide Assessment Initiative Contained in Proposed State Budget.
3. Portage County and Taylor County – Resolution Opposing SB 21 and AB21 as it Relates to Elimination of the State Wisconsin Fund Program.
4. Price County – Resolution Encouraging Legislature to Adequately Fund the Income Maintenance Consortia due to Increased Workload.
5. Outagamie County – Resolution Supporting Proposed Legislation that would Allow Municipalities to Certify the Department of Revenue Collect Debts by Subtracting the Amount of Debt from Tax Refund Owed to Private Ambulance Service Operating in Service to Municipality with a Contract.
6. Waupaca County – Resolution Opposing 2015-2017 Executive Budget Terminating the Local Government Property Insurance Fund.
7. Price County – Resolution Opposing Removal of Funding for the County Forest Administration Grant Program.
8. Outagamie County – Resolution Urging Legislature to wait until Local Governments Provide Their Numbers, Wards, and District Information to the State and to use Local Boundaries to Create State Districts.
9. Lincoln County – Resolution Urging Legislature to Authorize Medicaid Rate Increases of 5% to Wisconsin Nursing Homes.
10. Outagamie County and Price County – Resolution Supporting Retention and Expanding Wisconsin's Long Term System of Family Care, IRIS, Partnership, and Aging and Disability Resource Centers.

June 16, 2015 Session:

1. Langlade County – Resolution Opposes SB 21 and AB 21 Relating to Repealing the Wisconsin Fund Program.
2. Outagamie County – Resolution Urging the Creation of the Children's Community Option Program and the Elimination of the Family Support be Eliminated from the Budget Bill.
3. Outagamie County – Resolution Supporting Senior Care as it is Currently Structured.

COMMUNICATIONS continued...

4. Outagamie County – Resolution Urging Allocating Funding the Affordable Care Act Funding from the Unallotted Reserve Fund by the Fall of Each Year.
5. Outagamie County – Resolution Urging the BadgerCare Plus for Childless Adults Medicaid Program to Operate as it Currently Does for Individuals and Family Members Below 100% of Federal Poverty Limits.
6. Outagamie County – Resolution Urging No Changes to the Existing Mental Health Programs.

July 21, 2015 Session:

1. Brown County – Resolution Supporting Protective Status of Correction Officers for WRS Purposes.
2. Oconto County – Resolution Opposing SB 21 and AB 21 Repealing Wisconsin Fund Grant Program.
3. Outagamie County – Resolution Opposing Legalization of Marijuana in Wisconsin.
4. Racine County – Resolution Supporting Pay Progression for Prosecutors and Funding of Additional Assistant District Attorney Positions.
5. Portage County – Resolution Opposing SB 21 and AB 21 Repealing Wisconsin Fund Program.
6. Door County and St. Croix County – Resolution Supporting Removal of Paragraph 23 Budget Bill (SB21 and AB21) Relative to Shoreland Zoning Standards.
7. Oconto County – Resolution Supporting an Increase in Communicable Disease Funding.

August 18, 2015 Session:

1. St. Croix County – Resolution Requesting the Repeal of Paragraph 23 of Motion 520 to Wisconsin's 2015-2017 Budget Bill Relative to Shoreland Zoning Standards.
2. Outagamie County – Resolution LRB 0773/2 and 1440/2 relating to causing or threatening bodily harm to certain child welfare and juvenile justice workers, and providing a penalty.

September 15, 2015 Session:

1. Polk County – Resolution Requesting the Repeal of Paragraph 23 of Motion 520 to Wisconsin's 2015-2017 Budget Bill Relative to Shoreland Zoning Standards.
2. Green Lake County – Resolution LRB 0773/2 and 1440/2 Relating to Causing or Threatening Bodily Harm to Certain Child Welfare and Juvenile Justice Workers, and Providing a Penalty.

October 13, 2015 Session:

1. Jefferson County – Resolution Supporting Funding of Pay Progression for Assistant District Attorneys and Additional Assistant District Attorney Positions.
2. St. Croix County – Resolution Supporting New Social Security Supplemental Security Income (SSI) Asset Limits and Implementation of the Achieving a Better Life Experience ACT.
3. Oconto County – Resolution Supporting SB 204 and AB 284 Relating to Causing or Threatening Bodily Harm to Certain Child Welfare and Juvenile Justice Workers and Providing a Penalty.

October 26, 2015 Session:

1. Trempealeau County – Resolution Supporting LRB 0773/2 and 1440/2 Causing/Threatening Bodily Harm to Child Welfare and Juvenile Justice Worker and Providing a Penalty.
2. Sawyer County – Resolution Requesting the Repeal of Statutory Provisions Enacted Regarding Shoreland Zoning Standards (Act 55).

COMMUNICATIONS continued...

3. Outagamie County – Resolution Opposing Proposed Legislation Prohibiting any Employer from Discriminating Against Employees or Others for Refusing the Influenza Vaccination.
4. Outagamie County – Resolution Supporting Proposed Legislation Requiring DATCP to Promulgate Rules Requiring Special Packaging for Liquid Nicotine.
5. St. Croix County – Resolution Supporting Constitutional Amendmend Prohibiting Nonfiscal, Matters In State Budget.

November 3, 2015 Session:

1. St. Croix County – Resolution Opposing 2015 Senate Bill 294, Dismantling the Government Accountability Board.
2. Kewaunee County – Resolution Urging Amendment to §43.12 County Payment for Library Services.
3. Waushara County – Resolution Supporting Repeal of Statutory Provisions in the State of Wisconsin 2015-2017 Budget Relating to Shoreland Zoning Standards.
4. Wood County – Resolution Encouraging Legislature Allowing Public Access to Include Social Security Numbers and Performance Evaluations of Local Government Division and Department Heads.

December 15, 2015 Session:

1. Lincoln County – Resolution Supporting Local Control of Law Enforcement.
2. Lincoln County – Resolution Supporting Legislation for Passage of Social Work Safety Act.
3. Outagamie County – Resolution Opposing Legislation Expanding Subpoena Process.
4. Wood County – Resolution Supporting Implementation of Achieving a Better Life Experience (ABLE) to reform the SSI asset limits in Wisconsin.
5. Douglas County, Langlade County, St. Croix County, and Washburn County – Resolution Supporting Repeal of Statutory Provision in 2015-2017 Budget Relating to Shoreland Zoning Standards (Sections 1922AM-1922L of Wisconsin Act 55).
6. St. Croix County – Resolution Opposing 2015 Senate Bill 294, Dismantling the Government Accountability Board.
7. St. Croix County – Resolution Requesting Repeal Paragraph 23 of Motion #520 of 2015-2017 Budget Bill Relative to Shoreland Zoning Standards.

January 26, 2016 Session:

1. Outagamie County – Resolution Supporting Guidelines for Fees and Distribution of Information of Marriage License and Domestic Partnerships.
2. Outagamie County – Resolution Opposing SB 326/AB 429 Affecting Child Welfare Practice.
3. Kewaunee County – Resolution Supporting National Marine Sanctuary in Wisconsin’s Mid-Lake Region and Inclusion of Kewaunee County’s Coastal Areas.
4. Racine County – Resolution Opposing Legislation Expanding Subpoena Process.
5. Shawano County – Resolution Amending Law for County Payment of Library Services.
6. Iron County – Resolution Repealing Requirements of Acts 55 Shoreland Zoning.

COMMUNICATIONS continued...

February 23, 2016 Session:

1. Bayfield County – Amendatory Ordinance Creating Ch. 6 (Large Scale Concentrated Animal Feeding Operations).
2. Bayfield County – Amendatory Ordinance South Fish Creek Watershed, Animal Waste Storage and Management Ordinance.
3. Door County – Resolution Recommending Legislation that impacts Planning, Zoning, and Land Use Laws.
4. Eau Claire County – Resolution Requesting Elected County Treasurer Position Change to an Appointed Position.
5. Milwaukee County – Resolution Exploring Available Options to Improve Conditions at Lincoln Hills.

March 15, 2016 Session:

1. Lacrosse County – Resolution for Opposition to the UW-Cooperative Extension Multi-County Reorganization Plan.
2. Rusk County – Resolution in Support of the Department of Health Services Enhancing the Quality of the Medicaid Non-Emergency Medical Transportation System.

PETITIONS

May 19, 2015 Session:

1. Mitchell and Carrie Kersten - Town of Kossuth.

June 16, 2015 Session:

1. Duane Hendricks – Town of Kossuth.
2. Brian Haese – Town of Rockland.
3. Joel Graf – Town of Meeme.
4. Tim Thor – Town of Rockland.

August 18, 2015 Session:

1. Todd and Melissa Graf – Town of Meeme.
2. Pamela Backus – Town of Meeme.
3. Aaron and Bobbie Jo Robley – Town of Liberty.
4. Manitowoc Co. Planning & Park Commission – Manitowoc County.
5. Manitowoc Co. Planning & Park Commission – Manitowoc County.

October 13, 2015 Session:

1. Paul Muench – Town of Liberty.
2. John Neuser – Town of Manitowoc Rapids.
3. Manitowoc County Planning and Zoning Commission – Manitowoc County.

December 15, 2015 Session:

1. Town of Cooperstown – Zander Road B-36-0097
2. Town of Eaton – Quarry Road B-36-0160
3. Town of Franklin – West Hillcrest Road P-36-0117/B-36-0214
4. Town of Gibson – Nachtwey Road Bridge B-36-0153
5. Town of Gibson – Melnik Road Bridge B-36-0162
6. Town of Gibson – Rockledge Road Bridge P-36-0087
7. Town of Gibson – Kvitek Bridge
8. Town of Gibson – Lukasik Bridge
9. Town of Gibson – Mleziva Bridge
10. Town of Gibson – Preston Bridge
11. Town of Gibson – Tuma Lake Bridge
12. Town of Manitowoc Rapids – Geraldson Bridge
13. Town of Manitowoc Rapids – Saueressig Bridge
14. Town of Maple Grove – Boldt Bridge
15. Town of Maple Grove – Gajewski Bridge
16. Town of Maple Grove – Jahnke Bridge
17. Town of Maple Grove – Laabs Bridge
18. Town of Maple Grove – Liebergen Bridge
19. Town of Maple Grove – Rasmussen Bridge
20. Town of Maple Grove – Sheahan Bridge
21. Town of Newton – Hutchison Bridge
22. Town of Newton – Scheffler Bridge
23. Town of Newton – South Union Rd Bridge P-36-0172/B-36-0229

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24. Town of Schleswig – Rockville Road Bridge B36-0023
25. Town of Two Creeks – Grimm Bridge
26. Town of Two Creeks – Sinkula Bridge
27. Town of Two Creeks – Strutz Bridge

January 26, 2016 Session:

1. Marek Enterprises – Town of Kossuth
2. JT School District No. 1 – Town of Meeme
3. Meadowlawn Acres, LLC – Town of Two Rivers

March 15, 2016 Session:

1. Logan and Kristina Biggs – Town of Rockland
2. Dennis Spevacek – Town of Gibson
3. Allen Horst – Town of Two Creeks
4. Manitowoc County Planning & Park Commission (Private Sewage Systems Ord.) – Manitowoc County
5. Manitowoc County Planning & Park Commission (Shoreline Zoning Ord.) – Manitowoc County

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